



Bassett Creek Water Management Commission

A g e n d a

**Thursday, February 21, 2002
12:00 Noon**

**Golden Valley City Hall,
7800 Golden Valley Road**

Call to Order

Presentation of November 13 and 27 Special Meeting Minutes

Presentation of January Minutes

Presentation of Financial Statements

Presentation of Invoices for Payment Approval

Authorization for Payment of Treasurers Bond

Organizational Meeting

Nomination for Chairman

Nomination for Vice Chairman

Nomination for Secretary

Nomination for Treasurer

Appointment of Deputy Treasurer

Appointment of Official Depository

Appointment of Executive Committee

Communications

Chairman

?? Citizen Input on Non-Agenda Items

Counsel

Corps of Engineers

Commissioners

Engineer

New Business

?? Office Warehouse – Trenton Ponds

?? Plymouth 2002 Street Reconstruction – Nathan Lane, Lancaster Lane, and North Frontage Road

Old Business

?? Wirth Lake Improvement (Jeff Lee, Minneapolis Park Board)

?? Water Quality Education Program

?? Breck School Soccer Field

?? CAMP Program

?? Second Generation Plan Update

Future group meetings:

Steering Committee.....March 12 (12:00 noon, at Barr Engineering Co.)

Adjournment

Bassett Creek Water Management Commission

Minutes of the Meeting of January 17, 2002

Call to Order:

The Bassett Creek Water Management Commission was called to order at 12:15 p.m., Thursday, January 17, 2002, at the City of Golden Valley City Hall by Chairman Quanbeck.

Roll Call:

<i>Crystal</i>	Commissioner Tom Mathisen, Secretary	<i>Counsel:</i> Charlie LeFevere
<i>Golden Valley</i>	Alternate Commissioner Bob Mayeron, Acting Treasurer	<i>Engineer:</i> Leonard Kremer
<i>Medicine Lake</i>	Commissioner John O'Toole, Vice Chairman	<i>Recorder:</i> Pat Schutrop
<i>Minneapolis</i>	Commissioner Mike Welch	
<i>Minnetonka</i>	Commissioner Lee Gustafson	
<i>New Hope</i>	Commissioner Vincent Vander Top	
<i>Plymouth</i>	Commissioner Ron Quanbeck, Chairman	
<i>Robbinsdale</i>	Commissioner Bill Deblon	
<i>St. Louis Park</i>	Commissioner Mike Rardin	

Also present: Ed McRoberts, Alternate Commissioner, City of Minneapolis
Karla Peterson, Alternate Commissioner, City of Robbinsdale
Mary Gwin-Lenth, Alternate Commissioner, City of New Hope
Terrie Christian, Association of Medicine Lake Area Citizens
Alison Fong, Environmental Management, City of Minneapolis
Nancy Azzam, Golden Valley League of Women Voters
Jeannine Clancy, Director of Public Works, City of Golden Valley
Jeff Oliver, City Engineer, City of Golden Valley
Mark Jaster, Roger Anderson & Associates
John Kosmas, KK Design

Approval and/or Correction of Minutes:

The minutes of October 18, 2001 were presented. Ms. Nancy Azzam, Golden Valley League of Women Voters, expressed concern on behalf of some residents living on Sweeney Lake that do not share the same concern as Mr. Hanson expressed at the October meeting regarding the ongoing use of the aeration system on Sweeney Lake. Ms. Azzam asked if a copy of the audiotape were available, those citizens would like to hear it concerning the subject. Ms. Azzam was also asked to communicate that the Sweeney Lake Homeowners Association does not represent all residents living on the lake. Nonmembers are concerned that a decision may be made to remove Sweeney Lake from the Sweeney Lake improvements plan without comment from all the residents. Many residents are not in favor of the aerator. Mr. Gustafson said that the draft Capital Improvements Program will be submitted to the member cities for comment and residents are encouraged to contact their cities with their comments. Ms. Jeannine Clancy, Director of Public Works, City of Golden Valley, also added that the aerator is not a water quality improvement recommended on the CIP.

Mr. Gustafson noted that Minnetonka was not represented at the October 18, 2001 meeting.

Mr. O'Toole moved and Mr. Mathisen seconded approval of the minutes with the above correction noted. Carried unanimously.

Financial Statements:

1. Mr. Mayeron presented the Treasurers Report as of January 7, 2002. The current balances are as follows:

Checking Account Balance	\$143,004.05
Investment Account Commercial Paper	0.00
<i>TOTAL GENERAL FUND BALANCE</i>	<i>\$143,004.05</i>
Construction Account Balance	\$671,643.21
Commercial Paper (due 8/15/02)	1,059,867.19
<i>TOTAL CONSTRUCTION ACCOUNT BALANCE</i>	<i>\$1,731,510.40</i>

Mr. Mayeron asked for feedback concerning investments usually made in commercial paper for nine months. Are there anticipated needs in 2002 where a shorter investment period would be beneficial? Mr. Quanbeck said the funds that may be used in the Second Generation Planning process extend more than nine months. Mr. Kremer added that a portion of those funds are set aside for potential emergency items and the Commission could most likely borrow against the \$1 million investment if necessary to meet any needs before nine months. Mr. Mayeron suggested laddering the investments on a one-third and two-thirds basis. Mr. O'Toole added that one-third could be invested for six months and two-thirds invested for more.

Mr. O'Toole moved and Mr. Mayeron seconded the motion to use a one-third and two-thirds ladder as a method of investing in 2002. Carried unanimously.

The Treasurers report was accepted as presented and ordered to be filed subject to audit.

Presentation of Invoices to be Paid:

The following invoices were presented for approval:

1. An invoice was received from Barr Engineering Company for professional services during the period of September 29, 2001 through November 30, 2001, in the amount of \$50,568.36.

Mr. Mayeron moved and Mr. O'Toole seconded approval for payment of claims as set forth on the invoice. Upon call of the roll, the vote was unanimously carried.

2. An invoice was received from Barr Engineering Company for professional services during the period of December 1, 2001 through December 28, 2001, in the amount of \$21,605.67.

Mr. Mayeron moved and Mr. O'Toole seconded approval for payment of claims as set forth on the invoice. Upon call of the roll, the vote was unanimously carried.

3. An invoice was received from Kennedy & Graven for professional services during the third quarter 2001 (through September 30, 2001), in the amount of \$5,616.26.

Mr. Mayeron moved and Mr. O'Toole seconded approval for payment of claims as set forth on the invoice. Upon call of the roll, the vote was unanimously carried.

4. Malloy, Montague, Karnowski, Radosevich & Co., P.A. submitted an annual audit proposal with a fee increase from past services of \$1,500 to \$1,700.

Mr. Mayeron moved and Mr. O'Toole seconded the motion to accept the proposal and the increased fee amount to \$1,700. Carried unanimously.

Communications:

Chairman:

1. Mr. Quanbeck was contacted by Jeannine Clancy, Director of Public Works with the City of Golden Valley, concerning a segment on the Northwest Cable Station and recommended the Commission consider giving an interview on the Second Generation Plan process. Mr. Quanbeck agrees it is a good opportunity for the Commission to inform the local citizens about the plan and the activities of the Commission. A copy will be requested to provide cable stations servicing other portions of the watershed (e.g., Southwest Cable). Mr. Kremer said Cable 12 will also be taking some photos of the watershed area. Mr. Welch suggested the Commission consider the audience the program will reach and make the presentation as non-technical as possible. Mr. O'Toole asked if it could also be made available on the website to be viewed electronically and if CD copies can be obtained.

Citizen Input on Non-Agenda Items:

1. Ms. Azzam announced that the Center for Neighborhoods is conducting a conference on Saturday, January 26. One of the purposes of the conference is to connect environmental groups with funding opportunities. Mr. Welch is attending the conference and will report back to the Commission.

Counsel:

No communications.

Corps of Engineers:

1. Copies of correspondence were included in the meeting packet to Mr. David Sonnenberg, City of Minneapolis, and Ron Quanbeck, BCWMC, concerning the financial closeout of the Bassett Creek Flood Control Project. The Commission engineer reviewed the Corps of Engineers' draft submittal of the financial closeout for the Flood Control Project submitted in September 2001. An additional \$20,000 correction was found that increased the settlement amount to \$133,285. This additional amount was pointed out with the Corps' staff and the Corps agreed with the adjustment. In addition, \$11,625 is owed from the City of Minneapolis making the Commission's total settlement to be \$144,910. This amount will come from the City of Minneapolis. The Corps has now completed its final review and approval of the financial closeout documents for the Flood Control Project.

Mr. Kremer said there is one outstanding obligation from the construction account (approximately \$10,000 to \$15,000) for the Commission's share of the cooperative effort with the Minnesota Department of Transportation on Highway 100.

All documentation and information is available at the City of Minneapolis to review and address questions they may have concerning the settlement amounts. The funds will be added to the construction account balance when they are received. Mr. Welch talked with Patrick Wrase, City of Minneapolis, and the general consensus is that the closeout documents are correct, except for some minor concerns or clarifications

Mr. Gustafson commented that once these funds are received and allocated to the various funds agreed upon at the November 13, 2001 Commission workshop, it would be helpful if the Treasurers report is revised to reflect the fund amounts and balances. Mr. Mayeron suggested footnoting the funds on the report.

Commissioners:

1. Mr. Welch informed the Commission of a half-day conference on phosphorus hosted by the Minnesota Science Museum on Thursday, February 21.
2. Mr. Welch informed the Commission that applications are being taken for the Environmental Initiative Awards. Mr. Welch will send information and applications to the commissioners.
3. Mr. Rardin reported that the City of St. Louis Park went through the nomination process in an effort to appoint a non-city staff commissioner and alternate commissioner in compliance with current legislation. However, the commissioner appointed has resigned the appointment after city council approval. St. Louis Park will continue seeking an appointment for commissioner.

Engineer:

1. The Hennepin County Board of Commissioners' staff assembled a report of watershed district budgets and levies for 2002. The purpose of the report was part of an effort on behalf of the County to improve efficiency of services offered by watershed districts and WMOs. Mr. Gustafson asked that this information be provided to the Policy Advisory Group to review at their January 28, 2002 meeting.
2. Mr. Kremer sent an e-mail to various city engineers concerning a meeting to be held on January 24, 2002 on Phase II stormwater permits conducted by the Minnesota Pollution Control Agency at the League of Minnesota Cities office. The meeting is to discuss the draft general stormwater permit. An earlier meeting was held on January 3, where a preliminary draft of the general permit was submitted. The group consensus at the meeting was that the draft general permit went beyond what the law requires and asked that it be scaled back so that it follows what the law requires more closely. The schedule is that a revised preliminary draft general permit will be available before the January 24th meeting. The draft general permit is scheduled for publication sometime in April. The final general permit will be issued in March 2003 and cities will have until that time to issue a notice of intent to comply. A subcommittee (approximately 50 to 60 people) was set up to help the MPCA to provide input. Cities were poorly represented at the January 3rd meeting and there was an appeal to cities to attend the January 24th meeting.
3. Mr. Kremer received a communication from the Minnesota Board of Water & Soil Resources concerning the Minnesota Department of Transportation's request for a change in state law that would allow them to not be required to comply with rules and regulations of watershed districts and WMOs. BWSR met with Mn/DOT to discuss some of the issues on projects throughout the state where it was alleged that Mn/DOT was not complying with local rules on water quality. Mn/DOT staff said that recent staff turnover has caused problems for Mn/DOT to consistently carry out policies. Mn/DOT informed BWSR that they would respond to BWSR in February about their plan to address those issues.
4. A report was received from the Water Program Re-Organization Committee. The committee's charge was to look at water management in Minnesota to determine if consolidation or modification is necessary. The most significant point the committee made in the report was that data management collection (groundwater and surface water data) should be managed under one organization. This is consistent with one of the recommendations made by the Technical Advisory Group in the Second Generation Plan process.

5. The MPCA recently issued their draft 303D listing of impaired waters as required by the Clean Water Act. The list is limited to those lakes having data available in STORET, a state managed database. The data going into STORET is data collected by state agencies (e.g., Metropolitan Council) or agencies collecting data with the use of state or federal funds. Typically, data from watershed districts or WMOs is not requested or included in the STORET system. Previously, Wirth and Medicine lakes were listed as impaired waters. Medicine Lake has been removed from the list because the water quality improved. Criteria used was average phosphorus concentrations greater than 45 mg/L, chlorophyll greater than 18, and Secchi disk reading less than 1.1. At some point, a total maximum daily load (TMDL) study will need to be done on Wirth Lake. The current draft listing of impaired waters is not the final list and additional waters can be recommended to the MPCA. The draft 303D impaired waters list means that the first focus of some of the dollars available through state and federal programs will most likely go to those water bodies on the list.
6. A notice was received announcing that the Minnesota Association of Watershed Districts is hosting a MAWD Legislative Breakfast & Day at the Capitol on Friday, February 15, 2002.

New Business:

1. **Wirth Lake Improvement (Jeff Lee, Minneapolis Park Board).** Mr. Lee was unable to attend today's meeting. He has been invited to attend the Commission's February meeting. Mr. Kremer requested Mr. Lee to discuss the Park Board's plan for improving the water quality in Wirth Lake. Mr. Lee was instrumental in getting Wirth Lake on the impaired waters list setting the initial stage for funding for the Commission and the City of Minneapolis. In addition, Mr. Lee is a limnologist and knowledgeable about lake water quality. He worked in the City of Waseca where he coordinated the construction of an alum treatment plant to treat stormwater inflows to Loon Lake. In Minneapolis, Mr. Lee has implemented alum treatment of sediments from Lakes Harriet and Calhoun to minimize phosphorus loads from bottom sediments. He has also considered and operated aeration systems in Minneapolis. He can give background information on why they are used and their effectiveness. Mr. Lee has also worked widely in public education concerning improving water quality.

Mr. Welch asked if having Wirth Lake on the MPCA's 303D list of impaired waters would help accomplish some of the projects on the Capital Improvements Program and if it will hinder the work proposed on Medicine Lake since the lake is now removed from the list? Mr. Kremer thinks that removal of Medicine Lake from the list will not make a significant difference because when the City of Plymouth applied for the Clean Water Partnership/Section 319 combined grant, Medicine Lake was still on the list of impaired waters and that will not change in relation to the application; however, it will on future grant applications.

2. **BP Connect: Golden Valley.** This project includes redevelopment of a 2.6-acre site and includes the construction of a gas station and car wash at Highway 55 and Boone Avenue. The flood level at this location is Elevation 888 and part of the Brookview storage site. Most of the 2-6 acres are located in the floodplain. The average depth of flooding for the site with a 100-year flood is less than a foot. There will be minimal loss of flood storage as a result of the redevelopment. To mitigate the amount that will be lost, the developer is proposing to excavate 1.45 acre-feet of compensating storage to replace the floodplain that will be filled. Because of the size of the site, the existing Commission's policy on water quality improvement on a 2.6-acre site do not apply. The current criterion for redevelopment is 5 acres.

As stated in the Commission engineer's memorandum, there are three recommendations for approval: (a) provide adequate erosion protection, (b) relocate the outlet pipe, (c) and ask the developer to investigate implementation of a water quality pond and skimmer on the site. Mr. Kremer added an

addition recommendation that the City ensure that there would be no flotation of the tanks in the floodplain.

Mr. Jeff Oliver, City Engineer for the City of Golden Valley, said the city is working with the developer to investigate possibilities to develop additional flood storage on site.

Mr. Welch asked about maintenance and control of the petroleum in preventing it from going into the watershed. Mr. Oliver added that a maintenance agreement would be in effect.

Mr. Gustafson moved and Mr. Mathisen seconded the motion to approve the project contingent on the engineer's recommendations shown in its memorandum to the Commission, as well as the additional recommendation to the City of Golden Valley to ensure that there will be no flotation of the tanks during a flood event. Carried unanimously.

3. **Commission Technical Advisory Committee and Upcoming Commission Changes.** Looking to the upcoming replacements of city staff to non-staff members, the Commission passed a resolution providing for a technical advisory committee (TAC) to be established. The City of Plymouth appointed a new commissioner and alternate commissioner and Mr. Quanbeck is appointed to the TAC. Mr. LeFevere will prepare a letter to the member cities informing them that the Commission adopted a resolution amending the bylaws to establish a technical advisory committee. Mr. Deblon suggested having the city managers appoint city staff to the TAC. Mr. LeFevere said that could be something to consider with the next change to the bylaws.

Mr. Mayeron informed the Commission that he has resigned as alternate commissioner for the City of Golden Valley and anticipates his replacement will be appointed within the next few months.

The February meeting will be the organizational meeting and Mr. Quanbeck asked if the Commission was interested in forming a nominating committee. Although this is an option, the Commission has not used a nominating committee in the past and will not establish a committee for this year's process.

Mr. Mathisen asked what will happen to the present Steering Committee in view of the new appointments replacing expired-term members on the Commission. The Commission decided to leave the current Steering Committee intact.

Mr. Mathisen moved and Mr. Deblon seconded the motion to maintain the present Steering Committee. Carried unanimously.

4. **Establish Guidelines for Using the Demonstration Project Line Item in Budget.** During the 2002 budget process, a line item for demonstration projects in the amount of \$10,000 was established with the intent of putting together criteria for applying for those funds. Mr. Quanbeck recommended a subcommittee be formed to establish guidelines for using the line item. Mr. Mayeron suggested assigning the task to the TAC.

Mr. Mayeron moved and Mr. Welch seconded the motion to assign the preparation of recommendations for guidelines in using the demonstration project line item and budget to the Technical Advisory Committee. Carried unanimously.

5. **Mr. Kremer distributed a copy of the 2001 MetroEnvironment Partnership Grant Application** put together by the Metro Watershed Partners. The grant amount requested was \$179,685 with \$60,000 of in-kind funding. The Metro Watershed Partners is putting together technical information and information to distribute to homeowners on phosphorus reduction, clean water communications, etc. They are proposing to continue the program for 1.75 years. They are also proposing to hire a half-time

communications coordinator to be located in the League of Minnesota Cities' offices. The Metropolitan Council informed the Metro Watershed Partners that they will fund \$100,000 of the proposal. The Metro Watershed Partners are approaching cities, watershed districts, and WMOs within the metro area to raise the additional funds.

Ron Struss, BWSR's metro watershed communications coordinator, is a member of the Metro Watershed Partners. Mr. Struss helped the Citizens Advisory Group in the Commission's Second Generation Planning process to develop the Public Information Plan for the Commission and said this proposal outlines the uniform effort metro wide to develop educational materials as discussed in the Citizens Advisory Group's Public Information Plan.

Mr. Kremer said because this proposal is closely related to what the Commission's Public Information Plan suggested, the Commission may want to consider using some of the funds allocated in the public relations budget and commit to this effort. For this contribution, the Commission would receive the promotional materials put together for the Commission to use as they relate to the Bassett Creek Water Management Commission. Mr. Kremer asked the Metro Watershed Partners if a model water quality education plan to meet the requirements of Phase II of the NPDES Stormwater Draft Permit could be included. Mr. Welch added that the Metro Watershed Partners is a past winner of the Minnesota Environmental Initiative award. The Commission agreed to support the proposal and would like to see it meet the requirements of the Phase II Stormwater rules.

Mr. Welch moved and Mr. Mathisen seconded the motion to allocate \$5,000 from the Commission's public relations budget in support of the "Think Clean Water" communications campaign. Carried unanimously.

6. Mr. Quanbeck informed the Commission that a letter was received from Kennedy & Graven stating their rates for legal counsel will increase for the first time since 1996.

Old Business:

1. T.H. 100 – Segment 5 (SP 2735-172): Golden Valley. The Minnesota Department of Transportation is ready to receive bids for a contract for design construct on this segment of Highway 100 in Golden Valley. Mn/DOT submitted a "30% complete" preliminary design plans for review. The preliminary design was reviewed at the Commission's July 19, 2001 meeting.

The Commission sent a letter (dated July 27, 2001) to Mn/DOT following its July meeting. Several of the Commission's comments provided in the July 27, 2001 letter were addressed and removed from the current recommendations. Other recommendations have been added to the current list of recommendations.

Concerning water quality issues, Mn/DOT has constructed three dry detention ponds and the "30% complete" plan indicates two additional wet ponds will be constructed. Mn/DOT is close to meeting the Level III discharge requirements of the Commission's water quality policy. The Commission's water quality policy does state that if a developer can demonstrate it is not possible to meet the water quality requirements with the roadway construction, the requirement does not have to be met.

One of the key issues on the project is that measures are in place to minimize construction impacts. Mn/DOT did not implement erosion control measures necessary to minimize the impact on receiving waters on the previous two segments of Highway 100. Mn/DOT is also short in meeting the Commission's volume requirements. As stated in the Commission engineer's memo, it is recommended that the Commission prepare a letter to Mn/DOT emphasizing the comments listed in

the memo, especially the sequence of construction (item d) for erosion control prior to additional grading occurring on the site.

Mr. Mayeron asked about measures of enforcement. Can the Commission use meeting the conditions required by the City of Golden Valley as a way of enforcing Commission concerns? Mr. Oliver said that during the Segment 1 project, Mn/DOT indicated that the permit they acquired was a courtesy extended to the city. Ms. Clancy stated that Mn/DOT does require concept approval. Mn/DOT did not provide data stating why constructing the pond on Regent Avenue (previously recommended) was not feasible.

Mr. Mathisen added that Mn/DOT and others are lobbying for the state legislature to pass legislation taking away cities' right to approve or not approve plans affecting their cities.

Mr. Mayeron asked even if this is an issue with the City of Golden Valley, is it reasonable to ask the Commission counsel to work with staff to see what constraints can be put on Mn/DOT during this process? Mr. LeFevere said this is a stand that Mn/DOT is taking statewide and if the Commission were to pursue enforcement, it would ultimately go to litigation.

Mr. Quanbeck asked if a final plan will ever be submitted to the City of Golden Valley. Mr. Oliver said that a final plan would not be submitted. Mr. Oliver also commented that project wide, Mn/DOT did provide excess water quality volume; however, the biggest concern continues to be ongoing erosion control during construction and sequencing the day-to-day sediment and erosion control operations. He did add that Mn/DOT has greatly improved their efforts, but he would like to see the sequencing issue emphasized.

Mr. Mayeron asked about adding construction of the pond at Regent Avenue back into the recommendations and require Mn/DOT to report back to the Commission regularly concerning compliance with the recommendations. Ms. Clancy said Mn/DOT's letter to Golden Valley said the pond was not required to meet the water quality standards. Mr. Kremer said language can be added in the letter to the City of Golden Valley addressing Segment 5 and previous efforts considered for water quality where Mn/DOT indicated it is not feasible, and that the Commission would appreciate additional information explaining why Mn/DOT found building the Regent Avenue pond not feasible.

Mr. Vander Top asked if the Commission could get a copy of the NPDES permit issued to Mn/DOT and can the Commission request the Minnesota Pollution Control Agency to inspect the site? Mr. Oliver said Golden Valley did request Mn/DOT to develop an erosion and sediment control plan for each phase of the construction.

Mr. Kremer added that an erosion control plan is required as part of a NPDES permit and should be on file before construction begins. In addition to the letter, the Commission could consider requesting Mn/DOT to provide the Commission with a copy of the plan that is on file with the NPDES permit. Mr. Quanbeck said the Commission needs to inform Mn/DOT that they have not met all the water quality standards and ask for an explanation of how those standards will be met.

Mr. Gustafson moved and Mr. Mayeron seconded the motion to prepare a letter to the City of Golden Valley emphasizing the recommendations in the Commission engineer's memorandum with additional language requesting a response from Mn/DOT addressing the unresolved issue concerning the water quality pond on Regent Avenue, request a copy of the NPDES permit erosion control plan, and ask that Mn/DOT continue to be in communication with the Commission throughout the construction process. Carried unanimously.

2. Second Generation Plan Update. The Policy Advisory Group will meet on Monday, January 28th, to discuss the 27-year Capital Improvements Program previously reviewed by the Commission and inform

the PAG that it is the intent of the Commission to include it as the draft CIP in the Second Generation Plan. The PAG will also receive a copy of the Advisory Groups Recommendations table summarizing recommendations from the three groups during the Second Generation Plan process. During the Steering Committee's meeting on January 10th, the committee did not complete its review of the Advisory Groups Recommendations table. The Steering Committee is scheduled to meet on Monday, February 4th to continue their review. The committee anticipates the table will be ready for Commission review at its March meeting. The PAG will not meet again.

Ms. Terrie Christian, AMLAC, asked if the Advisory Groups Recommendations table would go to the advisory groups to review. Mr. Gustafson responded that once the Commission takes action, the table will become a public document and it will be incorporated into the Second Generation Plan to be reviewed by the public.

Miscellaneous:

1. Mr. O'Toole expressed appreciation to the members whose terms are expired and for years of service to the Commission. On behalf of the Commission, Resolutions of Appreciation will be prepared and distributed at the next meeting.

Adjournment:

It was moved by Mr. Mathisen and seconded by Mr. Welch that the meeting adjourn. Chairman Quanbeck adjourned the meeting at 2:20 p.m.

Ron Quanbeck, Chairman

Pat Schutrop, Recorder

Tom Mathisen, Secretary

Date: _____

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