



Bassett Creek Water Management Commission

A g e n d a

**Thursday, July 18, 2002
12:00 Noon**

**Golden Valley City Hall
7800 Golden Valley Road**

Call to Order

Presentation of June Minutes

Presentation of Financial Statements

Presentation of Invoices for Payment Approval

Communications

Chairman

- **Citizen Input on Non-Agenda Items**

Counsel

Corps of Engineers

Commissioners

Engineer

New Business

- **Wirth Park Bike Trail: Golden Valley/Minneapolis**

Old Business

- **2003 Budget – Member City Comments**
- **Second Generation Plan Update**
 - ~~///~~ **Capital Improvements Program comments**
 - ~~///~~ **Advisory Groups Recommendations table comments**

August Meeting

- **Amend 2003 Budget, if necessary**

Adjournment

Bassett Creek Water Management Commission

Minutes of the Meeting of June 20, 2002

Call to Order

The Bassett Creek Water Management Commission was called to order at 12:00 p.m., Thursday, June 20, 2002, at the City of Golden Valley City Hall by Chairman O'Toole.

Roll Call

| | | |
|-----------------------|--------------------------------------|----------------------------------|
| <i>Crystal</i> | Not represented | <i>Counsel:</i> Charlie LeFevere |
| <i>Golden Valley</i> | Commissioner David Hanson, Treasurer | <i>Engineer:</i> Len Kremer |
| <i>Medicine Lake</i> | Commissioner John O'Toole, Chairman | <i>Recorder:</i> Pat Schutrop |
| <i>Minneapolis</i> | Commissioner Michael Welch | |
| <i>Minnetonka</i> | Commissioner Bill Yaeger, Secretary | |
| <i>New Hope</i> | Commissioner Vincent Vander Top | |
| <i>Plymouth</i> | Commissioner Elizabeth Thornton | |
| <i>Robbinsdale</i> | Commissioner Karla Peterson | |
| <i>St. Louis Park</i> | Commissioner Paul (PJ) Andersen | |

Also present: Ron Quanbeck, Technical Advisory Committee, City of Plymouth
Erik Hansen, Alternate Commissioner, City of Robbinsdale
Bill Deblon, Technical Advisory Committee, City of Robbinsdale
Jeannine Clancy, Technical Advisory Committee, City of Golden Valley
Dave Stack, Friends of Bassett Creek
Don Maxwell, Association of Medicine Lake Area Citizens
Jack Frost, Metropolitan Council
Jim Larsen, Metropolitan Council
Nancy Azzam, Golden Valley League of Women Voters
Mike Rardin, Director of Public Works, City of St. Louis Park
Mitchell Sawh, City of Minneapolis
Fred Olson, Friends of Bassett Creek
Ginny Black, City Council Member, City of Plymouth
Jim Husnik, Hammel, Green & Abrahamson, Inc.
Jennifer Posma, City of Minnetonka
Hal Welch, son of Michael Welch

Approval and/or Correction of Minutes

The minutes of the May 16, 2002 meeting were presented. The following correction is noted:

Page 7, No. 2, Hidden Lakes Development, add the following paragraph prior to the motion:
Mr. David Stack asked if the new bridge design would allow for better canoeability. Mr. Kremer replied that the area would be canoeable under normal levels; however, restrictions would apply whenever flood levels exist. Mr. Kremer added that there is a small driveway nearby that could be used for portage. An abandoned, insulated storm sewer will be removed that is currently causing difficulty for canoes to pass through.

Mr. Vander Top moved and Mr. Yaeger seconded approval of the minutes. Carried unanimously.

Financial Statements

Mr. Hanson presented the Treasurers Report as of June 20, 2002. The current balances are as follows:

| | |
|---|-----------------------|
| Checking Account Balance | \$88,669.56 |
| Investment Account Commercial Paper (due 7/18/02) | 199,739.44 |
| TOTAL GENERAL FUND BALANCE | \$288,409.00 |
| | |
| Construction Account Balance | \$40,905.35 |
| Commercial Paper (due 7/29/02) | 400,343.08 |
| Commercial Paper (due 8/13/02) | 199,441.67 |
| Commercial Paper (due 8/15/02) | 1,059,867.19 |
| TOTAL CONSTRUCTION ACCOUNT BALANCE | \$1,700,557.29 |

The Treasurers report was accepted as presented and ordered to be filed subject to audit.

Presentation of Invoices to be Paid

The following invoices was presented for approval:

1. An invoice was received from Barr Engineering Company for professional services during the period of May 4, 2002 through May 31, 2002, in the amount of \$41,689.60.

Mr. Hanson moved and Mr. Yaeger seconded approval for payment of claims as set forth on the invoice. Upon call of the roll, the vote was unanimously carried.

2. An invoice was received from the Metropolitan Council for the Citizens Assisted Monitoring Program for 2002 in the amount of \$2,750.00.

Mr. Hanson moved and Mr. Vander Top seconded approval for payment of claims as set forth on the invoice. Upon call of the roll, the vote was unanimously carried.

Communications

Chairman:

1. Chair O'Toole introduced Mr. Paul (PJ) Andersen, new commissioner representing the City of St. Louis Park. Mr. O'Toole extended gratitude to Mike Rardin for his service and contribution to the Commission as St. Louis Park's commissioner over the years. Mr. Rardin will continue to serve on the Second Generation Plan Steering Committee.
2. Correspondence was received from the City of Plymouth concerning the Commission's 2003 budget and the Second Generation Plan's proposed 30-year Capital Improvements Program. The letter will be discussed later in the meeting.
3. Correspondence was received from the Mr. David Hanson expressing concerns about the Commission's 2003 budget and the Second Generation Plan's proposed 30-year Capital Improvements Program. The letter will be discussed later in the meeting.

Citizen Input on Non-Agenda Items:

No communications.

Counsel:

No communications.

Corps of Engineers:

1. Mr. Kremer reported that Barr is continuing to work with the City of Minneapolis and the Corps of Engineers to address concerns expressed by Minneapolis as part of the Flood Control Project closeout process. Mr. Kremer expects the issues to be settled within the month.

Commissioners:

No communications.

Engineer:

No communications.

New Business

1. Metropolitan Council CAMP Agreement. The Commission previously agreed to participate with the Metropolitan Council in their CAMP program. The agreement formalizes that action.
2. Robbinsdale Street Reconstruction: Robbinsdale. This is a street reconstruction project located adjacent to Grimes Pond in Robbinsdale. The total area to be disturbed is approximately 4.6 acres. The project includes utility improvements and reconstruction of approximately 0.7 miles of Grimes, Halifax, Indiana, Lowry, 31½, and Halglo avenues. The project will result in approximately 1,015 cubic yards of fill in the floodplain and approximately 170 cubic yards of compensating storage volume. The Commission engineer recommends approval contingent on the conditions stated in the engineer's memo to the Commission.

Mr. Yaeger moved and Mr. Vander Top seconded the motion to approve the project contingent on the recommendations stated in the Commission engineer's memorandum to the Commission. Carried unanimously.

3. Glenwood Inglewood Waters – Retaining Wall: Minneapolis. A request was received for review of DNR permit application 2002-6116 for replacing an existing 60-year-old retaining wall with a new similar retaining wall. The project is located along the Main Stem of Bassett Creek at the Glenwood Inglewood facility located downstream of Glenwood Avenue and Fruen Mill. The existing wall is in the process of failing. Replacement of the wall was included as part of the Corps of Engineer's 1994 Flood Control Project at Fruen Mill. However, the project was never constructed. The proposed project includes replacing approximately 250 feet of the wall adjacent to the Glenwood Inglewood Facility. Proposed plans for the project have not been prepared.

Mr. Welch moved and Ms. Thornton seconded the motion to direct the Commission engineer to prepare a letter to the Minnesota Department of Natural Resources in support of the project concept and request additional information for review as stated in the engineer's memorandum to the Commission. Carried unanimously.

Old Business

1. **2003 Budget – Member Cities’ Comments.** Comments have been received from member cities in response to the 2003 budget. The 2003 budget and assessment were approved at the May meeting. The deadline to receive comments to the budget is July 31. If necessary, action to amend the budget will be done at the August meeting. The letters mainly focus on the Second Generation Plan’s proposed 30-year Capital Improvements Program and funding for that program. Chair O’Toole proposed to discuss the comments at the Commission’s July meeting.
2. **Second Generation Plan Update.** No new information to report.

July Meeting

1. Mr. O’Toole presented the following agenda items for the Commission’s July meeting:
 - 2003 Budget comments
 - Second Generation Plan CIP comments

Watershed Tour

The remainder of the meeting was dedicated to a tour of the watershed. The following sites were visited:

- Highway 100 Construction (TH- 55 & TH-100): Golden Valley/Crystal/Robbinsdale (drive by)
- Schaper Recreation Area: Golden Valley
- Twin Lake Water Quality Pond: Golden Valley
- Wirth Lake: Golden Valley (drive by)
- Fruen Mill/Glenwood Inglewood: Minneapolis
- TH 55 Control Structure/Wirth Park Flood Storage Area: Minneapolis
- Theodore Wirth Park Sediment: Golden Valley
- Sweeney Lake: Golden Valley (drive by)
- Homes in Floodplain Downstream of Highway 100: Golden Valley
- Flood-Proofed Homes: Golden Valley
- Highway 100 Construction: Golden Valley/Crystal/Robbinsdale (drive by)
- Bassett Creek Park Pond: Crystal (drive by)
- Northwood Lake: New Hope (drive by)
- Lost Lake: Plymouth (drive by)
- Northwest Boulevard Erosion Site: Plymouth (drive by)
- Central Park Pond: Plymouth
- Medicine Lake Dam: Plymouth
- Wisconsin Avenue Control Structure: Golden Valley (drive by)

Adjournment

It was moved by Mr. Welch and seconded by Mr. Vander Top that the meeting adjourn. Chairman O'Toole adjourned the meeting at 12:30 p.m. The tour of the watershed commenced and was completed at 3:00 p.m.

John O'Toole, Chairman

Pat Schutrop, Recorder

Bill Yaeger, Secretary

Date: _____

234844