

Bassett Creek Water Management Commission

2005 Budget and Levy

June 2004

The Joint and Cooperative Agreement establishing the Bassett Creek Water Management Commission sets forth the procedure required to adopt the annual budget. Article VIII, Subdivision 3, provides that each member agrees to contribute each year to a general fund to be used for administrative purposes and certain operating expenses. Half of the annual contribution of each member is based on assessed valuation of property within the watershed and the other half on the ratio of area of each member within the watershed to the total area of the Bassett Creek watershed. Subdivision 5 of Article VIII further provides: "On or before July 1 of each year, the Board shall adopt a detailed budget for the ensuing year and decide upon the total amount necessary for the general fund." Budget approval requires a two-thirds vote (six Commissioners). Further, the Secretary "shall certify the budget on or before July 1 to the clerk of each member governmental unit, together with a statement of the proportion of the budget to be provided by each member." Each of the nine members then has until August 1 to file an objection to the budget.

The budget proposal for 2005 was prepared by a Budget Committee consisting of John O'Toole (Commission and Committee Chair), Mayor Linda Loomis (Commission Treasurer), Michael Welch, Bill Yaeger, and Elizabeth Thornton. A representative of Barr Engineering Company advised on engineering-related items.

The approved 2005 budget is enclosed. Although the flood control project is completed, budget for inspecting the project has been included. Since 2001, much of the work carried out by the Commission has been directed toward preparation of the State-mandated "second generation plan." The plan will be completed in 2004. The year 2005 budget of \$367,500 was adopted by all nine commissioners voting in favor of the budget at the Commission meeting on May 20, 2004. Specific items in the budget are discussed below.

1. **Engineering** services are budgeted at \$181,000 in 2005. Many of the individual items are similar to the 2004 budgets. These are: plan review costs (\$100,000), Attendance at Commission Meetings (\$10,000), Surveys and Studies (\$15,000), Water Quantity (\$7,000), Watershed Inspections (\$11,000), and Annual Inspections (\$8,000). Water Quality monitoring is budgeted for \$30,000. Municipal Plan Review was again not budgeted for in 2005. Water Quality expenditures, which for many years have been directed at examining methods for improving water quality in Bassett Creek and its several sub-drainage basins, will now be concerned largely with monitoring water quality.
2. **Planning** services are budgeted at \$17,000 in 2005. Tasks include submitting the Second Generation Plan (mandated by the State law) for review and approval and Plan implementation (largely water quality projects). Much of the work will be revising, printing, and distributing the final plan, and implementation of the capital improvements plan.
3. Routine **Legal** services are budgeted at \$13,000.
4. **Financial Management** is budgeted for \$1,000 for services provided by the Deputy Treasurer at the City of Golden Valley.
5. **Liability Insurance, Auditing and Bonding** is budgeted at \$7,000.

6. **Secretarial** services, including mailing and copying, are budgeted at \$27,000.
7. **Public Relations** are budgeted as follows: Publications/Annual Report (\$3,000), Website improvements (\$4,000), Watershed Outlet Monitoring Program (WOMP) (\$10,000), Citizens Assisted Monitoring Program (CAMP) (\$4,000), the Hennepin Conservation District River Watch Program (\$1,500), Watershed Partners (\$5,000), and Public Communications (\$3,000).
8. **Demonstration Projects** was reduced to \$1,000. Criteria are being prepared for how demonstration projects will be funded.
9. **Erosion/Sediment (Maintenance Project)** is budgeted at \$25,000.
10. **Long-Term Maintenance (Flood Control Project)** is budgeted at \$25,000.
11. The **Contingency** item is budged at \$5,000.
12. **Total Maximum Daily Load (TMDL) Studies** was added to the 2005 budget in the amount of \$35,000 in anticipation of a State mandate to prepare TMDL studies on lakes within the watershed.

At its May 20, 2004 meeting, the Commissioners also considered the assessment on the cities. The 2005 assessment was adopted by all nine Commissioners voting in favor to levy \$367,500 for the 2005 fiscal year, as compared with the \$376,656 adopted in 2004, based on the following:

Funding Needs:


2005 Administrative Budget\$367,500

Funding Source:

Proposed 2005 Assessment\$367,500

Assessment proposed for 2005 Capital Projects (Hennepin County).....\$375,000

The detailed levy for 2005 by communities is also enclosed.



 Linda Loomis, Treasurer

Enclosures: 2005 Budget
 2005 Assessments