

Bassett Creek Watershed Management Commission

Minutes of the Meeting of July 16, 2009

1. Call to Order

The Bassett Creek Watershed Management Commission (BCWMC) was called to order at 11:35 a.m., Thursday, July 16, 2009, at Golden Valley City Hall by Chair Welch. Ms. Herbert conducted roll call.

Roll Call

<i>Crystal</i>	Commissioner Pauline Langsdorf	<i>Counsel</i>	Charlie LeFevere
<i>Golden Valley</i>	Commissioner Linda Loomis, Treasurer	<i>Engineer</i>	Len Kremer
<i>Medicine Lake</i>	Commissioner Cheri Templeman	<i>Recorder</i>	Amy Herbert
<i>Minneapolis</i>	Commissioner Michael Welch, Chair		
<i>Minnetonka</i>	Commissioner Kris Sundberg		
<i>New Hope</i>	<i>Not represented</i>		
<i>Plymouth</i>	Commissioner Ginny Black, Vice Chair		
<i>Robbinsdale</i>	<i>Not represented</i>		
<i>St. Louis Park</i>	<i>Not represented</i>		

Also present: Laura Adler, BCWMC Technical Advisory Committee, City of St. Louis Park
Derek Asche, BCWMC Technical Advisory Committee, City of Plymouth
Jeannine Clancy, BCWMC Technical Advisory Committee, City of Golden Valley
Jack Frost, Metropolitan Council
Dave Hanson, Alternate Commissioner, City of Golden Valley
Ron Leaf, SEH, Inc.
Randy Lehr, Three Rivers Park District
Tom Mathisen, BCWMC Technical Advisory Committee, City of Crystal
Richard McCoy, BCWMC Technical Advisory Committee, City of Robbinsdale
Liz Stout, BCWMC Technical Advisory Committee, City of Minnetonka
Liz Thornton, Alternate Commissioner, City of Plymouth

2. Approval of Agenda and Consent Agenda

Ms. Loomis moved to approve the Agenda. Ms. Black seconded the motion. The motion carried unanimously [Cities of New Hope, Robbinsdale, and St. Louis Park were absent from the vote]. Ms. Black moved to approve the Consent Agenda. Ms. Langsdorf seconded the motion [Cities of New Hope, Robbinsdale, and St. Louis Park were absent from the vote].

3. Citizen Input on Non-Agenda Items

No citizen input on non-agenda items.

3. Administration

- A. Presentation of the June 18, 2009, BCWMC meeting minutes. The minutes were approved as part of the Consent Agenda.
- B. Presentation of the Financial Statement. The July financial report was received and approved as part of the Consent Agenda.

The general and construction account balances reported in the July 2009 Financial Report are as follows:

Checking Account Balance	600,637.37
<i>TOTAL GENERAL FUND BALANCE</i>	<i>600,637.37</i>
Construction Account Balance	3,190,601.56
<i>TOTAL CONSTRUCTION ACCOUNT BALANCE</i>	<i>3,190,601.56</i>
-Less: Reserved for CIP projects	3,505,503.27
<i>Construction cash/ investments available for projects</i>	<i>(314,901.71)</i>

C. Presentation of Invoices for Payment Approval.

Invoices:

- i. Kennedy & Graven – Legal Services through May 31, 2009 - invoice for the amount of \$1,403.85.
- ii. Barr Engineering Company – June Engineering Services - invoice for the amount of \$24,487.02.
- iii. Amy Herbert – June Recording Administrator Services - invoice for the amount of \$3,279.62.
- iv. Amy Herbert – Reimbursement for July Meeting Catering - invoice for the amount of \$297.21.
- v. Shingle Creek – Joint Watershed Sponsorship of Metro Blooms Rain Garden Workshops - invoice for the amount of \$2,000.00.
- vi. MMKR - Financial Audit – final billing - invoice for the amount of \$680.00.
- vii. SEH, Inc. – Sweeney Lake TMDL Phase 2 Work through May 31, 2009 - invoice for the amount of \$2,697.20.

Chair Welch removed invoice vii – SEH, Inc. Sweeney Lake TMDL Phase 2 Work from the roll call vote. Ms. Black moved to approve the payment of invoices i - vi. Ms. Loomis seconded the motion. By call of roll, the motion carried unanimously [Cities of New Hope, Robbinsdale, and St. Louis Park were absent from the vote].

Chair Welch stated he had pulled the SEH invoice for the Sweeney Lake TMDL Phase 2 Work because he wanted to add some comments from a discussion he had with Ron Leaf of SEH. Chair Welch said Mr. Leaf had forwarded to him a budget summary that detailed that the Three Rivers Park District did not use all the funds it was allocated for its work and \$4,200 remained from that portion of the project budget. He said those remaining dollars were redirected to the work completed by Barr Engineering and SEH, Inc. on the same task. He reported that Mr. Leaf stated that the TMDL should be completed within the project budget unless significant redrafting of the TMDL is requested. Chair Welch said any redrafting would be dependent on the comments on the TMDL by the MPCA. Mr. Kremer commented that he does not anticipate significant comments on the TMDL itself. Chair Welch moved to approve invoice vii – SEH, Inc. Ms. Black seconded the motion. By call of roll, the motion carried unanimously [Cities of New Hope, Robbinsdale, and St. Louis Park were absent from the vote].

- D. **Resolution 09-04 to approve minor plan amendment.** Chair Welch introduced Resolution 09-04 approving the Watershed Amendment that includes the additions to the BCWMC's *Watershed Management Plan's* (the Plan) Table 12-2 to include PC-1 and PC-2 to restore the channel of Plymouth Creek from Medicine Lake to 37th Avenue in the City of Plymouth with construction proposed to begin in 2010 and the addition of a project to restore the Main Stem of Bassett Creek from the City of Crystal boundary to Regent Avenue in the City of Golden Valley with construction proposed to begin in 2010. The amendment also includes revisions to the Plan's Tables 4-2 and 4-3 to change the Parker's Lake phosphorus goal from 30 ppb to 38 ppb, in accordance with the goal recently established in the City of Plymouth's Surface Water Management Plan. Additionally, the amendment includes revisions to Table 5-3, Bassett Creek Flood Profiles, to change the flood elevations of Crane Lake and Oak Knoll Pond, in accordance with flood elevations established in the City of Minnetonka's Water Resource Management Plan.

Ms. Loomis moved to approve Resolution 09-04. Ms. Sundberg seconded the motion. The motion carried unanimously [Cities of New Hope, Robbinsdale, and St. Louis Park were absent from the vote]. Chair Welch amended the motion to edit the resolution to include in the resolution item 2 for the Secretary also to transmit a copy of the Plan Amendment to Hennepin County and the Minnesota Board of Water and Soil Resources. Ms. Loomis and Ms. Sundberg approved the amendment of the motion. The motion carried unanimously [Cities of New Hope, Robbinsdale, and St. Louis Park were absent from the vote].

4. New Business

- A. **Laurel Hills East Condominium Improvements: City of Golden Valley.** Mr. Kremer explained that the reason the project requires Commission review is because the project includes work in the floodplain. He said the project is located adjacent to the Sweeney Lake Branch of Bassett Creek on the south side. He said historically there was a small ponding area in the project location but that over the years because of erosion along this reach of the channel, sediments have been deposited there eliminating the pond. Mr. Kremer said the project proposes landscape improvements and the dredging of the small pond, which would include the excavation of 0.28 acres. He stated that the area would flood occasionally. Mr. Kremer said the Commission Engineer recommends approval of the project with the condition that the project includes the construction of an emergency overflow, such as a swale stabilized with rip rap, between the pond and the creek to minimize erosion during overtopping or flooding events. Chair Welch asked if there were any concerns about where the dredged material would be deposited. Mr. Kremer said that none of the material will be deposited into the floodplain and that a contractor would be hired to haul the fill offsite. Ms. Black moved to approve the project with the condition recommended by the Commission Engineer in its July 9, 2009, memo. Ms. Sundberg seconded the motion. The motion carried unanimously [Cities of New Hope, Robbinsdale, and St. Louis Park were absent from the vote].

6. Old Business

- A. **Resource Management Plan Comments.** Mr. Kremer reported that Barr has been in contact with the Army Corps of Engineers (the Corps) regarding its comments on the Resource Management Plan. He said the Corps has indicated it feels the plan is complete and ready to be public noticed. Mr. Kremer said he communicated to the RMP that after the Commission makes its comments on the plan the Commission will let the Corps know the RMP is ready to be public noticed for comments from other regulatory agencies and the public. He said that any comments received would need to be responded to and then the next step would be for the Corps to issue a permit conditioned on submittal of the final plans of each project for the Corps' review as the final step in the permitting process. Mr. Kremer added that the Corps communicated that it thinks the RMP will expedite the Corps issuance of permits.

Ms. Black commented that she wishes the information Mr. Kremer just reported to the Commission was contained in the RMP. She asked that the purpose of the RMP be stated earlier in the RMP document and should be on the first page. Mr. Black also stated that on page 2 the list of the report sections should be deleted and instead underline the section headings described in the paragraph currently following the list. Ms. Black commented that there is no mention of runoff reduction in the description of the projects in the RMP and she thought the goal of runoff reduction should be added to the RMP language. Mr. Kremer stated that the changes she described would be made to the RMP.

Chair Welch clarified that during the public notice period the RMP remains a draft and the Commission or the commissioners as individuals can continue to comment. Chair Welch stated that the RMP is no guarantee that the Corps won't come back with comments or something new on individual projects. Mr. Kremer said he thinks there is a history of working through a similar process with the Corps where the Corps issued its permits on the basis of preliminary plans and then the Commission went through its construction but he agreed that the Corps does go through changes in its policies.

Ms. Black moved to authorize the staff to update the RMP as described and to send it to the Corps with the communication that the RMP is ready to be public noticed. Ms. Loomis seconded the motion. The motion carried unanimously [Cities of New Hope, Robbinsdale, and St. Louis Park were absent from the vote].

- B. St. Louis Park Local Water Management Plan Review and Request for Comments on Draft Comprehensive Plan.** Chair Welch said that by statute the BCWMC is required to review local water management plans to ensure conformity with the BCWMC's *Watershed Management Plan*. He commented that this review is a critical function of the Commission. Mr. Leaf of SEH described his review of the City's local water management plan (LWMP) and said he utilized the August 2005 review checklist provided to SEH by the Commission. Mr. Leaf said the LWMP does a good job overall and that his July 7, 2009, memo to the Commission just details the items in the St. Louis Park LWMP that are not in conformance with the BCWMC's *Watershed Management Plan* or were missing. He said the review comments revolve mainly around one issue - the LWMP doesn't address Sweeney Lake as an impaired water. Mr. Leaf said his memo provides recommendations on how St. Louis Park should revise its LWMP to address the issues. He said he has discussed the recommendations both with Barr Engineering, the contractor that prepared the plan for the City, and with the City. Ms. Adler commented that the City will be able to make the revisions described by Mr. Leaf in his July 7th memo. Mr. Frost added that the St. Louis Park LWMP was one of the better plans that he has reviewed.

Ms. Black moved to approve the St. Louis Park LWMP with the revisions recommended by SEH in its July 7, 2009, memo. Ms. Loomis seconded the motion. The motion carried unanimously [Cities of New Hope, Robbinsdale, and St. Louis Park were absent from the vote].

- C. Sweeney Lake TMDL Update.** Chair Welch said the issue in front of the Commission today is whether to approve the draft Sweeney Lake TMDL Study to send to the Minnesota Pollution Control Agency (MPCA) for its review and comment. He mentioned that the implementation plan is included in the draft TMDL Study that goes to the MPCA but technically the implementation part of the Study does not need to be approved by the EPA. He said the MPCA will send the Study to the EPA for approval before the MPCA can approve it.

Mr. Kremer asked Mr. Leaf if the draft TMDL will list the wasteload allocation as individual or categorical. Mr. Kremer stated that the Minnesota Department of Transportation (Mn/DOT) wants an individual wasteload allocation. Mr. Leaf said a final decision on the allocation approach

has not been made by the Commission. He said currently the draft Sweeney Lake TMDL study and the draft that has been presented to the Commission lists the wasteload allocation approach as Mn/DOT having an individual wasteload allocation and Golden Valley and St. Louis Park combined with a categorical allocation. Mr. Leaf said SEH is waiting for the Commission's final decision on how it wants to approach the wasteload allocation in the draft Study to be sent to the MPCA. Chair Welch said another important consideration is that Hennepin County is an MS4 and although its load contribution is so small that it won't receive a load allocation it may be a partner in work that is undertaken.

Mr. Kremer said that at the July 13th TAC meeting, the TAC brought up the question of who would do the reporting under the categorical approach. He said under the individual approach the cities would do the reporting. Mr. Kremer said the TAC would like additional information from the MPCA regarding the reporting process under the categorical approach.

Ms. Clancy stated that the City of Golden Valley hasn't sent in its comments but it will within the next 10 days. She added that the Alternate Commissioner of Golden Valley will also be submitting comments. Mr. Kremer said that in light of the City of Golden Valley's incoming comments he recommends the Commission hold off submitting the draft TMDL Study to the MPCA and wait to make a decision on the wasteload allocation until the August BCWMC meeting. He said the TAC should be able to submit a recommendation to the Commission on the wasteload allocation by the August BCWMC meeting. Mr. Kremer said the wasteload allocation decision is important in the BCWMC's three ongoing TMDL studies and the TAC will hold a special meeting in order to discuss and develop a recommendation for the Commission if the information regarding the reporting requirements for the WLA (wasteload allocation) options can be obtained in time.

Chair Welch said individual commissioners should submit comments for the purpose of developing Commission comments and the Commission would appreciate if the MS4s would share their comments with the Commission. He said that the individual MS4s and any individual can also comment to the MPCA during its review process. Chair Welch directed that comments on the draft Sweeney Lake TMDL Study are due to Mr. Kremer and Mr. Leaf by August 7th for discussion and consideration by the Commission at its August 20th meeting. Chair Welch said he would like comments to include thoughts about the individual versus categorical wasteload allocation approaches especially with regard to Mn/DOT.

Chair Welch asked Mr. Leaf how difficult it would be to add to the BMP section a brief analysis of additional infiltration opportunities such as how increased infiltration could affect external load. Mr. Leaf said it could be done. Mr. Kremer said it would be similar to the exercise LimnoTech went through using a P8 model. Chair Welch said it would be good to have that information in order to look at opportunities for increased infiltration or filtration as a way to address external loading in a watershed that is very developed.

- D. **Medicine Lake TMDL Update and TAC Recommendation.** Chair Welch said the MPCA requested comments from the Commission on the Medicine Lake TMDL and the LimnoTech memo tomorrow, Friday, July 17th. Mr. Kremer said the TAC has two recommendations:
- i. The Commission continues to work with the MPCA to resolve the issues with the data and model for the Medicine Lake TMDL.
 - ii. The Commission authorize staff to contact the MPCA about reporting requirements under the individual versus the categorical wasteload allocation approaches and for staff to prepare a memo summarizing the advantages and disadvantages of each approach.

Mr. Kremer said the Commission could choose to go forward now with the TMDL as it is and work on refining the model and resolving the issues with the model in the future. He said an

advantage with going forward now is the opportunity to take advantage of Clean Water Legacy (CWL) funds. He said the other option is for the Commission to choose to resolve the issues with the model now, which would delay the completion of the TMDL. Mr. Kremer said the TAC's recommendation is to work to resolve the issues with the model now.

Ms. Loomis says she hears Barr saying it could sit down with LimnoTech and get a better understanding of why there are discrepancies among the models and the removal prediction of the West Medicine Lake Park pond. She said she thinks the Commission needs to reach an understanding of what the removal efficiency is of that project. Mr. Kremer said that Greg Wilson of Barr Engineering communicated to the Commission his analysis of why the model is not accurately predicting the load reductions of that pond. He said Mr. Wilson pointed out that there is a lot more particulate phosphorus tributary to the ponds than the model is showing and the model is calibrated to total phosphorus and not to particulate phosphorus. Mr. Kremer said that point is just one example of information that needs to be investigated further with regard to the model. He said that based on the first meeting with LimnoTech it seems that it is willing to get together and continue to review the model. Mr. Asche agreed that all groups involved seemed willing to get together and hammer out the differences. Chair Welch pointed out it is important to involve the Three Rivers Park District in the discussions. He also pointed out that the MPCA is ready to get this TMDL completed.

Chair Welch pointed out that the Commission was e-mailed this week for review and discussion a draft memo from Barr with Commission comments to the MPCA on the June 12, 2009, draft Medicine Lake TMDL P8 Modeling summary memo prepared by LimnoTech.

Chair Welch provided two comments he would like included in the Commission's response to the MPCA:

1. Continued reasonable additional efforts to refine the modeling to incorporate or reflect available data prior to finalization of the draft TMDL and implementation plan will result in a model that most effectively and reliably supports the efforts that will be undertaken to implement BMPs and stormwater management requirements to achieve TMDL goals.
2. The modeling and data suggest that watershed-wide efforts to reduce runoff could contribute to the improvement of water quality in Medicine Lake (and other waterbodies), and the BCWMC will invest resources and work with its member cities and others to determine the best ways to achieve such reductions.

Chair Welch also asked that the memo be revised so the detailed questions in the memo are turned into broader statements that state the specific areas of data and analysis that should be addressed in collaboration with the Three Rivers Park District and the Commission's Engineers and the MPCA's Engineers to achieve a better model. Mr. Kremer remarked that those changes and additions would be made.

Chair Welch moved for staff to add his two comments and to make the Commission's requested revisions to the July 14, 2009, response memo regarding the P8 modeling summary and to deliver the memo to the MPCA by the deadline tomorrow, July 17th. Ms. Loomis seconded the motion. The motion carried unanimously with five votes in favor [Cities of Crystal, Golden Valley, Medicine Lake, Minneapolis, and Minnetonka]. The City of Plymouth abstained [Cities of New Hope, Robbinsdale, and St. Louis Park were absent from the vote].

Mr. Kremer mentioned the TAC's second recommendation to the Commission was that the Commission authorize staff to contact the MPCA about reporting requirements under the individual versus the categorical wasteload allocation approaches and for staff to prepare a memo summarizing the advantages and disadvantages of each approach. Chair Welch said he

recommends that the Commission be direct with the MPCA and communicate that the Commission continues to consider a categorical wasteload allocation. Ms. Loomis commented that she thinks the Commission does need the information from the MPCA and does need a summary memo for review. Ms. Black also agreed.

Ms. Clancy commented that the cities will pay one way or another for the efforts to be undertaken to achieve the TMDL goals – either as individual cities or as members of the Commission. Ms. Clancy said what she has wanted the MPCA to help the Commission and the cities to figure out is whether it is more cost effective to undertake the work as individuals or as a group. She said that more information about the process may help the Commission and the cities to figure that out.

Mr. Lehr recommended that in the Commission's request to the MPCA for more information about the reporting requirements the Commission inquire about the MPCA's expectations from an accountability perspective in addition to the cost effectiveness of the categorical versus the individual wasteload allocation approach.

Chair Welch moved to direct staff to make the inquiry of the MPCA with a cover letter that briefly explains the Commission's discussion and to have him review the communication on the Commission's behalf prior to it being sent to the MPCA. Ms. Black seconded the motion. The motion carried unanimously [Cities of New Hope, Robbinsdale, and St. Louis Park absent from the vote].

- E. **Wirth Lake TMDL Update.** Chair Welch reported that the meeting packet included summary results from the June 22nd Wirth Lake stakeholder meeting and recommendations regarding the implementation plan and wasteload allocation approach. He said the question in front of the Commission is whether to forward the Commission's recommendations to the MPCA regarding the completion of the wasteload allocations on a categorical or individual basis and a waste load allocation for Mn/DOT.

Mr. Kremer reminded the Commission of the data that shows the 38 micrograms per litre reduction goal could be met by eliminating the backflow from the creek. He said the backflow contributes approximately 55 pounds of phosphorous per year to Wirth Lake. He said the stakeholder group had considerable discussion on whether Mn/DOT should have to eliminate its 28 pounds of phosphorous contributed per year into the lake. Mr. Kremer said the group decided that it wouldn't be necessary if the elimination of the backflow could meet the reduction goal. Mr. Kremer said the stakeholder group suggests that if the TMDL goes with an individual allocation approach then Mn/DOT would have an allocation of 28 pounds of phosphorous, Hennepin County, Minneapolis, and Golden Valley would have allocations, and the other communities that contribute flow from Bassett Creek to the lake would have no allocations since the premise is that the backflow could be prevented. Mr. Kremer said this is the approach Mr. Chris Zadak, MPCA, suggests for the TMDL. Mr. Kremer said the Commission could still go with a categorical approach so that Golden Valley, Hennepin County, and the City of Minneapolis could receive a categorical wasteload allocation. He said the total allocation for those three if they are combined in the categorical approach would be 107 pounds of phosphorus reduction of the total allocation amount of 183 pounds.

Chair Welch brought up the idea that the implementation plan should incorporate the idea that Mn/DOT should take specific measures to address its allocation or to measure its contribution.

Mr. Kremer said the draft TMDL is targeted to be completed in August so it should be available for the Commission's September meeting. Chair Welch said he doesn't hear anyone saying there is a rush to make a decision on the Wirth Lake TMDL. Chair Welch directed staff to include

Mn/DOT monitoring in the TMDL implementation plan.

- F. Watershed-wide TMDL.** Chair Welch reported that the cost estimate from Barr Engineering to prepare a watershed-wide TMDL scope of work is \$8,000. Ms. Black wondered what the Commission would gain at this point from a watershed-wide TMDL since the Commission has TMDL studies underway. Chair Welch commented that the Commission still needs to undertake the TMDLs for Bassett Creek including fecal coliform, fish IBI and that perhaps at some point the creek would be listed for a chloride impairment.

Mr. Kremer stated that he has inquired of the MPCA what it would need from the Commission for the MPCA to consider modifying the fish IBI impairment listing to eliminate the creek upstream of Highway 100 due to the intermittent nature of the creek. He said he has also asked if the Mississippi River TMDL could include the Bassett Creek impairment. Mr. Kremer said those two items would be significant changes and would leave the Commission with the TMDLs for Northwood Lake and the fish IBI on Bassett Creek downstream of Highway 100.

Chair Welch moved that staff again seek a response from the MPCA regarding the intermittent stream determination. Ms. Black seconded the motion. The motion carried unanimously [Cities of New Hope, Robbinsdale, and St. Louis Park were absent from the vote.]

Ms. Black moved that the Commission request that the Mississippi River TMDL study include the Bassett Creek fecal coliform impairment with staff communicating with the MPCA and Ms. Loomis to request at the next Mississippi River TMDL stakeholder meeting. Ms. Sundberg seconded the motion. The motion carried unanimously [Cities of New Hope, Robbinsdale, and St. Louis Park were absent from the vote.]

- G. Education and Public Outreach Committee.**

- i. Grant Application from Meadowbrook School.** Ms. Black recommended approval of the education grant up to \$1,000 for the construction of an outdoor classroom at Meadowbrook School. Ms. Langsdorf seconded the motion. The motion carried with five votes in favor [Cities of Crystal, Medicine Lake, Minneapolis, Minnetonka, and Plymouth]. City of Golden Valley abstained from the vote [Cities of New Hope, Robbinsdale, and St. Louis Park were absent from the vote]. Ms. Herbert was directed to communicate the approval of the grant funding to the school contact and to send the contract out for signature.

- H. Meeting Packet Format; Deadline for Submission of Information to be Considered at Commission Meetings.** Ms. Black recommended that information is sent to Ms. Herbert by the date the packets are assembled otherwise there is no guarantee of action being taken on the item at the Commission meeting. Chair Welch moved Ms. Black's recommendation. Ms. Sundberg seconded the motion. The motion carried unanimously [Cities of New Hope, Robbinsdale, and St. Louis Park were absent from the vote].

7. Communications

- A. Chair:**

- i. Chair Welch reported that Hennepin County will be convening another conservation forum, which will be held on July 30th. He said Ms. Herbert would e-mail out the details to the Commission.**
- ii. Chair Welch announced that the BCWMC 2008 annual report is posted on the BCWMC's Web site and hard copies are available through Ms. Herbert.**

B. Commissioners:

- i. Ms. Langsdorf discussed an article in the Star Tribune that discussed a program in which the Shingle Creek Watershed Management Commission worked together with a school district to combine science and social studies learning in a three-week summer course where students did water and benthic invertebrate sampling and investigated ways to be politically active regarding water issues. Ms. Langsdorf said she would like to see schools in the Bassett Creek watershed offer a similar opportunity. She said the Shingle Creek WMO contributed \$1,000 to the development and running of the program.

The Commission directed the Education Committee to request information from Shingle Creek or the school district for Commission review.

- ii. Ms. Langsdorf discussed a national organization called Canines for Clean Water and showed a communication piece put out by the Minneapolis Park and Recreation Board in conjunction with the resources of the organization. Ms. Loomis said the Education Committee may be interested in looking into the resources made available by the organization.

C. Committees:

Education Committee

- i. Ms. Langsdorf announced that the education brochures will be mailed out to the Commission in the next couple of days. The Commission decided Ms. Herbert could mail a supply of the brochures to the commissioners and TAC members.
- ii. Ms. Thornton reported that two different watershed articles are in the works by the writer hired by the Commission and that a total of three articles are planned for 2009. Ms. Thornton requested that the Commission send her any contacts in the watershed of residents doing watershed-friendly practices.
- iii. Ms. Langsdorf announced that the next Education Committee meeting is on Tuesday, July 21, 2009, at 9:00 a.m. at Plymouth City Hall.

Administrative Services Committee

Chair Welch stated that the Administrative Services Committee would be scheduling a meeting.

D. Counsel: No Communications.

E. Engineer: No Communications.

8. Adjournment

Ms. Black moved to adjourn the meeting. Ms. Loomis seconded the motion. The meeting adjourned at 2:06 p.m.

Michael Welch, Chair **Date**

Amy Herbert, Recorder **Date**

Pauline Langsdorf, Secretary **Date**