



# Bassett Creek Watershed Management Commission

## AGENDA MEMO

Date: July 12, 2016

To: BCWMC Commissioners

From: Laura Jester, Administrator

**RE: Background Information for 8/17/17 BCWMC Meeting**

1. **CALL TO ORDER and ROLL CALL**
2. **CITIZEN FORUM ON NON-AGENDA ITEMS**
3. **APPROVAL OF AGENDA – ACTION ITEM with attachment**
  
4. **CONSENT AGENDA**
  - A. Approval of Minutes – July 20, 2017 Commission meeting- ACTION ITEM with attachment
  - B. Approval of August 2017 Financial Report - ACTION ITEM with attachment
  - C. Approval of Payment of Invoices - ACTION ITEM with attachments (online) – I have reviewed the following invoices and recommend approval of payment.
    - i. Keystone Waters, LLC – July Administrator Services
    - ii. Keystone Waters, LLC – July Meeting Materials Distribution Expenses
    - iii. Barr Engineering – July 2017 Engineering Services
    - iv. Triple D Espresso – August 2017 Meeting Refreshments
    - v. Wenck – July 2017 WOMP Monitoring
    - vi. Wenck – July Routine Lake Monitoring
    - vii. Lawn Chair Gardener – July 2017 Administrative and Education Services
    - viii. Kennedy & Graven – June Legal Services
    - ix. AIS Consulting Services – Zebra Mussel Samplers
  
  - D. Approval of Northwood East Ballfield Improvements – ACTION ITEM with attachment – The proposed project is located in the Bassett Creek Park Pond Subwatershed along the North Branch of Bassett Creek in New Hope. The project includes work in the floodplain with the addition of clean fill and light grading to bring the east softball field in Northwood Park to a playable condition. The project results in 16,600 square feet (0.31 acres) of disturbance (grading) and does not create any new or fully reconstructed impervious surfaces. Staff recommends approval.
  
  - E. Approval to Reimburse Commissioner Scanlan for Water Resources Conference Registration – ACTION ITEM no attachment – The 2017 BCWMC Education and Outreach Budget includes \$1,400 to reimburse Commissioners for registration costs for trainings and other educational events. Currently \$995 remains in that budget line. Commissioner Scanlan is requesting reimbursement up to \$245 to attend the Water Resources Conference in October. Staff recommends approval.
  
5. **BUSINESS**
  - A. Receive Presentation on METRO Blue Line Extension (Bottineau) Light Rail Transit Project – INFORMATION ITEM with attachment – Staff with the Met Council’s consulting engineers, SRF, will provide an overview of the Blue Line LRT project which will run adjacent to Bassett Creek in Minneapolis and Golden Valley (mostly through Wirth Park), and will highlight areas of the alignment that may impact the creek. Blue Line staff have been working closely with Commission and city staff to address impacts to water resources. (Commission engineering expenses are reimbursed by the Met Council through an agreement executed in Oct 2015.) Project plans will be officially reviewed by the Commission Engineer in the coming months.

- B. Consider Approval of 90% Design Plans for Plymouth Creek Restoration Project (CIP 2017CR-P) – **ACTION ITEM with attachments** – *At the June 2017 meeting, the Commission approved the 60% design plans with Commission Engineer comments and Commissioner input at the meeting. At the July meeting, the Commission reviewed and discussed the 90% plans and heard concerns from adjacent landowners. The Commission took no action on the plans in July and asked that revisions be considered to address landowner concerns and Commission comments. City staff and their consultants, Wenck Associates, Commissioner Prom, and I met with landowners on reach 3 (downstream of Fernbrook Road) on July 26<sup>th</sup>. The 90% plans were revised according to consensus reached at that meeting regarding specific tree removals. Additional revisions to the plans include a lower number of disc stop poles recommended within the disc golf course. Submittals here include revised 90% plans (full plan set available online), revised tree survey (available online), a revised table of project costs (found in the Commission Engineer’s memo), and additional comments from landowners. Staff recommends conditional approval of the 90% plans with comments included in the Commission Engineer’s memo.*
- i. Revised 90% Design Plans and Revised Tree Survey – **full plan set and tree survey available online (Note: printed sheets C-601 through C-605 from July meeting packet are the same and were not re-printed for this packet)**
  - ii. Commission Engineer Review Memo – **attached**
  - iii. Landowner Comments – **attached**
- C. Consider Approval of 90% Design Plans for Four Seasons Mall Area Water Quality Project (Agora Development) (2013 CIP NL-2) - **ACTION ITEM with attachments** – *At their February 2017 meeting, the Commission approved an agreement with Rock Hill Management to provide up to \$848,148 (less Commission expenses) of Four Seasons Mall Water Quality Improvement CIP funds for pollutant removals above and beyond the pollutant removals required for the Agora development. (An agreement with the City of Plymouth was also approved providing access to the city-owned wetland and ensuring on-going maintenance of the project. Find both agreements with online meeting materials.) 90% designs are presented here with pollutant removals of 100.76 lbs of TP above and beyond requirements. The Commission Engineer recommends approval of the plans with conditions stated in the engineers memo.*
- i. Location Map and 90% Design Plans – **attached**
  - ii. Commission Engineer Review Memo – **attached**
- D. Consider Approval of 50% Design Plans for Main Stem Erosion Repair Project (CIP 2017CR-M) – **ACTION ITEM with attachment** – *At their meeting in September 2016, the Commission approved an agreement with the City of Minneapolis to design and construct the Main Stem Erosion Repair Project. The City hired Barr Engineering to design the project. 50% plans will be presented at this meeting.*
- E. Consider Adopting 2018 Operating Budget – **ACTION ITEM with attachment** – *At their meeting in May 2017, the Commission approved a proposed 2018 operating budget and city assessments. These items were distributed to all member city clerks, requesting comments on the proposed budget by August 1<sup>st</sup> (per the BCWMC Joint Powers Agreement). No comments or questions were received from member cities. Staff recommends approval of the proposed 2018 operating budget and city assessments as approved in May.*

## 6. COMMUNICATIONS

- A. Administrator’s Report - **INFORMATION ITEM with attachment**
- i. Report on Hennepin County AIS Funding – **INFORMATION ITEM no attachment**
  - ii. [Information on Recruiting Master Water Stewards](#) – **INFORMATION ITEM with link**

- iii. Parking Lot & Sidewalk Winter Maintenance Training – **INFORMATION ITEM with attachment**
- B. Chair
- C. Commissioners
- D. TAC Members
- E. Committees
- F. Legal Counsel
- G. Engineer

**7. INFORMATION ONLY (Information online only)**

- A. CIP Project Updates: Available Online <http://www.bassettcreekwmo.org/projects>
- B. Grant Tracking Summary and Spreadsheet
- C. Freshwater Society Recruiting Master Water Stewards
- D. [Governor Dayton's 25% by 2025 Clean Water Initiative](#) – Town Hall Meetings
- E. Met Council Water Resources 2016 Year in Review Report
- F. WCA Notice of Decision, Plymouth
- G. WCA Notice of Decision, Golden Valley

**8. ADJOURNMENT**

**Upcoming Meetings & Events**

- [AIS Research and Management Showcase](#): Wednesday September 13<sup>th</sup>, 8:30 a.m. – 5:00 p.m., University of Minnesota, St. Paul, [Info and Registration](#)
- [Golden Valley Arts and Music Festival](#): Saturday September 16<sup>th</sup>, 10:00 a.m. – 3:00 p.m., Golden Valley City Hall
- [BCWMC Public Hearing and Regular Meeting](#): Thursday September 21<sup>st</sup>, 8:30 a.m., Golden Valley City Hall
- [Water Resources Conference](#): October 17-18, St. Paul RiverCentre, [Info and Registration](#)
- [City of Minnetonka City Wide Open House](#): Tuesday October 10<sup>th</sup>, 5:00 – 8:00 p.m., Minnetonka City Hall
- [Sidewalk and Parking Lot Winter Maintenance Training Course](#): Friday October 13<sup>th</sup>, 8:30 a.m. – 1:30 p.m., Crystal Community Center