Bassett Creek Watershed Management Commission
Minutes of the Special Meeting of March 29, 2012

The Bassett Creek Watershed Management Commission (BCWMC) held a special meeting on March 29, 2012, to discuss its Next Generation Watershed Management Plan. The meeting started at 4:38 p.m. at Golden Valley City Hall and ended at 6:04 p.m.

Present
Crystal Commissioner Dan Johnson Counsel Charlie LeFevere
Golden Valley Alternate Commissioner Dave Hanson Engineer Karen Chandler
Medicine Lake Commissioner Ted Hoshal, Secretary
Minneapolis Michael Welch
Minnetonka Jacob Millner
New Hope Commissioner John Elder
Plymouth Commissioner Ginny Black, Chair
Robbinsdale Wayne Sicora
St. Louis Park Commissioner Jim de Lambert, Vice Chair

Also present: Derek Asche, BCWMC Technical Advisory Committee, City of Plymouth
Eric Eckman, BCWMC Technical Advisory Committee, Golden Valley
Christopher Gise, Golden Valley Resident
Lisa Goddard, Alternate Commissioner, City of Minneapolis
Notes from Bassett Creek Commission Water Management Plan Planning Session
March 29, 2012

Discussed flow chart provided to the commissions by Engineer.

Have already completed steps A and B (Tables 1 & 2 in Barr Feb 8th 2012 memo).

Possibly combine step C (Initiate plan process – notice to stakeholders-request information) and G (Initial Planning Meeting). Step C/G would be come a “Notice to stakeholders of the beginning of the planning process and inviting stakeholders to an initial planning meeting, submitting comments”

Eliminate Step F Planning Advisory Group (PAG). The PGA = Commissions + stakeholders such as state, county and city entities.

Stakeholder process vigorously discussed. This is a summary of the ideas put forward:
- Open house (at beginning and end of planning process)
- Virtual Open house
- Survey citizens/stakeholders (either by paper/phone call or an electronic tool like Survey Monkey)
- Lake Association Summit
- City designated Citizen Advisory Committees (some cities have Environmental or Citizen committees that could serve in this role, some do not)
- Use web site for posting planning documents, advertizing planning meetings, posting new updates, …
- Use social media, twitter, face book…, to get word out to stakeholders
- Work with local media to get word out (Shingle Creek handout)

The above list of stakeholder involvement ideas will need to be refined with greater detail. Some may go on concurrently, others may be iterative.

A short visioning process was agreed upon. The details of that will need to be laid out.

Several commissioners expressed a desire to streamline the plan format. Focuses on what is important to the Commission and its goals as outlined in the planning process. State rule requirements that fall outside of the commissions goals, such as history of commission, can be place in less prominent parts of the document or potentially on the web site and referenced in the plan.
4:38 PM Start

Giving began discussion, reviewed agenda.
KCC discussed the advisory group’s focus on their earlier planning process and what is needed.
Shingle Creek Planning Process—Dick and Wayne
Using city’s planning/environmental commissioner.
LTC association/EC disclose.

Michael Welch—stated group of people

Consider: Large meeting/open house at beginning.
KCC explained 1,410 feet coming down the road and required bridge/precinct.

Welch—Blog posts
Oliver—Do minimum for plan
Dane king bring the plan back to its citizen/staff for input.

Archie—Survey
Agency outreach separate from citizen outreach.

Serra—
Planning issues for Commission after meeting vs. "TAC" agencies need road map.
Welch—Concerned about following rules that aren’t in place.
Suggested

Black - Request comments from stakeholders and notify of open house.

Brown - Develop process in good faith and bring to Board meeting.

Virtual Open House. Interview largely commission-driven process.

Scora - Look at Shingle Creek process for public involvement - it was vetted by CA
t - PRAP

Black

Bring in city managers? (Shingle Creek)

Identify more Shingle Creek process

Reach out to people who care.

Andie - Decision Feedback Survey (DFBS)

Johnson - Who formulates survey (Commission)

Welch - Start with "Bassett Creek", "Briarwood Lake", etc. rather than "Shingle Creek"

Hassell -Pingback "Open House" onto May open houses

May Comm. Meeting - 9:30 AM - Open House

Score - What is objective of Open House?

Needs to be in with process/data set of NEXT step/plan

Johnson - Use open house to report back on what

Became activities

Greddel - Peer - "real" with "virtual" open house.
Coddard - could -

Social media - twitter, 9/11, etc.

Chandler - too soon to hold in May, need process figured out before the open house.

Scorsa - need to spend time on the rest of the planning process besides the public input. Public input is 20%, remainder is 80%.

Welch -

Could have open house without process laid out.

Input process - simple, easy.

Black -

Skip E - Visions process - need it?

Scorsa -

Need visions process.

Goddard - B - too much forward without plan, need to see how we still work old plan.

Black - steps does not describe visions process in show what's of it.

Welch - it should be big goals.

Some consensus to do it.

Hochhauser - open doors character for Comp.

Pens, med, later did this.

Step E -

Elder - need agency input.

Welch - issues already I'd (table 1-2) - lots of more...
Write down process by how you tackle each issue.
E.g. talk about parts, some folks will come, others won’t.
Black - Commission is PAG
Let everyone know what you’re talking about, and they’ll show up if they’re interested.
List people you want to inform
Scuba - Lay out schedule: TAC, Commission, info
 already have topics laid out in tables
Black - Set miss on Thursday that you don’t meet in add to regular misses
Scuba - Process main in parallel
Black/Scuba - work with two to set up tasks
in process – see next 18 months
Blue/red - Develop schedule in next month
Google Commission then out to stakeholders
Black - Need specificity - macro vs micro
Black - Need smaller group of Commissioners
to get together and develop fact chart
Black - what will we build?
what standards will we have?
- Subcommittee - who? Ginny, Wayne?
Black - Layout plan better?
Meet @ Bar - Ginny, Wayne, Jim, KC
or conference call Meet for one hour
early or late in the day
Mohan had adjourned the
adjourned case till