<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>HOURS</th>
<th>RATE/HR</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration – Correspondence, program coordination, general administration: Phone and email correspondence with various Commissioners, TAC members, consultants, residents, developers, Hennepin County, Met Council, state agencies, and other stakeholders. Coordination of various projects, meetings, and programs including tracking CIP project implementation; updating website; assisting with recruitment and coordination for chloride training event; reviewing/making updates to Watershed Plan, printing and posting updated sections; assist with development of contract with Wenck for plan review; update Channel Maintenance Fund table, create 2019 CIP project webpages, update existing CIP project webpages, and create CIP Project Update table; pick up CAMP samples; assist with planning DeCola ponds open house; discuss records retention with contractors and city of Plymouth; perform file management tasks; attend meeting of women watershed administrators, review and edit XP-SWMM fact sheet; attend meeting with DNR and Engineer re: FEMA modeling project scope and timing</td>
<td>43.5</td>
<td>$70</td>
<td>$3,045.00</td>
</tr>
<tr>
<td>Administration – Meeting attendance: 10/2/17 BWSR and Met Council Water Resources 25x25 Listening Session 10/6/17 DeCola Ponds Improvement Project Kick-off Meeting 10/10/17 West Metro Water Alliance Meeting 10/12/17 Water Reuse Seminar at Barr 10/13/17 BCWMC Winter Maintenance Workshop 10/19/17 Regular Commission Meeting 10/23/17 Bryn Mawr Improvement Project Kick-off Meeting</td>
<td>20.5</td>
<td>$70</td>
<td>$1,435.00</td>
</tr>
<tr>
<td>Administration – Preparing agendas, meeting materials, meeting notes, follow up: Develop meeting agenda and materials and review documents and invoices for regular BCWMC meeting; post materials to website; print, collate, and mail materials; participate in pre-meeting call with vice chair and Commission Engineer; review/revise meeting minutes; prepare follow up task list</td>
<td>16.25</td>
<td>$70</td>
<td>$1,137.50</td>
</tr>
<tr>
<td>BWSR Local Government Roundtable Workgroup Attend third meeting (via conference call)</td>
<td>2.5</td>
<td>$70</td>
<td>$175.00</td>
</tr>
<tr>
<td>TOTAL HOURS</td>
<td>82.75</td>
<td>$70</td>
<td>$5,792.50</td>
</tr>
<tr>
<td>Minnesota Association of Watershed Districts Annual Meeting Room reservation, Arrowwood Resort Conference Registration</td>
<td>2.5</td>
<td>$70</td>
<td>$298.23</td>
</tr>
<tr>
<td>TOTAL INVOICE</td>
<td>$6,090.73</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Minnesota Association of Watershed Districts

Invoice# 0000002467
Invoice Date: 10/19/2017 11:46:44

Billing Information:
Laura Jester
16145 Hillcrest Lane
Eden Prairie, MN 55346
(952)417-8972
laura.jester@keystonewaters.com

Shipping Information:
Laura Jester
16145 Hillcrest Lane
Eden Prairie, MN 55346
(952)417-8972

Payment Information:
Payment Method: Credit Card
Card Type: Visa
Name on Account: Laura Jester
Credit Card #: xxxx-xxxx-xxxx-5319
Authorization Code: 019490

<table>
<thead>
<tr>
<th>Items</th>
<th>Qty</th>
<th>Item #</th>
<th>Description</th>
<th>Price Each</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1</td>
<td>2017_reg200</td>
<td>1. Meeting &amp; Tradeshow Registration 2017</td>
<td>$200.00</td>
<td>$200.00</td>
</tr>
</tbody>
</table>

- Your Organization: Bassett Creek Watershed Management Commission
- Attendee 1: Laura Jester

Subtotal: $200.00
Tax: $0.00
Total: $200.00
Balance Due: $200.00

If you have any questions concerning this invoice, contact us immediately:
Phone: 6519003285
FAX: 6516868679
E-mail: mnwatershed@gmail.com
Website: shop.mnwatershed.org

Thank you for your business!
Land and Water shall be Preserved
**HOTEL DETAILS**
- Hotel Name: Arrowwood Resort & Conference Center - Alexandria
- Hotel Address: 2100 Arrowwood Lake NW
- Main Phone: 1-320-7621124
- Reservation Phone: 
- Fax: 1-320-7620133
- Reservation Email: reserve@arrowwoodresort.com

**RESERVATION DETAILS**
- Itinerary Number: 16552B0506885
- Confirmation Number: 61974SB017005
- Check-in: 11/30/2017
- Check-Out: 12/1/2017
- Number of Guests: 1 Adult
- Number of Rooms: 1
- Room Type: Deluxe 2 Queen - Inland view
- Booked Rate: Minnesota Association of Watershed
- Policies: Reservation must be canceled 3 days prior to arrival by 4 PM local hotel time to avoid penalty. Reservation must be guaranteed to valid credit card at time of booking.

**PRICE DETAILS**
- Room Total: USD 89.00
- Package Total: 
- County Tax: USD 2.67
- State Tax: USD 6.56
- Itinerary Total: USD 98.23

**PERSONAL INFORMATION**
- Name: Ms. Laura Jester
- Company Name: Bassett Creek Watershed Mgmt Commiss
- Address: 16145 Hillcrest Lane
- City: Eden Prairie
- State/Province: Minnesota
- Country: United States
- Postal Code: 55346
- Daytime Phone: 952-417-8972
- Email Address: laura.jester@keystonewaters.com

**PAYMENT INFORMATION**
- Cardholder Name: Laura L Jester
- Card Type: VISA
- Card Number: XXXXXXXXXXXX5319
- Expiration Date: ****