



Bassett Creek Watershed Management Commission

Regular Meeting
Thursday, February 18, 2016
8:30 – 11:00 a.m.

Medicine Lake Room, Plymouth City Hall, 3400 Plymouth Blvd., Plymouth MN

AGENDA

1. **CALL TO ORDER and ROLL CALL**
2. **CITIZEN FORUM ON NON-AGENDA ITEMS** - *Citizens may address the Commission about any item not contained on the regular agenda. A maximum of 15 minutes is allowed for the Forum. If the full 15 minutes are not needed for the Forum, the Commission will continue with the agenda. The Commission will take no official action on items discussed at the Forum, with the exception of referral to staff or a Commissions Committee for a recommendation to be brought back to the Commission for discussion/action.*
3. **APPROVAL OF AGENDA**
4. **CONSENT AGENDA**
 - A. Approval of Minutes - January 21, 2016 Commission Meeting
 - B. Approval of FY2015 Year End Financial Report (Feb 1, 2015 – Jan 31, 2016)
 - C. Approval of February 2016 Financial Report
 - D. Approval of Payment of Invoices
 - i. Keystone Waters, LLC – January 2016 Administrator Services
 - ii. Barr Engineering – January 2016 Engineering Services
 - iii. Amy Herbert – January 2016 Secretarial Services
 - iv. ACE Catering – February 2016 Meeting Refreshments
 - v. Kennedy Graven – December 2015 Legal Services
 - vi. Wenck – January 2016 WOMP Monitoring
 - vii. Shingle Creek WMC – 2016 West Metro Water Alliance Partner Share
 - viii. HDR – 2015 Website Redesign Final Invoice
 - ix. MN Pollution Control Agency – VIC application fee, 2017 Main Stem project
 - x. MN Pollution Control Agency – Petroleum Brownfields Program fee, 2017 Main Stem project
 - xi. Kennedy Graven – January 2016 Legal Services
 - E. Resolution 16-03 Designating Depositories for Bassett Creek Watershed Management Commission Funds
 - F. Approval to Designate *Finance and Commerce* as the Official News Publication of the Bassett Creek Watershed Management Commission
 - G. Approval of Request for Reimbursement from City of New Hope for Northwood Lake Water Quality Improvement Project (NL-1)
 - H. Approval of Agreement with Metropolitan Council for 2016- 2017 Watershed Outlet Monitoring Program (WOMP)
 - I. Approval of 2016 Northwood Lake Improvements, New Hope
 - J. Approval of Agreement with Hennepin County for 2016 River Watch Program
5. **ORGANIZATIONAL MEETING**
 - A. Appoint Officers
 - B. Review 2016 Commission Calendar and Areas of Work
 - C. Appoint Committee Members
 - i. Administrative Services Committee
 - ii. Budget Committee
 - iii. Education Committee
 - iv. Aquatic Plant Management/Aquatic Invasive Species Committee
 - D. Review Year End Financial Status (Fiscal Year 2015) (See 4B)
 - E. Review Open Meeting Law

6. BUSINESS

- A. Review Draft Feasibility Study for Plymouth Creek Restoration Project (2017CR-P)
- B. Consider Approval of Northwood South Area Infrastructure Improvements, New Hope
 - i. Commission Engineer Project Review Memo and Project Map
 - ii. Letter from City of New Hope Regarding Treatment Options for Linear Projects
- C. Items Related to Northwood Lake Water Quality Improvement Project (NL-1)
 - i. Consider Approval of Clean Water Fund Grant Agreement for Northwood Lake Water Quality Improvement Project
 - ii. Direct Staff to Develop Subgrant Agreement with City of New Hope to Implement Clean Water Fund Grant
 - iii. Consider Amendment to Agreement with City of New Hope for Design and Construction of Project
- D. Consider Approval of Resolution Delegating Wetland Conservation Act Decisions
- E. Receive Update on 2017 Main Stem Erosion Repair Project (2017CR-M)

7. COMMUNICATIONS

- A. Administrator's Report
- B. Chair
- C. Commissioners
 - i. Report on Road Salt Symposium
- D. TAC Members
 - i. Report on February 5th TAC Meeting
- E. Committees
- F. Legal Counsel
- G. Engineer

8. INFORMATION ONLY (Information online only)

- A. CIP Project Update Chart
- B. Grant Tracking Summary and Spreadsheet
- C. Clean Water Partnership Grant – Interim Grant Report
- D. Hennepin County All-Hazard Mitigation Plan – BCWMC Input
- E. WMWA December 2015 Minutes
- F. 2014 Report on Citizen Assisted Monitoring Program (available on [Met Council website](#))
- G. 2015 River Watch Report
- H. Wetland Conservation Act Notice of Application – Plymouth City Flats, Plymouth

9. ADJOURNMENT

Upcoming Meetings & Events

- Mississippi River Forum: Representing the Mississippi River at International Climate Talks; Mayor Chris Coleman: Friday February 26th, 8:00 – 9:30 a.m.; 179 Robie Street East, St. Paul; <http://www.nps.gov/miss/learn/nature/riverforum.htm>
- BCWMC Technical Advisory Committee: Thurs March 3rd, 1:30 – 3:30 p.m., Medicine Lke Room, Plymouth City Hall
- BCWMC Regular Meeting: Thursday March 17th, 8:30 a.m., Medicine Lake Room, Plymouth City Hall

Future Commission Agenda Items list

- Address Organizational Efficiencies
- Finalize Commission policies (fiscal, data practices, records retention, roles and responsibilities, etc.)
- Presentation on joint City of Minnetonka/ UMN community project on storm water mgmt
- State of the River Presentation
- Presentation on chlorides