



Bassett Creek Watershed Management Commission

Next Gen Plan Steering Committee Meeting Notes

4:30 p.m ~ Monday May 20, 2013
Golden Valley City Hall

Attendees: Committee Chair Linda Loomis; Commission Chair Ginny Black; Commissioner Ted Hoshal; Alternate Commissioner Lisa Goddard; Administrator Laura Jester; Engineer Karen Chandler; TAC member Derek Asche; GTS Consultants Helene Johnson and John Shardlow

1. Call Meeting to Order
The meeting was called to order by Chair Loomis at 4:37 p.m.
2. Watershed Summit Planning with GTS

There was discussion about various ways to structure the Summit, how to organize the issues for the prioritization process, what pieces of information should be provided to meeting participants, who should do the introduction and what the introductory presentation should include:

- Shardlow will provide an outline for the intro presentation
- Jester will develop the presentation and send to this Committee for review and comment
- Black and Loomis will introduce the group and give the introductory presentation
- Participants will be informed that their prioritization of issues is advisory to the Commission
- The opening will include remarks regarding the Medicine Lake Dam indicating the Summit is not the venue to solve the issue nor discuss it at length and that a separate meeting may be held with the Commission acting as a convener of stakeholders to discuss and learn about the issue
- Upon arriving at the Summit, participants will be asked to place a pin on a large map of the watershed where they live
- Items needed for meeting: nametags, large maps, pins, sticky dots, sign-in sheet, handout with list of issues they will be ranking, refreshments, large printouts of issues for ranking, presentation with laptop and projector
- Could provide timeline of Plan process in handout or on large board or in intro presentation

Jester will consolidate issues into distinct categories with examples of what is included within each category. She will also add the non-technical issues identified in the gaps analysis and lists of issues generated by Commissioners.

Results of survey, small group meetings and Summit prioritization process should be accessible online. Shardlow will produce poster-size printout of issues for ranking. Participants will use colored dots to rank their top issues. TAC members and Commissioners WILL NOT participate in ranking exercise.

There was much discussion about how to set aside the Medicine Lake dam issue for a different venue. Jester will draft an email for Black to send to AMLAC president regarding the purpose, goals, and objectives of the Summit. The June Commission meeting agenda should include a discussion about how the Commission should be involved with the dam issue moving forward.

3. Review Meeting Schedules and Agendas and
4. Process for Plan Steering Committee to Develop Goals

The group discussed the various upcoming meetings and the work of the Commission, TAC, and this Committee with regards to the Plan.

The next meeting of this Committee is set for July 1st, 4:30 p.m. Loomis will look at reserving meeting space at Brookview. At that meeting, the Committee will begin to develop goals for the Plan. Committee members would like to have the goals from the 2004 Plan in front of them, in addition to the results of the prioritization processes (by Summit attendees through 6/24 workshop with TAC and Commissioners). Additionally, Jester will look for “interesting” or “unusual” goals from other WMOs that may be applicable in this watershed.

Also at the July 1st meeting, this Committee will discuss ways in which to move forward with the development of policies and strategies including when to involve the TAC, Commission, and State review agencies.

5. Discuss when to request input and meeting attendance from State review agencies

Jester will invite the State review agencies to the Summit, the 6/24 workshop and the 7/18 Commission meeting (where goal development will begin). Subsequent meetings for State review agencies will be determined at a future date.

6. Adjourn

The Committee adjourned at 6:15 p.m.