



Wenck Associates, Inc.
1800 Pioneer Creek Ctr.
P.O. Box 249
Maple Plain, MN 55359-0249

(763) 479-4200
Fax (763) 479-4242
E-mail: wenckmp@wenck.com

February 15, 2013

Derek Asche
City of Plymouth
3400 Plymouth Boulevard
Plymouth, MN 55447

Re: Bassett Creek Watershed Outlet Monitoring Program

Dear Mr. Asche,

Thank you for the opportunity to provide a scope and budget to operate the 2013 Met Council Environmental Services' (MCES) Watershed Outlet Monitoring Program (WOMP) station for Bassett Creek. Wenck has a long history of providing stream monitoring expertise to our clients and are confident this expertise will provide the Bassett Creek Watershed Management Commission (BCWMC) the highest quality stream monitoring.

SCOPE OF WORK

Wenck Associates will complete the following tasks MCES requires for local WOMP cooperators in accordance with the attached Metropolitan Council Environmental Services Quality Assurance Program Plan: Stream Monitoring, dated December 2003, updated January 2011 and attached Grant Agreement between Bassett Creek and MCES.

1. Ensure that monitoring equipment is in working order
2. Routine maintenance of the WOMP site and equipment.
3. Collect a minimum of 12 non storm event grab samples throughout the year as well as 10-15 flow-weighted composite samples during storm runoff events in the open-water (ice-free) season.
4. Make in-situ field measurements according to procedures specified by the terms of a contractual agreement with Met Council Environmental Services.
5. Coordinate sample delivery to MCES Laboratory

COST ESTIMATE

Wenck proposes to perform the Scope of Work stated above on a time and materials basis for a total estimated cost of \$10,320 for the 2013 monitoring season. A detailed breakdown of our cost estimate is provided below.

Table 1. Tasks and Estimated Costs

Task	Description	Cost
1 and 2	3 staff hours per month	\$3,348 (labor)
3 and 4	2 staff hours per sampling event (27 total events) 40 miles per sampling event (27 total events)	\$5,022 (labor) \$600
5	Sample delivery by courier to MCES Laboratories (27 total events)	\$1,350
TOTAL (tasks 1-5)		\$10,320

SUMMARY

Thank you for this opportunity to work with the Bassett Creek Watershed Management Commission. If you have any questions or need additional information, please do not hesitate to contact me at (763) 479-4233 or jstrom@wenck.com.

Sincerely,

Jeff Strom
Water Quality Scientist
Wenck Associates, Inc.

Joe Bischoff
Principal
Wenck Associates, Inc.