



4141 Douglas Drive North • Crystal, Minnesota 55422-1696

Tel: (763) 531-1000 • Fax: (763) 531-1188 • www.ci.crystal.mn.us

Billing Address: 114751
BASSETT CREEK WATERSHED MGMT COMMISSION
ATTN: GINNY BLACK, CHAIR
4700 W 77TH ST
EDINA MN 55435-4803

INVOICE

5981

Invoice Date 12/31/2012

Due Date 1/30/2013

Page: 1

Item	Remark	Amount
001	EROSION CONTROL IMPROVEMENT NORTH BRANCH BASSETT CREEK EROSION CONTROL IMPROVEMENT PROJECT PER BASSETT CREEK WATERSHED AGREEMENT - JANUARY - DECEMBER 2012	177,815.30
Total Amount Invoiced		177,815.30
Tax Amount		
Balance Due		177,815.30



North Branch Bassett Creek Erosion Control Water Quality Project – Payment Request #1

FROM: Tom Mathisen, Public Works Director & City Engineer

TO: Ginny Black, Chair – Bassett Creek WMO

DATE: January 4, 2013

RE: Request for Funds – Crystal Project #2010-23

Per Resolution No. 10-08, dated September 23, 2010, the North Branch Bassett Creek Project was ordered and the City of Crystal was designated as the agent in charge. By that same resolution, \$834,900 was set aside for project construction. Of this amount, \$419,500 is to be paid from the Commission's Closed Project Account, and up to \$415,400 is to be paid from funds received from a county tax levy collected in 2011.

Presently, approximately 25% of the work is completed. Below is a summary of relevant billings paid to date by the City of Crystal. Also attached are copies of said billings. The amount paid to date totals \$177,815.30. The City is presently requesting payment from the above funding sources to cover the City's expenses to date.

Summary of Paid Billings To Date

Advertising & Public Notice	\$694.16
Consulting Engineering	\$53,169.00
Contractors	\$123,952.14
Total	\$177,815.30

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Tom Mathisen', written over a horizontal line.

Thomas Mathisen
Crystal City Engineer/DPW

R55GLACT LOG20000 Activity by Co. BU, Object, Sub
Business Unit
Object 1305

CITY OF CRYSTAL
General Ledger Activity
1/2/2012 - 12/31/2012

1/4/2013 8:30:39
Page - 1

U Doc Doc No GL Date Rec/Ck# Account Number

Description

Debit Amount

Credit Amount

GL Explanation / Remark

Address Name

00515 STORM DRAINAGE UTILITY

0515 FUND BU -STORM DRAIN UTILITY

PV 65493	2/28/2012	199835	0515,1305
PV 65973	3/23/2012	200255	0515,1305
PV 66480	4/26/2012	200637	0515,1305
PV 67095	6/8/2012	201052	0515,1305
PV 67483	7/6/2012	201354	0515,1305
PV 68075	8/14/2012	201815	0515,1305
PV 68282	8/30/2012	201939	0515,1305
PV 68644	9/27/2012	202156	0515,1305
PV 68663	9/27/2012	202197	0515,1305
PV 68688	10/4/2012	202216	0515,1305
PV 68740	10/4/2012	202288	0515,1305
PV 68854	10/12/2012	202334	0515,1305
PV 69137	10/31/2012	202557	0515,1305
PV 69620	12/7/2012	202950	0515,1305
PV 69740	12/13/2012	202977	0515,1305
PV 69741	12/13/2012	202977	0515,1305
PV 69890	12/21/2012	203098	0515,1305

DUE FROM OTHER GOVERNMENTS	6,833.50		BASSET CRK EROSION CONTROL>JAN109449	WSB & ASSOCIATES INC
DUE FROM OTHER GOVERNMENTS	3,272.50		BASSET CRK EROSION CONTROL>FEB109449	WSB & ASSOCIATES INC
DUE FROM OTHER GOVERNMENTS	8,766.00		BASSET CRK EROSION CONTROL>MAR109449	WSB & ASSOCIATES INC
DUE FROM OTHER GOVERNMENTS	7,038.50		BASSET CRK EROSION CONTROL>APR109449	WSB & ASSOCIATES INC
DUE FROM OTHER GOVERNMENTS	7,554.50		BASSET CRK EROSION CONTROL>MAY109449	WSB & ASSOCIATES INC
DUE FROM OTHER GOVERNMENTS	1,229.00		BASSET CRK EROSION CONTROL>JUN109449	WSB & ASSOCIATES INC
DUE FROM OTHER GOVERNMENTS	8,204.00		BASSET CRK EROSION CONTROL>JUL109449	WSB & ASSOCIATES INC
DUE FROM OTHER GOVERNMENTS	269.50		BASSET CRK EROSION CONTROL>AUG109449	WSB & ASSOCIATES INC
DUE FROM OTHER GOVERNMENTS	149.88		BASSET CRK EROSION CONTROL>SEP109449	WSB & ASSOCIATES INC
DUE FROM OTHER GOVERNMENTS	269.50		BASSET CRK EROSION CONTROL>OCT109449	WSB & ASSOCIATES INC
DUE FROM OTHER GOVERNMENTS	3,557.00		BASSET CRK EROSION CONTROL>NOV109449	WSB & ASSOCIATES INC
DUE FROM OTHER GOVERNMENTS	5.28		BASSET CRK EROSION CONTROL>DEC109449	WSB & ASSOCIATES INC
DUE FROM OTHER GOVERNMENTS	4,692.50		BASSET CRK EROSION CONTROL>JAN1109449	WSB & ASSOCIATES INC
DUE FROM OTHER GOVERNMENTS	2,021.50		BASSET CRK EROSION CONTROL>FEB1109449	WSB & ASSOCIATES INC
DUE FROM OTHER GOVERNMENTS	3,037.50		BASSET CRK EROSION CONTROL>MAR1109449	WSB & ASSOCIATES INC
DUE FROM OTHER GOVERNMENTS	1,320.00		BASSET CRK EROSION CONTROL>APR1109449	WSB & ASSOCIATES INC
DUE FROM OTHER GOVERNMENTS	119,594.64		BASSET CRK EROSION CONTROL>MAY1109449	WSB & ASSOCIATES INC
Total	177,815.30			

0515 FUND BU -STORM DRAIN UTILITY	177,815.30	177,815.30	Net
00515 STORM DRAINAGE UTILITY	177,815.30	177,815.30	Net



Engineering ■ Planning ■ Environmental ■ Construction

City of Crystal
Attn: Thomas Mathisen
4141 Douglas Dr N
Crystal, MN 55422-1609

2010-23

February 22, 2012
Project No: 01726-010
Invoice No: 2

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

North Branch of Bassett Creek Erosion Control Project
Professional Services from January 01, 2012 to January 31, 2012
Professional Personnel

	Hours	Rate	Amount
Project Management/Coordination			
Foster, Elizabeth	.50	62.00	31.00
Willenbring, Peter	17.00	137.00	2,329.00
Design			
Gurney, Steven	6.00	107.00	642.00
Helder, Peter	2.00	107.00	214.00
Youngquist, Edward	2.00	107.00	214.00
Research/Data Collection			
Francis, Erick	39.00	68.00	2,652.00
Pittman, Bryan	2.50	79.00	197.50
Permit Application			
Francis, Erick	3.00	68.00	204.00
Totals	72.00		6,483.50
Total Labor			6,483.50

Consultants

Other Consultants

1/31/2012	Blondo Consulting LLC	Invoice No. 021312	350.00
	Total Consultants		350.00

Billing Limits

	Current	Prior	To-Date
Total Billings	6,833.50	2,968.50	9,802.00
Limit			87,418.00
Remaining			77,616.00

Total this Invoice **\$6,833.50**

Billings to Date

	Current	Prior	Total
Labor	6,483.50	792.50	7,276.00
Consultant	350.00	0.00	350.00
Field Services	0.00	2,176.00	2,176.00
Totals	6,833.50	2,968.50	9,802.00

Comments:

DMY
2-27-12

6813-6205



Engineering ■ Planning ■ Environmental ■ Construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

City of Crystal
Attn: Thomas Mathisen
4141 Douglas Dr N
Crystal, MN 55422-1609

March 14, 2012
Project No: 01726-010
Invoice No: 3

North Branch of Bassett Creek Erosion Control Project
Professional Services from February 01, 2012 to February 29, 2012
Professional Personnel

	Hours	Rate	Amount
Project Management/Coordination			
Willenbring, Peter	4.50	137.00	616.50
Design			
Francis, Erick	34.00	68.00	2,312.00
Youngquist, Edward	1.00	107.00	107.00
Research/Data Collection			
Pittman, Bryan	3.00	79.00	237.00
Totals	42.50		3,272.50
Total Labor			3,272.50

Billing Limits	Current	Prior	To-Date
Total Billings	3,272.50	9,802.00	13,074.50
Limit			87,418.00
Remaining			74,343.50

Total this Invoice \$3,272.50


Billings to Date

	Current	Prior	Total
Labor	3,272.50	7,276.00	10,548.50
Consultant	0.00	350.00	350.00
Field Services	0.00	2,176.00	2,176.00
Totals	3,272.50	9,802.00	13,074.50

Comments: _____

Approved by: 

Reviewed by: Peter Willenbring
Project Manager: Erick Francis

Received 3-19-12
Approved for paym't 
Date of Approval 3-20-12
Code★ 6813-0205

CRH



Engineering ■ Planning ■ Environmental ■ Construction

Proposed

City of Crystal
Attn: Thomas Mathisen
4141 Douglas Dr N
Crystal, MN 55422-1609

April 18, 2012
Project No: 01726-010
Invoice No: 4

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

North Branch of Bassett Creek Erosion Control Project
Professional Services from March 01, 2012 to March 31, 2012
Professional Personnel

	Hours	Rate	Amount
Project Management/Coordination			
Foster, Elizabeth	1.25	62.00	77.50
Willenbring, Peter	13.00	137.00	1,781.00
Design			
Francis, Erick	64.00	68.00	4,352.00
Hibbard, Richard	6.00	89.00	534.00
Report/Feasibility Study			
Keswin, Michael	11.50	79.00	908.50
Meetings			
Foster, Elizabeth	.25	62.00	15.50
Francis, Erick	3.00	68.00	204.00
Research/Data Collection			
Pittman, Bryan	2.50	79.00	197.50
Permit Application			
Francis, Erick	9.00	68.00	612.00
Fristed, Travis	1.00	84.00	84.00
Totals	111.50		8,766.00
Total Labor			8,766.00

Billing Limits	Current	Prior	To-Date
Total Billings	8,766.00	13,074.50	21,840.50
Limit			87,418.00
Remaining			65,577.50

Total this Invoice \$8,766.00

Billings to Date

	Current	Prior	Total
Labor	8,766.00	10,548.50	19,314.50
Consultant	0.00	350.00	350.00
Field Services	0.00	2,176.00	2,176.00
Totals	8,766.00	13,074.50	21,840.50

TM
4-25-12
6813-6205

Comments:



& Associates, Inc.

Engineering ■ Planning ■ Environmental ■ Construction

2010-23

City of Crystal
Attn: Thomas Mathisen
4141 Douglas Dr N
Crystal, MN 55422-1609

May 17, 2012
Project No: 01726-010
Invoice No: 5

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

North Branch of Bassett Creek Erosion Control Project

Professional Services from April 01, 2012 to April 30, 2012

Professional Personnel

	Hours	Rate	Amount
Project Management/Coordination			
Keswin, Michael	8.50	79.00	671.50
Willenbring, Peter	18.00	137.00	2,466.00
Design			
Francis, Erick	37.00	68.00	2,516.00
Report/Feasibility Study			
Foster, Elizabeth	.75	62.00	46.50
Meetings			
Foster, Elizabeth	.75	62.00	46.50
Francis, Erick	5.00	68.00	340.00
Permit Application			
Francis, Erick	14.00	68.00	952.00
Totals	84.00		7,038.50
Total Labor			7,038.50

Billing Limits	Current	Prior	To-Date
Total Billings	7,038.50	21,840.50	28,879.00
Limit			87,418.00
Remaining			58,539.00

Total this Invoice \$7,038.50

Billings to Date

	Current	Prior	Total
Labor	7,038.50	19,314.50	26,353.00
Consultant	0.00	350.00	350.00
Field Services	0.00	2,176.00	2,176.00
Totals	7,038.50	21,840.50	28,879.00

Comments:

Approved by: 

Received

Approved for paym't

Date of Approval

Code*

5-22-12

6-6-12

6813-6205



Engineering ■ Planning ■ Environmental ■ Construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

City of Crystal
Attn: Thomas Mathisen
4141 Douglas Dr N
Crystal, MN 55422-1609

June 25, 2012
Project No: 01726-010
Invoice No: 6

North Branch of Bassett Creek Erosion Control Project
Professional Services from May 01, 2012 to May 31, 2012
Professional Personnel

	Hours	Rate	Amount
Project Management/Coordination			
Hibbard, Richard	.50	89.00	44.50
Nguyen, Alison	.50	62.00	31.00
Willenbring, Peter	25.00	137.00	3,425.00
Design			
Francis, Erick	20.00	68.00	1,360.00
Report/Feasibility Study			
Foster, Elizabeth	.75	62.00	46.50
Meetings			
Foster, Elizabeth	.25	62.00	15.50
Francis, Erick	12.00	68.00	816.00
Permit Application			
Francis, Erick	12.00	68.00	816.00
Totals	71.00		6,554.50
Total Labor			6,554.50

Reimbursable Expenses

License & Permits

5/31/2012 MN Department of Natural Resources Invoice No. 212927 1,000.00

Total Reimbursables 1,000.00 1,000.00

Billing Limits

	Current	Prior	To-Date
Total Billings	7,554.50	28,879.00	36,433.50
Limit			87,418.00
Remaining			50,984.50

Total this Invoice \$7,554.50 ✓

Billings to Date

	Current	Prior	Total
Labor	6,554.50	26,353.00	32,907.50
Consultant	0.00	350.00	350.00
Expense	1,000.00	0.00	1,000.00
Field Services	0.00	2,176.00	2,176.00
Totals	7,554.50	28,879.00	36,433.50

Comments:

DMY
6-27-12
6813-6205



Engineering ■ Planning ■ Environmental ■ Construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

City of Crystal
Attn: Thomas Mathisen
4141 Douglas Dr N
Crystal, MN 55422-1609

July 27, 2012
Project No: 01726-010
Invoice No: 7

North Branch of Bassett Creek Erosion Control Project
Professional Services from June 01, 2012 to June 30, 2012
Professional Personnel

	Hours	Rate	Amount
Project Management/Coordination			
Willenbring, Peter	5.00	137.00	685.00
Design			
Francis, Erick	8.00	68.00	544.00
Totals	13.00		1,229.00
Total Labor			1,229.00
Billing Limits	Current	Prior	To-Date
Total Billings	1,229.00	36,433.50	37,662.50
Limit			87,418.00
Remaining			49,755.50
		Total this Invoice	\$1,229.00

Billings to Date

	Current	Prior	Total
Labor	1,229.00	32,907.50	34,136.50
Consultant	0.00	350.00	350.00
Expense	0.00	1,000.00	1,000.00
Field Services	0.00	2,176.00	2,176.00
Totals	1,229.00	36,433.50	37,662.50

Comments: _____

Approved by: 

Reviewed by: Peter Willenbring
Project Manager: Erick Francis

Received

Approved for payment

Date of Approval

Code★

8-7-12

8-13-12

0813-6205



Engineering ■ Planning ■ Environmental ■ Construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

City of Crystal
Attn: Thomas Mathisen
4141 Douglas Dr N
Crystal, MN 55422-1609

August 23, 2012
Project No: 01726-010
Invoice No: 8

North Branch of Bassett Creek Erosion Control Project
Professional Services from July 01, 2012 to July 31, 2012
Professional Personnel

	Hours	Rate	Amount
Project Management/Coordination			
Willenbring, Peter	14.50	137.00	1,986.50
Design			
Francis, Erick	9.00	68.00	612.00
Gurney, Steven	3.00	107.00	321.00
Meetings			
Francis, Erick	3.00	68.00	204.00
Research/Data Collection			
Gurney, Steven	30.00	107.00	3,210.00
Permit Application			
Foster, Elizabeth	1.25	62.00	77.50
Francis, Erick	26.00	68.00	1,768.00
Totals	86.75		8,179.00
Total Labor			8,179.00

Reimbursable Expenses

Postage & Delivery		
7/27/2012 Delivery Charge	25.00	
Total Reimbursables	25.00	25.00

Billing Limits	Current	Prior	To-Date
Total Billings	8,204.00	37,662.50	45,866.50
Limit			87,418.00
Remaining			41,551.50

Total this Invoice

\$8,204.00

Billings to Date

	Current	Prior	Total
Labor	8,179.00	34,136.50	42,315.50
Consultant	0.00	350.00	350.00
Expense	25.00	1,000.00	1,025.00
Field Services	0.00	2,176.00	2,176.00
Totals	8,204.00	37,662.50	45,866.50

Received 8-27-12
Approved for paym't [Signature]
Date of Approval 8-29-12
Code★ 6813-0205

Comments:

Construction Bulletin

SGC Horizon LLC
P.O. Box 791
Arlington Heights, IL 60006

Invoice #
Invoice Date
Customer
Payment Terms
Due Date
Customer PO #

FILE
72572
09/14/2012
City of Crystal, ID: 66195
Net 30
10/14/2012

BILLING ADDRESS

Mick Cyert
City of Crystal
4141 Douglas Drive North
Crystal, MN 55422

ADVERTISER

City of Crystal, ID: 66195
4141 Douglas Drive North
Crystal, MN 55422

MEDIA: Construction Bulletin

INSERTION START/END	HEADLINE	EDITION	ISSUE DATE	PAGE	AD TYPE	SPOTS	PRICE	TOTAL
174956-159429	North Branch Bassett Creek Restoration	Main Publication	09/17/12		Per Line Charge	154	\$2.06	\$269.50

Message:

We accept credit card payments. Please call 847-391-1018 to pay by credit card.

Approved for paym't _____
Date of Approval _____
Code★ 0615 1305

Subtotal	\$269.50
Tax	\$0.00
Payments & Credits	\$0.00
BALANCE DUE	\$269.50

REMITTANCE STUB TO SGC HORIZON LLC

Invoice #	72572
Customer ID	ID: 66195, City of Crystal
Date	09/14/2012
Amount Enclosed:	

Make Checks Payable to: SGC Horizon LLC

SGC Horizon LLC
P.O. Box 791
Arlington Heights, IL 60006

PHONE
FAX
EMAIL
WEB SITE

(847) 391-1000
(847) 390-0408

SUN NEWSPAPERS
10917 VALLEY VIEW RD
EDEN PRAIRIE MN 55344

(952) 392-6890

Fax(952) 941-3588

Advertising Invoice and Statement

09/2012		P2 - CITY OF CRYSTAL	
149.88			
N/A	N/A	N/A	N/A
1	09/23/12	14808	1smit. 14808

P2 - CITY OF CRYSTAL ATTN : ACCOUNTS PAYABLE 4141 DOUGLAS DR CRYSTAL MN 55422-1696	Amount Paid: _____ Comments:
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"In the Community. With the Community. For the Community"

If you would like to pay your account by credit card, please call 952-392-6890.

Please Return Upper Portion With Payment

Date	Invoice Reference	Description of Charges	Quantity	Unit Price	Amount	Total Amount
9/20/12	1126965 LEG	PROJECT 2010-03 BIDS 09/20 P2/PO	1X 12.50	1 149.88	149.88	149.88

Received 9-21-12
 Approved for paym't [Signature]
 Date of Approval 9-24-12
 Code* 0515-1305

THERE IS A \$20 CHARGE FOR RETURNED CHECKS. REPORT ERRORS WITHIN 5 DAYS TO INSURE CONSIDERATION.
UNPAID BALANCES OVER 30 DAYS OLD INCUR A 1.5% FINANCE CHARGE PER MONTH.

Statement of Account - Aging of Past Due Amounts

N/A	N/A	N/A	N/A	149.88
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IN NEWSPAPERS

952) 392-6890

* UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE

1399797	09/2012	14808	14808	P2 - CITY OF CRYSTAL
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SGC Horizon LLC
P.O. Box 791
Arlington Heights, IL 60006

Invoice #
Invoice Date
Customer
Payment Terms
Due Date
Customer PO #

72762
09/24/2012
City of Crystal, ID: 66195
Net 30
10/24/2012

N. Branch

BILLING ADDRESS

Mick Cyert
City of Crystal
4141 Douglas Drive North
Crystal, MN 55422

ADVERTISER

City of Crystal, ID: 66195
4141 Douglas Drive North
Crystal, MN 55422

MEDIA: Construction Bulletin

ADVERTISER	ACCOUNT	DATE	TIME	PER LINE CHARGE	QUANTITY	UNIT PRICE	TOTAL
174956-159430	North Branch Bassett Creek Restoration	Main Publication	09/24/12				
				Per Line Charge	154	\$2.06	\$269.50

Message:

We accept credit card payments. Please call 847-391-1018 to pay by credit card.

Received 9/24/12
Approved for paym't City
Date of Approval 9-28-12
Codex 0515-1305

Subtotal	\$269.50
Tax	\$0.00
Payments & Credits	\$0.00
BALANCE DUE	\$269.50

REMITTANCE STUB TO SGC HORIZON LLC

Invoice #	72762
Customer ID	ID: 66195, City of Crystal
Date	09/24/2012
Amount Enclosed:	

Make Checks Payable to: SGC Horizon LLC

SGC Horizon LLC
P.O. Box 791
Arlington Heights, IL 60006

PHONE
FAX
EMAIL
WEB SITE

(847) 391-1000
(847) 390-0408



Engineering ■ Planning ■ Environmental ■ Construction

City of Crystal
Attn: Thomas Mathisen
4141 Douglas Dr N
Crystal, MN 55422-1609

September 25, 2012
Project No: 01726-010
Invoice No: 9

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

North Branch of Bassett Creek Erosion Control Project
Professional Services from August 01, 2012 to August 31, 2012
Professional Personnel

	Hours	Rate	Amount
Project Management/Coordination			
Willenbring, Peter	9.00	137.00	1,233.00
Design			
Francis, Erick	11.00	68.00	748.00
Hibbard, Richard	2.00	89.00	178.00
Specifications			
Foster, Elizabeth	.25	62.00	15.50
Research/Data Collection			
Pittman, Bryan	1.50	79.00	118.50
Permit Application			
Francis, Erick	18.00	68.00	1,224.00
Totals	41.75		3,517.00
Total Labor			3,517.00

Reimbursable Expenses

Postage & Delivery			
8/31/2012 Delivery Charge			40.00
Total Reimbursables			40.00

Billing Limits

	Current	Prior	To-Date
Total Billings	3,557.00	45,866.50	49,423.50
Limit			87,418.00
Remaining			37,994.50

Total this Invoice \$3,557.00

Billings to Date

	Current	Prior	Total
Labor	3,517.00	42,315.50	45,832.50
Consultant	0.00	350.00	350.00
Expense	40.00	1,025.00	1,065.00
Field Services	0.00	2,176.00	2,176.00
Totals	3,557.00	45,866.50	49,423.50

Received 9-26-12
Approved for paym't TR
Date of Approval 9-28-12
Code 0515-1305

Comments:



& Associates, Inc.

Engineering ■ Planning ■ Environmental ■ Construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

City of Crystal
Attn: Thomas Mathisen
4141 Douglas Dr N
Crystal, MN 55422-1609

October 19, 2012
Project No: 01726-010
Invoice No: 10

North Branch of Bassett Creek Erosion Control Project
Professional Services from September 01, 2012 to September 30, 2012
Professional Personnel

	Hours	Rate	Amount
Project Management/Coordination			
Nguyen, Alison	.75	62.00	46.50
Willenbring, Peter	10.00	137.00	1,370.00
Design			
Francis, Erick	32.00	68.00	2,176.00
Hibbard, Richard	2.00	89.00	178.00
Specifications			
Foster, Elizabeth	4.00	62.00	248.00
Report/Feasibility Study			
Foster, Elizabeth	1.00	62.00	62.00
Meetings			
Francis, Erick	5.00	68.00	340.00
Permit Application			
Francis, Erick	4.00	68.00	272.00
Totals	58.75		4,692.50
Total Labor			4,692.50

Billing Limits	Current	Prior	To-Date
Total Billings	4,692.50	49,423.50	54,116.00
Limit			87,418.00
Remaining			33,302.00

Total this Invoice \$4,692.50

Billings to Date

	Current	Prior	Total
Labor	4,692.50	45,832.50	50,525.00
Consultant	0.00	350.00	350.00
Expense	0.00	1,065.00	1,065.00
Field Services	0.00	2,176.00	2,176.00
Totals	4,692.50	49,423.50	54,116.00

me
Received 10-23-12
Approved for paym't 11/9
Date of Approval 10-30-12
Code★ 0515-1305

Comments: _____

Approved by: _____

[Signature]

Due WFS

GM Check Request

AMOUNT 400.00 DATE PAID 9/5 CHECK NO. —

PAYABLE TO GM Mastercard / MPCA
(Name of company to be paid)

DESCRIPTION OF EXPENDITURE NPDES Permit

REQUESTED BY Eric F. DATE 9/5

PROJECT NO. 1726-01 PHASE NO. 1 ACCT NO. —

APPROVED: yes

INVOICE CLIENT? yes

MONTH OF September Entered in A/P []



Engineering ■ Planning ■ Environmental ■ Construction

City of Crystal
Attn: Thomas Mathisen
4141 Douglas Dr N
Crystal, MN 55422-1609

November 15, 2012
Project No: 01726-010
Invoice No: 11

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

North Branch of Bassett Creek Erosion Control Project
Professional Services from October 01, 2012 to October 31, 2012
Professional Personnel

	Hours	Rate	Amount
Project Management/Coordination			
Willenbring, Peter	4.00	137.00	548.00
Design			
Francis, Erick	6.00	68.00	408.00
Meetings			
Francis, Erick	5.00	68.00	340.00
Bidding			
Foster, Elizabeth	5.25	62.00	325.50
Totals	20.25		1,621.50
Total Labor			1,621.50

Reimbursable Expenses

License & Permits			
9/30/2012 GM Business Card	MPCA - NPDES CSW Permit	400.00	
Total Reimbursables		400.00	400.00

Billing Limits

	Current	Prior	To-Date
Total Billings	2,021.50	54,116.00	56,137.50
Limit			87,418.00
Remaining			31,280.50

Total this Invoice \$2,021.50

Billings to Date

	Current	Prior	Total
Labor	1,621.50	50,525.00	52,146.50
Consultant	0.00	350.00	350.00
Expense	400.00	1,065.00	1,465.00
Field Services	0.00	2,176.00	2,176.00
Totals	2,021.50	54,116.00	56,137.50

Comments:

Approved by: 

0575-1305
my
12-6-12

Infratech**INVOICE**

Infrastructure Technologies, Inc.
21040 Commerce Boulevard
Rogers, MN 55374-9341

Invoice #: PR12964
Invoice Date: 11/21/2012

Voice: (763) 428-6488
Fax: (763) 428-6489

N. Branch

CITY OF CRYSTAL
ATTN: ACCOUNTS PAYABLE
4141 DOUGLAS DRIVE NORTH
CRYSTAL, MN 55422-1696

Proj Name: LETS TV

Payment Terms: Net 30

Purchase Order #: RANDY

Salesperson ID: RICHARD

TELEWISE SERVICE LATERALS AT BASSETT CREEK EASEMENT

Time Charged

Time Charged

Qty	Rate	Amount
13.50	\$225.00	\$3,037.50
13.50		\$3,037.50

Total Time Charged:

UT
Received 12-7-12
Approved for paym't AK
Date of Approval 12-11-12
Code★ 0515-1305

ax:

eight:

otal Due This Invoice:

\$0.00

\$0.00

\$3,037.50

Invoices with a balance 61 days or greater are subject to an 18% APR late fee with interest calculated from original date of invoice and compounded monthly. A 25% collection fee will be included in the balance if professional services

Infratech

Infrastructure Technologies, Inc.
21040 Commerce Boulevard
Rogers, MN 55374-9341

INVOICE

Invoice #: PR12965
Invoice Date: 11/21/2012

Voice: (763) 428-6488
Fax: (763) 428-6489

N. Branch

CITY OF CRYSTAL
ATTN: ACCOUNTS PAYABLE
4141 DOUGLAS DRIVE NORTH
CRYSTAL, MN 55422-1696

Proj Name: ML TELEVISION

Payment Terms: Net 30

Purchase Order #: RANDY

Salesperson ID: RICHARD

TELEVISION 10" SANITARY SEWER AT BASSETT CREEK EASEMENT

	Qty	Rate	Amount
Time Charged			
Time Charged	6.00	\$220.00	\$1,320.00
Total Time Charged:	6.00		\$1,320.00

Received 12-7-12
Approved for paym't RK
Date of Approval 12-11-12
Code★ 0515 - 1305

IX:

eight:

tal Due This Invoice:

\$0.00

\$0.00

\$1,320.00

Invoices with a balance 61 days or greater are subject to an 18% APR late fee with interest calculated from original date of invoice and compounded monthly. A 25% collection fee will be included in the late fee.



Owner: City of Crystal
4141 Douglas Dr No
Crystal, MN 55422-1609

Date: 12/17/2012

For Period: 11/26/2012 to 12/17/2012

Request No.: 1

Contractor: Sunram Construction
20010 75th Avenue North
Corcoran, MN 55340

Pay Voucher

CRYS - North Branch of Bassett Creek Erosion Control Project

Client Contract No.:

Project No.: 01726-01

Client Project No.:

Project Summary

1	Original Contract Amount		
2	Contract Changes - Addition		\$655,385.00
3	Contract Changes - Deduction	\$0.00	
4	Revised Contract Amount	\$0.00	
5	Value Completed to Date		\$655,385.00
6	Material on Hand		\$125,889.10
7	Amount Earned		\$0.00
8	Less Retainage 5%		\$125,889.10
9	Subtotal		\$6,294.46
10	Less Amount Paid Previously		\$119,594.64
11	Liquidated Damages		\$0.00
12	AMOUNT DUE THIS PAY VOUCHER NO. 1		\$0.00
			\$119,594.64

THIS IS TO CERTIFY THAT THE ITEMS OF WORK SHOWN IN THIS CERTIFICATE OF PARTIAL PAYMENT HAVE BEEN ACTUALLY FINISHED FOR THE WORK COMPRISING THE ABOVE MENTIONED PROJECTS IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS HERETOFORE APPROVED.

Recommended for Approval by:
WSB & Associates, Inc.

Approved by Contractor:
Sunram Construction

Construction Observer:

Approved by Owner:
City of Crystal

Specified Contract Completion Date:

Date:

12-18-12

Comment: November / early December quantities

received 12/18/12

Approved for paym't

Date of Approval

Code★ 0515-1305

Project Material Status

Item No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity to Date	Current Quantity	Amount to Date
BASE BID								
1	2021.501	MOBILIZATION	LUMP SUM	\$29,000.00	1	0.5	0.5	\$14,500.00
2	2101.501	CLEARING	ACRE	\$2,625.00	13	19.65	19.65	\$51,581.25
3	2101.506	GRUBBING	EACH	\$80.00	200	85	85	\$6,800.00
4	2101.601	LARGE TREE REMOVAL	EACH	\$2,100.00	3	2	2	\$4,200.00
5	2573.603	FLOTATION SILT CURTAIN	LIN FT	\$13.00	150	100	100	\$1,300.00
6	2573.502	SILT FENCE	LIN FT	\$2.75	2500	5012.18	5012.18	\$13,783.50
7	2573.602	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EACH	\$875.00	5	6	6	\$5,250.00
8	2231.503	STREET SWEEPING	HOURL	\$110.00	10	0	0	\$0.00
9	2401.601	SLOPE PREPARATION	LIN FT	\$7.50	5500	400	400	\$3,000.00
10	2105.602	FIELDSTONE BOULDER	TON	\$59.60	1750	38.19	38.19	\$2,276.12
11	2511.513	GRANULAR FILTER MATERIAL	TON	\$37.40	1800	136.45	136.45	\$5,103.23
12	2511.501	FIELDSTONE RIP RAP CLASS I	TON	\$43.40	500	179.94	179.94	\$7,809.40
13	2511.609	FIELDSTONE RIP RAP CLASS III	TON	\$47.85	3000	66.44	66.44	\$3,179.15
14	2511.609	FIELDSTONE RIP RAP CLASS II	TON	\$43.40	500	0	0	\$0.00
15	2105.603	BIOLOG BANK PROTECTION	LIN FT	\$16.00	2000	150	150	\$2,400.00
16	2575.525	VEGETATED REINFORCED SLOPE STABILIZATION	SQ YD	\$247.00	225	0	0	\$0.00
17	2575.605	SEEDING, NATIVE GRASSES	ACRE	\$2,310.00	4	0	0	\$0.00
18	2575.605	TURF ESTABLISHMENT	ACRE	\$950.00	5	0	0	\$0.00
19	2575.511	MULCH MATERIAL TYPE 1	TON	\$370.00	10	0	0	\$0.00
20	2575.523	EROSION CONTROL BLANKETS CATEGORY 4	SQ YD	\$1.95	6000	311	311	\$606.45
21	2105.525	TOPSOIL BORROW (LV)	CU YD	\$28.30	200	0	0	\$0.00
22	2577.505	LIVE STAKES	EACH	\$4.50	1100	0	0	\$0.00
23	1516.601	TWO YEAR WARRANTY PERIOD	LUMP SUM	\$8,400.00	1	0	0	\$0.00
24	2433.603	REPAIR GROUTED RIPRAP	SQ FT	\$32.00	50	0	0	\$0.00
25	2105.604	GEOTEXTILE FABRIC	SQ YD	\$4.00	250	0	0	\$0.00
26	2104.607	SALVAGE AND REINSTALL RIPRAP	LUMP SUM	\$3,875.00	1	0	0	\$0.00
27	2442.501	REMOVE EXISTING BRIDGE	LUMP SUM	\$1,500.00	1	1	1	\$1,500.00
28	2503.602	ADJUST SANITARY SEWER MANHOLE	EACH	\$800.00	5	0	0	\$0.00
29	2104.501	REMOVE RETAINING WALL	LIN FT	\$7.10	200	0	0	\$0.00
30	2104.501	REMOVE GABIONS	LIN FT	\$32.25	120	0	0	\$0.00
31	2104.501	REMOVE AND REINSTALL FENCE	LIN FT	\$26.00	100	100	100	\$2,600.00
Totals For BASE BID:								\$125,889.10
Project Totals:								\$125,889.10

Project Payment Status
 Owner: City of Crystal
 Client Project No.:
 Client Contract No.:
 Project No.: 01726-01
 Contractor: Sunram Construction

Contract Changes

No.	Type	Date	Description	Amount
Change Order Totals:				\$0.00

Payment Summary

No.	From Date	To Date	Payment	Total Payment	Retainage Per Payment	Total Retainage	Total Payment + Retainage	Work Certified Per Payment	Total Work Certified
1	11/26/2012	12/17/2012	\$119,594.64	\$119,594.64	\$6,294.46	\$6,294.46	\$125,889.10	\$125,889.10	\$125,889.10
Payment Totals:				\$119,594.64		\$6,294.46	\$125,889.10		\$125,889.10

Project Summary

Material On Hand:	\$0.00		
Total Payment to Date:	\$119,594.64	Original Contract:	\$655,385.00
Total Retainage:	\$6,294.46	Contract Changes:	\$0.00
Total Amount Earned:	\$125,889.10	Revised Contract:	\$655,385.00