



## COMMUNITY ENGAGEMENT PLAN

**Project Title:** Bassett Creek Main Stem Channel Restoration Project, 2012  
Golden Valley Road to Irving Ave North

**MPRB Division:** Planning

**Project Manager:** Andrea Weber

As required by the Minneapolis Park and Recreation Board Code of Ordinances, every construction or redevelopment project undertaken within the MPRB Capital Improvement Program (CIP) is to have a community engagement plan. The plan serves as a guide for the community engagement process through the multiple phases of planning and project development. The plan may be modified as circumstance warrants during project duration. Substantial modifications are to be communicated to stakeholders and the MPRB Board of Commissioners.

### Project Description

This project is a stabilization project on the Bassett Creek Main Stem segment between Golden Valley Road and Irving Avenue North. The project straddles Golden Valley and Minneapolis and is largely to be constructed on MPRB property. MPRB staff will manage the project. The Bassett Creek Watershed Commission (BCWMC) has secured funding for the project and agreements with the City of Minneapolis, City of Golden Valley and BCWMC will be completed to pass through the funding so that MPRB can manage and construct the project. MPRB is not a member organization of BCWMC, but Minneapolis is.

### Project Funding Sources

<u>Capital Sources</u>	<u>Amount</u>	<u>Expiration</u>
2012 Clean water Fund (BCWMC)	\$217,500	2015
BCWMC CIP (Levy)	\$638,500	

<u>Supplemental Sources</u>	<u>Amount</u>	<u>Expiration</u>
n.a.		

### Engagement Recommendation

- **Level of Engagement:** Consult
  - This project was discussed with Minneapolis Public Works staff, the BCWMC administrator and the Minneapolis BCWMC Board representative. The level Consult, is

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recommended. Two public meetings are planned, one to receive comments, another to present the proposed plans.

	Inform	Consult	Collaborate	Partner
<b>Engagement Goal:</b>	<i>To provide stakeholders with factual, balanced, and timely information to help them understand the project.</i>	<b><i>To obtain stakeholder feedback on project analysis, alternatives, or decisions.</i></b>	<i>To work directly with stakeholders throughout the process to ensure that perspectives are consistently understood, considered, and reflected in project decisions.</i>	<i>To partner with stakeholders in each aspect of decision making in order to develop and implement collaborative project solutions.</i>
<b>MPRB Promise to the Public:</b>	<i>The MPRB will keep stakeholders informed.</i>	<b><i>The MPRB will keep stakeholders informed, listen to and acknowledge feedback, and work to ensure stakeholder feedback is reflected in alternatives developed.</i></b>	<i>The MPRB will work with stakeholders for advice and innovation in formulating solutions and incorporate recommendations to the maximum extent possible.</i>	<i>The MPRB and partner entity will be accountable to their roles as negotiated in the partnership and regularly evaluate overall success of the partnership.</i>

- **Anticipated Project Outcomes:**

- *This project will stabilize multiple sites along Bassett's Creek, enhancing its ecological function, while preserving recreational access opportunities.*
- *This project supports Comp Plan Vision Theme 1; Urban Forests, natural areas and waters that that endure and captivate; strategies*
  - *Residents and visitors enjoy and understand the natural environment*
  - *People and the environment benefit from the expansion and protection of natural resources*
  - *Knowledgeable stewards and partners generously support the system's natural resources*

### **Stakeholder Roles and Responsibilities**

All stakeholders are expected to work collaboratively to create and refine design concepts and provide input toward final project recommendations for approval by the Board of Commissioners. Participants are expected to engage in the process in a manner that promotes respectful civil discourse and enhances mutual understanding of all stakeholder viewpoints. Any requests for public or project information should be directed to the project manager.

### **Identification of Project Stakeholders**

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- *Stakeholders that may be affected by the outcomes of the project include visitors to Wirth Park (summer and winter) and residents, businesses and organizations located nearby or adjacent to the creek.*

### Technical Advisory Committee

- *Technical advisory committee members will consist of staff from BCWMC, Minneapolis Public Works, and MPRB Operations and Golf Operations, Winter Operations (Loppet) and Natural Resources/Water Quality.*

### Project Advisory Committee

- *The project advisory committee will consist of attendees of public meetings.*

### Outreach and Research Methods

- Outreach:
  - *Postcards will be sent out to a 3 block radius of the site when public notice is required (first public meeting, public hearing)*
  - *A MPRB webpage and gov-delivery updates will be sent out when new information is available*
  - *BCWMC also posts information on the project, as does the Legacy Amendment and BWSR Clean Water Fund webpages*
  - *Online feedback may also be used.*

### Project Schedule

- *First public meeting will be held in March 2013 and the second in early summer*
- *Public notice will be sent as per ordinance and web communications will be updates parallel to public notice and when new information is available.*

### Resources

- *Funding for mailings and public notices is expected to be \$1,000-1,500 per mailing due to the large geographic area.*
- *Staff time will be extensive to schedule, plan and complete mailings, web updates, news releases and e-mail updates and to help schedule and plan public meetings*
- *A Consultant, WSB, will produce and provide meeting materials. Their budget for community engagement is estimated at \$6,579, excluding work to prepare the information for meetings.*

### Evaluation Summary

The project manager will analyze the effectiveness of the engagement process from both stakeholder and organization points of view and provided a brief summary statement. The summary statement will evaluate how the process met policy goals and will assist the Board and staff in evaluating and informing an ongoing community engagement process.

**Summary Statement:** *Statement pending plan completion.*