

BCWMC Member City Activity Self-Reporting Checklist - DRAFT

| Category | Item No. | Complete | In progress/ Ongoing | Not Complete | Not Applicable | Activity | Plan Reference | City Comment |
|--|----------|----------|-------------------------|--------------|--|---|-------------------------------|--------------|
| Administration | 1 | | | | | Appoint one commission and one alternate commissioner and attend commission meetings. | 5.1.2-1 | |
| | 2 | | | | | Appoint a technical advisor to the TAC and encourage the technical advisor to attend BCMWC meetings. | 4.2.10-119; 5.1.2-2 | |
| | 3 | | | | | Contribute annually to the BCWMC general fund. | 5.1.2-8 | |
| Projects/ Permitting | 4 | | | | | Inform developers and other project applicants regarding BCWMC requirements. | 4.2.10-120; 5.1.2-3 | |
| | 5 | | | | | Issue permits following procedure consistent with the BCWMC Plan and Requirements Document. Member cities shall permit only those projects that conform to the policies and standards of the BCWMC. Member cities shall not issue construction permits, or other approvals, until the BCWMC has approved the project. | 4.2.10-121; 5.1.2-3 | |
| | 6 | | | | | Member cities shall continue managing erosion and sediment control permitting programs and ordinances as required by their NPDES MS4 permit and the NPDES Construction Stormwater General Permit. Member cities shall perform regular erosion and sediment control inspections for projects triggering BCWMC review and subject to BCWMC erosion and sediment control standards. Member cities shall report compliance to the BCWMC | 4.2.4-51; 4.2.4-54 | |
| Ordinances, Official Controls, and Local Plans | 7 | | | | | Prepare a Local Water Management Plan, which must: - satisfy content requirements of MN Rule 8410 and MN Statutes 103B.235 Subd. 2 - describe existing and proposed city ordinances, permits, and procedures addressing erosion and sediment control - assess the need for periodic maintenance of stormwater infrastructure under city jurisdiction - assess the need for waterbody classification system and/or adopt the BCWMC waterbody classification system | 4.2.4-55; 5.1.2-4; 5.3.1.1 | |
| | 8 | | | | | Submit updates to local water management plans, comprehensive land use plans, and other plans to the BCWMC to evaluate consistency with floodplain standards and the Flood Control Project. | 4.2.2-40 | |
| | 9 | | | | | Update city ordinances or other official controls to conform to and implement the requirements of the BCWMC and the policies presented in the BCWMC Plan within 2 years of the adoption of the BCWMC Plan. Affected ordinances/controls may include erosion and sediment control; wetland management; floodplain/zoning; stormwater management, and others. | 5.1.2-5; 5.3.1 | |
| | 10 | | | | | Implement minimum building elevations at least 2 feet above the BCWMC-defined flood level for new and redeveloped structures (see Requirements Document) | 4.2.2-29 | |
| | 11 | | | | | Require rate control consistent with the Flood Control project system design; require stormwater runoff leaving development and redevelopment sites to be equal or less than the existing rates for the 2-year, 10-year, and 100-year event. | 4.2.2-31 | |
| | 12 | | | | | Maintain ordinances consistent with BCWMC floodplain standards and submit ordinance updates to the BCWMC for review. | 4.2.2-39 | |
| | 13 | | | | | Inform the BCWMC regarding updates to city ordinances or comprehensive plans that will affect stormwater management. Stormwater management elements of the member cities' comprehensive plans must conform to the BCWMC Plan. | 4.2.10-113 | |
| 14 | | | | | Not allow the drainage of sanitary sewage or non-permitted industrial wastes onto any land or into any watercourse or storm sewer discharging into Bassett Creek | 4.2.1-15 | | |

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| Ordinances, Official Controls, and Local Plans | 15 | | | | | Maintain and enforce buffer requirements adjacent to priority streams for projects that will result in more than 200 yards of cut or fill, or more than 10,000 square feet of land disturbance. Buffer widths adjacent to priority streams must be at least 10 feet or 25 percent of the distance between the ordinary high water level and the nearest existing structure, whichever is less (see Requirements Document). | 4.2.5-64 | |
| | 16 | | | | | Maintain and enforce buffer requirements adjacent to wetlands for projects containing more than one acre of new or redeveloped impervious area. Average minimum buffer widths are required according to the MnRAM classification (or similar classification system) (see Requirements Document) | 4.2.6-68 | |
| | 17 | | | | | Develop and implement wetland protection ordinances that consider the results of wetland functions and values assessments, and are based on comprehensive wetland management plans, if available. For wetlands classified as Preserve or Manage 1, member cities shall implement standards for bounce, inundation, and runoff control that are similar to BWSR guidance; member cities are encouraged to apply standards for other wetland classifications. | 4.2.6-66 | |
| | 18 | | | | | Manage wetlands in accordance with the WCA. The BCWMC will assist the member cities with managing wetlands in accordance with the WCA, as requested. | 4.2.6-69 | |
| | 19 | | | | | Manage abandoned or transferred public ditches that are not on the trunk system, but are currently part of municipal drainage systems. | 4.2.7-77 | |
| | 20 | | | | | Administer shoreland regulation and are required to adopt MDNR-approved shoreland ordinances, in accordance with the MDNR's priority phasing list. | 4.2.8-80; 5.3 | |
| | 21 | | | | | Adopt State buffer and/or shoreland management requirements for public waters in incorporated areas, if and when they are promulgated. | 4.2.8-89 | |
| Data/Inventory | 22 | | | | | Inventory, classify and determine the functions and values of wetlands, either through a comprehensive wetland management plan or as required by the Wetland Conservation Act (WCA). | 4.2.6-65 | |
| | 23 | | | | | Maintain a database of wetland functions and values assessment results. | 4.2.6-65 | |
| | 24 | | | | | Share groundwater elevation data, where available, with the BCWMC. | 4.2.3-50 | |
| | 25 | | | | | Provide BMP information to the BCWMC to allow updates to the BCWMC watershed-wide P8 water quality model | 4.2.1-16 | |
| | 26 | | | | | Annually inspect wetlands classified as Preserve for terrestrial and emergent aquatic invasive vegetation, such as buckthorn and purple loosestrife, and attempt to control or treat invasive species, where feasible | 4.2.6-72 | |
| Flood Control Project | 27 | | | | | Formally notify the Commission Engineer regarding their completed maintenance and repair actions on any of BCWMC Flood Control Project features. | Approved TAC recommendation (policy pending) | |
| | 28 | | | | | Perform the initial response to an emergency involving BCWMC Flood Control Project features, as the BCWMC is not set up to perform these emergency management and response services. | Approved TAC recommendation (policy pending) | |
| | 29 | | | | | Perform maintenance, repair and replacement of road crossings, and their corresponding conveyance structures, that were installed as part of the Flood Control Project (unless there is another road authority). | 4.2.2-23; Approved TAC recommendation (policy pending) | |

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| | 30 | | | | | Perform routine maintenance and repair of the FCP features. Routine maintenance and repairs are defined in (source pending). The Commission will reimburse cities for maintenance and repairs that are over \$25,000. Cities are expected to inform the Commission in advance (e.g., two years) of their request for reimbursement. | 4.2.4-24; Approved TAC recommendation (policy pending) | |
| OPTIONAL ITEMS | 31 | | | | | Report water quality monitoring results to the Commission. | 4.2.1-11 | |
| | 32 | | | | | Adopt performance goals, triggers, and flexible treatment options consistent with MIDS and review projects for conformance with MIDS water quality treatment standards | 4.2.1-13 | |
| | 33 | | | | | Educate residents regarding the importance of implementing BMPs to protect groundwater quantity and quality | 4.2.3-49 | |
| | 34 | | | | | Implement best management and good housekeeping practices to minimize chloride loading to surface water and groundwater resources, utilizing emerging technology, as appropriate | 4.2.1-17 | |
| | 35 | | | | | Remove streets, utilities, and structures from the 100-year floodplain. | 4.2.2-37 | |
| | 36 | | | | | Complete comprehensive wetland management plans as part of their local water management plan or as an implementation task identified in their local water management plan. Completed comprehensive wetland management plans shall be submitted to the BCWMC for review and comment. | 4.2.6-65 | |
| | 37 | | | | | Use MnRAM for all wetland assessment and classification, but are not required to perform reassessments using the MnRAM for wetlands already assessed | 4.2.6-67 | |
| | 38 | | | | | Pursue wetland restoration projects, as opportunities allow. | 4.2.6-73 | |
| | 39 | | | | | Participate in wetland monitoring programs (e.g., Wetland Health Evaluation Program). | 4.2.6-74 | |
| | 40 | | | | | Petition Hennepin County to transfer authority over public ditches in the BCWMC to the member cities (per MN Statute 383B.61) | 4.2.7-75 | |
| | 41 | | | | | Develop and maintain water-related recreational features (such as trails adjacent to waterbodies and water access points), with consideration for buffers, use of pervious surfaces, and other best management practices to reduce runoff | 4.2.8-82 | |
| | 42 | | | | | Consider opportunities to maintain, enhance, or provide new open spaces and/or habitat as part of wetland creation or restoration, stormwater facility construction, development, redevelopment, or other appropriate projects | 4.2.8-85 | |