



Bassett Creek Watershed Management Commission

AGENDA MEMO

Date: March 9, 2016

To: BCWMC Commissioners

From: Laura Jester, Administrator

RE: Background Information for 3/16/17 BCWMC Meeting

1. **CALL TO ORDER and ROLL CALL**
2. **CITIZEN FORUM ON NON-AGENDA ITEMS**
3. **APPROVAL OF AGENDA** – ACTION ITEM with attachment
4. **CONSENT AGENDA**
 - A. Approval of Minutes – February 16, 2017 Commission meeting- **ACTION ITEM with attachment**
 - B. Approval of March 2017 Financial Report - **ACTION ITEM with attachment**
 - C. Approval of Payment of Invoices - **ACTION ITEM with attachments (online)** – *I have reviewed the following invoices and recommend approval of payment.*
 - i. Keystone Waters, LLC – February Administrator Services
 - ii. Keystone Waters, LLC – February Meeting Materials Distribution Expenses
 - iii. Barr Engineering – February 2017 Engineering Services
 - iv. Triple D Espresso – March 2017 Meeting Refreshments
 - v. Wenck – February 2017 WOMP Monitoring
 - vi. Lawn Chair Gardener – February 2017 Administrative Services
 - vii. MMKR – 2016 Financial Audit
 - D. Approval of CenterPoint Energy 2017 MBLC Replacement Project – **ACTION ITEM with attachment** – *The proposed project includes installation of 2,628 feet of 24-inch-diameter natural gas pipeline in the Bassett Creek Main Stem subwatershed. Project activities will take place within a 45-foot wide corridor. Most of the pipeline will be installed using the open trench method, including 40 feet of pipeline to be installed under Bassett Creek. The project includes 2.50 acres of grading and results in no change in impervious surface. Staff recommends conditional approval with comments in attached memo.*
 - E. Approval of Agreement with Hennepin County for Environmental Response Fund Grant for Main Stem Erosion Repair CIP Project - **ACTION ITEM with attachment** – *Commission Legal Counsel and Engineer have reviewed and recommend approval of the agreement with Hennepin County to receive grant funds for cleanup of contaminated soils during construction of the Main Stem Erosion Repair Project.*
 - F. Approval of Clean Water Fund Grant Agreement for Plymouth Creek Restoration CIP Project and Harrison Neighborhood Project – **ACTION ITEM with attachment** – *Commission Legal Counsel and Administrator have reviewed and recommend approval of the agreement with the MN Board of Water and Soil Resources to receive Clean Water Funds for the Plymouth Creek Restoration and Harrison Neighborhood Projects.*
 - G. Approval of Agreement with Hennepin County for Opportunity Grant for Plymouth Creek Restoration CIP Project – **ACTION ITEM with attachment** - *Commission Legal Counsel and Administrator have reviewed and recommend approval of the agreement with Hennepin County to receive Opportunity Grant funds for the Plymouth Creek Restoration Project.*

- H. Approval to Direct Staff to Develop and Chair to Execute Sub-grant Agreements with City of Plymouth, Metro Blooms, and the City of Minneapolis – **ACTION ITEM no attachment** – *Staff recommends that sub-grant agreements for each of the three agreements above be developed by the Commission's Legal Counsel and executed by the Commission Chair in order for provisions of the grants to be carried out by entities implementing the projects.*

5. BUSINESS

- A. Consider Approval of Resolution of Appreciation for Alternate Commissioner Lisa Goddard - **ACTION ITEM with attachment** – *Alternate Commissioner Lisa Goddard recently made a career move and now works for the City of Minneapolis. As such, she is no longer eligible to represent the city on the Commission. A resolution of appreciation for Lisa's 13+ years on the Commission is appropriate!*
- B. Consider Approval to Set May 4 Technical Advisory Committee Meeting and Assign Liaison - **ACTION ITEM no attachment** – *The TAC should meet to continue discussions on the XP-SWMM model results and to develop recommendations on related policies for the Commission's consideration. The Commission should appoint a liaison to attend this meeting.*
- C. Consider Approval of Golden Valley 2017 Pavement Management Plan and Request for Temporary Variance - **ACTION ITEM with attachment** – *The proposed project includes reconstruction of several streets in Golden Valley in the Medicine Lake subwatershed; includes 6.33 acres of grading, and a decrease of 0.62 acres of impervious surface. The project will reduce stormwater volumes and rates but will not fully meet the Commission's MIDS requirements for linear projects. The City proposes to provide equivalent offsite treatment to meet the MIDS for the project by the end of 2018. The City requests a variance from the MIDS performance goal. Staff recommends conditional approval of the project (with comments in the attached memo) and recommends granting a temporary variance for the project by resolution (attached). In March 2016, the Commission granted a similar variance to Golden Valley. Background materials regarding that action are included online.*
- D. Consider Golden Valley Request to Transfer CIP Funds from 2013 Lakeview Park Pond Project to Project to Purchase of Flood Prone Properties - **ACTION ITEM with attachment** - *The City of Golden Valley requests the use of \$184,410.50 of CIP funds previously slated for the 2013 Lakeview Park Pond Project to purchase three of four flood-prone homes near Lakeview Park in order to reduce flood damages and make space for a water quality improvement project. Please see the attached memo.*
- E. Consider Commission Engineer Recommendations on BCWMC Performance Standards for Linear Projects - **ACTION ITEM with attachment** – *At their meeting in January, the Commission considered a [recommendation from the TAC](#) to revise its performance standards for linear projects. The Commission Engineer was directed to consider the issue and develop a recommendation for the Commission. Attached please find the Commission Engineer's recommendation to implement a cost cap for stormwater treatment in linear projects and to further research appropriate cost cap levels and formulas.*
- F. Consider Technical Advisory Committee Recommendations - **ACTION ITEM with attachments** - *The TAC met on February 3rd and March 2nd to discuss a variety of topics and forwards recommendations on a request from the City of New Hope for use of Channel Maintenance Funds and the 5-year CIP list.*
- i. Channel Maintenance Funds and Request from City of New Hope – **see attachment**
 - ii. 5-year CIP List and Project Fact Sheets – **see attachment**
 - iii. Update on Discussions of XP-SWMM Model

- G. Consider Adding Sediment Monitoring to Sweeney Lake Aeration Study - **ACTION ITEM with attachment** – *Staff recommends the addition of sediment monitoring in Sweeney Lake to better inform the Sweeney Lake Aeration Study and potential future improvement options. The \$3,000 needed for the additional monitoring could come from the Commission’s “Surveys and Studies” budget line.*
- H. Consider Directing Staff to Begin Minor Plan Amendment Process for CIP Projects - **ACTION ITEM no attachment** – *If the Commission takes action approving either Golden Valley’s request to transfer CIP funds from the Lakeview Park Pond project to a project to purchase flood-prone homes (Item 5D) and/or the 5-year CIP recommended by the TAC (Item 5F), the BCWMC Watershed Plan will need to be updated through a minor plan amendment process.*
- I. Consider Education Committee Recommendations on 2017 Education Budget and Work Plan - **ACTION ITEM with attachment** – *The Education Committee met on March 6th to discuss the budget and work plan for 2017. The Committee recommends expenditures shown in the attached table and will further discuss additional programs or projects for the remaining unallocated \$5,327. The recommendation includes approval to reimburse Commissioners, CAMP volunteers and leaders of lake groups (three of which have already expressed interest) for the \$175 registration fee to attend a DNR AIS Detection training and certification course (see course materials online).*

6. COMMUNICATIONS

- A. Administrator’s Report - **INFORMATION ITEM with attachment**
 - i. Volunteers Needed for Upcoming Events
 - ii. Update on Agora Development
- B. Chair
- C. Commissioners
- D. TAC Members
- E. Committees
- F. Legal Counsel
- G. Engineer

7. INFORMATION ONLY (Information online only)

- A. CIP Project Updates: Now Available Online <http://www.bassettcreekwmo.org/projects>
- B. Grant Tracking Summary and Spreadsheet
- C. World Water Day Event, Harrison Neighborhood March 22
- D. WCA Notice of Application and Delineation Report, Golden Valley
- E. WCA Notice of Application, Plymouth Creek Restoration Project

8. ADJOURNMENT

Upcoming Meetings & Events

- BCWMC Regular Meeting: Thursday April 20th, 8:30 a.m., Council Conf Room, Golden Valley City Hall
- World Water Day Event: Wednesday March 22, 6:00 – 8:00 p.m., “The Living Room,” 1617 Glenwood Ave. North, Minneapolis
- Plymouth Home Expo: Friday April 7th 6:00 – 9:00 p.m. & Saturday April 8th 9:00 a.m. – 1:00 p.m., Plymouth Creek Center Fieldhouse, Plymouth
- BCWMC Education Committee: Monday April 24th 1:00 – 2:30, Golden Valley City Hall
- BCWMC TAC Meeting: Thursday May 4th, 1:30 – 3:30 p.m., Council Conference Room, Golden Valley City Hall