

**KEYSTONE WATERS, LLC**

Laura Jester

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Phone (952) 270-1990

**Item 4Ci.  
BCWMC 9-18-14****INVOICE**

DATE: SEPTEMBER 2, 2014

**TO:**

Bassett Creek Watershed Management Commission  
c/o Sue Virnig, Deputy Treasurer  
City of Golden Valley  
7800 Golden Valley Road  
Golden Valley, MN 55427

**FOR:**

Watershed Administration Services for August 2014  
Watershed Management Plan Development for August 2014

DESCRIPTION	HOURS	RATE/HR	AMOUNT
<b>Administration – Correspondence, informational meetings, general administration:</b> Phone and email correspondence with various Commissioners, TAC members, consultants, Hennepin County, state agencies, residents, developers, residents, and other stakeholders  Coordination of various projects, meetings, and programs including tracking CIP project implementation; assisting with promotion and coordination of NEMO workshops; reviewing final watershed map; reviewing mid-year budget status; reviewing process for requesting channel maintenance funds; assisting MPCA with tour of two Commission project sites; coordinating volunteers for Golden Valley Days; distributing public hearing notice to member cities; discussing MPCA response to comments on bacteria TMDL; corresponding with MCES with comments on draft WOMP report; developing list of items for new Commissioners	25.50	\$65	\$1,657.50
<b>Administration – Meeting attendance:</b> 8/21/14 Commission Meeting 8/27/14 MPRB Ecological System Project Team Meeting	5.5	\$65	\$357.50
<b>Administration – Preparing agendas, meeting materials, meeting notes, follow up:</b> Develop meeting agenda and materials and review relevant documents and invoices for regular BCWMC meeting, send materials to Recording Secretary for distribution; review draft meeting minutes; coordinate speaker on blue green algae for August meeting	11.5	\$65	\$747.50
<b>Administration - Watershed Management Plan Development:</b> Develop and distribute agenda/materials and attend 8/11/14 Commission workshop and 8/25/14 Plan Steering Committee (PSC) meeting; write meeting notes for 8/11/14 Commission workshop; draft Education and Outreach Plan	15.75	\$65	\$1,023.75
<b>SUBTOTAL</b>	<b>58.25</b>	<b>\$65</b>	<b>\$3,786.25</b>
<b>Refreshments for Commission Workshop</b>			<b>\$21.30</b>
<b>TOTAL</b>			<b>\$3,807.55</b>

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GROCERY

CC CL CLSSC 12PK	4900002890	4.99 FT
ICE MTN WATER 6PK	8304600010	1.69 F

BAKERY

CHOC CHIP COOKIES	26796200000	4.99 F
PEANUT BUTTER COOK	20799600000	3.49 F
M&M COOKIES	27798800000	4.49 F

FROZEN

*SC ICE CUBES	PC 4113021173	1.29 F
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SUBTOTAL	20.94
7.275% State Tax	.36

TOTAL 21.30

Visa	TENDER	21.30
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Acct:XXXXXXXXXXXX1557

APPRVL CODE 011014

Cas Ref# 21334

Cash	CHANGE	.00
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NUMBER OF ITEMS	6
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