



Bassett Creek Watershed Management Commission

AGENDA MEMO

Date: September 10, 2014

To: BCWMC Commissioners

From: Laura Jester, Administrator

RE: Background Information for 9/18/14 BCWMC Meeting

1. **CALL TO ORDER and ROLL CALL**
2. **CITIZEN FORUM ON NON-AGENDA ITEMS**
3. **APPROVAL OF AGENDA – ACTION ITEM**
4. **CONSENT AGENDA**
 - A. Approval of Minutes
 - i. August 11, 2014 Commission Workshop – **ACTION ITEM with attachment**
 - ii. August 21, 2014 Commission Meeting – **ACTION ITEM with attachment**
 - B. Approval of Financial Report - **ACTION ITEM with attachment**
 - C. Approval of Payment of Invoices - **ACTION ITEM with attachments**
 - i. Keystone Waters, LLC – August 2014 Administrator Services
 - ii. Barr Engineering – August 2014 Engineering Services
 - iii. Amy Herbert – August 2014 Secretarial Services
 - iv. ACE Catering – September 2014 Meeting Refreshments
 - v. Wenck – August 2014 WOMP Monitoring
 - vi. Kennedy Graven – July 2014 Legal Services
 - vii. Finance and Commerce – Public Hearing Notice
 - viii. Shingle Creek WMC – Metro Blooms Raingarden Workshops
 - ix. ECM Publishers – Public Hearing Notice
 - D. Approval to Set Technical Advisory Committee (TAC) Meeting for October 2, 2014- **ACTION ITEM no attachment** – *The TAC should meet in October to begin discussing revisions needed in the Requirements Document to align with expected policies in new Watershed Plan, begin developing guidelines for annualized cost per pound pollutant removal for future CIP projects, and discuss the idea of stream identification signs at road crossings.*
 - E. Approval of Winnetka Commons Project, New Hope – **ACTION ITEM with attachment** - *The proposed commercial development is in the North Branch and Bassett Creek Park Pond Subwatersheds on a 4.9 acre parcel. The proposed redevelopment includes site grading and construction of a retail building with parking with an increase in impervious area of approximately 6,500 square feet. Proposed BMPs include underground stormwater storage. Staff recommends conditional approval of the project based on comments in the attached memo.*
5. **PUBLIC HEARING**
 - A. Receive Comments from Public on the Proposed 2015 Capital Improvement Program (CIP) Project: Main Stem Restoration Project, Golden Valley (CR2015) **(feasibility study online)**
The public hearing will be opened and the public will be asked for comments on the project proposed to be added to the 2015 CIP. All comments will be entered into the public record and will be considered before the Commission approves the resolution in 6B below and before the Commission orders the project in October.

6. BUSINESS

- A. Consider Resolution Approving Major Plan Amendment to Include 2015 CIP Project – **ACTION ITEM with attachment** - *At the 2/20/14 meeting, the Commission directed staff to submit a request for a Major Plan Amendment to BWSR. State review agencies and Hennepin County reviewed the request. Comments were received from the DNR; the Commission submitted responses to those comments that were approved at the 5/15/14 Commission meeting. The Major Plan Amendment was approved by the BWSR Board at their meeting last month. The final step is for the Commission to approve the amendment to its Plan to include the 2015 CIP project.*
- B. Consider Resolution Making Findings Pursuant to Minnesota Statutes, Section 103B.251 and Certifying Costs to Hennepin County - **ACTION ITEM with two attachments** *Pending the outcome of the public hearing in 5A, the attached resolution should be approved to make findings pursuant to MN Statutes 103B.251 and certifying the costs of the 2015 project to Hennepin County. Additionally, the attached memo further recommends the Commission direct staff to certify for payment by Hennepin County in 2015 a total tax levy request of \$1,000,000, and direct the transfer of \$503,000 from the Closed Project Account to pay for the remaining portion of the total 2015 project costs.*
- C. Review Draft Feasibility Report for Northwood Lake Improvement Project (NL-1) – **ACTION ITEM with attachment (and full feasibility report online)** *At the 5/15/14 meeting, the Commission approved an agreement with the City of New Hope for the development of a feasibility study for this project. The Commission Engineer reviewed the feasibility report and recommends approval with a few changes. The Commission should consider the different concepts in the report and provide direction to the City of New Hope regarding which concept BMP(s) should be implemented.*
- D. Review Draft Feasibility Report for Honeywell Pond Expansion (BC-4) – **ACTION ITEM with attachment (and full feasibility report online)** *At the 6/19/14 meeting, the Commission approved an agreement with the City of Golden Valley for the development of a feasibility study for this project. The Commission Engineer reviewed the feasibility report and recommends approval with several changes. The Commission should consider the different alternatives in the report and provide direction to the City of Golden Valley regarding which alternatives should be implemented.*
- E. Order Submittal of Plan Amendment to BWSR for 2016 projects – **ACTION ITEM no attachment** *At the 6/19/14 meeting, the Commission approved an accelerated timeline for the 2016 CIP projects (6C and 6D above). An amendment to the 2004 Watershed Plan will be needed to appropriately incorporate these projects into the Commission's CIP. At this time it's unknown whether this would require a major or minor plan amendment process. Staff is seeking direction to work with BWSR to determine the appropriate amendment process and then begin the process by submitting an amendment request to BWSR and Hennepin County.*
- F. Consider Approval of Briarwood Dawnview Water Quality Improvement Project 90% Plans (BC-7) – **ACTION ITEM with attachment (and full plan set online)** – *At the 3/20/14 meeting, the Commission approved the 50% design plans for this project with Commission Engineer's recommendations. The Commission Engineer has been working with Golden Valley staff and their consultant as the design plans were revised from 50% to 90%. The Commission Engineer reviewed the 90% plans and recommends approval with conditions outlined in the attached memo.*
- G. Consider Moving Forward with Twin Lake Alum Treatment - **ACTION ITEM with attachment** *At the 9/19/13 meeting, the Commission approved a major plan amendment to include this project in its CIP. However, at the time the Commission did not enter an agreement with Golden Valley to begin the project due to questions about possibly improving water quality in the lake. Additionally, the Commission wondered if certain fish species or abundance would shorten the effectiveness of the*

alum treatment. After fish surveys in 2013, more data collection in 2014, and further review of the data, the Commission Engineer, Golden Valley staff, and I recommend moving forward with the in-lake alum treatment. Please see the memo attached.

- H. **Receive Update on Next Generation Watershed Management Plan Development – INFORMATIONAL ITEM with attachment** - *The development of the Watershed Plan continues to move forward. The Plan Steering Committee met on 8/25/14 and meets again on 9/22/14. The Commission should hold a workshop to review the remaining policy areas and discuss the Commission's role in recreation. Staff and the Plan Steering Committee are also seeking input on projects that can or should be included in the Implementation Tables within the Plan. Please see my email from 9/4/14 with a request for that input by September 26th.*
- i. Plan Steering Committee Meeting Notes from 7/28/14
 - ii. Input Needed to Update Implementation Tables
 - iii. Plans for Upcoming Workshop (Currently slated for 10/9/14)

7. COMMUNICATIONS - INFORMATIONAL ITEMS with attachment

- A. Administrator's Report – *Report including an update on all current CIP projects is attached*
- B. Chair
- C. Commissioners – Update on Golden Valley Arts and Music Festival
- D. TAC Members
- E. Committees
- F. Legal Counsel
- G. Engineer

8. INFORMATION ONLY - INFORMATIONAL ITEMS with documents online only

- A. Grant Tracking Summary and Spreadsheet
- B. WMWA June 2014 Meeting Minutes
- C. WCA Notice, Plymouth

9. ADJOURNMENT

Upcoming Meetings

- Next Gen Plan Steering Committee, Monday September 22, 4:30 – 6:30 p.m., Golden Valley City Hall
- NEMO Streambank & Stormwater Tour/Workshop, Thursday September 25, 4:00 – 7:30 p.m. (pre-registration required)
- Mississippi River Forum, Friday September 26, 8:00 – 11:00 a.m., MWMO Offices
- Technical Advisory Committee Meeting (if ordered), Thursday October 2, 1:30 – 3:30 p.m., TBD
- Commission Workshop for Plan Development (tentative) Thursday October 9, 4:00 – 6:00 p.m. TBD