

KEYSTONE WATERS, LLC

Laura Jester

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**Item 4Di.
BCWMC 5-15-14****INVOICE**

DATE: MAY 2, 2014

TO:

Bassett Creek Watershed Management Commission
c/o Sue Virnig, Deputy Treasurer
City of Golden Valley
7800 Golden Valley Road
Golden Valley, MN 55427

FOR:

Watershed Administration Services for April 2014
Watershed Management Plan Development for April 2014

DESCRIPTION	HOURS	RATE/HR	AMOUNT
Administration – Correspondence, informational meetings, general administration: Phone and email correspondence with various Commissioners, TAC members, consultants and other partners including: S. Virnig, J. Oliver, J. Fox, K. Chandler, A. Herbert, C. LeFevre, D. Asche, M. Welch, T. Hoshal, J. de Lambert, C. Carlson, J. Prom, Eagle Scout, AMLAC, residents, developers, Hennepin County, state agencies Coordination of various projects, meetings, and programs including tracking CIP project implementation; reviewing financial audit, preparing annual report, developing draft 2015 operating budget; planning for watershed tour; assisting with promotion and coordination of NEMO workshops; reviewing text for watershed map; responding to resident's question on Medicine Lake water level issue	30.0	\$65	\$1,868.75
Administration – Meeting attendance: 4/8/14 WMWA Meeting 4/10/14 Budget Committee Meeting 4/10/14 Administrative Services Committee Meeting 4/17/14 Commission Meeting 4/30/14 Education Committee Meeting	7.75	\$65	\$845.00
Administration – Preparing agendas, meeting materials, meeting notes, follow up: Develop meeting agendas and materials and review relevant documents for regular BCWMC meeting, send materials to Recording Secretary for distribution; review draft meeting minutes, list follow up tasks; coordinate meetings for multiple committee meetings and draft meeting minutes (TAC, Education, Budget, Administrative Services)	17.0	\$65	\$1,121.25
Administration - Watershed Management Plan Development: Prepare presentation and other materials and agenda for Commission workshop; attend Commission workshop and draft meeting minutes; Review draft policies; develop streambank and shoreline policies; draft meeting minutes for 3/24/14 Plan Steering Committee meeting; develop and distribute agenda and meeting materials for 4/21/14 Plan Steering Committee meeting; attend and draft meeting notes for 4/21/14 Plan Steering Committee meeting	21.5	\$65	\$893.75
SUBTOTAL	76.25	\$65	\$4,956.25
Expenses: Refreshments for Commission workshop, postage	SUBTOTAL		\$42.60
	TOTAL INVOICE:		\$4,998.85

BCWMC

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Product Description	Sales Receipt		Final Price
	Sale Qty	Unit Price	
(Forever)	1	\$9.80	\$9.80
Star-Spangled Banner PSA BKLT/20			
(Forever)	1	\$9.80	\$9.80
Star-Spangled Banner PSA BKLT/20			
Total:			\$19.60

Paid by: VISA \$19.60
Account #: XXXXXXXXXXXX1557
Approval #: 011928
Transaction #: 70
23 903340685

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Cashier: Liza

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GROCERY

Qty:1
CC CL CLSSC 12PK 4900002890 2.50 FT
YOU SAVED 1.49
Qty:1
DIET COKE 12PK 4900002891 2.50 FT
YOU SAVED 1.49
Qty:1
CC CL SPRT 12PK 4900002892 2.50 FT
YOU SAVED 1.49
ICE MTN WATER 6PK 8304600010 1.69 F
ICE MTN WATER 6PK 8304600010 1.69 F

BAKERY
GINGER COOKIES 28969400000 3.29 F
CHOC CHIP COOKIES 20796200000 3.29 F
BROWNIE COOKIES 21796500000 4.99 F

SUBTOTAL 22.45
7.275% State Tax .55

TOTAL 23.00

Visa TENDER 23.00

Acct:XXXXXXXXXXXX1557

APPRVL CODE 014144

Cas Ref# 21334

Cash CHANGE .00

NUMBER OF ITEMS 8

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TODAY'S TOTAL SAVINGS 4.47
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