

Item 5F.
BCWMC 5-15-14

	A	E	F	G	H			K	L
1	2015 Proposed Operating Budget								
2	Bassett Creek Watershed Management Commission								
3	Item	2011 Actual	2012 Budget	2012 Actual	2013 Budget	2013 Actual	2014 Budget	2015 Proposed Budget	
4	ENGINEERING & MONITORING								
5	Technical Services	127,840	120,000	97,715	120,000	133,347	120,000	120,000	
6	Development/Project Reviews (funded by fees)	50,971	60,000	49,972	60,000	62,902	65,000	65,000	(A)
7	Non-fee and Preliminary Reviews							15,000	(B)
8	Commission and TAC Meetings	9,919	14,250	8,284	14,250	17,390	16,000	14,500	(C)
9	Surveys and Studies	21,411	10,000	7,024	10,000	11,380	20,000	20,000	(D)
10	Water Quality / Monitoring	29,957	20,000	19,686	40,000	39,913	45,000	63,000	(E)
11	Water Quantity	8,532	11,000	9,671	11,000	10,250	11,000	11,500	
12	Inspections								
13	Watershed Inspections	4,827	7,000	7,569	7,000	4,790	1,000	1,000	(F)
14	Annual Flood Control Project Inspections	2,291	9,000	9,317	15,000	3,024	20,000	10,000	(G)
15	Municipal Plan Review	0	2,000	0	2,000	0	2,000	2,000	(H)
16	Watershed Outlet Monitoring Program (WOMP)	9,106	10,000	5,710	17,000	12,757	17,000	17,000	(I)
17	Subtotal Engineering & Monitoring	\$264,854	\$263,250	\$214,948	\$296,250	\$295,754	\$317,000	\$339,000	
18	PLANNING								
19	Watershed-wide XP-SWMM Model		70,000	69,509	0	488	0	-	
20	Watershed-wide P8 Water Quality Model		135,000	125,031	0	9,967	0	-	
21	Next Generation Plan Development		40,000	23,959	40,000	43,394	40,000	30,000	
22	Subtotal Planning	\$0	\$245,000	\$218,499	\$40,000	\$53,849	\$40,000	\$30,000	
23	ADMINISTRATION								
24	Administrator	24,099	50,000	4,662	50,000	48,310	60,000	62,000	(J)
25	Legal	16,953	18,500	16,197	18,500	17,570	18,500	18,500	
26	Financial Management	3,100	3,045	3,000	3,045	3,119	3,045	3,200	(K)
27	Audit, Insurance & Bond	12,771	15,225	12,927	15,225	13,000	15,500	15,500	
28	Digitize Historic Paper Files							2,500	(L)
29	Meeting Catering Expenses	3,940	2,750	2,735	2,750	1,821	3,000	2,500	
30	Admin Services (Rec Sec+Printing+Postage)	39,303	40,000	32,784	40,000	31,157	35,800	32,000	
31	Subtotal Administration	\$100,166	\$129,520	\$72,305	\$129,520	\$114,977	\$135,845	\$136,200	
32	OUTREACH & EDUCATION								
33	Publications / Annual Report	2,410	2,000	2,449	2,000	1,948	2,000	4,000	(M)
34	Website	214	2,500	120	2,500	201	2,000	12,000	(N)
35	Demonstration/Education Grants	0	0	0	0	0	0	-	
36	Watershed Education Partnerships	19,055	13,000	11,030	15,000	11,200	15,500	15,500	(O)
37	Education and Public Outreach	0	5,775	3,316	14,775	12,788	15,000	17,000	
38	Public Communications	1,443	3,000	1,609	3,000	1,867	3,000	3,000	
39	Subtotal Outreach & Education	\$23,122	\$26,275	\$18,524	\$37,275	\$28,004	\$37,500	\$51,500	
40	MAINTENANCE FUNDS								
41	Erosion/Sediment (Channel Maintenance)	25,000	25,000	25,000	25,000	25,000	25,000	25,000	(P)
42	Long-Term Maint. (Flood Control Project)	25,000	25,000	25,000	25,000	25,000	25,000	25,000	(Q)
43	Subtotal Maintenance Funds	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	
44	TMDL WORK								
45	TMDL Studies	-					0	-	
46	TMDL Implementation Reporting	-	10,000	10,000	10,000	-	20,000	20,000	(R)
47	Subtotal TMDL Studies	\$0	\$10,000	10,000	\$10,000	\$0	\$20,000	\$20,000	
48	GRAND TOTAL	\$438,142	\$724,045	\$584,276	\$563,045	\$542,584	\$600,345	\$626,700	

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50	NOTES							
51	(A) Partially funded by permit fees							
52	(B) New line item to cover reviews for which either we do not receive an application fee or it's too early in the process for us to have received an application fee.							
53	(C) Includes attendance at BCWMC meetings, TAC meetings and Next Generation Plan Steering Committee meetings. 2010- 2013 estimates based on 18 meetings. 2014 estimate based on 30 meetings. 2015 estimate based on 24 meetings							
54	(D) For Commission-directed surveys and studies. Past work has included watershed tours, Medicine Lake outlet work, etc.							
55	(E) Budget for detailed monitoring (every 4 years) of Crane Lake and Westwood Lake, Bassett Creek biotic index evaluation (every 3 years), general water quality requests, and city water quality requests							
56	(F) Review of city inspection activities (reports of inspections are available from each city), and inspection of projects such as County highway and MnDOT projects.							
57	(G) Typical annual inspection							
58	(H) Assumed budget to address municipal and adjacent WMO plan amendments.							
59	(I) Reimbursed \$5,000 from Met Council. \$17,000 includes \$11,000 for Wenck or similar contractor + \$6,000 for Barr's data management and analyses							
60	(J) Based on hourly rate increase from \$65/hr to \$67/hr (approx 3%); equates to up to 76 hours/month; no charge for mileage or travel time to meetings							
61	(K) Based on suggested increase of 2.5% by S. Virnig							
62	(L) An estimate for consideration to better preserve and track historic Commission documents							
63	(M) Includes approximately 3 hours per month of Recording Secretary's time to increase publications, articles, and press releases for the Commission							
64	(N) Includes a complete website redesign							
65	(O) Includes CAMP (\$5,000), River Watch (\$2,000), Metro WaterShed Partners (\$3,500), Blue Thumb (\$2,000), Metro Blooms (\$3,000)							
66	(P) Will be transferred to Channel Maintenance Fund							
67	(Q) Will be transferred to Long-Term Maintenance Fund							
68	(R) Task includes reporting on TMDL implementation and updating P8 model to include new BMPs.							

2014 Financial Information

Audited Fund Balance as of January 31, 2014		\$	386,616
Expected income from assessments in 2014	+	\$	490,345
Expected interest income in 2014	+	\$	-
Expected income from project review fees	+	\$	60,000
Expected income from CIP Administrative Funds	+	\$	22,375
Expected transfer from Long-term Maint Fund for Flood	+	\$	20,000
Expected income from WOMP reimbursement	+	\$	5,000
Estimated funds available for fiscal year 2014		\$	984,336
Estimated expenditures for fiscal year 2014	-	\$	600,345
Estimated fund balance as of January 31, 2015		\$	383,991

2015 Budget Details**Expected Income**

Proposed assessments to cities	+	\$	490,345
Proposed use of fund balance	+	\$	36,355
CIP Administrative Funds (2.5% of requested levy)	+	\$	25,000
Expected project review fees	+	\$	60,000
Transfer from Long-term Maint Fund for Flood Control Proj Ins	+	\$	10,000
WOMP reimbursement	+	\$	5,000
Interest income in 2015	+	\$	-
		\$	626,700

Expected Expenses

Total operating budget		\$	626,700
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Fund Balance Details

Beginning Fund Balance (Jan 31, 2015)		\$	383,991
Use of Fund Balance (see income above)	-	\$	36,355
Remaining Fund Balance (Jan 31, 2016)		\$	347,636

**Bassett Creek Watershed Management Commission
2015 Proposed Assessments**

	Community	For Taxes Payable in 2014 Net Tax Capacity	2014 Percent of Valuation	Current Area Watershed in Acres	Percent of Area	Average Percent	2012 Assessment \$461,045	2013 Assessment \$515,016	2014 Assessment \$490,345	2015 Assessment \$490,345
54	Crystal	\$6,480,669	5.46	1,264	5.09	5.28	\$24,941	\$27,424	\$25,504	\$25,868
28	Golden Valley	\$27,425,623	23.12	6,615	26.63	24.87	\$115,080	\$129,126	\$123,033	\$121,964
79	Medicine Lake	\$764,196	0.64	199	0.80	0.72	\$3,484	\$3,909	\$3,479	\$3,543
1	Minneapolis	\$8,011,164	6.75	1,690	6.80	6.78	\$32,661	\$35,236	\$32,953	\$33,235
34	Minnetonka	\$8,315,857	7.01	1,108	4.46	5.74	\$24,920	\$28,464	\$27,402	\$28,121
86	New Hope	\$6,447,554	5.44	1,252	5.04	5.24	\$25,533	\$27,648	\$26,479	\$25,681
40	Plymouth	\$53,467,320	45.07	11,618	46.77	45.92	\$209,101	\$235,310	\$224,959	\$225,159
44	Robbinsdale	\$2,023,833	1.71	345	1.39	1.55	\$8,022	\$8,479	\$7,743	\$7,587
46	St. Louis Park	\$5,691,613	4.80	752	3.03	3.91	\$17,303	\$19,420	\$18,792	\$19,184
	TOTAL	\$118,627,829	100.00	24,843	100.00	100.00	\$461,045	\$515,045	\$490,345	\$490,345