



# Bassett Creek Watershed Management Commission

Regular Meeting

8:30 a.m. – 11:00 a.m.

Thursday, February 20, 2014

Council Conference Room, Golden Valley City Hall

7800 Golden Valley Rd., Golden Valley MN

## AGENDA

### 1. CALL TO ORDER and ROLL CALL

2. **CITIZEN FORUM ON NON-AGENDA ITEMS** - *Citizens may address the Commission about any item not contained on the regular agenda. A maximum of 15 minutes is allowed for the Forum. If the full 15 minutes are not needed for the Forum, the Commission will continue with the agenda. The Commission will take no official action on items discussed at the Forum, with the exception of referral to staff or a Commissions Committee for a recommendation to be brought back to the Commission for discussion/action.*

### 3. APPROVAL OF AGENDA

### 4. CONSENT AGENDA

- A. Approval of Minutes – January 16, 2014 Commission Meeting
- B. Approval of Financial Report
  - i. Fiscal Year End Report (Feb 1, 2013 – Jan 31, 2014)
  - ii. February 2014 Financial Report
- C. Approval of Payment of Invoices
  - i. Keystone Waters, LLC –January 2014 Administrator Services
  - ii. Barr Engineering – January Engineering Services
  - iii. Amy Herbert – January 2014 Secretarial Services
  - iv. ACE Catering – February 2014 Meeting Refreshments
  - v. Wenck – January WOMP Station Operation
  - vi. Hennepin County – 2013 River Watch Program
  - vii. Shingle Creek WMC – Final 2013 WMWA Invoice
  - viii. Kennedy Graven Invoice
- D. Resolution 14-03 Designating Depositories for Bassett Creek Watershed Management Commission Funds
- E. Approval to Designate *Finance and Commerce* as the Official News Publication of the Bassett Creek Watershed Management Commission
- F. Approval of Agreement with Shingle Creek Watershed Management Commission for Participation with West Metro Watershed Alliance (WMWA)
- G. Approval of Golden Valley Golf Course and Country Club Pedestrian Bridge Replacement
- H. Approval of Golden Valley 2014 Pavement Management Plan
- I. Approval to Set TAC Meeting and Agenda for 3/6/14

### 5. ORGANIZATIONAL MEETING

- A. Appoint Officers
- B. Appoint Committee Members
  - i. Administrative Services Committee Meeting
  - ii. Budget Committee
  - iii. Education Committee
  - iv. Next Generation Plan Steering Committee
- C. Review End of Year Financial Status and 2014 Budget (see 4B for materials)
- D. Order Preparation of 2013 Annual Report

- E. Discuss Holding Brief XP-SWMM Tutorial at Future Commission Meeting

## **6. NEW BUSINESS**

- A. Review Draft Feasibility Report for 2015 Bassett Creek Main Stem Restoration Project (2015CR) (Appendices online)
- B. Approval of Commission Engineer to Formally Review and Comment on Feasibility Studies of Commission Projects
- C. Order Submittal of Major Plan Amendment to BWSR
- D. Decide on Participation in 2014 Education and Outreach Events
- E. Discuss Recognition of Volunteers
- F. Consider Participating in 2014 West Metro Region Watersheds NEMO (Non-Point Education for Municipal Officials) Program
- G. Consider Request for Financial Support of Annual Children's Water Festival

## **7. OLD BUSINESS**

- A. Consider Funding Options for XP-SWMM Phase II
- B. Update on Next Generation Plan Development
  - i. 1/27/14 Plan Steering Committee Meeting Notes
- C. Update on Medicine Lake Water Level Issue
  - i. Guest Column in 1/30/14 Plymouth Sun Sailor
  - ii. Draft Agenda for 3/4/14 Stakeholder Meeting
- D. Consider Distributing Joint Powers Amendment for Official Signatures
- E. Update on Watershed Map Project

## **8. COMMUNICATIONS**

- A. Administrator's Report
- B. Chair
- C. Commissioners
- D. Committees
- E. Legal Counsel
- F. Engineer
  - i. Final report for 2012 Clean Water Fund Grant
  - ii. Commission Comments on Draft 2014 Impaired Waters List

## **9. INFORMATION ONLY (Information online only)**

- A. 2013 River Watch Report
- B. Golden Valley City News – water articles pages 5 and 7  
<http://www.goldenvalleymn.gov/news/publications/citynews/index.php>
- C. WCA Notices of Decision, Plymouth
- D. Grant Tracking Summary and Spreadsheet
- E. Mississippi River Forum 2/21/14 <http://www.nps.gov/miss/naturescience/riverforum.htm>
- F. 2014 Watershed Summit 2/22/14
- G. January 2014 WMWA Meeting Minutes
- H. February Water Links WMWA Newsletter  
<http://content.govdelivery.com/accounts/MNHENNE/bulletins/a3020a>
- I. BWSR Request for Comments on "One Watershed One Plan" by 2/28/14

## **10. ADJOURNMENT**

### **Upcoming Meetings**

- Informational Public Meeting on Bassett Creek Restoration Project in Minneapolis/Wirth Park: February 22; 10:30 a.m.; Theodore Wirth Picnic Pavilion at 3275 Glenwood Ave, Golden Valley
- Next Gen Plan Steering Committee: Monday February 24, 4:30 – 6:30 p.m. Golden Valley City Hall
- Briarwood-Dawnview Pond Project Open House: February 27; 6:00 – 7:30 p.m.; Golden Valley City Hall; Council Conference Room
- Medicine Lake Stakeholder Meeting: March 4; 6:30 p.m.; Plymouth City Hall
- TAC Meeting: Thursday March 6; 1:30 – 3:30 p.m.; Golden Valley City Hall
- Regular Commission Meeting: Thursday March 20; 8:30 a.m.; Golden Valley City Hall

#### **Future Commission Agenda Items list**

- Possible 2015 Commission budget items: converting paper files to electronic files and complete website redesign
- Develop fiscal policies
- Develop a post-project assessment to evaluate whether it met the project's goals
- Medicine Lake rip-rap issue over sewer pipe
- Presentation on joint City of Minnetonka/ UMN community project on storm water mgmt
- State of the River Presentation
- Presentation on chlorides

#### **Future TAC Agenda Items List**

- Develop guidelines for annualized cost per pound pollutant removal for future CIP projects
- Stream identification signs at road crossings
- Blue Star Award for cities
- Look into implementing “phosphorus-budgeting” in the watershed – allow “x” pounds of TP/acre.