



Bassett Creek Water Management Commission

A g e n d a

Thursday, September 16, 2004

12:00 Noon

Golden Valley City Hall

7800 Golden Valley Road

PUBLIC HEARING

- **New Hope and Wirth Lake Capital Improvements Projects**
- **Statement of Findings for County Funding**

Call to Order

Presentation of August 19, 2004 Minutes

Presentation of Financial Statements

Presentation of Invoices for Payment Approval

Communications

Chairman

- **Citizen Input on Non-Agenda Items**

Counsel

Commissioners

Engineer

New Business

- **1600 Constance Avenue: Golden Valley**
- **2155 Vale Crest Road: Golden Valley**
- **4820 & 4840 Markay Ridge: Golden Valley**

Old Business

- **Bassett Creek Floodproofing Plan**
- **Action on Waiver of Liability Limits**
- **Channel Maintenance Fund Applications – Due October 1**
- **Engineering Review Subcommittee Report**
- **Administrative Options Subcommittee Report**
- **BCWMC Second Generation Plan Update**
 - **Adopt BCWMC *Watershed Management Plan* Resolution**
 - **Amend the CIP Timeline**
 - **Adopt Resolution Ordering 2005 Water Quality Projects**
 - **Final Plan Distribution**
- **Minneapolis Plan**

October Meeting

- **Consider Channel Maintenance Fund Applications**
- **Website Improvements Update**

Adjournment

Bassett Creek Water Management Commission

Minutes of the Meeting of August 19, 2004

Call to Order

The Bassett Creek Water Management Commission was called to order at 12:05 Noon, Thursday, August 19, 2004, at the City of Golden Valley City Hall by Chair O'Toole.

Roll Call

<i>Crystal</i>	Commissioner Pauline Langsdorf	<i>Counsel</i>	Charlie LeFevere
<i>Golden Valley</i>	Commissioner Linda Loomis, Treasurer	<i>Engineer</i>	Len Kremer
<i>Medicine Lake</i>	Commissioner John O'Toole, Chair	<i>Recorder</i>	Pat Schutrop
<i>Minneapolis</i>	Commissioner Michael Welch, Vice Chair		
<i>Minnetonka</i>	Commissioner Bill Yaeger, Secretary		
<i>New Hope</i>	Commissioner Mary Gwin-Lenth		
<i>Plymouth</i>	Commissioner Elizabeth Thornton		
<i>Robbinsdale</i>	Commissioner Karla Peterson		
<i>St. Louis Park</i>	Not represented		

Also present: David Hanson, Alternate Commissioner, city of Golden Valley
Karla Anderson, Alternate Commissioner, city of Plymouth
Lisa Goddard, Alternate Commissioner, city of Minneapolis
Ron Quanbeck, BCWMC Technical Advisory Committee, city of Plymouth
Laura Adler, BCWMC Technical Advisory Committee, city of St. Louis Park
Jeff Oliver, BCWMC Technical Advisory Committee, city of Golden Valley
Bill Deblon, BCWMC Technical Advisory Committee, city of Robbinsdale
Tom Mathisen, BCWMC Technical Advisory Committee, city of Crystal
Kelly MacIntyre, BCWMC Technical Advisory Committee, city of Minneapolis
Ginny Black, City Council Member, city of Plymouth
Jack Frost, Metropolitan Council
Bob Barth, Bonestroo, Rosene, Anderlik & Associates
Bryan Ripp, Applied Ecological Services, Inc.
Nancy Azzam, Golden Valley League of Women Voters

Approval and/or Correction of Minutes

The minutes for the July 15, 2004 meeting were presented. Ms. Langsdorf noted that it was Mary Gwin-Lenth who pointed out that Vince Vander Top was in attendance at the June 17th meeting and not her. Ms. Goddard also noted that the meeting took place at the Plymouth Creek Center and not the city of Golden Valley as reported. Mr. Welch moved and Ms. Thornton seconded the motion to approve the minutes with the correction noted. Carried unanimously.

Financial Statements

Mayor Loomis presented the Treasurers Report as of August 19, 2004. The current balances are as follows:

<u>Checking Account Balance</u>	<u>\$222,836.86</u>
<i>TOTAL GENERAL FUND BALANCE</i>	<i>\$222,836.86</i>
<u>Construction Account Balance</u>	<u>\$2,460,575.62</u>
<i>TOTAL CONSTRUCTION ACCOUNT BALANCE</i>	<i>\$2,460,575.62</i>

The Treasurers report was accepted as presented and ordered to be filed subject to audit.

Presentation of Invoices to be Paid

The following invoices were presented for approval:

1. An invoice was received from Barr Engineering Company for professional services during the period July 3, 2004 through August 6, 2004, in the amount of \$33,683.43.

Ms. Loomis moved and Ms. Thornton seconded approval for payment of claims as set forth on the invoice. Upon call of the roll, the vote was unanimously carried.

2. An invoice was received from Kennedy and Graven for legal services during the second quarter 2004 ending June 30, 2004, in the amount of \$3,185.40.

Ms. Loomis moved and Mr. Welch seconded approval for payment of claims as set forth on the invoice. Upon call of the roll, the vote was unanimously carried.

3. An invoice was received from Pat Schutrop for administrative services during the period of July 3, 2004 through August 6, 2004, in the amount of \$2,920.00

Ms. Loomis moved and Mr. Welch seconded approval for payment of claims as set forth on the invoice. Upon call of the roll, the vote was unanimously carried.

4. An invoice was received from the League of MN Cities Insurance Trust for coverage during the period June 27, 2004 to June 27, 2005, in the amount of \$3,840.00

Ms. Loomis moved and Ms. Thornton seconded approval for payment of claims as set forth on the invoice. Upon call of the roll, the vote was unanimously carried.

Communications

Chairman:

1. A meeting notice was received for the Plymouth Aquatic Vegetation Management Group scheduled for Thursday, July 22, 2004.
2. A meeting notice was received for the Plymouth Environmental Quality Board scheduled for Wednesday, August 11, 2004.
3. A review draft of the city of Minneapolis *Local Surface Water Management Plan* was received from Bonestroo Rosene Anderlik & Associates.
4. Correspondence was received from the Metropolitan Council submitting comments on the city of Minneapolis *Local Surface Water Management Plan*.

5. A legal proposal was received from Kennedy & Graven in response to the BCWMC request for letters of interest. The proposal was the only legal proposal received and was distributed to the Legal Review Subcommittee.
6. Four engineering proposals were received in response to the BCWMC request for letters of interest. The proposals are from Foth & Van Dyke, HDR, Contract Consultants, and Barr Engineering Co..
7. A 2004 report on curly leaf pondweed treatment was received.
8. A meeting notice was received for the Minneapolis Task Force group scheduled for September 23.
9. Resources on 2005 Lawn Fertilizer Law were received from Ron Struss, Minnesota Board of Water & Soil Resources-University of Minnesota Extension. The resources included a poster, handout, and a letter to various lawn fertilizer providers.
10. It is noted that a letter was sent to the Minnesota Board of Water & Soil Resources informing them that the estimated cost for an improvement proposed on Parkers Lake that was inadvertently omitted on the Capital Improvements Program Table 12-2

Citizen Input on Non-Agenda Items:

No report.

Counsel:

No report.

Commissioners:

1. Ms. Thornton directed the Commission's attention to the Phase II Medicine Lake Watershed Implementation and Management Plan prepared by the Medicine Lake Watershed Subcommittee for the Plymouth's city council review.

Engineer:

1. The Federal Emergency Management Agency (FEMA) requested review of floodplain data for Hennepin County floodplain rate maps. Mr. Kremer said there are errors on maps for the cities of Golden Valley, Crystal, and Robbinsdale and requests authorization to submit review information and work with FEMA in getting the maps corrected. Mr. Kremer estimates the engineering costs to be less than \$1,000. This is not the same information provided to FEMA in the past. FEMA will use this information for a new program to provide internet-based floodplain mapping in high population density areas. Mr. Kremer will coordinate with the member cities to avoid duplication of effort.

Mr. Welch moved and Ms. Peterson seconded the motion to authorize the engineer to work with FEMA and review and submit necessary information to correct errors on the floodplain maps. Carried unanimously.

New Business

1. Minneapolis Local Surface Water Management Plan. The city of Minneapolis submitted the first phase of its surface water management plan. Minneapolis is proposing a two-stage process. Stage 1 is a scope of work study to develop the second phase. Stage 1 includes information collected from agencies within the watershed areas located in the city of Minneapolis to evaluate what is needed to be done in those watersheds within the city.

Minneapolis is requesting concurrence with the strategy proposed for Bassett Creek. A letter was sent in April 2003 stating the Commission requirements. Because of the two stage plan development proposed, all of the previous information was not supplied in Stage 1, but the city stated the second phase would include the required information.

Mr. Kremer recommends the Commission submit a letter to the city of Minneapolis stating concurrence with their proposed planning process and will look forward to reviewing the second phase of the plan when it is completed.

Chair O'Toole asked what type of participation the Commission would be asked to provide in the overall plan process. Mr. Kremer said the Commission will provide some data useful in development of their plan, especially concerning problem areas located with the Bassett Creek watershed area, but the effort would be minimal at this stage. The biggest effort will be reviewing the final document and that will not occur in the immediate future. Ms. MacIntyre, city of Minneapolis Technical Advisory Committee representative, was not sure of the schedule, but will provide that information at the next Commission meeting.

The Commission directed the engineer to submit a letter to the city of Minneapolis stating BCWMC's concurrence with the proposed two-stage process and will review the final plan when it is completed.

Old Business

1. **Bassett Creek Floodproofing of Homes.** Plans have been received from the city of Golden Valley for three homes proposed to be floodproofed as part of the original flood control project. This is the first three of seventeen homes proposed to be floodproofed. Ms. Peterson asked who would be responsible for maintaining the sump and pump. Mr. Oliver, Golden Valley City Engineer, said the city will enter into agreements with each of the homeowners defining responsibilities.
2. **Streambank Stabilization Agreement - BCWMC and Golden Valley.** A draft agreement was prepared and reviewed by the city of Golden Valley. The agreement is the implementation of the BCWMC streambank stabilization program. Golden Valley was the only city submitting an application (Wolstads' property) for funds this year. The application was approved and this is the next step for reimbursement of expenses for the project.

Ms. Thornton moved and Ms. Gwin-Lenth seconded the motion to enter into agreement with the city of Golden Valley for the streambank stabilization project. Carried unanimously.

3. **Sweeney Lake Outlet Status Report.** Several months ago, the Commission authorized Barr Engineering Company to look at the possibility of modifying the Sweeney Lake outlet structure, as a result of a request for evaluation received from the city of Golden Valley.

The normal water level for Sweeney Lake is 827.5 and the 100-year flood level is 831.5. This is a fairly significant increase in stage. In the last flooding event that occurred during the summer of 2003, there was a fair amount of damage to docks, boats, etc. around the lake. The homeowners around Sweeney Lake asked the city of Golden Valley to determine if it was possible to reduce the fluctuation.

Mr. Kremer said increasing the discharge out of Sweeney Lake will potentially impact flood levels at Wirth Park. The normal water level of Wirth Lake Golf Course is 815.5. The question then becomes with the modification of the outlet structure, how much is the flood level raised downstream? Barr prepared a table showing the decrease of discharge from Sweeney Lake and increase in outflow to the Wirth Lake Golf Course. The most extreme is an increase of approximately 0.7 in the Wirth Lake Golf Course and a decrease of about 2.7 feet in Sweeney Lake.

Mr. Kremer discussed options with the Commission. If the discharge from Sweeney Lake and the discharge out of the Wirth Lake Golf Course are both increased, the problem moves downstream. The storage volume in Wirth Park is relied upon to minimize downstream flood discharges. Some of the fairways and greens would be impacted if the flood level were increased in Wirth Park. More importantly, the area on the other side of the railroad tracks in the Wirth Park area have residential structures (approximately 6 homes) that currently have water in their yards with a 100-year flood level. Those structures would be more adversely affected with the increased discharge. If the Minneapolis Park Board agreed with the increase in stage, the impact would have to be mitigated by eliminating the connection between the creek and the low area east of the railroad.

Ms. MacIntyre added that two of the structures are in the 100-year floodplain. Mr. Kremer said the homes themselves are above the 100-year flood level and do not have basements and are most likely included in the floodplain maps because of ground elevation.

Ms. Azzam, Golden Valley League of Women Voters, asked if the increased flooding is due to the Hidden Lakes development. Mr. Kremer said no, the development is above the flood level. There is nothing that has changed in terms of the 100-year flood levels in Sweeney Lake, but the impacts occur on Sweeney Lake when the flood level reaches the 100-year level. Ms. Azzam asked if the homeowners changed the layout of their docks would it be less expensive. Chair O'Toole asked if Golden Valley had a related project on its capital improvements program that would address this problem. Mr. Oliver said there was not. Mr. Kremer said the point of the evaluation is to determine if downstream areas are not impacted by the increased discharge, then why not modify the structure.

Ms. Gwin-Lenth asked if the difference between the 3-foot increase (if increased by 40 cfs) and what the increase was as a result of the storm, help the homeowners. Mr. Hanson thought that it would not make that much of a difference.

Mr. Hanson's concern is the flooding at Courage Center because of the restrictions of the culvert under the old water main in South Minneapolis. Mr. Kremer said that is another issue.

Mr. Welch asked if there are significant changes to the golf course functions since it is the recipient of a significant amount of runoff by raising the water level 7 ½ inches. Mr. Kremer said the 100-year flood level does restrict the golf course use for at least 3 or 4 days and that was part of the original design process. Mr. Welch added his only concern is potentially impacting downstream areas and maintaining flow through the pipe under the old water main.

4. **Website Improvements – Status Report.** Ms. Schutrop updated the Commission on the website improvements proposed at the Commission's July meeting. The improvement items agreed on by the Commission were:

- Add a search function
- Add a "what's new" feature
- Add a "for the public" section
- Improve online functionality to increase the site usage and convenience
- Add an "introduction letter"
- Provide information volunteer opportunities within the watershed

To date, a "home" link and a "search" link have been added to the menu structure, the application form is updated so that users can complete the forms online, and the map of the watershed is updated. The "what's new" feature, the "for the public" section, the "introduction letter", and providing volunteer information is estimated to be completed by the BCWMC October meeting.

5. **Engineering Evaluation Subcommittee.** The subcommittee was formed at the BCWMC June meeting

and was tabled until after proposals for engineering services have been received. The deadline to receive proposals was July 30th. Mayor Loomis asked if the BCWMC is under the same obligation to take the lowest qualified bidder as the cities. Mr. LeFevere said the BCWMC is subject to the same bidding laws, but not subject to the law for selection of professional services. The current professional service arrangements are “at will” contracts.

Four proposals were received for engineering services and have not been reviewed by the subcommittee. The subcommittee members are Commissioners Loomis, Peterson, Gwin-Lenth, and Langsdorf. Mr. Mathisen suggested that Technical Advisory Committee representatives be included on the subcommittee. Ms. Peterson recalled the Commission asking the TAC to develop guidelines for reviewing future RFPs.

Chair O’Toole said the Commission could ask the subcommittee to meet and evaluate the proposals received, invite TAC members, and make recommendation to the Commission or ask the subcommittee to begin work on developing guidelines for future RFPs. Another option is to table this discussion again until a future time. Ms. Thornton added that because of the tasks carried out by the Administrative Options Subcommittee in the area of defining engineering and administrative duties, selecting an engineering firm is premature. Ms. Peterson suggested the subcommittee meet and start the review.

Chair O’Toole directed the recorder to prepare letters acknowledging receipt of the proposal and indicate that a review of the proposals will be done in the near future. Ms. Thornton suggested the subcommittee meet and begin developing guidelines for future receipt of RFPs.

Mr. Welch suggested the discussion continue after the Administrative Options Subcommittee update. Chair O’Toole agreed and this discussion was continued after the update was given concerning the Administrative Options Subcommittee. Mr. Welch is concerned about the value of making the process of providing services to the Commission more complicated than necessary.

[The discussion is tabled until after the Administrative Options Subcommittee discussion.]

After the Administrative Options Subcommittee discussion, Chair O’Toole asked how the Commission wants to direct the Engineering Review Subcommittee. Mr. Welch suggested the engineering proposals be given to the Administrative Options Subcommittee in light of the progress currently made by that subcommittee. Ms. Thornton differs because the Administrative Options Subcommittee has a specific task and would like to stay on task. Ms. Peterson said another option is that the engineering subcommittee review the proposals and develop some recommendations or guidelines to provide to the Administrative Options Subcommittee. Chair O’Toole directed the engineering review subcommittee to meet and make recommendations on a specific engineering company, and/or on specific guidelines, or neither.

Ms. Black added that TAC members would be valuable addition to the subcommittee because of their experience in reviewing RFPs. TAC members volunteering for the Engineering Review Subcommittee are: Tom Mathisen, Jeff Oliver, Ron Quanbeck, and Lee Gustafson (recommended by Minnetonka Commissioner Bill Yeager). Ms. Karla Peterson will chair the subcommittee.

6. Administrative Options Subcommittee. Mr. Yaeger reported that the Administrative Options Subcommittee met on Monday, August 16th and meeting minutes were distributed at today’s meeting. The subcommittee received a breakout of Barr’s invoices for fiscal year 2003 and the subcommittee is in the process of going through those invoices to determine which items fall into administrative and engineering functions. The subcommittee invited watershed administrators to attend the next meeting to discuss responsibilities and how their costs are tracked, etc.

Ms. Ginny Black, Plymouth city council member, suggested that the subcommittee review data for two years, mainly, because of the expenses associated with the second generation plan and very little of those expenses occurred in this last year. Ms. Black feels because of the large costs associated with the second generation plan process, it is important to include at least some of those costs in the review.

Mr. Yeager said it would take time to make valid recommendations to the Commission. Chair O'Toole asked the subcommittee to keep in mind that project tracking (a later discussion item) may be something the Administrative Options Subcommittee will be asked to do. Ms. Thornton added that the project tracking would be a follow-through of the second generation plan.

7. **BCWMC Second Generation Plan Update.** Mr. LeFevere said a number of items will need to be covered during the September meeting if the Commission wishes to be in a position to serve a levy to the County for reimbursement in 2005. The first step is adoption of a resolution approving the plan, which also approves the Capital Improvements Program. A public hearing is noticed for the September 16th meeting beginning at Noon and the hearing can take place prior to the official adoption of the resolution approving the plan.

The second step is approving a resolution changing years for certain projects on the CIP (e.g., St. Joseph's Pond in New Hope).

Mr. LeFevere recommends the public hearing begin with a presentation by Barr introducing the projects, costs, etc. and then receive testimony from the public concerning the projects.

Prior to the end of the meeting and in accordance with the requirements of the Joint Powers Agreement, the Commission will need to adopt resolutions (or any combination thereof) to:

- Receive and approve the feasibility report(s)
- Order the improvement by a 2/3 vote
- Allocate project costs – ad valorem tax
- Designate engineer to prepare plans and specifications
- Designate the city to implement the project
- Project fact and findings in order to qualify for tax levy by County stating the project is conducive to the public health and consistent with the law and the plan
- Determine the costs of the improvement and direct certification of the costs to the County

Chair O'Toole asked if public testimony is necessary in support of the findings. Mr. LeFevere thought Barr's presentation would be sufficient to cover those policy findings. The transmittal of information will be administratively transferred to the County by October 1st.

The Commission will also need to enter into agreement with the city of New Hope (St. Joseph's Pond) authorizing them to do the plans and specifications and proceed with the project. The contracts will be prepared for signature at the September 16th meeting should the city be ready to move ahead at that time.

Chair O'Toole requested signage identifying the funding sponsor for the projects be posted at the project construction site. Ms. Thornton said it might be more accurate for the sign to identify the funding source as the citizens living in the BCWMC. Mr. LeFevere said an example sign could say, "This project is done in cooperation with the city of New Hope and the Bassett Creek WMO." Mr. Welch said this is "your tax dollars at work" and thinks it would be proper to acknowledge that. Ms. Black added that if a sign would be required to be posted at the construction site, she suggests it read: "Paid for by the citizens of Bassett Creek watershed." The Commission agreed.

- **Feasibility Reports and Identify Engineers for Projects Plans and Specifications (Northwood Lake, Twin Lake, and Wirth Lake).** The feasibility reports for Northwood and Wirth lakes have been received and the city of Golden Valley will submit the Twin Lake feasibility report prior to the September 16th meeting.

Mr. Kremer said one of the features of the Wirth Lake improvement is located along Highway 55. In the past, the Commission had discussions with the Minnesota Department of Transportation about participating in the funding of this particular feature. Mn/DOT responded positively; however, did not make a specific financial commitment. Mr. Kremer asked for concurrence by the Commission to draft a letter to Mn/DOT's metro regional representative (with a copy to Dennis Larson, Water Resources Engineer) asking them to consider funding 90% of that feature since 90% of the drainage is from Highway 55. The Commission directed the engineer to send the letter.

- **Preliminary Discussions of CIP Amendments.** The city of Plymouth requested that the following two items listed on the CIP be modified:

Medicine Lake In-Lake Herbicide (Curlyleaf pondweed) Treatment. This improvement is proposed for construction in 2007 and 2008 and Plymouth requests the treatments be moved to 2005 and 2006. After discussions with Mr. LeFevere, it was determined that a public hearing cannot be noticed yet this year in time for inclusion in the 2005 projects and certify for County funding. The city of Plymouth agreed that reimbursement could occur in 2006 and 2007 for those projects completed in 2005 and 2006.

Mr. LeFevere suggested that when the Commission discusses CIP modifications, typically occurring in January of each year, this issue be discussed at the January 2005 meeting and a public hearing be conducted in March 2005. Chair O'Toole directed adding these two items to the Administrative Calendar. Mr. Quanbeck said the treatment is sensitive to the water temperature and encouraged the public hearing process to be completed so that the treatment is not interrupted.

- **BWSR Presentation.** Mr. LeFevere reported that a presentation was made to the BWSR Metro Committee on Monday, August 9, and the committee recommended unanimous approval of the plan to the BWSR board.

Chair O'Toole asked that the Commission be notified when notice of approval is received from BWSR. Mr. LeFevere said if approval is not given at the BWSR August 25th meeting as expected, the Commission will need to have a special meeting after the BWSR September meeting in order for the CIP projects to be included in the County tax levy.

Mr. Kremer added that about \$3,700 remains in the budget that can be used for printing the plan once approved. Copying of additional copies will carry over to 2005 budget once the 2004 amount is exhausted. The Commission will also need to determine a distribution list for the plan.

Chair O'Toole said those decisions can be made once the plan is approved.

8. **Legal Review Subcommittee.** The Legal Review Subcommittee met today at 11:30 a.m. at the Golden Valley city hall. The following subcommittee members were present: Commissioners Thornton, Loomis, Gwin-Lenth, and Alternate Commissioner Lisa Goddard. The subcommittee's review consisted of the following criteria for the lowest qualified bidder:

- Experience with water management organizations, government, and the public process.
- Knowledge of Joint Powers Agreements, taxation laws, WMOs and current WMO issues, and governmental relationships.

Future consideration: Are there potential areas of conflict of interest?

Kennedy & Graven was the only proposal received for consideration. The subcommittee voted unanimously to retain the services of Kennedy & Graven for the next two years.

Ms. Thornton asked that the Legal Review Subcommittee be added to the September agenda.

- 9. Project Tracking. Once implementation of the CIP projects begins, tracking of project status (problems, delays, money collected by the Commission and how much released to the cities, etc.) is an element for consideration. If the Commission wants the projects tracked, how should it be done (i.e., by the member cities, as a function of the Treasurer, etc.)?**

Mr. Welch suggested using the CIP table as a starting point for the commissioners to review and discuss ideas at the September meeting. Projects completed could be added to the watershed tour. Chair O'Toole expressed concern about tracking the projects' financial information. Mayor Loomis said most of the financial information will be taken care of through the duties of the deputy treasurer and will be listed on the monthly Treasurers Report. Mr. Kremer added that the capital portion of the Treasurers Report can be added to the table already accompanying the Treasurers Report.

Chair O'Toole asked if the project details can be provided by the managing cities on an as-needed basis. Mr. Kremer asked, for example, if Mr. Quanbeck could provide a quarterly report to the Commission similar to the project tracking tables provided by the city of Plymouth. Mr. Quanbeck agreed it would be relatively easy to provide that information.

Mr. Welch said it would be important to have a cost-effective way to follow-up on the performance of the water quality improvements in achieving the water quality goals over the long term using monitoring. Ms. Black said the cities also do monitoring and that information would be beneficial for the Commission in obtaining a clear picture of the project's water quality effectiveness.

Ms. Gwin-Lenth asked if the Administrative Options Subcommittee could evaluate the project tracking process to coordinate the various sources of information from the cities and determine what outcome would be best. Ms. Thornton said the subcommittee has been looking at ongoing tracking and the possibility of an administrator coordinating those efforts.

September Meeting

Mr. LeFevere made the following corrections to September on the Administrative Calendar:

- **First bullet reads, "On or before..." and should read "On or after..."**
- **Third bullet refers to the League of MN Cities Insurance Trust invoice, which was approved for payment today.**

The following agenda items are currently scheduled for the Commission's September meeting:

- **Public Hearing – Northwood Lake, Twin Lake, and Wirth Lake projects and the 2005 capital improvement projects**
- **Public Hearing – Statement of Findings for County funding**
- **Adopt a resolution adopting the BCWMC *Watershed Management Plan***
- **Amend the CIP timeline**
- **Adopt a resolution ordering the 2005 water quality projects**
- **Legal Review Subcommittee Recommendation**

Adjournment

It was moved by Ms. Thornton and seconded by Ms. Langsdorf to adjourn the meeting. Chair O'Toole adjourned the meeting at 1:40 p.m.

John O'Toole, Chair

Pat Schutrop, Recorder

Bill Yaeger, Secretary

Date: _____

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