



Bassett Creek Watershed Management Commission

A g e n d a

Thursday, January 20, 2005

12:00 Noon

Golden Valley City Hall

7800 Golden Valley Road

CALL TO ORDER

Presentation of December 16, 2004 Minutes

Presentation of Financial Statements

Presentation of Invoices for Payment Approval

COMMUNICATIONS

Chairman

- **Citizen Input on Non-Agenda Items**

Counsel

Commissioners

Engineer

NEW BUSINESS

-

OLD BUSINESS

- **2004 Flood Control Project Inspection**
- **2005 Channel Maintenance Fund (deferred from December meeting)**
- **Capital Improvement Program Review**
 - **Consider Public Hearing for Medicine Lake In-Lake Herbicide Treatment (moved to 2005 & 2006 on CIP)**
- **Plat Review Procedure (deferred from December meeting)**
- **Requirements for Improvements and Development Proposals (deferred from December meeting)**
- **LGU Reviews as Part of Wetland Conservation Act Issues (deferred from December meeting)**
- **Minneapolis Water Quality Task Force (deferred from December meeting)**
- **Website Update (deferred from December meeting)**
- **Administrative Options Subcommittee Report**

FEBRUARY MEETING

- **Commissioners/Alternate Commissioners for cities of Plymouth, Robbinsdale and St. Louis Park**
- **Organizational Meeting**
- **Adopt Resolution Designating Depositories for BCWMC**
- **Treasurers Bond**
- **Conflict of Interest Statements**

ADJOURNMENT

Bassett Creek Watershed Management Commission

Minutes of the Meeting of December 16, 2004

Call to Order

The Bassett Creek Watershed Management Commission was called to order at 12:05 p.m., Thursday, December 16, 2004, at the City of Golden Valley City Hall by Chair O'Toole.

Roll Call

<i>Crystal</i>	Commissioner Pauline Langsdorf	<i>Counsel</i>	Charlie LeFevere
<i>Golden Valley</i>	Commissioner Linda Loomis, Treasurer	<i>Engineer</i>	Len Kremer
<i>Medicine Lake</i>	Commissioner John O'Toole, Chair	<i>Recorder</i>	Pat Schutrop
<i>Minneapolis</i>	Commissioner Michael Welch, Vice Chair		
<i>Minnetonka</i>	Commissioner Bill Yaeger, Secretary		
<i>New Hope</i>	Commissioner Mary Gwin-Lenth		
<i>Plymouth</i>	Commissioner Elizabeth Thornton		
<i>Robbinsdale</i>	Commissioner Karla Peterson		
<i>St. Louis Park</i>	Not represented		

Also present: David Hanson, Alternate Commissioner, city of Golden Valley
Kelly MacIntyre, Technical Advisory Committee, city of Minneapolis
Tom Mathisen, Technical Advisory Committee, city of Crystal
Laura Adler, BCWMC Technical Advisory Committee, city of St. Louis Park
Jeannine Clancy, BCWMC Technical Advisory Committee, city of Golden Valley
Jeff Oliver, BCWMC Technical Advisory Committee, city of Golden Valley
Lee Gustafson, BCWMC Technical Advisory Committee, city of Minnetonka
Ron Quanbeck, BCWMC Technical Advisory Committee, city of Plymouth
Ginny Black, City Council Member, city of Plymouth
Bryan Ripp, Applied Ecological Services, Inc.

Approval and/or Correction of Minutes

The minutes for the December 16, 2004 meeting were presented. The following correction is noted:

- [Mr. Welch] Page 4, #1, first paragraph, last sentence, should read: "...Mr. Jeff Lee, Barr Engineering Company, has been identified as the staff member to represent the Commission on ~~the task force~~ an ad hoc subcommittee convened by the Water Quality Task Force."

Ms. Thornton moved and Mr. Yaeger seconded the motion to approve the minutes with the correction noted. Carried unanimously.

Financial Statements

Mayor Loomis presented the Treasurer's report as of December 16, 2004. The current balances are as follows:

Checking Account Balance	\$137,208.98
Commercial Paper	0.00
<i>TOTAL GENERAL FUND BALANCE</i>	<i>\$137,208.98</i>
Investment Balance	\$1,395,782.92
Commercial Paper (due 1/18/05)	996,325.00
Commercial Paper (due 2/14/05)	497,312.50
<i>TOTAL CONSTRUCTION ACCOUNT BALANCE</i>	<i>\$2,889,420.42</i>

Chair O'Toole discussed the sequence of events concerning the layout of the second generation projects on the Treasurer's report and requested clarifying notations be included on the table. The Commission recorder will work with the Deputy Treasurer to make the changes to the Treasurer's report.

The Treasurer's report was accepted as presented and ordered to be filed subject to audit.

Presentation of Invoices to be Paid

The following invoices were presented for approval:

1. Three invoices were received from the city of Golden Valley for reimbursement of floodproofing costs on three homes: 2445 Regent Avenue North (\$20,440), 4975 Bassett Creek Drive (\$15,610), and 5005 Bassett Creek Drive (\$18,328). Mr. Kremer said the floodproofing of the homes was completed in accordance with the contract and recommends payment. The payment terms of the contract are 72.5% of the project cost. The total amount payable to the city of Golden Valley is \$54,378. Payments are drawn from the 2003 Floodproofing fund.

Mayor Loomis moved and Ms. Thornton seconded approval for payment of claims as set forth on the invoices. Upon call of the roll, the vote was carried.

Mr. Welch asked if these were final invoices and if the projects were complete since the invoices reflect less than the allocated amount. Mr. Kremer said these three projects are complete, but that the floodproofing project is not complete and more charges will be added in the future. The 72.5% maximum reimbursement is for each floodproofing project. Remaining funds from floodproofing a home can be transferred to another floodproofing project.

2. An invoice was received from Barr Engineering Company for professional services during the period November 6, 2004 through December 3, 2004, in the amount of \$19,743.71.

Ms. Langsdorf moved and Ms. Gwin-Lenth seconded approval for payment of claims as set forth on the invoice. Upon call of the roll, the vote was carried.

3. An invoice was received from Kennedy & Graven for the third quarter 2004 for professional services in the amount of \$6,449.27. Although the Commission received a partial invoice at the November 2004 meeting and took action to pay the amount of \$3,506.77, the complete invoice was included in the meeting packet for today's meeting.

Mr. Yaeger moved and Mr. Welch seconded approval for payment of claims as set forth on the invoice noting that \$3,506.77 was approved at the November 2004 meeting and \$2,942.50 approved at today's meeting. Upon call of the roll, the vote was carried.

4. An invoice was received from Pat Schutrop for administrative services during the period of November 6, 2004 through December 3, 2004, in the amount of \$2,495.

Mayor Loomis moved and Ms. Gwin-Lenth seconded approval for payment of claims as set forth on the invoice. Upon call of the roll, the vote was carried.

5. An invoice was received from the Minneapolis Park and Recreation Board (MPRB) for reimbursement for the operation of the Bassett Creek watershed outlet monitoring program (WOMP2) station in the amount of \$5,000 for 2004. The budget allows for payment of this reimbursement request.

Ms. Langsdorf moved and Ms. Gwin-Lenth seconded approval for reimbursement to the MPRB in the amount of \$5,000. Upon call of the roll, the vote was carried.

Mr. Kremer added that the MPRB submitted an estimated cost to operate the WOMP station in 2005 in the amount of \$14,400 and requested a similar contribution from the Commission towards the operation of the station in 2005. The Metropolitan Council will continue to fund operation of the station in the amount of \$4,000 and requested the MPRB to contribute \$6,000. The MPRB is requesting the Commission to contribute the balance amount of \$4,400. The BCWMC 2005 budget does include \$10,000 for operation of this station. Mr. Kremer recommends the station continue to be operated and the Commission contribute toward its operation. The Mississippi Watershed Management Commission has also been asked to contribute toward the operation of the station and has indicated their willingness to do so, but have not committed to a specific amount.

Mr. Welch suggested the staff acquire a specific financial commitment from the Mississippi WMO before the Commission approves an amount to contribute. Chair O'Toole also suggested that the Commission communicate to the MPRB that the Commission intends to contribute toward the operation of the station in 2005 without specifying an amount and reference the Commission's expectation that the Mississippi WMO will also contribute toward the operation of the station.

The Commission directs the Commission staff to submit a letter to the MPRB indicating the intent of the Commission to contribute toward the operation of the WOMP station in 2005 and reference the expectation that the Mississippi WMO will also be a contributor in the monitoring program.

Communications

Chairman:

1. A notice of public hearing was received from the city of Minneapolis Planning Commission for Monday, December 13, 2004, regarding the Minneapolis Zoning Code.
2. A resolution was received from the city of Plymouth announcing Ginny Black's appointment as commissioner and Elizabeth Thornton's appointment as alternate commissioner. Terms beginning February 1, 2005.
3. A copy of the Metropolitan Council's 2003 Stream Monitoring and Assessment Report was received.
4. An e-mail communication was received from Commissioner Yaeger concerning a Rain Garden Tour that took place on December 2, 2004. Photos were included and will be forwarded to anyone interested in receiving a copy, either by e-mail or paper copies.

Citizen Input on Non-Agenda Items:

No communications.

Counsel:

No communications.

Commissioners:

1. Mr. Yaeger attended the Rain Garden Tour in the city of Burnsville in conjunction with the University of Minnesota Extension Program on December 2, 2004. The tour was of a neighborhood where rain gardens were used extensively. The city of Burnsville purchased the plants and the homeowners did the planting.

Mr. Welch said the city of Minneapolis has restructured its storm water management charges to reflect a credit for businesses and homeowners who install rain gardens to reduce storm water runoff.

Mr. Kremer added that data has been collected for a year for the Burnsville rain gardens and the data is showing significant phosphorus removal and reductions in runoff volume.

Ms. Peterson said the rain garden tour will be repeated in the spring of 2005.

Engineer:

1. WaterShed Partners contacted Mr. Kremer asking what the process is for them to obtain the contribution previously approved by the Commission. This group receives contributions from the Metropolitan Council and various cities to conduct an education program on water quality. The cities of Plymouth and St. Louis Park are members of the group. The focus is to produce radio and television programs and generic materials for the cities to use in their water quality education programs. The Commission approved a funding amount of \$5,000 with the request for WaterShed Partners to provide copies of the water quality educational materials produced for use by the communities. Mr. Kremer asked WaterShed Partners to assemble the materials produced by the group, including how the materials will continue to be generated, to be available for the next Commission meeting. Mr. Kremer also requested them to include a request for continued funding from the Commission.

New Business

1. Vicksburg Lane Pumping Station: Plymouth. This city of Plymouth project is for construction of a pumping station and reservoir located on the border of Shingle Creek and Bassett Creek. Most of the site is in the Shingle Creek watershed and Shingle Creek WMO policies apply to the portions of the project being developed. The city of Plymouth is presenting the project to the Commission to ask for approval of interim water quality measures the city would like to take on the portion of the project located in Bassett Creek. The city proposes to revegetate the graded portion with native materials until such time as it is developed in the future. Mr. Kremer recommends approval of the revegetation plan and requests the future development plan be submitted for review when it is ready for development.

The reservoir will be a 6-million-gallon underground tank. Since the Commission does not know when the Bassett Creek watershed portion of the site will be developed, Mr. Yaeger would like to see a time limitation to the project development. Mr. Quanbeck said it may or may not be developed. The reservoir will be built over the next year. The project is principally a pumping station and underground reservoir with the possibility of constructing a fire station over the reservoir. Ms. Thornton understands the section in the Bassett Creek watershed will not have the pumping station or the reservoir. Mr. Kremer said the portion in Bassett Creek will only be regraded and revegetated and remain undeveloped until such time that the fire station is constructed. The Bassett Creek area will essentially be returned to current conditions in terms of runoff.

Ms. Thornton moved and Mr. Welch seconded approval of the project contingent on the recommendation stated in the engineer's memorandum to the Commission. Carried unanimously.

2. **Hennepin County River Watch Program.** The 2003 Hennepin County River Watch results were received. A brief summary of the 2003 results is included in the engineer's memorandum to the Commission and indicates the water quality of Bassett Creek continues to be stable. The Commission has agreed to participate in this program in the past and Hennepin County is asking for continued participation by the Commission in 2005 in the amount of \$1,400. The Commission has budgeted \$1,500 for this item in 2005 expecting Hennepin County to make the request. Hennepin County has not invoiced the Commission for its 2004 contribution.

Ms. Thornton highly recommends this program and believes it is a worthwhile program. She participated in the 1995 group at Elm Creek testing through the Wayzata High School.

Mr. Mathisen suggested that the Commission consider requesting a representative from the River Watch Program attend a future meeting and give an overview of the program to the Commission.

Ms. Gwin-Lenth moved and Mr. Yaeger seconded the motion to submit a letter to the Hennepin County River Watch Program indicating Commission support in the amount of \$1,500 in 2005 and, as in the past, results of the program be submitted to the Commission for review. Carried unanimously.

Chair O'Toole asked that the letter contain the Commission's expectation to continue to receive results of the program and the possibility of a presentation to the Commission in 2005 by a representative from the River Watch Program. Ms. Black added that a number of cities participate with Hennepin County in a wetland monitoring program and that may be something to include in the River Watch presentation to the Commission.

Mr. LeFevere added the Commission entered into a short contract agreement with Hennepin County in the past stating the Commission's expectations and specifying the amount the Commission is contributing to the program. Chair O'Toole asked Mr. LeFevere to work with engineering staff in preparing the agreement to accompany the letter to Hennepin County.

[At this time, Mr. Hanson took over Mayor Loomis's place for the remainder of the meeting.]

Old Business

1. **Lakeview Park Pond: Golden Valley.** This proposed project was discussed at the November 18, 2004 meeting. A letter was received from the city of Golden Valley requesting the BCWMC to consider including the Lakeview Park Pond project in the BCWMC's capital improvement program (CIP), at a cost of \$417,000 for construction in year 2007. The BCWMC directed the Technical Advisory Committee (TAC) to review the project and provide feedback prior to Commission action. The TAC met on December 2, 2004, and the TAC comments and recommendation were submitted in a memorandum to the Commission for discussion at today's meeting. Mr. Welch added the input from the TAC is valuable in evaluating additions to the approved CIP. In addition, the Commission requested a cost benefit analysis specifically on this project.

According to the CIP, Bassett Creek Main Stem Project BC-1 was scheduled for construction in 2005 and because the city of Golden Valley was obligated to follow through with agreements made with General Mills, construction of BC-1 started in 2004 prior to approval of the Watershed Management Plan and the CIP. The city was therefore not eligible for reimbursement from the Commission's ad valorem levy. One of the reasons the city is requesting the Lakeview Park Pond be considered on an equitable basis is because Golden Valley was unable to receive reimbursement for the BC-1 project because of prior obligations.

Using the Plymouth BC-107 project for comparison purposes in suspended solids and phosphorus removal, the TAC's recommendation to the Commission was that the Commission contribute a portion of the cost of the Lakeview Park Pond project in an amount that would have a similar benefit to cost ratio as the Plymouth BC-107 project and similar projects. The TAC recommended that amount not to exceed \$210,000. The Lakeview Park Pond project cost was proposed at \$417,000.

Mr. Welch asked how the TAC came to a decision that the not-to-exceed amount should be \$210,000. Mr. Kremer said the \$210,000 was the total cost that would be similar in cost to some of the highest cost per pounds of phosphorus removal for approved CIP projects.

One of the reasons discussed by the TAC was that there were some project options that could have involved less utility relocation as proposed. Part of the reason the city changed the pond location and design was to improve its appearance and its contribution towards the park. The TAC thought some of the city's monies should be used toward the aesthetic portion and the utility relocation of the project.

Mr. LeFevere said if the Commission approves adding the Lakeview Park Pond project to the CIP, the project will go through a major plan amendment and the details of the project can state it as a joint project with the Commission's participation not to exceed \$210,000, as adjusted for inflation, etc. A major plan amendment is more time-consuming to allow for regulatory agency reviews. As a side note, Chair O'Toole asked if there are other unidentified projects contemplated as potential major plan amendments in the immediate future so that the projects can be considered at one time. Mr. Kremer was not aware of any additional projects contemplated at this time that would require a major plan amendment. Chair O'Toole asked what the cost to the Commission potentially would be for the major plan amendment. Mr. LeFevere thought low thousands (\$1,000 to \$2,000) and those costs would be made part of the planning costs for the project and subject to reimbursement.

Ms. Langsdorf expressed concern about having to go through a major plan amendment so soon after approval of the watershed management plan and the CIP. She wondered why this wasn't discussed during the planning process. Chair O'Toole said the plan did go through multiple iterations with the cities for comparison with their local CIPs and the collective CIP. Mr. Jeff Oliver, City Engineer for Golden Valley, said the Lakeview Park Pond was not identified in the Medicine Lake plan. Parkland is viewed differently than when the plan was prepared and parks are now being considered for water quality improvements. Mr. Kremer added that the stormwater permitting requirements enacted since the Medicine Lake plan was done, requires that all communities to look more actively for opportunities to do water quality treatment as required by their MS4 permits.

In view of the TAC recommendation, Mr. Hanson moved that the Commission follow the recommendation of the Technical Advisory Committee and participate at the not-to-exceed amount of \$210,000.

Discussion followed. Chair O'Toole asked for more dialogue regarding the issue brought up by Ms. Langsdorf prior to taking action on Mr. Hanson's motion. Ms. Langsdorf is not sure what the attitude should be – grateful that new ideas to improve water quality are being brought up or upset that this did not come to the surface until now. In addition, Ms. Langsdorf also questioned the cost/benefit ratio.

Mr. Yaeger questioned if the project is approved and money is spent on the major plan amendment process, is Golden Valley obligated to do the project because the Commission is willing to participate \$210,000. Mr. Gustafson added depending on how the Commission acts on this project, other member cities would be approaching the Commission with projects to add (i.e., Crane Lake, Minnetonka) and will want those projects treated in the same manner. During the planning process, the CIP included every project and each city had ample opportunity to review the CIP and submit additions at that time.

Ms. Peterson said other WMOs view their 10-year CIPs as planning documents and suggests the Commission set some boundaries for the benefit of the entire Commission.

Mr. Welch said it is hard to agree or disagree without a defined context to help make that decision. Going back to the beginnings of the second generation planning process in developing the CIP is helpful. Mr. Welch does see the CIP as somewhat of a planning document and it is the context within which the Commission has to assess other projects that come to the Commission for funding and not all projects can be done. Mr. Welch added that establishing relationships of trust with the member cities is important and the perspective to judge if this (Lakeview Park Pond) is the next best project for the Commission to fund.

Chair O'Toole commented that this project is not like Crane Lake, but a project of equity. Ms. Black added that this discussion points to an issue moving forward that all WMOs will be facing with this kind of change from quantity to quality from a relatively smaller role to a large role. It also points out a flaw in the Board of Water & Soil Resources' planning process that ties WMOs to something that not a single modification can be made without a minor or major plan amendment which adds expense to the process. Ms. Black continued that she feels people are uncomfortable that it is adding costs to the taxpayer for consultant and agency time to prepare and review the amendments. Ms. Black also sees this discussion has policy implications. She encourages the cities to bring in projects for discussion by the Commission to investigate their value. Ms. Black also understands the equity issue associated with the Lakeview Park Pond project in place of the BC-1 project.

Mr. Gustafson added that if the Lakeview Park Pond project is considered a "swap-out" for the BC-1 project, he believes the city of New Hope could argue the same for a similar project. If this is something the Commission will consider, then a process should be defined such as an annual CIP review versus random reviews making the process more efficient.

Mr. Yaeger viewed the projects included on the CIP as those projects that were good for the entire watershed and not just individual cities. Although Golden Valley requested the project to be added in 2007, Mr. Yaeger does not view the project as more important than a project scheduled for construction in 2010.

Ms. Peterson would like to see some flexibility in the timing for cost-effectiveness with connecting projects even if it is not according to the year a specific project is scheduled. Mr. Welch pointed out that the amount requested from Hennepin County would also change.

Ms. Black added that the Lakeview Park Pond came into focus when the city of Plymouth was constructing the BC-107 project and did not have enough space to construct a multiple cell basin. Mr. Oliver explained how this project came about and confirmed the city of Golden Valley will build the pond.

Mr. Hanson moved and Ms. Thornton seconded the motion to follow the recommendation of the Technical Advisory Committee and to participate on the project in the amount not-to-exceed \$210,000.

Discussion followed. Mr. Quanbeck added that the TAC discussed how the Lakeview Park Pond project would fit in the overall CIP. Two costs were considered – installation of a regular pond (\$210,000) and pond installation with enhancement features (\$417,000). If the Lakeview Park Pond project and cost of \$417,000 would have been reviewed during the second generation process, the project would most likely have been viewed as a future capital improvements project; however, if the pond itself (at a cost of \$210,000) would have been part of the review process, the project most likely would have been included on the CIP if it worked out within the annual dollar allocations projected. After discussion, the TAC concluded that adding some enhancements to the pond would be reasonable and that is how the TAC came up with the \$210,000 amount.

Mr. Mathisen said the discussion of this project causes the Commission to consider setting some policy in place to assess similar situations that may come up in the future. In the case of the Lakeview Park Pond, the city of Golden Valley is donating land that benefits the watershed and adjoining communities.

Chair O'Toole pondered the thought if this project is good for the watershed and thinks it is because of its location upstream. Ms. Thornton added a representative from the Mississippi Watershed Management Organization (MWMO) attended the recent Administrative Options Subcommittee and the MWMO works directly with the Minneapolis Park & Recreation Board (MPRB). For water quality projects, funds are given to the MPRB, but the MPRB pays for added aesthetics to the project. Chair O'Toole said the Commission has contributed in the past to aesthetics of some projects (e.g., Medicine Lake dam).

Mr. Welch said the Commission needs to be stewards of the public dollars and the Commission is not charged to balance equities among the member cities on the Commission. The charge of the Commission is to weigh these types of projects in relation to improving water quality. Mr. Welch agrees with the idea of contributing some toward aesthetic considerations. The decision made by the Commission will likely set some precedent and Mr. Welch reemphasized the request for the Commission to consider developing and understanding the context better in using the CIP due to changes that are ultimately going to occur in the future.

Mr. LeFevere said the motion made does not address the major plan amendment. If the motion passes and the Commission take the next step, the Commission will need to specify the year according to the levy total for that year.

After hearing the issues associated with the Lakeview Park Pond project, Mr. Yaeger moved to table the motion (no definite timeline defined) to allow more time to investigate the issues associated with the project. Ms. Langsdorf seconded the motion. Carried with one no vote from Mr. Hanson, city of Golden Valley.

Mr. LeFevere said the project will remain tabled until someone makes a motion to have the subject brought back for discussion along with some direction as to what additional information will be needed for the Commission to reconsider the project. Ms. Thornton suggested identifying the budgets for each year of the 10 year CIP, especially during the year Golden Valley is requesting adding the project. Mr. Welch asked if the Commission approves the interim proposal of \$210,000, would Golden Valley build the project. Mr. Oliver confirmed that Golden Valley would build the pond.

Mr. Yaeger would like to know how this project would be prioritized with the other potential future projects on the CIP. Early in the capital improvements process, the Commission went through a detailed point analysis and that might be useful to review.

Chair O'Toole recommends the Lakeview Park Pond be discussed at the March 2005 meeting.

Ms. Langsdorf liked the suggestion regarding doing things periodically versus random requests and recommends the Commission discuss that topic.

Mr. Kremer pointed out that the Administrative Calendar shows a scheduled CIP review to occur in January 2005. Some suggestions have been received and will be discussed by the Commission at that meeting. In addition, Mr. Kremer suggests the Commission send a letter to the member cities to review the CIP and request cities' input for other recommended changes in the schedule, etc. Chair O'Toole directs the staff to send letters to the member cities with the request that the information be received in advance of the January meeting for discussion and review prior to the meeting.

2. 2005 Channel Maintenance Fund. Deferred to the January 2005 meeting.

3. **Capital Improvement Projects. Deferred to the January 2005 meeting.**
4. **Plat Review Procedure. Deferred to the January 2005 meeting.**
5. **Requirements for Improvements and Development Proposals. Deferred to the January 2005 meeting.**
6. **LGU Reviews as Part of Wetland Conservation Act Issues. Deferred to the January 2005 meeting.**
7. **Minneapolis Water Quality Task Force. Deferred to the January 2005 meeting.**
8. **Wirth Lake Water quality Improvement Project. The city of Minneapolis asked to discuss some issues concerning the water quality improvements contract for Wirth Lake and the Commission. The city requested that the contract be divided. The project is divided into three projects:**
 - **Dredging pond between Wirth Lake and France Avenue (subwatershed FR-5 detention pond, option 2 in Wirth Lake Plan)**
 - **Highway 55 detention pond south of Highway 55 and west of Wirth Lake (option 3 in Wirth Lake Plan)**
 - **In-lake alum treatment (option 1 in Wirth Lake Plan)**

Options 3 and 1 would be included in one contract and Option 2 is a separate contract. The Minneapolis Park & Recreation Board is ready to proceed with Option 3 and would like to construct the detention pond this year. The contract amounts equal the total amount approved by the Commission.

Mr. Hanson moved and Mr. Welch seconded the motion to approve the Wirth Lake improvements to be divided into two contract agreements with the city of Minneapolis and the Commission. Carried unanimously.

9. **Administrative Options Subcommittee Report. The Administrative Options Subcommittee met on Monday, December 13. Directors from the Mississippi WMO and Vadnais Lake WMO attended and described their duties with their respective WMOs. The subcommittee remains in the information gathering stage.**

At the meeting, Ms. Black added that Mr. Doug Snyder, Mississippi WMO, mentioned that he was working with the Board of Water & Soil Resources to alleviate the major and minor plan amendment process and make it more efficient and result in something other WMOs can use.

Mr. Mathisen added that he also attended the meeting and the two WMOs present represented two opposite sides of the budget spectrum – Mississippi WMO has a \$4 million capital budget and the VLA WMO has \$85,000. The BCWMC is somewhere in between the two WMOs.

The next meeting is scheduled for Tuesday, January 18, 2005, at 5:00 pm at the city of Golden Valley.

10. **Website Update. Deferred to the January 2005 meeting.**

January Meeting

The following agenda items are currently scheduled for the Commission's January meeting:

- **Direct auditor to prepare audit report**
- **Terms ending for Plymouth, Robbinsdale, and St. Louis Park (January 31, 2005)**

- Consider public hearing for Medicine Lake In-Lake Herbicide Treatment (moved to 2005 & 2006)
- Minneapolis Local Surface Water Management Plan – Phase 1

Adjournment

It was moved by Mr. Welch and seconded by Ms. Langsdorf to adjourn the meeting. Chair O'Toole adjourned the meeting at 2:00 p.m.

John O'Toole, Chair

Pat Schutrop, Recorder

William Yaeger, Secretary

Date: _____

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