



Bassett Creek Watershed Management Commission

AGENDA MEMO

Date: September 12, 2018

To: BCWMC Commissioners

From: Laura Jester, Administrator

RE: Background Information for 9/20/18 BCWMC Meeting

1. **CALL TO ORDER and ROLL CALL**
2. **CITIZEN FORUM ON NON-AGENDA ITEMS**
3. **APPROVAL OF AGENDA – ACTION ITEM with attachment**
4. **CONSENT AGENDA**
 - A. Approval of Minutes – August 16, 2018 Commission Meeting- **ACTION ITEM with attachment**
 - B. Acceptance of September 2018 Financial Report - **ACTION ITEM with attachment**
 - C. Approval of Payment of Invoices - **ACTION ITEM with attachments (online)** – *I reviewed the following invoices and recommend approval of payment.*
 - i. Keystone Waters, LLC – August 2018 Administrative Services
 - ii. Keystone Waters, LLC – August 2018 Printing Expenses
 - iii. Barr Engineering – August 2018 Engineering Services
 - iv. Triple D Espresso – August 2018 Meeting Refreshments
 - v. Wenck – August 2018 WOMP Monitoring
 - vi. Lawn Chair Gardener – August 2018 Administrative and Education Services
 - vii. Kennedy Graven – July 2018 Legal Services
 - viii. Finance and Commerce – Public Hearing Notice
 - ix. HDR – Website Hosting and Assistance
 - D. Approval of Blue Line Light Rail Transit Floodplain Mitigation Project – **ACTION ITEM with attachment** – *This project is proposed as the first phase of early construction components in preparation for the overall METRO Blue Line Light Rail Transit (LRT) extension project. The proposed force main relocation & floodplain mitigation project is located in the Bassett Creek Main Stem subwatershed and includes the relocation of an existing MCES force main and excavation to create compensatory floodplain storage for future floodplain fill, which is proposed as part of the overall METRO Blue Line LRT extension project. The proposed project results in 3.91 acres of disturbance (grading) and results in 0.48 acres of reconstructed impervious surfaces. Staff recommends conditional approval as outlined in the memo.*
 - E. Approval to Reimburse Commissioner Scanlan for Conference Registrations – **ACTION ITEM with attachment** – *At the meeting in March the Commission approved the 2018 Education work plan and budget including funding for Commission training and conference registrations. Commissioner Scanlan is requesting reimbursement of \$250 for “early bird” registration to the Water Resources Conference and \$44.28 for the AIS Research and Management Showcase. Staff recommends approval.*
 - F. Approval to Send Administrator Jester to Water Resources Conference – **ACTION ITEM no attachment** – *The Commission Engineer and I are scheduled to present “A Watershed’s Role in AIS: From Committee Concepts to Rapid Response” at the [Water Resources Conference](#) on October 17th. (Abstract is attached in online meeting packet.) I am requesting \$175 for one day “early bird” registration and attendance for up to 8 hours.*

- G. Approval of Grant Agreement for BWSR's Watershed Based Funding Grant Program – ACTION ITEM with attachment – *The BCWMC was awarded \$68,573 through the Watershed Based Funding program (Clean Water Funds) from the MN Board of Water and Soil Resources for the DeCola Ponds B & C Improvement Project. Staff recommends approval of the attached grant agreement. I will begin developing a work plan for the project in the coming days.*

5. BUSINESS

- A. Review Draft Feasibility Study for Crane Lake Improvement Project via Ridgedale Drive (CL-3) (30 minutes) – DISCUSSION ITEM with attachments – *In August the Commission formerly adopted a Watershed Plan amendment that [revised the CIP to include in 2020](#) the “Crane Lake Improvement Project via Ridgedale Drive Project.” As I've reported before, this project is ahead of the Commission's normal CIP schedule in order to stay in line with the reconstruction of Ridgedale Drive happening concurrently. The City of Minnetonka's consultant, WSB Inc., developed feasibility level concepts for stormwater improvement for the Commission's review and consideration. The Commission Engineer reviewed the draft feasibility study and offers comments in the attached memo. City staff and WSB staff will present the draft feasibility study at this meeting.*
- B. Consider Approval of Additional Carp Survey Work in Schaper Pond (20 minutes) – ACTION ITEM with attachment – *At their meeting in May the Commission approved [additional water monitoring and survey work in Schaper Pond](#) to better understand the pond after construction of the Schaper Pond Diversion Project. A survey of carp in the pond indicates a large and successfully reproducing population that is likely significantly impacting water quality by stirring up bottom sediments. The Commission Engineer recommends a more intensive survey of the carp to determine how and where they are traveling and what management actions might be needed to control their population. Please see the attached memo.*
- C. Review Results of Comparative Analysis of Linear Projects: Water Quality Treatment Outcomes (30 minutes) – DISCUSSION ITEM with attachment – *At the meeting in May 2017 the Commission significantly revised the BCWMC requirements for water quality treatment of linear projects like roads, railways, and trails. At that meeting the Commission also directed staff to further analyze the impacts of the revised requirements and bring information back to the Commission. The Commission Engineers compared the water treatment outcomes for the 11 linear projects reviewed since the change in the requirements with previous and current standards. Please see the attached memo with results.*
- D. Consider Approval of Resolution Approving Golden Valley Surface Water Management Plan (15 minutes) – ACTION ITEM with attachments (surface water management plan and response to comments document are online) – *At the meeting in June the Commission approved the submittal of comments on the Golden Valley Surface Water Management Plan (SWMP). The city revised the plan according to the Commission's comments and the plan is consistent with the Bassett Creek Watershed Management Plan and requirements. Staff recommends approval of the attached resolution approving Golden Valley's SWMP.*
- E. Consider Approval of Northwood Lake Improvement Project (NL-1) Final Report (15 minutes) – ACTION ITEM with attachment – *The final touches to the Northwood Lake Improvement Project were completed earlier this year with the installation of the education sign and all final grant reports have been submitted. Staff with the City of New Hope will present the final project report. Staff recommends approval of the report that will officially close out this project.*

6. COMMUNICATIONS (15 minutes)

- A. Administrator's Report - **attached in packet**
 - i. Smart Salt Certification Course
 - ii. Workshop for Lake Groups: Options for Organizing
 - iii. Hennepin County Chloride Consortium
 - iv. Metro Blooms Event: Mapping Resilient Cities
 - v. [Three Rivers Park District Survey](#)
 - vi. Reminder of WEDNESDAY November 14th Commission Meeting
- B. Chair
- C. Commissioners
 - i. Report on Golden Valley Arts & Music Festival
 - ii. Certificate of Appreciation for Derek Asche
- D. TAC Members
- E. Committees
 - i. Education Committee
- F. Legal Counsel
- G. Engineer
 - i. Tunnel Inspection Update

7. INFORMATION ONLY (Information online only)

- A. Administrative Calendar
- B. CIP Project Updates <http://www.bassettcreekwmo.org/projects>
- C. Grant Tracking Summary and Spreadsheet
- D. Sun Sailor Article: AMLAC Requests Plymouth Boat Ramp Closure to Reduce AIS Spreading
- E. Sun Sailor BCWMC Column: Water Cycle Leak – Solution in Education
- F. [Zebra Mussel Educational Video Produced by Commission](#)
- G. WCA Notices of Decision, Plymouth
- H. WCA Notice of Decision, Winnetka Pond Dredging Project

8. ADJOURNMENT

Upcoming Meetings & Events

- Smart Salt Certification Training: September 26th, 8:30 a.m. – 1:30 p.m., Crystal Community Center
- Bassett Creek Watershed Management Commission Meeting: October 18th, 8:30 a.m., Golden Valley City Hall