



Bassett Creek Watershed Management Commission

Regular Meeting
Thursday January 17, 2019
8:30 – 11:00 a.m.

Council Conference Room, Golden Valley City Hall, Golden Valley, MN

AGENDA

1. CALL TO ORDER and ROLL CALL

2. CITIZEN FORUM ON NON-AGENDA ITEMS - *Citizens may address the Commission about any item not contained on the regular agenda. A maximum of 15 minutes is allowed for the Forum. If the full 15 minutes are not needed for the Forum, the Commission will continue with the agenda. The Commission will take no official action on items discussed at the Forum, with the exception of referral to staff or a Commissions Committee for a recommendation to be brought back to the Commission for discussion/action.*

3. APPROVAL OF AGENDA

4. CONSENT AGENDA

- A. Approval of Minutes – December 20, 2018 Commission Meeting
- B. Acceptance of January 2019 Financial Report
- C. Approval of Payment of Invoices
 - i. Keystone Waters, LLC – December 2018 Administrative Services
 - ii. Keystone Waters, LLC – December 2018 Printing Expenses
 - iii. Barr Engineering – December 2018 Engineering Services
 - iv. Triple D Espresso – January 2019 Meeting Refreshments
 - v. Wenck – December 2018 WOMP Monitoring
 - vi. Lawn Chair Gardener – December 2018 Administrative and Education Services
 - vii. Kennedy Graven – November 2018 Legal Services
 - viii. Metro Blooms – Harrison Neighborhood Project Met Council Grant Reimbursement
 - ix. Three Rivers Park District – Contribution for Medicine Lake Boat Launch Inspection Hours
 - x. City of Golden Valley – 2018 Financial Services
 - xi. Hennepin County – 2018 River Watch Program
 - xii. Shingle Creek WMC – Metro Blooms Workshop
 - xiii. CNA Surety – Surety Premium
- D. Approval of Resolution 19-01 to Transfer Funds from CIP Account to Administrative Account
- E. Approval of Resolution 19-02 to Transfer Funds from Administrative Account to Channel Maintenance Fund and Long-Term Maintenance Fund
- F. Approval of Contract with Lawn Chair Gardener for 2019 Administrative Services
- G. Approval of Amended Contract with Keystone Waters LLC for Administrator Services
- H. Approval of Contract with Wenck Associates for 2019 WOMP Monitoring Services
- I. Approval for Administrator to Attend Road Salt Symposium
- J. Approval to Reimburse Commissioner Scanlan for Road Salt Symposium Registration
- K. Approval of Proposal from MMKR to Perform 2018 Financial Audit

5. BUSINESS

- A. Consider Approval of Final Feasibility Study for Bryn Mawr Meadows Water Quality Improvement Project (30 min)
- B. Review Information and Consider Recommendations for Flood Control Project Deep Tunnel Inspection and Potential Tour (20 min)
- C. Receive Update on Minnesota Association of Watershed Districts (MAWD) and Metro MAWD (20 min)

6. COMMUNICATIONS (15 minutes)

- A. Administrator's Report
 - i. Reminder to Complete Conflict of Interest Forms
- B. Chair
- C. Commissioners
- D. TAC Members
- E. Committees
 - i. CIP Prioritization Committee
- F. Legal Counsel
- G. Engineer

7. INFORMATION ONLY (Information online only)

- A. Administrative Calendar
- B. CIP Project Updates <http://www.bassettcreekwmo.org/projects>
- C. Grant Tracking Summary and Spreadsheet
- D. BCWMC Column in Sun Sailor
- E. Harrison Neighborhood Project 2018 Year End Update
- F. WCA Notices of Decision (2), Plymouth
- G. WCA Notice of Application, Plymouth

8. ADJOURNMENT

Upcoming Meetings & Events

- Metro MAWD (Minnesota Association of Watershed Districts) Meeting: Tuesday January 29th, 7:00 p.m., Capitol Region Watershed District
- 18th Annual Road Salt Symposium: Thursday February 7th, 8:30 a.m. – 2:45 p.m., Plymouth Creek Center
- MAWD Legislative Reception and Day at the Capitol: Wednesday February 20th and Thursday February 21st, St. Paul
- Bassett Creek Watershed Management Commission Meeting: Thursday February 21st, 8:30 a.m., Golden Valley City Hall