



# Bassett Creek Watershed Management Commission

Regular Meeting & Planning Workshop

Thursday, January 18, 2024

8:30 a.m.

Council Conference Room

Golden Valley City Hall @ 7800 Golden Valley Rd.

## MEETING AGENDA

### 1. CALL TO ORDER and ROLL CALL

**2. PUBLIC FORUM ON NON-AGENDA ITEMS** – *Members of the public may address the Commission about any item not contained on the regular agenda. A maximum of 15 minutes is allowed for the Forum. If the full 15 minutes are not needed for the Forum, the Commission will continue with the agenda. The Commission will take no official action on items discussed at the Forum, except for referral to staff or a Commissions Committee for a recommendation to be brought back to the Commission for discussion/action.*

### 3. APPROVAL OF AGENDA

### 4. CONSENT AGENDA (10 minutes)

- A. Approval of Minutes – December 21, 2023 Commission Meeting
- B. Acceptance of January 2024 Financial Report
- C. Approval of Payment of Invoices
  - i. Keystone Waters, LLC – December 2023 Administration
  - ii. Keystone Waters, LLC – December 2023 Administrative Expenses
  - iii. Barr Engineering – December 2023 Engineering Services
  - iv. Redpath – December 2023 Accounting Services
  - v. Triple D Espresso – Meeting Catering
  - vi. CNA Surety – 2024 Bond Insurance
- D. Approval of Resolution of Appreciation for Commissioner Anderson
- E. Approval of Resolution 24-01 to Transfer Funds from CIP Account to Administrative Account
- F. Approval of Resolution 24-02 Transferring Funds from Next Generation Plan Development and Flood Control Project Long Term Accounts to Administrative Fund
- G. Approval of Resolution 24-03 to Transfer Funds from Administrative Account to Channel Maintenance Fund and Long-Term Maintenance Fund
- H. Approval of Resolution 24-04 Designating Depositories
- I. Approval of Golden Valley 2024 Pavement Management Program Project

### 5. BUSINESS

- A. Consider Directing Commission Attorney to Update Joint Powers Agreement (15 min)
- B. Consider Approval of AIS Prevention Grant Application for Sweeney Lake (10 min)
- C. Review Results of Staff Evaluations (10 min)

### 6. COMMUNICATIONS (10 minutes)

- A. Administrator's Report
  - i. Election of Officers & Committee Appointment Reminders
  - ii. Discover Plymouth Event
- B. Engineer
  - i. Update on Schaper Pond 2023 Monitoring
- C. Legal Counsel
- D. Chair
- E. Commissioners
  - i. Report on MN Watersheds Conference and Business Meeting
- F. TAC Members
  - i. Next Meeting February 7
- G. Committees

**7. INFORMATION ONLY (Information online only)**

- A. BCWMC Administrative Calendar
- B. CIP Project Updates [www.bassettcreekwmo.org/projects](http://www.bassettcreekwmo.org/projects)
- C. Grant Tracking Summary and Spreadsheet
- D. Wetland Conservation Act (WCA) Notice, Plymouth

**8. 2025 WATERSHED PLAN DEVELOPMENT WORKSHOP (90 Min)**

- A. Plan Development Overview and Background
- B. Small Group Breakout Discussions
- C. Whole Group Feedback

**9. ADJOURNMENT**

**Upcoming Meetings & Events**

- Metro Watersheds Quarterly Meeting: Tuesday, January 16<sup>th</sup>, 7:00 p.m. via Zoom
- BCWMC Plan Steering Committee Meeting: Wednesday, February 7<sup>th</sup>, 8:30 a.m, Wirth Lake Room, Brookview
- BCWMC Technical Advisory Committee Meeting: Wednesday, February 7<sup>th</sup>, 10:30 a.m, Wirth Lake Room, Brookview
- BCWMC Regular Meeting: Thursday February 15<sup>th</sup>, 8:30 a.m., Golden Valley City Hall
- MN Watersheds Legislative Days: March 6 – 7, 2024: St. Paul [www.mnwatersheds.com/legislative-event](http://www.mnwatersheds.com/legislative-event)
- Discover Plymouth Event: March 23, 9:00 a.m. – 2:00 p.m.: Plymouth Community Center Fieldhouse