



May 27, 2020

Laura Jester

Bassett Creek Watershed Management Commission
16145 Hillcrest Lane
Eden Prairie, MN 55346

RE: May 2020 Invoice
2020 Bassett Creek WOMP Station Services
Wenck File #0647-0013

Dear Ms. Jester:

Attached is our May invoice for the above-referenced project in the amount of \$1,470.00.

Work completed this month:

- Sample planning and coordination during shutdown
- Attend WOMP cooperators meeting
- Provide update to Laura and Commission based on WOMP cooperators meeting notes
- Update WOMP station procedures and job hazard analysis (JHA) based on Wenck and Met Council COVID guidelines
- Collect routine sample

Anticipated work next month:

- Collect routine samples
- Collect storm samples as necessary

If you have any questions or comments, please call me at (763) 252-6833. Thank you for the opportunity to be of assistance.

Sincerely,

Wenck Associates, Inc.

A handwritten signature in black ink, appearing to read 'Jeff Strom'.

Jeff Strom
Project Manager

Enclosure



May 2020 Invoice Summary

Original Budget	Current Invoice	Remaining Budget	% Expended
\$18,147.00	\$1,470.00	\$13,551.42	25%

Current Invoice Payment Requested	\$1,470.00
--	-------------------

Invoice

May 27, 2020
Invoice No: 12003109



Responsive partner.
Exceptional outcomes.

Ms. Laura Jester
Bassett Creek Watershed Management Commission
16145 Hillcrest Lane
Eden Prairie, MN 55346

Project Manager Jeffrey Strom

Project B000647-20-013 2020 Outlet Monitoring Program

Professional Services Through May 22, 2020

Professional Personnel

	Hours	Rate	Amount	
Omodt, Nicholas	.80	99.00	79.20	
Strom, Jeffrey	2.10	148.00	310.80	
Wilkinson, Anne	8.00	135.00	1,080.00	
Totals	10.90		1,470.00	
Total Labor				1,470.00
				Total Invoice Amount
				\$1,470.00

	Current	Prior	Total
Billing Summary	1,470.00	3,125.58	4,595.58

Billing Backup

Wednesday, May 27, 2020

WAI - Wenck Associates, Inc.

Invoice 12003109 Dated 5/27/2020

10:30:43 AM

Project	B000647-20-013	2020 Outlet Monitoring Program
---------	----------------	--------------------------------

Professional Personnel

			Hours	Rate	Amount	
373	932 - Strom, Jeffrey	3/24/2020	.60	148.00	88.80	
	Review invoice, check-in with Anne and Nick O.					
373	932 - Strom, Jeffrey	3/27/2020	.40	148.00	59.20	
	Finalize and send invoice to accounting, discuss upcoming sampling with Anne and Nick O. during shutdown.					
1022	921 - Omodt, Nicholas	4/27/2020	.20	99.00	19.80	
	Survey123 setup w/ met council					
373	932 - Strom, Jeffrey	4/28/2020	.40	148.00	59.20	
	Check-in with Anne and Nick. Review invoice for April, coordination for cooperater meeting, email correspondence with Laura.					
373	932 - Strom, Jeffrey	4/29/2020	.30	148.00	44.40	
	Check-in with Anne on coordinators meeting, review notes, email correspondence.					
928	931 - Wilkinson, Anne	4/29/2020	4.50	135.00	607.50	
	WOMP forum					
1022	921 - Omodt, Nicholas	5/14/2020	.60	99.00	59.40	
	Updated Covid19 JHA					
373	932 - Strom, Jeffrey	5/14/2020	.40	148.00	59.20	
	Check-in with Nick and Anne on sampling and MCES procedures, review JHA updates.					
928	931 - Wilkinson, Anne	5/14/2020	.50	135.00	67.50	
	WOMP planning					
928	931 - Wilkinson, Anne	5/19/2020	3.00	135.00	405.00	
	routine monitoring					
	Totals		10.90		1,470.00	
	Total Labor					1,470.00
				Project Total		\$1,470.00
				Total this Report		\$1,470.00