



Bassett Creek Watershed Management Commission

AGENDA MEMO

Date: October 8, 2020

To: BCWMC Commissioners

From: Laura Jester, Administrator

RE: Background Information for 10/16/20 BCWMC Meeting

1. **CALL TO ORDER and ROLL CALL**
2. **PUBLIC FORUM ON NON-AGENDA ITEMS**
3. **APPROVAL OF AGENDA – ACTION ITEM with attachment**
4. **CONSENT AGENDA**
 - A. Approval of Minutes – September 17, 2020 Commission Meeting- ACTION ITEM with attachment
 - B. Acceptance of October Financial Report - ACTION ITEM with attachment (full report online)
 - C. Approval of Payment of Invoices - ACTION ITEM with attachments (online) – I reviewed the following invoices and recommend approval of payment.
 - i. Keystone Waters, LLC – August 2020 Administrative Services
 - ii. Keystone Waters, LLC – August 2020 Expenses
 - iii. Barr Engineering – August 2020 Engineering Services
 - iv. Lawn Chair Gardener – August 2020 Administrative and Education Services
 - v. Wenck – August WOMP Monitoring
 - vi. Kennedy & Graven – July 2020 Legal Services
 - vii. Metro Blooms – Lawns to Legumes Project
 - viii. HDR – Website Services
5. **BUSINESS**
 - A. Consider Awarding Contract for Sweeney Lake Alum Treatment (10 min) – ACTION ITEM no attachment – *Bids from contractors to perform the alum treatment on Sweeney Lake are due October 9th. Staff will bring a tabulation of bids and recommendations on contractor selection to the meeting. The Commission should take action awarding a contract at this meeting. The alum treatment is part of the Sweeney Lake Water Quality Improvement CIP Project partially funded through a federal grant.*
 - B. Review Additional Data and Cost Estimate for Further Analysis of Linear Projects (30 min) – ACTION ITEM with attachment – *At the September meeting, the Commission reviewed and discussed analyses comparing the revised (new) linear project standards with the previous (old) standards on linear projects reviewed by the BCWMC since May 2017. At the meeting the Commission directed the Commission Engineer to spend up to \$2,000 to provide more detail on feasibility of water quality improvements based on a desktop analysis of site constraints and to bring a cost estimate for further analysis to a future meeting. The attached memo, table, and maps outline results of the further analyses and cost estimates for more details. The Commission Engineer will review results and provide recommendations for next steps.*
 - C. Bassett Creek Flood Control Project (FCP) (20 min)
 - i. Receive Report on Bassett Creek Deep Tunnel Inspection - INFORMATION ITEM no attachment *Commission Engineer Jim Herbert will describe preliminary findings from the deep tunnel inspections. Several commissioners and TAC members also visited the tunnel entrance during the Mississippi River drawdown and may relay their*

observations. I recorded a short video of Engineer Herbert describing the tunnel entrance: <https://www.youtube.com/watch?v=vxfAjEKm5Jg>.

- ii. Review BCWMC Responsibilities for FCP Repairs – **INFORMATION ITEM with attachment** - At its June meeting, the Commission reviewed the double box culvert inspection report which detailed the observations made by the Commission Engineer and recommended certain major repairs. The Commission approved the inspection report and requested that the Commission Attorney provide an overview of the Commission’s obligations and potential liability exposure if repairs are not made. Please see the attached memo from Commission Attorney Dave Anderson.
 - iii. Review Estimated Costs for FCP Repairs – **ACTION ITEM with attachment** - At its June meeting, the Commission reviewed the double box culvert inspection report which detailed the observations made by the Commission Engineer and recommended repairs to the shear key joint material, crack sealing, deposit removal, and repairs to exposed reinforcement. The Commission approved the inspection report and directed the Commission Engineer to prepare an opinion of cost for the repairs. Please see the attached memo with the opinion of cost and recommendations for next steps.
- D. Review Protocols and Process for Addressing Potential Conflicts of Interest (20 min) – **DISCUSSION ITEM with attachment** – In light of some recent questions about potential conflicts of interest related to Commission work, I worked with the Commission Attorney, and received input from Commission Engineers, to develop the attached framework for addressing potential conflicts as they arise. Commissioners could consider approving the recommended framework.
- E. Discuss Recommendations from Technical Advisory Committee and Possible Projects for 5-year CIP 2023 - 2027 (20 min) – **ACTION ITEM with attachment** – At their meeting on October 1st, the TAC discussed a variety of issues including developing future CIP lists and chloride reduction strategies. The attached memo outlines two TAC recommendations and seeks guidance from commissioners on future CIP projects to help inform further discussions by the TAC and staff on 5-year CIP development.

6. COMMUNICATIONS (10 minutes)

- A. Administrator’s Report – **INFORMATION ITEM with attachment**
 - i. Plans for Staff Evaluation
 - ii. Update on Watershed Based Implementation Funds
 - iii. Report on MAISRC Showcase
 - iv. Invitation to “State of the County” Address
 - v. Reminder of WEDNESDAY November 18th Commission Meeting
- B. Chair
- C. Commissioners
- D. TAC Members
- E. Committees
- F. Education Consultant
 - i. Latest Education Video on [CAMP Volunteers](#)
- G. Legal Counsel
- H. Engineer

7. INFORMATION ONLY (Information online only)

- A. CIP Project Updates <http://www.bassettcreekwmo.org/projects>
- B. Grant Tracking Summary and Spreadsheet
- C. 2020 BCWMC Administrative Calendar
- D. Hennepin County Climate Plan Presentation
- E. WCA Notice of Application, Golden Valley

8. ADJOURNMENT

Upcoming Meetings & Events

- Metro MAWD Meeting: Tuesday October 20th, 7:00 p.m. (online, watch for more information)
- Bassett Creek Watershed Mgmt Commission Meeting: WEDNESDAY November 18th, 8:30 a.m. online
- Minnesota Water Resources Conference: October 20 – 21; Online <https://ccaps.umn.edu/minnesota-water-resources-conference>