

60.

Bassett Creek Watershed Management Commission Minutes of the Special Meeting of March 29, 2012

The Bassett Creek Watershed Management Commission (BCWMC) held a special meeting on March 29, 2012, to discuss its *Next Generation Watershed Management Plan*. The meeting started at 4:38 p.m. at Golden Valley City Hall and ended at 6:04 p.m.

Present

Crystal	Commissioner Dan Johnson	Counsel	Charlie LeFevere
Golden Valley	Alternate Commissioner Dave Hanson	Engineer	Karen Chandler
Medicine Lake	Commissioner Ted Hoshal, Secretary		
Minneapolis	Michael Welch		
Minnetonka	Jacob Millner		
New Hope	Commissioner John Elder		
Plymouth	Commissioner Ginny Black, Chair		
Robbinsdale	Wayne Sicora		
St. Louis Park	Commissioner Jim de Lambert, Vice Chair		

Also present:

- Derek Asche, BCWMC Technical Advisory Committee, City of Plymouth**
- Eric Eckman, BCWMC Technical Advisory Committee, Golden Valley**
- Christopher Gise, Golden Valley Resident**
- Lisa Goddard, Alternate Commissioner, City of Minneapolis**

**Notes from Bassett Creek Commission Water Management Plan Planning Session
March 29, 2012**

Discussed flow chart provided to the commissions by Engineer.

Have already completed steps A and B (Tables 1 & 2 in Barr Feb 8th 2012 memo).

Possibly combine step C (Initiate plan process – notice to stake holders-request information) and G (Initial Planning Meeting). Step C/G would be come a “Notice to stake holders of the beginning of the planning process and inviting stakeholders to an initial planning meeting, submitting comments”

Eliminate Step F Planning Advisory Group (PAG). The PGA = Commissions + stakeholders such as state, county and city entities.

Stakeholder process vigorously discussed. This is a summary of the ideas put forward:

- Open house (at beginning and end of planning process)
- Virtual Open house
- Survey citizens/stakeholders (either by paper/phone call or an electronic tool like Survey Monkey)
- Lake Association Summit
- City designated Citizen Advisory Committees (some cities have Environmental or Citizen committees that could serve in this role, some do not)
- Use web site for posting planning documents, advertizing planning meetings, posting new updates,
- Use social media, twitter, face book..., to get word out to stakeholders
- Work with local media to get word out (Shingle Creek handout)

The above list of stakeholder involvement ideas will need to be refined with greater detail. Some may go on concurrently, others may be iterative.

A short visioning process was agreed upon. The details of that will need to be laid out.

Several commissioners expressed a desire to streamline the plan format. Focuses on what is important to the Commission and its goals as outlined in the planning process. State rule requirements that fall outside of the commissions goals, such as history of commission, can be place in less prominent parts of the document or potentially on the web site and referenced in the plan.

KLC

BCWMC Special Meeting
March 29, 2012

4:38 PM Start

Eriny began discussion, reviewed agenda
KLC discussed the advisory groups from some
earlier planning process and what is
reg'd now.

Shingle Creek Planning Process - Dock and Wayne

- Using city planners / environmental commission
- Lake Association Mtg Summit

Michael Welch - United group of people

- Consider large meeting / open house at beginning
- KLC explained 8410 rules coming down the road and required mtgs, process

Welch - Blog posts

Oliver - Do minimum for plan

Have cities bring the plan back to its citizens, staff for input

Asche - Survey

Agency outreach separate from citizen outreach

• Sierra -

Planning tasks for Commission	} Put on meeting agendas
vs " " " TAC	

need road map

Welch - concerned about following rules that are in place.

Collect input

Black - Request comments from stakeholders and ability of open house

Welch - Develop process in good faith and bring in Brad Wozniak

Virtual Open House w/ survey

Largely Commission-driven process

Szora - Look at Shingle Creek process for public involvement - it was vetted by (MPCA) - PRAP

Black

Bring in city managers? (Shingle Creek)

Lead off more Shingle Creek process

Reach out to people who care

Asche - Discuss reasons survey (EPOL)

Johnson - Who formulates survey (Commission)

Welch - Start with "Bassett Creek", "Madison Lake", etc. rather than "BCWMC"

Hoshal - Piggyback "Open House" onto MS4 open houses

~~Welch~~
Welch

May Comm Meeting - 4:30 PM - Open House

Szora - What is objective of open house?

Needs to be in with process/meet

needs of ~~the~~ next gen plan

Johnson - Use open house to report back on what BCWMC activities

Goddeeris - Pair "real" with "virtual" open house

Goddard - cont'd -

social media - twitter feed, etc.

Chandler - too soon to hold in May, need process figured out before the Open House.

Sizem - need to spend time on the rest of the planning process besides the public input - public input is 20% remainder is 80%

Welch -

Could have open house without process laid out.

Input process - simple, easy

Black -

Step E - Visioning process - need it?

Sizem -

Need visioning process

Goddard - B to move forward w/ new plan, need to see how we did with old plan

Black - Step E does not describe visioning process is she sees threats of it.

Visioning it should be big goals

Some consensus to do it

Hoshal - Have cities done char-accs for comp. plans. Mrs. Lake did this.

Step F -

Elder - need agency input

Welch - Issues already ID'd (Tables 1+2) - lots of more

Welch - Define process by how you tackle each issue.

e.g. talk about parts, some folks will come, others won't.

Black - Commission is PAG

Let everyone know what you're talking about and they'll ~~just~~ show up if they're interested.

List of people you want to inform

Sizora - Lay out schedule - TAC, Commission mtgs

(Shingf - people have been coming out)

Already have topics laid out in tables

Black - Set mtgs on Thursday that you don't meet, in add'n to regular mtgs

Sizora - Processes run in parallel

Black/Sizora - Work w/Karen to set up tasks

in process - soon - next 1 1/2 months

Proide - Develop schedule in next month

Bring to Commission then out to stakeholders

Welch - Need specificity - macro vs. micro

Black - Need smaller group of Commissioners

to get together - and develop East chart

Welch - What ~~are~~ will we build?

What standards will we have?

Subcommittee - who? Briny? Wayne?

Black - Layout plan better?

→ Meet @ ^{Black}Bar - Briny, Wayne, Tmy, KLC
or conference call Meet for one hour

early or late in the day
Motion to adjourn - E.H. -
Adjourn 6:04 PM