



# Bassett Creek Watershed Management Commission

Regular Meeting  
Thursday, January 16, 2025  
8:30 a.m.

Council Conference Room  
Golden Valley City Hall @ 7800 Golden Valley Rd.

Listen via Zoom:

<https://plymouthmn.gov.zoom.us/meeting/register/tZcodOCvrj8rHtZjxg6hib82UqHHvF4lft3#/registration>

## MEETING AGENDA

### 1. CALL TO ORDER and ROLL CALL

2. **PUBLIC FORUM ON NON-AGENDA ITEMS** – *Members of the public may address the Commission about any item not contained on the regular agenda. A maximum of 15 minutes is allowed for the Forum. If the full 15 minutes are not needed for the Forum, the Commission will continue with the agenda. The Commission will take no official action on items discussed at the Forum, except for referral to staff or a Commissions Committee for a recommendation to be brought back to the Commission for discussion/action.*

### 3. APPROVAL OF AGENDA

### 4. CONSENT AGENDA (10 minutes)

- A. Approval of Minutes – December 19, 2024 Commission Meeting
- B. Acceptance of January Financial Report
- C. Approval of Payment of Invoices
  - i. Keystone Waters, LLC – December 2024 Administration
  - ii. Keystone Waters, LLC – December 2024 Administrative Expenses
  - iii. Barr Engineering – December 2024 Engineering Services
  - iv. Triple D Espresso – January Meeting Catering
  - v. City of Plymouth – December Accounting Services
  - vi. Met Council – 2024 CAMP Services
  - vii. CNA Surety – Insurance Bond Payment
  - viii. State Register – Official Publication for Proposal Solicitation
- D. Approval of Three Rivers Park District Agreement for Medicine Lake Activities
- E. Approval of MnDOT Pond Maintenance Project (Sites #10, #14, #15)
- F. Approval of Resolution 25-01 Transferring Funds from Next Generation Plan Development and Flood Control Project Long Term Accounts to Administrative Fund
- G. Approval of Resolution 25-02 to Transfer Funds from Administrative Account to Channel Maintenance Fund and Long-Term Maintenance Fund
- H. Approval of Resolution of Appreciation for Maryna Chowhan
- I. Approval for Commissioner and Administrator Attendance and Registration Costs at Minnesota Watersheds Legislative Event

### 5. BUSINESS

- A. Receive Sweeney Lake Carp Update and Consider Approval of Schaper Pond Monitoring (30 min)
- B. Receive Update on Plan Development and Commission Operating Budget Status (20 min)
- C. Consider Resolution 25-03 to Transfer Funds from CIP Account to Administrative Account (5 min)
- D. Review Plan Progress Tracker (5 min)

## 6. COMMUNICATIONS (15 minutes)

- A. Administrator's Report
  - i. Winter Salt Week [www.wintersaltweek.org/](http://www.wintersaltweek.org/)
  - ii. Reminder of February Officer Elections and Committee Appointments
- B. Engineer
- C. Legal Counsel
- D. Chair
- E. Commissioners
  - i. Staff Evaluation Reminder
- F. TAC Members
  - i. Ponderosa Woods Stream Restoration Project Update
  - ii. Appoint Liaison to Feb 5<sup>th</sup> TAC Meeting
- G. Committees
  - i. Education Committee Meeting

## 7. INFORMATION ONLY (Information online only)

- A. Administrative Calendar
- B. CIP Project Updates [www.bassettcreekwmo.org/projects](http://www.bassettcreekwmo.org/projects)
- C. Grant Tracking Summary and Spreadsheet
- D. Clean Water Council [Story Map](#)
- E. Preserving Minnesota's Waters: Virtual Lecture Series

## 8. ADJOURNMENT

### Upcoming Meetings & Events

- Metro Watersheds Quarterly Meeting: Tuesday, January 21<sup>st</sup>, 7:00 p.m., online
- Winter Salt Week: January 27 – 31, 2025 [www.wintersaltweek.org/](http://www.wintersaltweek.org/)
- Plan Steering Committee Meeting: Wednesday, February 5<sup>th</sup>, 8:30 a.m., Brookview
- BCWMC Technical Advisory Committee Meeting: Wednesday, February 5<sup>th</sup>, 10:30 a.m., Brookview
- BCWMC Planning TAC Meeting: Friday, February 7<sup>th</sup>, online via Zoom, 9:30 – 11:00 a.m
- Minnesota Watersheds Legislative Briefing Event: Wednesday, February 19<sup>th</sup>, 3:00 – 7:00 p.m., St. Paul
- BCWMC Regular Meeting: Thursday, February 20<sup>th</sup>, 8:30 a.m., Golden Valley City Hall