



# Bassett Creek Watershed Management Commission

Regular Meeting  
Thursday, December 19, 2024  
8:30 a.m.

Council Conference Room  
Golden Valley City Hall @ 7800 Golden Valley Rd.

Listen via Zoom:

<https://plymouthmn.gov.zoom.us/meeting/register/tZcodOCvrj8rHtZjxg6hib82UqHHvF4Ift3#/registration>

## MEETING AGENDA

### 1. CALL TO ORDER and ROLL CALL

2. **PUBLIC FORUM ON NON-AGENDA ITEMS** – *Members of the public may address the Commission about any item not contained on the regular agenda. A maximum of 15 minutes is allowed for the Forum. If the full 15 minutes are not needed for the Forum, the Commission will continue with the agenda. The Commission will take no official action on items discussed at the Forum, except for referral to staff or a Commissions Committee for a recommendation to be brought back to the Commission for discussion/action.*

### 3. APPROVAL OF AGENDA

### 4. CONSENT AGENDA (10 minutes)

- A. Approval of Minutes – November 20, 2024 Commission Meeting
- B. Acceptance of December Financial Report
- C. Approval of Payment of Invoices
  - i. Keystone Waters, LLC – November 2024 Administration
  - ii. Keystone Waters, LLC – November 2024 Administrative Expenses
  - iii. Barr Engineering – November 2024 Engineering Services
  - iv. Triple D Espresso – Meeting Catering
  - v. City of Plymouth – November Accounting Services
  - vi. Kennedy and Graven – Legal Services
  - vii. Three Rivers Park District – Medicine Lake Herbicide Treatment Cost Share
  - viii. Three Rivers Park District – Medicine Lake Boat Launch Inspections
- D. Approval of Resolution of Appreciation for Roxanne Gould
- E. Approval of 2025 WOMP Contract with Stantec
- F. Approval to Direct Commission Engineer to Submit Flood Control Inspection Report to Cities, Minnesota DNR, U.S. Army Corps of Engineers

### 5. BUSINESS

- A. Review Plan Steering Committee Recommendations on Draft Plan Revisions Resulting from November Workshop (20 min)
- B. Consider Education Committee Recommendations (30 min)
  - i. Watershed Map
  - ii. Creek Co-naming and Updated Letterhead
- C. Update on Conservation Education and Implementation Partnership with Hennepin County (15 min)
- D. Review Staff Evaluation Form (15 min)

## 6. COMMUNICATIONS (15 minutes)

- A. Administrator's Report
  - i. Winter Salt Week [www.wintersaltweek.org/](http://www.wintersaltweek.org/)
- B. Engineer
  - i. Review of Hennepin County Hazard Mitigation Plan
- C. Legal Counsel
- D. Chair
- E. Commissioners
  - i. Report on MN Watersheds Conference and Meeting
- F. TAC Members
  - i. Report on December 18<sup>th</sup> Meeting
- G. Committees

## 7. INFORMATION ONLY (Information online only)

- A. Administrative Calendar
- B. CIP Project Updates [www.bassettcreekwmo.org/projects](http://www.bassettcreekwmo.org/projects)
- C. Grant Tracking Summary and Spreadsheet
- D. WCA Notice, Plymouth

## 8. ADJOURNMENT

### Upcoming Meetings & Events

- BCWMC Technical Advisory Committee Meeting: Wednesday, December 18, 10:00 a.m., Wirth Lake Room, Brookview
- BCWMC Commission Meeting: Thursday, January 16<sup>th</sup>, 8:30 a.m., Golden Valley City Hall
- Metro Watersheds Quarterly Meeting: Tuesday, January 21<sup>st</sup>, 7:00 p.m., online
- Winter Salt Week: January 27 – 31, 2025 [www.wintersaltweek.org/](http://www.wintersaltweek.org/)