



Stantec Consulting Services Inc.
 2335 Highway 36 West
 St. Paul MN 55113
 Tel: (651) 636-4600
 Fax: (651) 636-1311

Item 4E.
 BCWMC 6-21-18

June 12, 2018
 File: 193802816

Attention: Laura Jester
 Keystone Waters, LLC
 BCWMC Administrator
 16145 Hillcrest Lane
 Eden Prairie, MN 55346

Reference: Northwood Lake Improvements – Reimbursement Request #4 & Final
 City Project No.: 938, 967, 974

Dear Laura,

Per the terms of the Cooperative Agreement for the 2016 Northwood Lake Improvements Project, the City of New Hope is requesting reimbursement for expenses incurred for the design and fabrication of the educational sign. The total reimbursement eligible for engineering services and material costs is \$2,000.00. All costs for the educational sign were identified in Objective 4 of the grants awarded with this project.

Engineering Services

The request for reimbursement for engineering is \$1,153.00. A total design invoice of \$2,004.50 was paid by the City of New Hope. Details of BCWMC related invoice amount is shown below and attached:

Period Ending	Invoice No.	BCWMC Related Amount
9/29/2017	1271298	\$1,153.00
Total Amount		\$1,153.00

Sign Fabrication Costs

The request for reimbursement of construction costs is \$847.00. Attached is the invoice for the fabrication.

Construction Status

All work is complete and final project closeout will be presented to the BCWMC at a future meeting.



June 12, 2018
Ms. Laura Jester
Page 2 of 2

Reference: Northwood Lake Improvements – Reimbursement Request **#4 & Final**

Enclosed please find the attached invoice from Stantec, proof of payment by New Hope for the sign and engineering services. If you have any questions or require further information, please call me at (651)604-4808.

Sincerely,

STANTEC

Christopher W. Long, P.E.

Attachments: Stantec Invoice; City of New Hope Proof of Payment for Educational Sign and Stantec Engineering Services

Cc: Bernie Weber, Megan Albert, Shawn Markham – New Hope; Kellie Schlegel, Ann Dienhart, Adam Martinson – Stantec.



INVOICE

Invoice Number 1271298
Invoice Date October 27, 2017
Customer Number 92751
Project Number 193802816

Bill To

City of New Hope
Accounts Payable
4401 Xylon Avenue N
New Hope MN 55428
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID
11-2167170

Project Description: 2016 Northwood Lake Storm Water, Park and Playground & Jordan Avenue North Improvements

Stantec Project Manager: Long, Chris
Stantec Office Location: St. Paul MN
Current Invoice Due: \$2,004.50
For Period Ending: September 29, 2017

City Project # 938/967/974
Professional Services Rendered September 2, 2017 to September 29, 2017

INVOICE

Invoice Number

1271298

Project Number

193802816

Top Task 560

Educational Sign

Professional Services

Billing Level

Graphics Designer

Hours

Rate

**Current
Amount**

13.50

114.00

1,539.00

13.50

1,539.00

Project Manager

3.50

133.00

465.50

3.50

465.50

Professional Services Subtotal

17.00

2,004.50

Top Task 560 Total

2,004.50

Total Fees & Disbursements

\$2,004.50

INVOICE TOTAL (USD)

2,004.50



VACKERSIGN

SIGNS FOR PARKS AND TRAILS

948 Sherren St. W.
Roseville, MN 55113

(651) 487-3100 fax (651) 487-0304
www.vackersign.com

Proposal

Proposal D...	Proposal #:
6/11/2018	1952

Bill To:

City of New Hope
Megan Albert
4401 Xylon Avenue N
New Hope, MN 55428

Ship To

City of New Hope
Megan Albert
5500 International Parkway
New Hope, MN 55428

Project:

Description	Quantity	Cost	Total
22"Hx34"Wx.5" High Pressure Laminate panel output from client prepared file.	1	535.00	535.00
Angle Mount Frameless Pedestal for self-supporting sign panel. 16"x20" mount plate and 3"x3"x60" post, 45 degree angle, for in ground installation, black texture powder coat. Two piece aluminum construction.	1	167.00	167.00
Packing and shipping costs with no special services 55428	1	145.00	145.00
Sales Tax			0.00

Total

\$847.00

Accepted by: Megan Albert

Date 6/11/18 P.O. number _____

Reber, City of New Hope

01/20