



Bassett Creek Watershed Management Commission

AGENDA MEMO

Date: August 13, 2020

To: BCWMC Commissioners

From: Laura Jester, Administrator

RE: Background Information for 8/20/20 BCWMC Meeting

1. **CALL TO ORDER and ROLL CALL**

2. **PUBLIC FORUM ON NON-AGENDA ITEMS**

3. **APPROVAL OF AGENDA – ACTION ITEM with attachment**

4. **CONSENT AGENDA**

A. Approval of Minutes – July 16, 2020 Commission Meeting- **ACTION ITEM with attachment**

B. Acceptance of August Financial Report - **ACTION ITEM with attachment (full report online)**

C. Approval of Payment of Invoices - **ACTION ITEM with attachments (online) – I reviewed the following invoices and recommend approval of payment.**

i. Keystone Waters, LLC – July 2020 Administrative Services

ii. Keystone Waters, LLC – July 2020 Printing Expenses

iii. Barr Engineering – July 2020 Engineering Services

iv. Lawn Chair Gardener – July 2020 Administrative and Education Services

v. Wenck – July WOMP Monitoring

vi. Kennedy & Graven – June 2020 Legal Services

D. Approval of Rude Property Shoreline Improvement Project, Plymouth – ACTION ITEM with attachment – *The proposed project is located on Medicine Lake in Plymouth and involves placement of fieldstone riprap along the shoreline resulting in a decrease of 64 sq. ft. of impervious surfaces. The project does not involve fill in the floodplain and is exempt from other BWCMC requirements. Staff recommends approval.*

E. Approval of Brose Property Shoreline Improvement Project, Plymouth – ACTION ITEM with attachment – *The proposed project is located on Medicine Lake in Plymouth and involves placement of fieldstone riprap along the shoreline creating approximately 50 sq. ft. of reconstructed impervious surfaces. Project plans indicate that any additional fill placed below the floodplain elevation will be balanced with excavation along the shoreline to ensure no net loss of floodplain storage. Staff recommends approval.*

F. Approval of Administrator Attendance at Water Resources Conference – ACTION ITEM no attachment – *The annual Water Resources Conference is online this year at a cost of \$85 for two days (if registered before 9/25/20). Many of the sessions are relevant to the Commission's work and I would like to attend several of them. Total cost for attendance (including my time) would be approximately \$800 funded from the Administrator budget line item.*

5. **BUSINESS**

A. Consider Variance Request and Approval of Sanitary Sewer Replacement Project, Minneapolis (30 min) – ACTION ITEM with attachment and additional documents online – *This item was first reviewed and discussed at the [June meeting](#). The city is seeking approval of a variance from the BCWMC requirement of 4-feet of separation between the bottom of the creek and the top of the sanitary sewer pipe. Since the June meeting, the Commission Engineer has been corresponding and working with Minneapolis' consultants to better understand current*

conditions, reasons and justification for a variance, and the ultimate project plans. Please see the Commission Engineer memo with recommendations and considerations, and a project memo from the city. Additional documents are included with meeting materials online.

- B. Receive Update on 2021 Tax Levy Request to Hennepin County (10 min) – INFORMATION ITEM no attachment – *At their meeting on August 11th, the Hennepin County Board unanimously approved a BCWMC maximum levy request of \$1,474,780 for 2021. I will update the Commission on the meeting with Commissioner Fernando and the discussion at the County Board Administrative Committee meeting.*
- C. Consider Adopting Minor Watershed Plan Amendment (20 min) – ACTION ITEM with attachment – *The Commission received no negative comments from member cities, Hennepin County, or review agencies on its proposed minor amendment to the watershed management plan to add projects to its CIP and revise some wetland management policies. The Commission should consider adopting all or part of the proposed amendments. Please review the attached memo for information on different alternatives for wetland management policy changes.*
- D. Consider Proposal to Perform Feasibility Study for Medicine Lake Rd & Winnetka Ave (MLRWA) Long Term Flood Mitigation Plan Project: DeCola Ponds - SEA School – Wildwood Park Flood Storage Project (CIP: BC-2, 3, 8, 10) (20 min) – ACTION ITEM with attachment – *The BCWMC CIP project encompassing the second phase of the MLRWA Long Term Flood Mitigation Plan is slated for implementation starting in 2022. As such, a feasibility study should get underway this fall so that it can be approved next spring in time to set the 2022 maximum levy for Hennepin County consideration. Please see the attached proposal for completion of the study by the Commission Engineer.*
- E. Consider Proposal to Perform Feasibility Study for Medley Park Stormwater Treatment Facility (CIP: ML-12) (20 min) – ACTION ITEM with attachment – *Similar to 5D above, the Medley Park Stormwater Treatment Facility CIP project is for implementation starting in 2022. As such, a feasibility study should get underway this fall so that it can be approved next spring in time to set the 2022 maximum levy for Hennepin County consideration. Please see the attached proposal for completion of the study by the Commission Engineer.*
- F. Review 2020 Operating Budget Status (10 min) – INFORMATION ITEM (use attachment from Item 4B) – *We are halfway through the fiscal year so it's a good time to make sure our budget is on track. There are some budget lines currently over budget and some under budget, and we have some income yet to realize including the Minneapolis 2020 assessments, WOMP grant funds, and reimbursement for project reviews over \$5,000. Staff believes that at the end of the year, expenses will be right around anticipated levels and no budget adjustments are necessary at this time.*
- G. Consider Approval of 2021 Operating Budget (10 min) – ACTION ITEM with attachment – *At the May Commission meeting, a proposed 2021 operating budget of \$668,900 and corresponding city assessments was approved for dissemination to member cities for review. Member cities received the proposed budget in June with a request for comments or questions by August 1st. No cities indicated concerns with the proposed budget. Staff recommends approval of the 2021 operating budget as approved in May and presented here.*

- H. Consider Submitting Resolution for 2021 MAWD Legislative Platform (10 min) – DISCUSSION/ACTION ITEM (see [attachment 5D](#) from July meeting) – *At the July meeting, the Commission briefly discussed but had no recommendations for possible resolutions for the MAWD Board to consider for the 2021 Legislative platform. Proposed resolutions are due by September 1st and will be considered at the MAWD annual meeting in December. See the memo from July’s Item 5D for more information.*
- I. Discuss Meeting Format for September 17th BCWMC Meeting (10 min) – DISCUSSION ITEM no attachment - *The Commission should decide how it would like to proceed with its September public hearing and meeting. Staff recommends maintaining a virtual meeting arrangement.*

6. COMMUNICATIONS (10 minutes)

- A. Administrator’s Report – **INFORMATION ITEM with attachment**
 - i. Bladderwort in Wirth Lake Wetland
 - ii. Starry Stonewort Control, Medicine Lake
 - iii. Bassett Creek Artist
 - iv. Report on Salt Symposium
- B. Chair
- C. Commissioners
 - i. Report on Salt Symposium
- D. TAC Members
- E. Committees
- F. Education Consultant
 - i. [Latest Education Video on AIS](#)
- G. Legal Counsel
- H. Engineer
 - i. Status of 2020 Lake and Stream Monitoring and M-IBI Inquiry

7. INFORMATION ONLY (Information online only)

- A. CIP Project Updates <http://www.bassettcreekwmo.org/projects>
- B. Grant Tracking Summary and Spreadsheet
- C. 2020 BCWMC Administrative Calendar
- D. [Sochacki Park Subwatershed Assessment Fact Sheet and FAQs](#)
- E. WCA Notice of Application, Plymouth
- F. WCA Notice of Decision, Plymouth

8. ADJOURNMENT

Upcoming Meetings & Events

- Westwood Hills Nature Center Grand Opening: Sunday September 13th, 2:00 – 4:30 p.m.
- Bassett Creek Watershed Mgmt Commission Meeting and Public Hearing: Thursday September 17th, 8:30 a.m., location TBD
- Minnesota Water Resources Conference: October 20 – 21; Online <https://ccaps.umn.edu/minnesota-water-resources-conference>