



# Bassett Creek Watershed Management Commission

Regular Meeting  
Thursday, October 20, 2016  
8:30 – 11:00 a.m.

Council Conference Room, Golden Valley City Hall, Golden Valley, MN

## AGENDA

- 1. CALL TO ORDER and ROLL CALL**
- 2. CITIZEN FORUM ON NON-AGENDA ITEMS** - *Citizens may address the Commission about any item not contained on the regular agenda. A maximum of 15 minutes is allowed for the Forum. If the full 15 minutes are not needed for the Forum, the Commission will continue with the agenda. The Commission will take no official action on items discussed at the Forum, with the exception of referral to staff or a Commissions Committee for a recommendation to be brought back to the Commission for discussion/action.*
- 3. APPROVAL OF AGENDA**
- 4. CONSENT AGENDA**
  - A. Approval of Minutes - September 15, 2016 Commission Meeting
  - B. Approval of October 2016 Financial Report
  - C. Approval of Payment of Invoices
    - i. Keystone Waters, LLC – September 2016 Administrator Services
    - ii. Keystone Waters, LLC – September Meeting Materials Distribution Expenses
    - iii. Barr Engineering – September 2016 Engineering Services
    - iv. Triple D Espresso – October 2016 Meeting Refreshments
    - v. Wenck – September 2016 WOMP Monitoring
    - vi. Lawn Chair Gardener – September 2016 Educational Services
    - vii. Kennedy Graven – August 2016 Legal Services
    - viii. LCMIT – Bond Insurance Coverage
    - ix. ECM Publishers – Public Hearing Notice Publications (2)
  - D. Approval to Set November/December TAC Meeting
- 5. BUSINESS**
  - A. Receive Update on Minnesota Buffer Initiative from Board of Water and Soil Resources
  - B. Consider Technical Advisory Committee Recommendations
    - i. MDNR Buffer Map
    - ii. Checklist of BCWMC Policy Implementation by Cities
    - iii. Guidance for Using Request for Proposals (RFP) Process
    - iv. Engineering Pool
    - v. Schaper Pond Effectiveness Monitoring
  - C. Consider Request from Administrator to Attend Minnesota Association of Watershed Districts Annual Conference
- 6. COMMUNICATIONS**
  - A. Administrator's Report
    - i. Reminder of Wednesday November 16<sup>th</sup> BCWMC Meeting
  - B. Chair

- C. Commissioners
  - i. Update on Bassett Creek Greenway Corridor Discussions, Minneapolis
  - ii. Report on Clean Water Summit
  - iii. Report on Water Resources Conference
  - iv. Report on Westwood Nature Center Event
- D. TAC Members
- E. Committees
  - i. APM/AIS Committee – [Meeting Materials](#)
  - ii. Administrative Services Committee – Upcoming Meeting 11/4
- F. Legal Counsel
- G. Engineer

## 7. INFORMATION ONLY (Information online only)

- A. CIP Project Updates: Now Available Online <http://www.bassettcreekwmo.org/projects>
- B. Grant Tracking Summary and Spreadsheet
- C. Water Links Fall Newsletter - <https://content.govdelivery.com/accounts/MNHENNE/bulletins/16822da>
- D. West Metro Water Alliance September Meeting Minutes
- E. WCA Notice of Decision for Exemption, Plymouth

## 8. ADJOURNMENT

### Upcoming Meetings & Events

- BCWMC APM/AIS Committee Meeting: Tuesday October 25<sup>th</sup>, 8:30 – 10:00 a.m., Community Room, Golden Valley Byerlys
- BCWMC Administrative Services Committee Meeting: Friday November 4<sup>th</sup>, 8:30 – 10:30 a.m., Council Conference Room, Golden Valley City Hall
- BCWMC Regular Meeting: Wednesday November 16<sup>th</sup>, 8:30 a.m., Council Conference Room, Golden Valley City Hall

### Future Commission Agenda Items list

- Address Organizational Efficiencies
- Finalize Commission policies (fiscal, data practices, records retention, roles and responsibilities, etc.)
- Presentation on joint City of Minnetonka/ UMN community project on storm water mgmt
- State of the River Presentation
- Presentation on chlorides