



Bassett Creek Watershed Management Commission

Watershed Plan Steering Committee Meeting

Wednesday September 4, 2024

8:30 – 10:30 a.m.

Wirth Lake Room, Brookview

AGENDA

1. WELCOME

2. **REVIEW** AUGUST 7 MEETING NOTES – attached

[Link to Prioritized Issues List](#)

3. **REVIEW** PLAN DEVELOPMENT PROGRESS TRACKER – attached

4. **REVIEW** COMMENTS & POTENTIAL ISSUES/GOALS REVISIONS FROM COMMISSION WORKSHOP – 3 attachments

At the workshop on August 15th, commissioners and others reviewed and discussed draft issues, goals, and desired future conditions in small groups. Comments collected from the groups are provided in the attached workshop notes. Potential revisions to issues, goals, and implementation activities are shown with tracked changes in the attached category sections (waterbody and watershed quality; flooding and climate resiliency).

5. **DISCUSS** NEXT STEPS FOR SPECIFIC TOPICS

Staff requests input on how and where the following topics should be discussed.

- A. Chloride Reduction Tools: Staff recommends that the TAC review potential activities to address chloride pollution and send recommendations back to the PSC. Several potential activities are listed in the “implementation activities” column of the issues and goals tables developed by the PSC. Examples include incentivize/require Smart Salt training, require winter maintenance plans for applicable projects/locations, develop/identify/require design strategies to minimize salt use, update development and redevelopment standards, develop plans for priority waterbodies, develop methods for residents to report oversalting.
- B. Buffer Requirements: Staff is gathering information on how cities currently enforce buffer standards on wetlands and streams. Staff recommends presenting the results of the survey to the PSC along with staff recommendations/considerations for potential updates. Another option would be for the TAC or Plan TAC to first discuss survey results and potential updates to requirements or enforcement.
- C. Development/Redevelopment Standards: This plan offers an opportunity to review the impact of development standards and consider if revisions are needed. Standards for linear projects and potential updates will be brought to the PSC (a process that was previously determined). Who should review/discuss standards for non-linear projects (TAC, PSC, Plan TAC)?
- D. Education and Engagement Plan: (Item 8 below) Staff recently drafted a new Education and Engagement (or Outreach) plan to be included as an appendix in the plan. If there is not time to review today, should the Education Committee review the draft plan at their meeting September 17th? Or would the PSC like to review first?

6. **FINALIZE** GOALS FOR DEIA-RELATED ISSUES – attached

At their meeting in May, the Commission adopted a [Land and Water Acknowledgement Statement](#). At their meeting in August, the Commission adopted the following policy related to diversity, equity, inclusion, and access: *The BCWMC is committed to understanding issues and prioritizing improvements in diversity, equity, inclusion, and accessibility as they relate to the Commission’s work in improving and protecting aquatic ecosystems, building climate resiliency, and reducing flood risk. The BCWMC strives for diverse representation in decision making, robust engagement and communication with historically underrepresented communities, equitable access to information and resources, and use of social vulnerability and related indices in prioritization of its projects and programs.*

The committee should finalize goals related to DEIA in the Education and Engagement and Organizational Effectiveness categories.

7. REVIEW DRAFT IMPLEMENTATION SECTION OUTLINE AND NARRATIVE EXCERPT - attached

The committee should review a draft of an outline (table of contents) for the Implementation Section. The section includes text that would be included for the Flood Control Project and Monitoring programs/tools as an example of how the section would present guidance and policies used by the BCWMC. An excerpt of the (non-CIP) implementation table is also included. The table is designed to list specific BCWMC activities and includes the type of tool to be used. It also references the issues and goals addressed with each activity. (Please note the activities in the table are currently limited to those addressing watershed and waterbody quality issues and is not necessarily comprehensive.)

Staff seeks feedback on the structure of the section including the recommendation to include guidance and policy language in a narrative format and specific activities (that have a budget line and timeframe) in a table format.

8. REVIEW DRAFT EDUCATION & ENGAGEMENT PLAN – attached

Staff recommends changing the title of the education category from “Education and Outreach” to “Education and Engagement” to better reflect the intent to not only provide education, but also to build relationships, seek input on projects and programs, and engage with residents on changing behaviors.

If time allows, the group should review and comment on the draft education and engagement plan recently developed by staff. The plan is referenced in the goals of the education and engagement category and will be included as an appendix in the Plan.

9. ADJOURN - Next meeting October 2nd