Item 4E.
BCWMC 3-17-16
Full document online

February 23, 2016

Ms. Laura Jester
Keystone Waters, LLC
16145 Hillcrest Lane
Eden Prairie, MN 55346

Subject: Request for reimbursement of cost to prepare feasibility report – city project 938

Attached please find an invoice of $30,000 per the Cooperative Agreement dated May 15, 2014, between Bassett Creek Watershed Management Commission and the city of New Hope for preparation of a feasibility report related to Northwood Lake improvements.

Documentation of invoices paid to Stantec exceeding $30,000 is attached.

Please call me if you have any questions. Thank you.

Sincerely,

V Leone

Valerie Leone, CMC
City Clerk-Treasurer

Enc. – Invoice to BCWMC
Stantec invoices to city
Cooperative Agreement

City of New Hope

4401 Xylon Avenue North • New Hope, Minnesota 55428-4898 • www. ci.new-hope.mn.us
City Hall: 763-531-5100 • Police (non-emergency): 763-531-5170 • Public Works: 763-592-6777
City Hall Fax: 763-531-5136 • Police Fax: 763-531-5174 • Public Works Fax: 763-592-6776

Remit To:
CITY OF NEW HOPE
4401 XYLON AVENUE N
NEW HOPE MN 55428

INVOICE 5768

Invoice Date 2/25/2016

Due Date 3/26/2016

Page: 1

Billing Address: 118426
BASSETT CREEK WATERSHED MANAGEMENT COMM

Item	Remark	Amount
001	Reimbursement for feasibility	30,000.00
002	report	
	Total Amount Invoiced	30,000.00
	Tax Amount	
	Balance Due	30,000.00

Attention Customer:

When you provide a check as payment, you authorize the city to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction.

When the city uses information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day you make your payment, and you will not receive your check back from your financial institution. For inquiries, please call 763-531-5130.

Totals $34,960.50

INVOICE

Invoice Number	797420
Project Number	193802816

Top Task 300 Feasibility Study

Professional Services

Category/Employee	Hours	Rate	Current Amount
GIS Specialist			
	2.00	105.00	210.00
	2.00		**210.00**
Project Manager			
	3.50	123.00	430.50
	3.50		**430.50**
Professional Services Subtotal	**5.50**		**640.50**

Top Task 300 Total	**640.50**

Total Fees & Disbursements	$640.50
INVOICE TOTAL (USD)	**$640.50**

Invoice Number	805812
Project Number	193802816

Top Task 300 Feasibility Study

Professional Services

Category/Employee	Hours	Rate	Current Amount
Project Manager			
	11.25	123.00	1,383.75
	11.25		**1,383.75**
Professional Services Subtotal	**11.25**		**1,383.75**

Top Task 300 Total	**1,383.75**

Total Fees & Disbursements	$1,383.75
INVOICE TOTAL (USD)	**$1,383.75**

Invoice Number 825507
Project Number 193802816

Top Task 200 Preliminary Survey/Field Investigation

Professional Services

Category/Employee	Hours	Rate	Current Amount
Land Surveyor			
	1.00	119.00	119.00
	1.00		**119.00**
Project Manager			
	6.50	123.00	799.50
	3.00	150.00	450.00
	9.50		**1,249.50**
Senior Principal			
	1.00	167.00	167.00
	1.00		**167.00**
Survey Technician			
	1.00	48.00	48.00
	1.00		**48.00**
Professional Services Subtotal	**12.50**		**1,583.50**

Top Task 200 Total **1,583.50**

Top Task 300 Feasibility Study

Professional Services

Category/Employee	Hours	Rate	Current Amount
Engineer			
	1.50	126.00	189.00
	1.50		**189.00**
Landscape Designer			
	18.00	107.00	1,926.00
	18.00		**1,926.00**
Principal			
	0.50	156.00	78.00
	0.50		**78.00**
Project Manager			
	1.00	150.00	150.00
	20.00	123.00	2,460.00
	21.00		**2,610.00**
Project Technician			
	0.75	70.00	52.50
	0.75		**52.50**
Senior Principal			
	4.50	167.00	751.50

Invoice Number	825507
Project Number	193802816

	4.50	**751.50**
Professional Services Subtotal	**46.25**	**5,607.00**

Top Task 300 Total	**5,607.00**

Total Fees & Disbursements	$7,190.50
INVOICE TOTAL (USD)	**$7,190.50**

Invoice Number 833474
Project Number 193802816

Top Task 300 Feasibility Study

Professional Services

Billing Level	Hours	Rate	Current Amount
Engineer			
	29.50	96.00	2,832.00
	27.75	102.00	2,830.50
	4.50	126.00	567.00
	61.75		**6,229.50**
Inspector			
	3.00	70.00	210.00
	3.00		**210.00**
Landscape Designer			
	30.00	105.00	3,150.00
	4.00	107.00	428.00
	34.00		**3,578.00**
Project Manager			
	63.75	123.00	7,841.25
	63.75		**7,841.25**
Senior Principal			
	3.50	167.00	584.50
	3.50		**584.50**
Professional Services Subtotal	**166.00**		**18,443.25**

Usages

	Current Amount
Usage - Printing & Reproduction 08/13/14	76.50
Usages Subtotal	**76.50**

Top Task 300 Total	**18,519.75**

Total Fees & Disbursements	$18,519.75
INVOICE TOTAL (USD)	**$18,519.75**

Invoice Number 842569
Project Number 193802816

Top Task 300 Feasibility Study

Professional Services

Billing Level	Hours	Rate	Current Amount
Engineer			
	0.75	102.00	76.50
	0.75		**76.50**
Project Manager			
	18.00	123.00	2,214.00
	18.00		**2,214.00**
Project Technician			
	0.50	70.00	35.00
	0.50		**35.00**
Senior Principal			
	1.00	167.00	167.00
	1.00		**167.00**
Professional Services Subtotal	**20.25**		**2,492.50**

Top Task 300 Total	**2,492.50**

Total Fees & Disbursements	$2,492.50
INVOICE TOTAL (USD)	**$2,492.50**

Invoice Number 815704
Project Number 193802816

Top Task 200 Total			**6,980.70**
Top Task 300 Feasibility Study			

Professional Services

Category/Employee	Hours	Rate	Current Amount
Engineer			
	24.00	126.00	3,024.00
	24.00		**3,024.00**
Inspector			
	7.50	70.00	525.00
	7.50		**525.00**
Project Manager			
	2.00	123.00	246.00
	2.00		**246.00**
Professional Services Subtotal	**33.50**		**3,795.00**

Top Task 300 Total	**3,795.00**

Total Fees & Disbursements	$10,775.70
INVOICE TOTAL (USD)	**$10,775.70**

Invoice Number	856340
Project Number	193802816

Top Task 300 **Feasibility Study**

Professional Services

Billing Level	Hours	Rate	Current Amount
Engineer			
	1.00	126.00	126.00
	1.00		**126.00**
Project Manager			
	13.00	123.00	1,599.00
	13.00		**1,599.00**
Project Technician			
	9.00	70.00	630.00
	9.00		**630.00**
Senior Principal			
	1.00	167.00	167.00
	1.00		**167.00**
Professional Services Subtotal	**24.00**		**2,522.00**

Top Task 300 Total	**2,522.00**

Top Task 350 **Grant Applications**
Application for BWSR Clean Water and Hennepin County Natural Resources grant.

Professional Services

Billing Level	Hours	Rate	Current Amount
Project Manager			
	13.00	123.00	1,599.00
	13.00		**1,599.00**
Professional Services Subtotal	**13.00**		**1,599.00**

Top Task 350 Total	**1,599.00**

Total Fees & Disbursements	$4,121.00
INVOICE TOTAL (USD)	**$4,121.00**

UDoc	Doc No	GL Date	Rec/Ck#	Account Number		Description		Debit Amount	Credit Amount	GL Explanation / Remark	Address	Name
Subledger	938		Northwood Lk Water Quality Pnd									
	0290	Storm Admin										
PV	87411	8/26/2015	162072	0290.7030		Engineer Service		1,729.00		2016 Northwood Storm Water Imp	115732	STANTEC CONSULTING SERVICES IN
PV	88313	10/14/2015	162500	0290.7030		Engineer Service		1,243.50		2016 Northwood Storm Water Imp	115732	STANTEC CONSULTING SERVICES IN
						0290.7030	Total	2,972.50		2,972.50 Net		
					0290	Storm Admin		2,972.50		2,972.50 Net		
	0298	Storm Water Capital Projects										
PV	79927	7/16/2014	158312	0298.7030		Engineer Service		640.50		Northwood Lk Imp	115732	STANTEC CONSULTING SERVICES IN
PV	81461	10/1/2014	159128	0298.7030		Engineer Service		7,190.50		Northwood Lake Impr	115732	STANTEC CONSULTING SERVICES IN
PV	81480	10/1/2014	159128	0298.7030		Engineer Service		18,519.75		Northwood Lake Imp	115732	STANTEC CONSULTING SERVICES IN
PV	82611	12/3/2014	159735	0298.7030		Engineer Service		2,492.50		2016 Northwood Lk Improv	115732	STANTEC CONSULTING SERVICES IN
PV	82747	12/10/2014	159797	0298.7030		Engineer Service		1,383.75		Northwood Lake Imp	115732	STANTEC CONSULTING SERVICES IN
PV	82770	12/10/2014	159797	0298.7030		Engineer Service		10,775.70		Northwood Lake Imp	115732	STANTEC CONSULTING SERVICES IN
JE	63602	12/31/2014		0298.7030		Engineer Service			53,166.29	AEM#11 Record CWIP		
PV	82998	12/31/2014	159949	0298.7030		Engineer Service		4,121.00		Northwood lake improvements	115732	STANTEC CONSULTING SERVICES IN
PV	83070	12/31/2014	159949	0298.7030		Engineer Service		958.22		2016 Northwood Lake Imp	115732	STANTEC CONSULTING SERVICES IN
PV	84417	3/18/2015	160602	0298.7030		Engineer Service		35.00		2016 Northwood Lk Improvements	115732	STANTEC CONSULTING SERVICES IN
PV	85074	4/22/2015	160935	0298.7030		Engineer Service		2,901.90		Northwood Lake So Pond maint	115732	STANTEC CONSULTING SERVICES IN
PV	85649	5/27/2015	161229	0298.7030		Engineer Service		317.50		2016 Northwood Lake imp.	115732	STANTEC CONSULTING SERVICES IN
PV	85653	5/27/2015	161229	0298.7030		Engineer Service		3,371.96		Northwood Lake pond maint.	115732	STANTEC CONSULTING SERVICES IN
PV	86101	6/17/2015	161433	0298.7030		Engineer Service		2,572.20		2015 Northwood Lk sump struct	115732	STANTEC CONSULTING SERVICES IN
						0298.7030	Total	55,280.48	53,166.29	2,114.19 Net		
PV	81065	9/17/2014	158906	0298.7450		Repair/Othr Contrctrl		4,964.25		Project 01-06193	100071	AMERICAN ENGINEERING & TESTING
						0298.7450	Total	4,964.25		4,964.25 Net		
PV	82201	11/12/2014	159480	0298.7930		Imprvmts Othr Bldg		714.15		Pace Analytical Services	100071	AMERICAN ENGINEERING & TESTING
						0298.7930	Total	714.15		714.15 Net		
					0298	Storm Water Capital Projects		60,958.88	53,166.29	7,792.59 Net		
	0391	Sewer Admin										
PV	86952	8/5/2015	161868	0391.7030		Engineer Service		978.82		2015 Infrastructure Imp Proj	115732	STANTEC CONSULTING SERVICES IN
						0391.7030	Total	978.82		978.82 Net		
					0391	Sewer Admin		978.82		978.82 Net		
	0523	Street Repair and Maint										
PV	88961	11/25/2015	162842	0523.7030		Engineer Service		36,781.98		2016 Northwood Storm Park and	115732	STANTEC CONSULTING SERVICES IN
PV	88961	11/25/2015	162842	0523.7030		Engineer Service			36,781.98	2016 Northwood Storm Park and	115732	STANTEC CONSULTING SERVICES IN
PV	89543	12/30/2015	163171	0523.7030		Engineer Service		33,819.00		2016 Northwood Lake Improveme	115732	STANTEC CONSULTING SERVICES IN

U Doc	Doc No	GL Date	Rec/Ck#	Account Number	Description		Debit Amount	Credit Amount	GL Explanation / Remark		Address	Name
Subledger 938		Continued										
PV	89543	12/30/2015	163171	0523.7030	Engineer Service			33,819.00	2016 Northwood Lake Improveme		115732	STANTEC CONSULTING SERVICES IN
PV	89705	12/31/2015	163237	0523.7030	Engineer Service		51,280.34		2016 Northwood Lake Improvemen		115732	STANTEC CONSULTING SERVICES IN
					0523.7030	Total	121,881.32	70,600.98	51,280.34	Net		
PV	89571	12/31/2015	163189	0523.7930	Imprvmts Othr Bldg		78.19		Bids Project 938		111208	ECM PUBLISHERS INC
PV	89898	12/31/2015	163315	0523.7930	Imprvmts Othr Bldg		66.11		Bids		113881	FINANCE AND COMMERCE
					0523.7930	Total	144.30		144.30	Net		
				0523	Street Repair and Maint		122,025.62	70,600.98	51,424.64	Net		
						Total	186,935.82	123,767.27	63,168.55	Net		