



## Bassett Creek Watershed Management Commission

### MEMO

To: BCWMC Commissioners  
From: Administrator Jester  
Date: November 12, 2025

**RE: Invoices for November 19<sup>th</sup> BCWMC Meeting**

I have reviewed invoices 3 – 9 listed below and attached here and I recommend payment by the Bassett Creek Watershed Management Commission at the November 19, 2025 regular meeting. Commission Treasurer Polzin reviewed invoices 1 and 2 and recommends payment.

	<b>Vendor</b>	<b>Service</b>	<b>Amount</b>
1	Keystone Waters, LLC	October 2025 Administration	\$7,215.00
2	Keystone Waters, LLC	October 2025 Administrative Expenses	\$311.57
3	Barr Engineering	October 2025 Engineering Services	\$135,960.81
4	Triple D Espresso	November Meeting Catering	\$197.53
5	City of Plymouth	October Accounting Services	\$1,374.00
6	Kennedy & Graven	Legal Services (2 invoices)	\$1,573.20
7	Stantec	WOMP Services	\$2,318.24
8	Bolton & Menk	Parkers Lake Chloride Reduction Project	\$307.50
9	HDR, Inc.	Website Update Project	\$1,212.37