Bassett Creek Watershed Management Commission

Regular Meeting
Thursday, October 16, 2025
8:30 a.m.
Council Conference Room
Golden Valley City Hall
7800 Golden Valley Rd., Golden Valley MN
Listen via Zoom:
https://plymouthmn-gov.zoom.us/meeting/register/tZcodOCvrj8rHtZJzxg6hib82UqHHvF4Ift3#/registration

MEETING AGENDA

1. **CALL TO ORDER and ROLL CALL**

2. **PUBLIC FORUM ON NON-AGENDA ITEMS –** *Members of the public may address the Commission about any item not contained on the regular agenda. A maximum of 15 minutes is allowed for the Forum. If the full 15 minutes are not needed for the Forum, the Commission will continue with the agenda. The Commission will take no official action on items discussed at the Forum, except for referral to staff or a Commissions Committee for a recommendation to be brought back to the Commission for discussion/action.*

3. **APPROVAL OF AGENDA**

4. **CONSENT AGENDA (10 minutes)**
   - A. Approval of Minutes – September 18, 2025 Commission Meeting
   - B. Acceptance of October Financial Report
   - C. Approval of Payment of Invoices
     - i. Keystone Waters, LLC – September 2025 Administration
     - ii. Keystone Waters, LLC – September 2025 Administrative Expenses
     - iii. Barr Engineering – September 2025 Engineering Services
     - iv. Triple D Espresso – October Meeting Catering
     - v. City of Plymouth – September 2025 Accounting Services
     - vi. Kennedy & Graven – Legal Services
     - vii. Stantec – WOMP Services
     - viii. Bolton & Menk – Parkers Lake Chloride Reduction Project
     - ix. Metro Blooms – Support for Projects in MPLS
     - x. Ȟaȟá Wakpádaŋ Water Blessing Event Support and Services
   - D. Approval of Final Report for DeCola Ponds B&C Improvement Project (BC-2,3,8)
   - E. Approval of Memorandum of Understanding with WMWA Partners for Website Development

5. **BUSINESS**
   - A. Consider Approval of 60% Design Plans for Phase I Plymouth Creek Restoration Project (2025-CRP) (30 min)
   - B. Consider Budget Amendment for Engineering Services for Schaper Pond Effectiveness Monitoring (10 min)
   - C. Receive Update on Comments Received on Draft Watershed Management Plan (15 min)
   - D. Consider Approval of Attendance at Minnesota Watersheds Annual Meeting and Conference (10 min)

6. COMMUNICATIONS (15 minutes)

A. Administrator's Report
   i. Reminder of November Wednesday Meeting Date and Location
   ii. Report on Fruen Mill Tour
   iii. Discuss Possible Extended Time Off
B. Engineer
   i. Update on Bassett Creek Restoration Project Regent Ave. to Golden Valley Rd.
   ii. Update FEMA Grant Application for Hydrologic & Hydraulic Model Update and Conversion Project
C. Legal Counsel
D. Chair
E. Minnesota Watersheds
   i. Reminder of Metro Watersheds Quarterly Meeting
F. Commissioners
   i. Report on Presentation to St. Louis Park Parks and Rec Advisory Commission
   ii. Report on Ȟaȟá Wakpádaŋ Water Blessing Event
G. TAC Members
H. Committees

7. INFORMATION ONLY (Information online only)

A. Administrative Calendar
B. CIP Project Updates www.bassettcreekwmo.org/projects
C. Grant Tracking Summary and Spreadsheet
D. MN Stormwater Research Council Fall Newsletter
E. Keep it Clean Grants for Clean Up on Lake Ice from Winter Activities
F. WCA Notices Plymouth, Golden Valley, Minnetonka

8. ADJOURNMENT

Upcoming Meetings & Events

- BCWMC Plan Steering Committee Meeting: Wednesday, October 15th, 8:30 a.m., Brookview
- Metro Watersheds Quarterly Meeting: Tuesday, October 21st, 7:00 p.m., hybrid, Zoom + Capitol Region WD, St. Paul
- Open House for Bassett Creek Restoration Project: Thursday, October 30th, 4:00 – 7:00 p.m., Brookview
- BCWMC Plan Steering Committee Meeting: Wednesday, November 5th, 8:30 a.m., Brookview
- TENTATIVE BCWMC Technical Advisory Committee Meeting: Wednesday, November 5th, 10:30 a.m., Brookview
- BCWMC Commission Meeting: **Wednesday**, November 19th, 8:30 a.m., **Plymouth City Hall**

Bassett Creek Watershed Management Commission

AGENDA MEMO
Date: October 9, 2025
To: BCWMC Commissioners
From: Laura Jester, Administrator
RE: Background Information for 10/16/25 BCWMC Meeting

1. **CALL TO ORDER and ROLL CALL**
2. **PUBLIC FORUM ON NON-AGENDA ITEMS**
3. **APPROVAL OF AGENDA – ACTION ITEM with attachment**

4. **CONSENT AGENDA**
   A. Approval of Minutes – September 18, 2025 Commission Meeting- **ACTION ITEM with attachment**

   B. Acceptance of October Financial Report - **ACTION ITEM with attachment**

   C. Approval of Payment of Invoices - **ACTION ITEM attachments available upon request –** *I reviewed the following invoices and recommend payment. Commission Treasurer Polzin reviewed Keystone Waters invoices.*
      i. Keystone Waters, LLC – September 2025 Administration
      ii. Keystone Waters, LLC – September 2025 Administrative Expenses
      iii. Barr Engineering – September 2025 Engineering Services
      iv. Triple D Espresso – October Meeting Catering
      v. City of Plymouth – September 2025 Accounting Services
      vi. Kennedy & Graven – Legal Services
      vii. Stantec – WOMP Services
      viii. Bolton & Menk – Parkers Lake Chloride Reduction Project
      ix. Metro Blooms – Support for Projects in MPLS
      x. Ȟaȟá Wakpádaŋ Water Blessing Event Support and Services

   D. Approval of Final Report for DeCola Ponds B&C Improvement Project (BC-2,3,8) – **ACTION ITEM with attachment** – *At the meeting in March, the Commission approved the final reimbursement to the City of Golden Valley for this project. This report with final project outcomes should be filed and posted online as the project is now complete. (Additional post-construction photos may also be added to the report, when available). Staff recommends approval.*

   E. Approval of Memorandum of Understanding with WMWA Partners for Website Development – **ACTION ITEM with attachment** – *An update to the West Metro Water Alliance (WMWA) website is long overdue and is planned in the coming months. WMWA partners prepared a request for proposals (RFP) for this work which was distributed to select vendors recommended by the partners. Responses are due October 15, 2025. Shingle Creek is the fiscal agent for WMWA; it is expected that SCWMC will consider a contract for services at their November 13th meeting. The cost of this work is expected to be $15,000-$20,000 and paid for by funds accumulated in WMWA's Special Projects account. The WMWA partnership agreement requires that special projects above and beyond the regular work of WMWA be approved by all four partner WMOs. Commission Attorney Anderson and I reviewed the MOU (and provided edits on an initial version). I recommend approval.*

5. BUSINESS

A. Consider Approval of 60% Design Plans for Phase I Plymouth Creek Restoration Project (2025-CRP) (30 min) – **ACTION ITEM with attachment** - *At their meeting in September 2024, the Commission ordered this project and entered into an agreement with the City of Plymouth to design and construct the project. The City hired Moore Engineering to design the project. The project is being designed and constructed in two phases. The 60% designs for the first phase were reviewed by the Commission Engineer. Their review memo with comparisons to the project feasibility study and recommendations for conditional approval is attached here.*

B. Consider Budget Amendment for Engineering Services for Schaper Pond Effectiveness Monitoring (10 min) – **ACTION ITEM with attachment** – *At their January 2025 meeting, the Commission approved a budget of up to $42,000 from the remaining Schaper Pond Diversion Project CIP funds for the 2025 Schaper Pond effectiveness monitoring. Due to unforeseen circumstances this summer (outlined in the attached memo), the Commission Engineer is requesting an amendment to the project budget to add $11,100 for a total budget of $53,100. I recommend approval of the budget amendment.*

C. Receive Update on Comments Received on Draft Watershed Management Plan (15 min) – **INFORMATION ITEM no attachment** – *The 60-day comment period for the draft watershed plan ended September 30th. Nine agencies, groups, and individuals submitted a total of 139 comments. The Plan Steering Committee met on October 8th and will meet again October 15th and November 5th to review comments and draft responses and appropriate revisions to the draft plan. They will bring their recommended comment responses and plan revisions to the Commission in November. October 8th committee meeting materials, including comments on the plan, are found here: www.bassettcreekwmo.org/document/2025-plan-update.*

D. Consider Approval of Attendance at Minnesota Watersheds Annual Meeting and Conference (10 min) – **ACTION ITEM with attachment** – *The tentative agenda for the conference is attached. Lodging has been secured for up to 4 attendees for December 2 – 5. Registration for the whole event is $370; lodging is $145/night/person. I am requesting to attend the Minnesota Association of Watershed Administrators meeting (an additional $30) and the whole MN Watersheds conference + lodging and travel expenses. I also recommend approval of up to 3 additional attendees representing the BCWMC. The Commission's education and outreach budget includes funding for commissioner training and conference attendance*.

6. COMMUNICATIONS (15 minutes)

A. Administrator's Report **- INFORMATION ITEM with attachment**
   i. Reminder of November Wednesday Meeting Date and Location
   ii. Report on Fruen Mill Tour
   iii. Discuss Possible Extended Time Off

B. Engineer
   i. Update on Bassett Creek Restoration Project Regent Ave. to Golden Valley Rd.
   ii. Update FEMA Grant Application for Hydrologic & Hydraulic Model Update and Conversion Project

C. Legal Counsel

D. Chair

E. Minnesota Watersheds
   i. Reminder of Metro Watersheds Quarterly Meeting

F. Commissioners
   i. Report on Presentation to St. Louis Park Parks and Rec Advisory Commission
   ii. Report on Ȟaȟá Wakpádaŋ Water Blessing Event
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7. INFORMATION ONLY (Information online only)

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Bassett Creek Watershed Management Commission

Draft Minutes of Regular Meeting
Thursday, September 18, 2025
8:30 a.m.
7800 Golden Valley Road, Golden Valley MN

1. CALL TO ORDER and ROLL CALL

On September 18, 2025 at 8:32 a.m. Chair Cesnik called the Bassett Creek Watershed Management Commission (Commission) to order.

Commissioners, city staff, and others present

City	Commissioner	Alternate Commissioner	Technical Advisory Committee Members (City Staff)
Crystal	Joan Hauer	Terri Schultz	*Absent*
Golden Valley	Paula Pentel	*Absent*	Drew Chirpich, Michael Ryan
Medicine Lake	Clint Carlson	Shaun Kennedy	*Absent*
Minneapolis	*Absent*	*Vacant*	Liz Stout
Minnetonka	*Vacant*	*Vacant*	*Absent*
New Hope	Jere Gwin-Lenth	Jen Leonardson	Nick Macklem
Plymouth	Catherine Cesnik	Monika Vadali	Ben Scharenbroich
Robbinsdale	*Absent*	*Vacant*	Jenna Wolf
St. Louis Park	*Absent*	David Johnston	Erick Francis
Administrator	Laura Jester, Keystone Waters, LLC		
Engineers	Stephanie Johnson, Barr Engineering Co.		
Recording Secretary	*Vacant Position*		
Legal Counsel	Dave Anderson, Kennedy & Graven		
Guests/Public	None		

2. PUBLIC FORUM ON NON-AGENDA ITEMS

None

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3. APPROVAL OF AGENDA

MOTION: Commissioner Pentel moved to approve the agenda as presented. Alternate Commissioner Johnston seconded the motion. Upon a vote the motion carried 6-0. The cities of Minnetonka, Minneapolis, and Robbinsdale were absent from the vote.

4. CONSENT AGENDA

Commissioner Hauer requested that Item 4A: Approval of August minutes be removed from the consent agenda.

MOTION: Commissioner Pentel moved to approve the consent agenda as amended. Commissioner Gwin-Lenth seconded the motion. Upon a vote the motion carried 6-0. The cities of Minnetonka, Minneapolis, and Robbinsdale were absent from the vote.

The following items were approved as part of the consent agenda.

- Acceptance of September Financial Report
- Approval of Payment of Invoices
  - Keystone Waters, LLC – August 2025 Administration
  - Keystone Waters, LLC – August 2025 Administrative Expenses
  - Barr Engineering – August 2025 Engineering Services
  - Triple D Espresso – September Meeting Catering
  - City of Plymouth –August 2025 Accounting Services
  - Kennedy & Graven – Legal Services
  - Stantec – WOMP Services
  - LB Carlson LLP – 2024 Financial Audit
  - Bridge Tower Media – Public Hearing Notice
  - Bolton & Menk – Parkers Lake Chloride Reduction Project
  - HDR – Website Maintenance and Update Project
  - ECM Publishers – Public Hearing Notice

4A Approval of Minutes – August 21, 2025 Commission Meeting

Commissioner Hauer noted an error with in 5D of the August minutes with regards to voting on the motion. She noted the vote should be 6-0 with the cities of Crystal, Minnetonka, and Robbinsdale absent from the vote.

MOTION: Commissioner Hauer moved to approve the minutes from the August 21, 2025 meeting, as revised. Commissioner Jere Gwin-Lenth seconded the motion. Upon a vote the motion carried 6-0. The cities of Minnetonka, Minneapolis, and Robbinsdale were absent from the vote.

5. PUBLIC HEARING

A. Receive Comments on Double Box Culvert Repair Project (FCP-1)

Chair Cesnik opened the public hearing at 8:38 a.m. She asked if anyone had questions, comments, or concerns about the Double Box Culvert Repair Project. Hearing none, Chair Cesnik closed the public hearing at 8:39 a.m.

6. BUSINESS

A. Consider Approval of Resolution 25-08 Ordering 2026 Improvement

- **i.** Ordering 2026 Improvements
- **ii.** Making Findings Pursuant to Minnesota Statutes Section 103B.251
- **iii.** Certifying Costs to Hennepin County

Administrator Jester reviewed the components of the resolution including officially ordering the Double Box Culvert Repair Project and certifying costs to Hennepin County. She noted that at the June meeting, the

Commission approved a 2026 maximum levy of $2,503,500. She recommended a final levy of the same amount. Administrator Jester briefly reviewed a table showing levy amounts for parts of three CIP projects including the Bassett Creek Restoration Project Regent Ave. to Golden Valley Rd, Plymouth Creek Restoration Project Dunkirk Lane to 38th Ave. N., and the Double Box Culvert Repair Project.

MOTION: Commissioner Pentel moved to approve Resolution 25-08. Commissioner Carlson seconded the motion. Upon a vote the motion carried 6-0. The cities of Minnetonka, Minneapolis, and Robbinsdale were absent from the vote.

B. Receive Street Sweeping Prioritization Study Results

Commission Engineer Johnson presented the results of the Street Sweeping Prioritization Study which included a survey of cities and other road authorities to understand current practices and barriers when performing street sweeping, modeling expected pollutant removals, analyses against a sweeping baseline scenario as compared to actual practices, and prioritizing subwatersheds where additional sweeping would be beneficial. Engineer Johnson reported the survey of cities shows that sweeping frequency and timing varies widely across the watershed.

Commission Engineer Johnson reviewed the methodology used for modeling and analyses, noting the data included impervious surface coverage, existing water quality BMPs, tree canopy coverage over roads, and frequency and timing (season) of sweeping. She described how the study evaluated the relative effectiveness of different street sweeping scenarios in terms of:

- Recovery: stormwater pollutants recovered/collected by sweepers.
- Reduction: pollution reduction to downstream waterbodies when existing best management practices (BMPs) are taken into account.
- Cost-benefit: calculated on a seasonal basis

Engineer Johnson reported that currently, about 3.5% of total phosphorus (TP) (617 pounds) is recovered in sweepers while about 2.6% (455 pounds) is reduced from entering BCWMC waterbodies. She reported that a baseline scenario of 1 spring sweep, 1 summer sweep, and 2 fall sweeps was used to compare outcomes against current practices. She reported that if the baseline scenario was used across the watershed, it would result in an additional 203 pounds of TP of recovered pollutants or 114 pounds of TP reduced.

Commission Engineer Johnson noted the highest priority areas for additional pollutant reduction are the Plymouth Creek East and Medicine Lake Direct subwatersheds. She noted the data can also show prioritization by city. She reported that the cost benefit analysis was based on a detailed study in the City of Woodbury. She noted that fall sweeping offers the lowest cost per pound pollutant removal at about $171/pound and that all sweeping is more cost efficient than most structural BMPs or CIP projects.

Commission Engineer Johnson also reviewed the analysis of using street sweeping to reduce chlorides including a literature review (with minimal references available), surveys from cities on current practices and challenges, and a review of relevant chloride TMDLs. She noted that with current practices, it's estimated that less than 0.01% of chlorides applied for winter road maintenance are recovered in sweepers, but that sweeping can be an important tool to pick up salt spills. She noted several challenges with sweeping salt including icy/wet road conditions and corrosion of equipment.

Commission Engineer Johnson reviewed study highlights, recommendations for next steps, and how other watersheds are using similar analyses and prioritization:

- Street sweeping is a cost-effective BMP for water quality improvements.
- Street sweeping is most beneficial (for addressing TP loading) in areas where there is high canopy cover, and most effective seasonally in the fall, followed by spring, then summer
- Results can be used to inform implementation of enhanced sweeping throughout the Commission and can be used to help BCWMC prioritize areas for working with cities to encourage additional sweeping.
- BCWMC may consider review of their Capital Equipment Cost Share Policy to incorporate findings from this study.

DRAFT

- Individual cities can use the study results to improve their street sweeping efforts

There was discussion on how results varied in different areas, the City of Plymouth's lack of space for swept debris in the fall (currently resulting in no fall sweeping in residential areas in Plymouth), and the need and current practice by BCWMC and many cities to encourage residents to keep street gutters clean through the Adopt-a-Drain program. It was recognized that the data should be summarized and provided to city public works staff – those responsible for implementing street sweeping programs.

MOTION: Commissioner Carlson moved to accept the report, distribute information to appropriate city departments, and to move forward with additional implementation ideas. Commissioner Gwin-Lenth seconded the motion.

DISCUSSION: It was noted the report and data could also be used by the Education Committee to help distill talking points. It was noted the TAC should also be involved in summarizing and disseminating the information to city public works departments and brainstorming how to address barriers. There was discussion about the minor impact of salt collection by sweepers but acknowledgement that use of less rock salt and more brine means less material to actually sweep up. It was noted this study presented a good opportunity to continue and advance discussions on salt use and to gather pertinent information on current practices.

VOTE: Upon a vote the motion carried 6-0. The cities of Minnetonka, Minneapolis, and Robbinsdale were absent from the vote.

7. COMMUNICATIONS

A. **Administrator's Report**

i. Reminder of November Wednesday Meeting Date and Location – Meeting will be on Wednesday November 19th at Plymouth City Hall

ii. Update on Watershed Plan 60-day Review Comments – No comments received to date; expecting them on or just before the 9/30 deadline.

iii. Volunteers Needed for Water Blessing Event – Event will be held 10:00 – 11:00 on Monday, October 13th at West Medicine Lake Park; BCWMC is invited to table at the event, looking for volunteers. Commissioners Pentel and Kennedy expressed interest.

Administrator Jester also asked if any commissioners or alternates were thinking about attending the annual MN Watersheds conference in Nisswa in early December as she would like to reserve lodging. Commissioners Cesnik, Pentel, Kennedy, and Hauer expressed interest.

B. **Engineer** – Commission Engineer Johnson reported that Phase II of the Lagoon Dredging Project feasibility study is underway. She also reported that the Schaper Pond monitoring project has a revised monitoring plan due to recent issues with the city manhole where the equipment was housed. She noted there may be a budget amendment requested to cover the out-of-scope costs.

C. **Legal Counsel** – Commission Attorney Anderson reminded commissioners that they should not discuss Commission business while attending the Fruen Mill tour.

D. **Chair** – Chair Cesnik reported on tabling at the Canine for Clean Water event which offered an opportunity to connect with several engaged residents.

E. **Minnesota Watersheds**

i. Report on Meeting on Resolutions – Alternate Commissioner Kennedy reported that all proposed resolutions were approved by the MN Watersheds membership at the meeting on August 25th. He noted the resolutions will be prioritized at the annual meeting.

F. **Commissioners** – No reports.

G. **TAC Members**

i. Update on MN Attorney General Task Force on Water – St. Louis Park TAC member Francis is a member of the group and reported they are currently getting direction and setting the stage for future meetings.

He noted Arnie Carlson attended one of the first meetings and voiced concerns on impacts of agriculture and mining on water resources.

ii. Update on Plymouth Creek Restoration Project – Plymouth TAC member Scharenbroich reported that 60% plans for the first phase of the project will be presented at the October meeting. He also reported that restoration plans for Wood Creek (a city project) will be submitted to the Commission Engineer for review at a future meeting. He also reported on a recent blue-green algae bloom on Medicine Lake and that the city is reviewing a potential policy on treating for such blooms. Administrator Jester noted she has received complaints about poor water quality in Sweeney Lake and Lost Lake this summer. She also noted the Commission's blue-green algae sampling protocol adopted in 2023.

H. **Committees** – No reports.

2. INFORMATION ONLY (Information online only)

- **A.** Administrative Calendar
- **B.** CIP Project Updates www.bassettcreekwmo.org/projects
- **C.** Grant Tracking Summary and Spreadsheet
- **A.** WCA Notices Plymouth, Golden Valley, Minnetonka

7. **ADJOURNMENT –** The meeting adjourned at 9:57 p.m.

DRAFT

Bassett Creek Watershed Management Commission
Statement of Financial Position as of 9/30/2025
Unaudited

	400	100	
	Capital Improvement Projects	General Fund	TOTAL
ASSETS			
Current Assets			
Checking/Savings			
· 102 · 4MP Fund Investment	3,501,986.62	558,609.99	4,060,596.61
· 103 · 4M Fund Investment	5,257,833.12	871,983.63	6,129,816.75
104 · US Bank Checking	0.00	-2,054.66	-2,054.66
Total Checking/Savings	8,759,819.74	1,428,538.96	10,188,358.70
Accounts Receivable			
· 111 · Accounts Receivable	0.00	0.00	0.00
· 112 · Due from Other Governments	0.00	0.00	0.00
· 113 · Delinquent Taxes Receivable	20,785.08	0.00	20,785.08
Total Accounts Receivable	20,785.08	0.00	20,785.08
Other Current Assets			
· 114 · Prepaids	0.00	3,910.00	3,910.00
· 116 · Undeposited Funds	0.00	0.00	0.00
Total Other Current Assets	0.00	3,910.00	3,910.00
Total Current Assets	8,780,604.82	1,432,448.96	10,213,053.78
TOTAL ASSETS	8,780,604.82	1,432,448.96	10,213,053.78
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
· 211 · Accounts Payable	47,468.90	57,290.86	104,759.76
Total Accounts Payable	47,468.90	57,290.86	104,759.76
Other Current Liabilities			
· 212 · Unearned Revenue	200,000.00	0.00	200,000.00
· 251 · Unavailable Rev - property tax	20,785.08	0.00	20,785.08
Total Other Current Liabilities	220,785.08	0.00	220,785.08
Total Current Liabilities	268,253.98	57,290.86	325,544.84
Total Liabilities	268,253.98	57,290.86	325,544.84
Equity			
· 311 · Nonspendable prepaids	0.00	3,910.00	3,910.00
· 312 · Restricted for improvements	4,562,582.00	0.00	4,562,582.00
· 315 · Unassigned Funds	0.00	406,219.07	406,219.07
· 32000 · Retained Earnings	3,285,157.91	620,746.98	3,905,904.89
Net Income	664,610.93	344,282.05	1,008,892.98
Total Equity	8,512,350.84	1,375,158.10	9,887,508.94
TOTAL LIABILITIES & EQUITY	8,780,604.82	1,432,448.96	10,213,053.78

Bassett Creek Watershed Management Commission
Statement of Revenues, Expenditures, and changes in Fund Balance - General Fund
9/30/2025
Unaudited

	Annual Budget	September	October	Year to Date	Budget Balance
Ordinary Income/Expense					
Income					
411 · Assessments to Cities	662,888.00	0.00	0.00	662,887.00	1.00
412 · Project Review Fees	70,600.00	0.00	0.00	35,992.50	34,607.50
413 · WOMP Reimbursement	5,000.00	0.00	0.00	4,500.00	500.00
414 · Grants	0.00	0.00	0.00	0.00	0.00
415 · Investment earnings	44,000.00	35,182.77	0.00	274,585.81	-230,585.81
416 · Transfer from CIP and LT Accounts	50,570.00	0.00	0.00	0.00	50,570.00
417 · Sampling and Analysis	0.00	1,277.00	0.00	1,277.00	-1,277.00
Total Income	833,058.00	36,459.77	0.00	979,242.31	-146,184.31
Expense					
1000 · Engineering					
1010 · Technical Services	133,000.00	11,017.00	7,798.50	90,401.50	42,598.50
1020 · Development/Project Reviews	82,500.00	14,410.00	1,169.00	47,865.50	34,634.50
1030 · Non-fee and Preliminary Review	23,000.00	1,186.00	1,748.00	14,310.00	8,690.00
1040 · Commission and TAC Meetings	10,700.00	2,679.90	645.00	12,400.30	-1,700.30
1050 · Surveys and Studies	7,000.00	0.00	0.00	0.00	7,000.00
1060 · Water Quality / Monitoring	133,500.00	16,928.05	6,148.53	99,853.59	33,646.41
1070 · Water Quantity	8,250.00	0.00	1,100.00	6,400.60	1,849.40
1080 · Annual Flood Control Inspectior	45,000.00	3,838.50	13,579.49	29,898.99	15,101.01
1090 · Municipal Plan Review	2,000.00	0.00	0.00	0.00	2,000.00
1100 · Watershed Outlet Monitoring Pro	29,300.00	2,858.13	1,545.60	21,155.20	8,144.80
1110 · Annual XP-SWMM Model Update	0.00	0.00	0.00	0.00	0.00
1120 · APM/AIS Work	40,000.00	0.00	0.00	2,150.00	37,850.00
Total 1000 · Engineering	514,250.00	52,917.58	33,734.12	324,435.68	189,814.32
2000 · Plan Development					
2010 · Next Gen Plan Development	75,000.00	465.00	226.50	64,677.00	10,323.00
Total 2000 · Plan Development	75,000.00	465.00	226.50	64,677.00	10,323.00
3000 · Administration					
3010 · Administrator	75,088.00	5,694.00	4,641.00	43,948.63	31,139.37
3015 · Additional Staff	10,000.00	0.00	0.00	0.00	10,000.00
3020 · MAWD Dues	7,500.00	0.00	0.00	7,500.00	0.00
3030 · Legal	24,300.00	1,659.60	2,427.30	15,967.50	8,332.50
3040 · Financial Management	18,150.00	1,416.61	1,374.00	15,093.89	3,056.11
3050 · Audit, Insurance & Bond	22,000.00	6,765.00	0.00	23,074.00	-1,074.00
3060 · Meeting Catering	2,200.00	197.53	197.53	1,777.77	422.23
3070 · Administrative Services	4,015.00	186.92	475.41	2,059.40	1,955.60
Total 3000 · Administration	163,253.00	15,919.66	9,115.24	109,421.19	53,831.81
4000 · Education					
4010 · Publications / Annual Report	1,300.00	0.00	0.00	929.50	370.50
4020 · Website	12,000.00	2,485.93	0.00	6,201.80	5,798.20
4030 · Watershed Education Partnersh	14,850.00	0.00	4,000.00	7,850.00	7,000.00
4040 · Education and Public Outreach	27,000.00	0.00	890.00	17,377.45	9,622.55
4050 · Public Communications	1,200.00	250.64	0.00	250.64	949.36
Total 4000 · Education	56,350.00	2,736.57	4,890.00	32,609.39	23,740.61
5000 · Maintenance					
5010 · Channel Maintenance Fund	25,000.00	0.00	0.00	0.00	25,000.00
5020 · Flood Control Project Long-Terr	35,000.00	0.00	0.00	0.00	35,000.00
Total 5000 · Maintenance	60,000.00	0.00	0.00	0.00	60,000.00
6000 · Special Projects					
6010 · Medicine Lake TMDL Assess	31,033.00	0.00	0.00	30,981.50	51.50
6020 · Street Sweeping Prioritization P	48,494.00	0.00	0.00	39,692.00	8,802.00
6030 · Bassett Creek Valley Floodplain	85,400.00	344.00	5,341.00	9,799.50	75,600.50
6040 · Northwood & Lost Lake TMDL A	39,500.00	763.50	3,984.00	23,344.00	16,156.00
Total 6000 · Special Projects	204,427.00	1,107.50	9,325.00	103,817.00	100,610.00
Total Expense	1,073,280.00	73,146.31	57,290.86	634,960.26	438,319.74

Bassett Creek Watershed Management Commission

Statement of Revenues, Expenditures, and changes in Fund Balance - Construction Fund

9/30/2025

Unaudited

	Project Budget	September	October	Year to Date	Inception to Date Expense	Remaining Budget
· 1000 · Engineering	0.00	0.00	0.00	0.00	0.00	0.00
· 2024CR-M · CIP-BS Main Stem Restore	1,941,000.00	43,563.00	33,102.30	247,491.10	345,670.49	1,595,329.51
· 2026CR-P · Plymouth Creek Restor Dunk 38th	2,600,000.00	158.50	342.50	1,820.50	110,082.08	2,489,917.92
· BC-12 · CIP-CostShare Pur High Eff St S	150,000.00	0.00	0.00	0.00	2,500.00	147,500.00
· BC-14 · CIP-Sochacki Pk Wter Quality Im	600,000.00	0.00	0.00	0.00	7,500.00	592,500.00
· BC-238 · CIP-DeCola Ponds B&C	1,600,000.00	0.00	0.00	19,473.61	1,527,458.92	72,541.08
· BC-2381 · CIP-DeCola Ponds/Wildwood Pk	1,300,000.00	0.00	0.00	0.00	84,049.39	1,215,950.61
· BC-5 · CIP-Bryn Mawr Meadows	1,835,000.00	0.00	0.00	0.00	755,689.56	1,079,310.44
· BC-7 · CIP-Main Stem Lagoon Dredging	2,759,000.00	3,993.50	4,101.50	10,840.00	1,600,373.34	1,158,626.66
· BCP-2 · CIP- Basset Cr Pk & Winnetka	1,123,351.00	0.00	0.00	0.00	1,075,698.32	47,652.68
· ML-12 · CIP-Medley Park Stormwater	1,500,000.00	0.00	0.00	118,890.48	1,358,137.20	141,862.80
· ML-21 · CIP-Jevne Park Stormwater Mgmt	500,000.00	0.00	0.00	0.00	56,390.75	443,609.25
· ML-22 · CIP-Ponderosa Wood Strm Restora	352,000.00	0.00	0.00	0.00	72,657.31	279,342.69
· NL-2 · CIP-Four Seasons Mall	990,000.00	0.00	0.00	0.00	209,680.56	780,319.44
· PL-7 · CIP-Parkers Lake Stream Restore	485,000.00	717.50	615.00	7,965.00	245,531.62	239,468.38
· SL-3 · CIP-Schaper Pond	612,000.00	6,035.20	7,330.10	35,654.50	574,184.46	37,815.54
· SL-8 · CIP-Sweeney Lake WQ Improvement	568,080.00	0.00	0.00	0.00	568,064.13	15.87
· TW-2 · CIP-Twin Lake Alum Treatment	163,000.00	0.00	0.00	0.00	91,037.82	71,962.18
· CL-4 · CIP-Crane Lake Chloride Reduction Proje	0.00	1,572.10	1,977.50	13,351.10	65,121.54	-65,121.54
· FCP-1 · CIP-Flood Control Project Double Box C	0.00	0.00	0.00	44,914.02	44,914.02	-44,914.02
Total Expense	19,078,431.00	56,039.80	47,468.90	500,400.31	8,794,741.51	10,283,689.49

Bassett Creek Watershed Management Commission									
Long Term Accounts - General Fund									
Unaudited			Total			Year		Inception	
			Project Alloc.	September	October	to-Date	Prior Years	to Date	Remaining Project Funds
Income	·	Fld1 · Flood Control Long Term Maint		0.00	0.00	0.00	224,421.90	224,421.90	
Expense	·	Fld2 · Flood Control Long Term Exp	699,980.00	0.00	0.00	0.00	503,776.41	503,776.41	
Total			699,980.00	0.00	0.00	0.00	-279,354.51	-279,354.51	420,625.49
Income	·	Flood1 · Emergency FCP Income		0.00	0.00	0.00	-	0.00	
Expense	·	Flood2 · Emergency FCP Expense	500,000.00	0.00	0.00	0.00	-	0.00	
Total			500,000.00	0.00	0.00	0.00	-	0.00	500,000.00
Income	·	Gen · Next gen Plan Development Income		0.00	0.00	0.00	38,000.00	38,000.00	
Expense	·	Gen1 · Next gen Plan Development Exp	0.00	0.00	0.00	0.00	38,000.00	38,000.00	
Total			0.00	0.00	0.00	0.00	0.00	0.00	0.00
Income	·	Qual · Channel Maintenance Fund		0.00	0.00	0.00	595,000.00	595,000.00	
Expense	·	Qual1 · Channel Maintenance Expense	0.00	0.00	0.00	0.00	265,837.70	265,837.70	
Total			0.00	0.00	0.00	0.00	329,162.30	329,162.30	329,162.30
Income	·	410 · Special Projects Fund	0.00	35,182.77	0.00	274,585.81	726,989.69	1,001,575.50	
Expense	·	410 · Special Projects Fund	248,427.00	1,107.50	9,325.00	103,817.00	61,554.55	165,371.55	
Total			-248,427.00	34,075.27	-9,325.00	170,768.81	665,435.14	836,203.95	836,203.95

DeCola Ponds B & C Improvement Project (BC-2, 3, 8)



FINAL REPORT
October 2025

I. Project Overview

This project in the City of Golden Valley combined flood storage creation, water quality improvements, and upland habitat restoration near the Pennsylvania Woods area. The project created 23.9 acre-feet of flood storage, reducing flood elevations at the low point on Medicine Lake Road, and increased pollutant removal capabilities in the DeCola Ponds, which ultimately drains to Bassett Creek. The project also restored 3.2 acres of wetland and upland habitat. The project was the first in a series of BCWMC Capital Improvement Projects (CIP) resulting from the Medicine Lake Road and Winnetka Avenue Area Long-Term Flood Mitigation Plan. This CIP project builds off the City of Golden Valley's Liberty Crossing flood reduction project completed in 2017.

II. Project Area

The DeCola Ponds B & C Improvement Project is located just south of Medicine Lake Road and east of Winnetka Blvd. The project area incorporated much of the Pennsylvania Woods natural area and is immediately adjacent to multifamily housing including The Liberty Apartments and Townhomes and Dover Hill Apartments (Figure 1).



Figure 1. Project Location in Golden Valley east of Winnetka Ave. N. and South of Medicine Lake Road.

III. Project Description and Outcomes

Key elements of this project included the following (Figure 2):

A. Increase flood storage in DeCola Ponds A, B, and C by modifying the DeCola Pond C outlet structure and overflow to lower the Normal Water Level while increasing the overflow elevation of the berm on the south end of DeCola Pond C

B. Connecting the Liberty Crossing flood storage features to the expanded storage in the Dover Hills and DeCola Ponds B and C areas by installing a 14’ x 4’ box culvert.
C. Developing a sediment forebay in the Dover Hills area to develop water quality treatment volume, improve ease of maintenance, and enhance water quality downstream
D. Increasing the DeCola Ponds B and C open water area, and increasing associated water quality treatment volume through expanding contours below the Normal Water Level and dredging accumulated sediment in DeCola Pond B
E. Expanding the flood and water quality storage around DeCola Ponds B and C to create and restore wetland habitat and restore upland habitat in all disturbed areas to serve as wetland buffers.
F. Preserving trees on the large knoll in Pennsylvania Woods and preserving screening trees along the west, east, and south side of DeCola Pond B and along north and east side of DeCola Pond C. Tree removal occurred within project disturbance limits with approximately 223 trees and 432 shrubs replanted and approximately 2.9 acres restored with native wetland and upland seeding.

Project outcomes included:

- Additional Flood Storage Created: 23.9 acre-feet
- Improved Water Quality: 10.8 pounds of phosphorus reduction per year
- Restored Wetland and Upland: 2.9 acres
- Additional Open Water Area: 2.0 acres
- Reduced 100-year Flood Depth on Medicine Lake Road: From 3.1 ft to < 2.0 ft

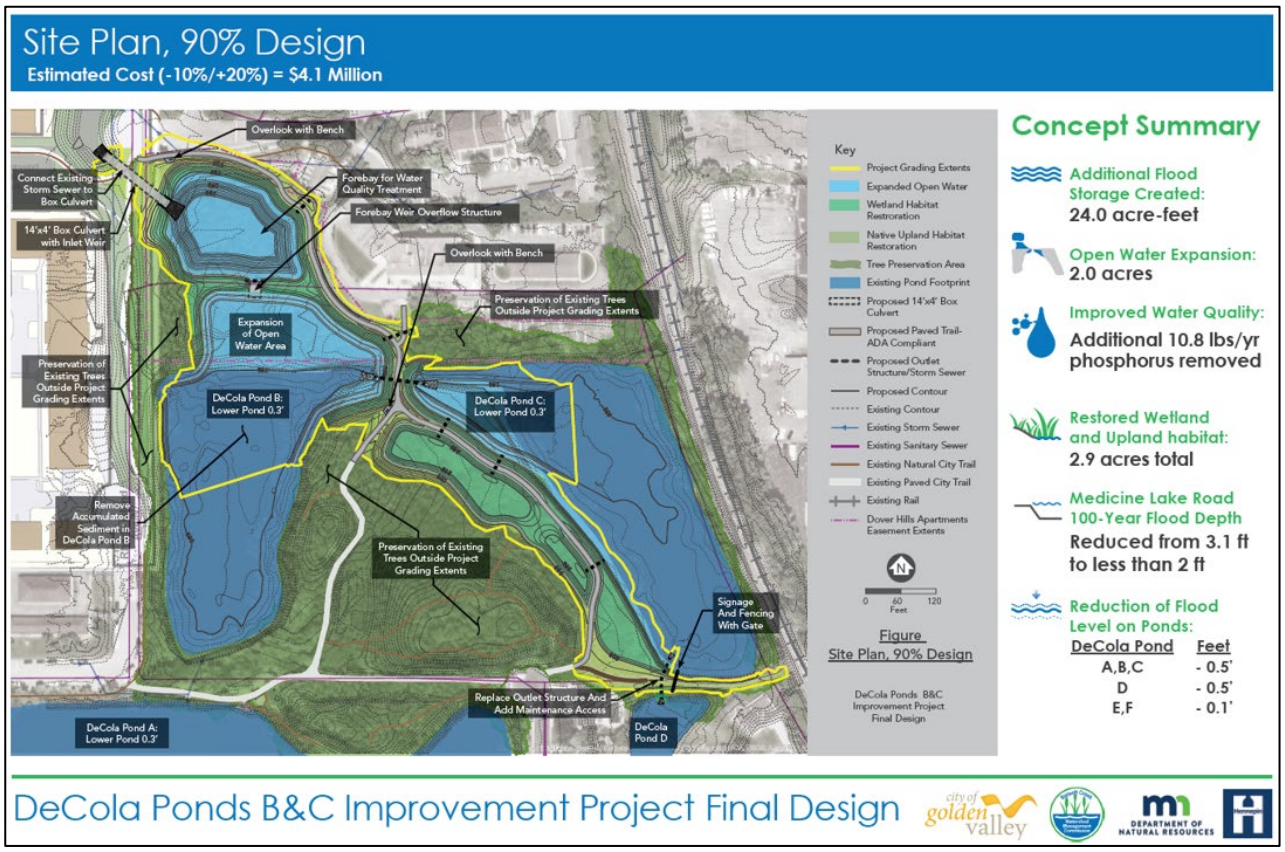


Figure 2. Project Components and Outcomes

IV. Timeline and Key Documents

All documents can be found at www.bassettcreekwmo.org/projects/all-projects/decola-ponds-b-c-improvement-project

May 2018:	Feasibility study completed
August 2018:	Project officially ordered
August 2018:	Cooperative agreement with City of Golden Valley for design, construction, long term maintenance approved
February 2019:	50% Designs approved
April 2019:	90% Designs approved
Summer 2020:	Construction completed
2020 – 2023:	Vegetation establishment
2024:	Tree replanting (from trees lost to drought)

V. Project Budget and Funding

The estimated cost for this project was $4.1 million. Funding sources included:

- $1,531,500 BCWMC CIP funds collected as ad valorem tax levied on all watershed residents by Hennepin County in 2019 ($1,031,500) and 2020 ($500,000)
- $68,500 Clean Water Fund Grant to BCWMC (Watershed Based Implementation Funding) from the Minnesota Board of Water and Soil Resources



- $1,391,388 Minnesota Department of Natural Resources (MnDNR) Flood Damage Reduction Grant to City of Golden Valley
- Up to $700,000 Hennepin County and City of Golden Valley funds

While it's unknown how much funding the city and county contributed, the BCWMC reimbursed the city a total of $1,410,861.36 over three pay requests (February 4, 2020; November 30, 2020; and March 14, 2025). The remaining BCWMC funds of $189,139 will go into the BCWMC's Closed Project Account for use on future projects.

VI. Lessons Learned

Overall, the project was implemented without significant challenges. Vegetation and tree establishment was difficult due to significant drought conditions in 2022 and 2023. Several trees were replanted in 2024.

VII. Maintenance

The City of Golden Valley's maintenance schedule includes regular inspection of the outlet structures and other project components as well as maintenance, as needed, including sediment removal in the forebay constructed in the Dover Hills area.

VIII. Photos



Pond C before construction



After construction; during vegetation establishment

MEMORANDUM OF UNDERSTANDING FOR FOR WEBSITE DEVELOPMENT SERVICES

This Memorandum of Understanding ("**MOU**") is made and entered into by and among the Shingle Creek Watershed Management Commission, West Mississippi Watershed Management Commission, Elm Creek Watershed Management Commission, and Bassett Creek Watershed Management Commission (each a "**Party**" and collectively the "**Parties**").

RECITALS

A. The Parties previously established a collaborative education and outreach partnership called West Metro Water Alliance ("**WMWA**") in furtherance of protecting and improving water quality of lakes, rivers and streams, and protecting water management infrastructure.

B. The Parties desire to work cooperatively to engage a consultant to refresh and migrate the WMWA website to a new host and to ensure the new website meets certain standards (collectively, the "**Project**").

C. The Parties further desire to have Shingle Creek Watershed Management Commission ("**SCWMC**") serve as the fiscal agent to enter into and administer the contract with the Consultant on behalf of the Parties.

D. The Parties intend to form a steering committee made up of representatives of each Party to assist SCWMC with issuing a request for proposals and to select the consultant ("**Consultant**") to undertake and complete the Project.

E. The Parties determine that creating an updated website for WMWA is in the best interests of the Parties and will help better facilitate the purposes for which WMWA was formed.

AGREEMENT

In consideration of the mutual promises and agreements contained herein, the Parties hereby agree as follows:

1. Project. The Parties agree to undertake and pay an equal share of the Project as provided in this MOU. The Project involves creating a new website for WMWA with a new host. The Parties have worked cooperatively to develop a scope of services document for the Project, which is attached hereto as Exhibit A ("**Scope of Services**"). The Parties agree to the Scope of Services and it being a part of the RFP used to seek a consultant for the Project.

    a. Timeline. The current goal is to award a contract with the selected Consultant on November 13, 2025, with the Project anticipated to be completed by June 2026.

2. Contract Administration. The Parties agree as follows regarding seeking a consultant for the Project and administering the contract with the selected Consultant.

a. SCWMC agrees to, on behalf of the Parties, issue the RFP, enter into a contract with the Consultant, and administer the contract to the completion of the Project. SCWMC will designate a person to serve as project manager ("**Project Manager**") for the Project. SCWMC agreeing to serve in this role does not make it responsible for the Project beyond that of any other Party.

b. The Project Manager is authorized to amend the contract with the Consultant, provided that all such amendments do not result in the total Project cost increasing by more than 10%. The Project Manager shall consult the Steering Committee on all proposed substantive changes to the Consultant's contract.

c. Any questions a Party may have regarding the Project are to be directed to the Project Manager, which may refer the matter to the Steering Committee for discussion and direction.

3. Costs. All four Parties agree to share equally in the base costs for the Project. The shared Project costs include, but are not limited to, web developer fees, and SCWMC administrative and technical services costs for content migration and refresh, contract management and meeting facilitation. Although not anticipated, if additional funding is needed beyond the current balance in WMWA's Special Projects fund, the Parties may be asked for additional funding which will require the written approval of each Party.

4. Steering Committee. The Parties agree to form a steering committee ("**Steering Committee**") to assist with the Project. Each Party agrees to make at least one staff member and one TAC/Commissioner available to serve on a Steering Committee. The purpose of the Steering Committee is to assist and provide direction on each of the following.

   a. Review and approval of the Consultant contract form.

   b. Interview and selection of the Consultant.

   c. Develop answers to any questions from the Consultant regarding the Project.

   d. Approve any substantive changes to the Consultant's contract.

5. Entire Agreement; Amendments. This MOU constitutes the entire agreement among the Parties regarding the Project. The terms of this MOU may only be amended in writing signed by all of the Parties.

6. Indemnification. Each Party shall be responsible for its own acts and omissions and the results thereof to the greatest extent authorized by law. None of the Parties agrees to accept the liability of any other Party. Each Party agrees to defend, indemnify, and hold the other parties harmless from any and all liability, claims, causes of action, judgments, damages, losses, costs, or expenses, including reasonable attorney's fees, resulting directly or indirectly from the indemnifying Party's own negligent actions or inactions, or the negligent actions or inactions of the indemnifying Party's agents or designees. Any Party seeking to be

indemnified and defended shall provide timely notice to the others when the claim is brought. The Party undertaking the defense shall retain all rights and defenses available to the Party indemnified and no immunities are hereby waived that are otherwise available to the other Parties. Nothing in this MOU shall be interpreted as any Party waiving any limitations or exclusions from liability available to it under Minnesota Statutes, chapter 466, common law, or other applicable law.

The parties have entered into this MOU effective as of the date of the last Party to approve it.

[signature pages follow]

Shingle Creek Watershed Management Commission

Approved _____, 2025.

_____
Chairperson

_____
Administrator

West Mississippi Watershed Management Commission

Approved _____, 2025.

_____
Chairperson

_____
Administrator

Elm Creek Watershed Management Commission

Approved _____, 2025.

_____
Chairperson

_____
Administrator

Bassett Creek Watershed Management Commission

Approved _____, 2025.

_____
Chairperson

_____
Administrator

EXHIBIT A
Scope of Services

I. Project Overview

The project is the migration and refresh of an existing website for the West Metro Water Alliance (WMWA) (www.westmetrowateralliance.org), a collaboration of four watershed management organizations (WMOs) in Hennepin County, MN. These WMOs are joint powers organizations of cities. The WMOs are governed by citizen boards, and do not have any employees. Administrative, technical, and legal services are provided by consultants. City staff assist the WMOs through Technical Advisory Committees (TAC). These WMOs provide policy making and oversight of the management of lakes, streams, and wetlands in their respective jurisdictions, and are funded primarily by contributions from the member cities. Their functions, geography, and member cities overlap.

The West Metro Water Alliance (WMWA) was founded in 2006 as a collaborative to pool resources and provide coordinated water resources education and outreach services to residents, students, property owners, cities, and other stakeholders within four watersheds. Hennepin County and other WMOs have at one time or another participated in some programming. WMWA does not have its own staff; administrative and technical services are provided by the consultants for the WMOs and by Hennepin County. Since WMWA has grown to take on more responsibility it is currently undergoing a strategic planning process to explore long-term organizational and funding options.

WMWA provides or coordinates a variety of education and outreach including for example:

- Monthly media kits on seasonal topics for use by the WMOs and the member cities. These include short articles for websites and newsletters, sample social media posts, photos and graphics, and other reference materials. These are currently sent out by email and stored on a SharePoint site.
- Written materials, including brochures, fliers, and booklets. These are available in printed form and pdfs are downloadable from the website.
- Workshops and training opportunities sponsored by WMWA or its member cities.
- Education in classrooms and community events through the Watershed PREP program (Protection, Restoration, Education, and Prevention), WMWA contracts with a part time educator who develops and provides lessons on watersheds and water quality in classrooms at public and private schools. The program has grown to include middle schools and some high schools. The educator also tables at science nights and community events.
- Targeted programming and messaging through a new partnership with Hennepin County. A limited duration half-time conservation specialist was recently hired to increase targeted programming and messaging, and coordinate water quality projects. That position is funded by grants through the end of 2027 and the partnership is exploring options to fund it permanently.

The website was developed 10+ years ago and is hosted by Weebly. It is maintained primarily by the administrative services consultant (JASS) that serves the four WMOs, the engineering consultant, and the conservation specialist. The website serves mainly as a hub for storing and retrieving documents and information-sharing. There are no existing or planned interactive business functions (e.g., submitting applications, making online payments). The current website can be found at www.westmetrowateralliance.org

The following are the general functions of the existing website. Consultant should assume that the refreshed website will continue the general functions, but the structure needs to be revised and

streamlined as part of this refresh. More importantly, WMWA desires that the Education and Outreach Resources sections of the site be especially engaging to students, families, and the general public to supplement classroom, science night, or outreach learning; be easy to navigate; and provide opportunities for interactivity. The educator, conservation specialist, and WMWA have already completed some brainstorming and visioning for this part of the website. In addition, it is expected that WMWA technical staff will be developing and adding options such as story maps and interactive maps.

Representatives from WMWA and their administrative and technical consultants will work with the consultant though this refresh, as a group during the initial consultation(s) and visioning and then as one or two key contacts as detailed design progresses on the site. The following are examples of the primary "sections" of the refreshed site based on our initial visioning. Note that WMWA and its partners will be responsible for developing the content.

- Overview
    - Intro to WMWA
    - Calendar
    - Latest news
    - Highlighted program/project(s)

- Document library – the site should include a content taggable and searchable library for:
    - Articles, photos and graphics, and example social media posts on various educational topics. The site should include a searchable library of these pieces.
    - Fliers, brochures, and other documents on relevant topics that can be viewed or downloaded for use.
    - WMWA annual reports and other administrative documents

- Education and outreach resources
    - Resources for educators
    - Interactive activities
    - Activities for students and their families
    - Links to other education resources

- Miscellaneous education and outreach resources
    - General information
    - Volunteer opportunities
    - Workshops and events
    - General information on various topics, e.g., native plants, salt practices, etc.
    - Links to partners or for more information

II. Goals and Objectives

WMWA and the WMOs seek to leave the Weebly host and environment and refresh the current website on a new host with a new user interface to enhance the user experience, simplify content management, and provide better access to information. The new website must be visually appealing with modern design concepts, offer an intuitive user interface, and be mobile-friendly. The new website shall also comply with the accessibility requirements of Title II of the ADA (including the Web Content Accessibility Guidelines Version 2.1, Level AA). WMWA is also interested in developing a new logo as a potential add to the website scope of service but is not looking for branding or style guidance.

III. Audience

Our target audiences are multiple with different needs and interests and different levels of technical capability using different platforms and devices. Some examples are:

- General.public (information about the natural and water resources in their area, what they can do to protect water quality, volunteer opportunities, family activities)
- Teachers (resources to provide or reinforce classroom lessons)
- Students (resources to reinforce classroom lessons, fun activities)
- City.staff (library of outreach materials)
- WMWA partners (library of outreach materials, calendar)
- Public affected by an ongoing project (project overviews, project updates)

IV. Requirements

The following are the minimum expected requirements of the work:

- Consultant may recommend a website platform and host that is established and reliable, or plan to work with WMWA to identify and select them. WMWA is neutral about the specific platform to be used and is open to consultant's suggestions. However, the site must use an established and stable platform and must be easily updated (adding content and links, uploading files, adding pages) by multiple support staff of varying technical abilities. WMWA's consultants have had some experience in WordPress.

- Reorganization of the site to enhance the user experience, simplify content management, and provide better access to information.

- The site must be mobile-responsive and ADA compliant, including at a minimum:

    - Keyboard-friendly navigation.
    - High-contrast visuals to improve readability.
    - Alt text for images.
    - Adjustable text sizes.

- WMWA consulting and city and other agency staff will be responsible for reviewing and editing current content (text, photos and graphics) and developing new content.

- Most of the files on the existing site should be migrated to the new site. However, there are outdated files that should be deleted. Consultant will assist support staff in reviewing the files to delete those that are no longer necessary.

- The site must include a robust file management system with a document library allowing for files to be searched by keyword tag and by content and managed easily by support staff.

- The site must include an interactive events calendar of watershed activities.

- The site must include a general contact form.

- WMWA is open to considering a new logo as an Add Alternate to this proposal. This is not a required alternate, and consultants who do not propose this Add Alternate will not be disqualified. This is not a full rebrand or style guide but simply an update to the current logo.

Memorandum

To: Bassett Creek Watershed Management Commission
From: Barr Engineering Co. (Karen Chandler, P.E., and Jessica Olson, P.E.)
Subject: Item 5A – Consider Approval of 60% Plans for 2025 Plymouth Creek Stream Restoration Project (CIP 2025 CR-P) – BCWMC October 16, 2025 Meeting Agenda
Date: October 9, 2025
Project: 23270051.65-6000-650

5A. Consider Approval of 60% Plans for 2025 Plymouth Creek Stream Restoration Project, Plymouth (CIP 2025 CR-P)

Summary:

Proposed Work: 2025 Plymouth Creek Stream Restoration Project, Plymouth (CIP 2025 CR-P)
Basis for Commission Review: 60% Plans Review
Change in Impervious Surface: N.A.
Recommendations:

1) Conditional approval of 60% drawings
2) Authorize the City of Plymouth to continue design and bring 90% plans to a future Commission meeting

At their meeting in September 2024, the BCWMC ordered this BCWMC CIP project and entered into an agreement with the City of Plymouth to design and construct the project. The BCWMC received a $400,000 Clean Water Fund grant from the Minnesota Board of Water and Soil Resources for the 2025 Plymouth Creek Stream Restoration (CIP 2025 CR-P). The BCWMC will fund the remainder of the project costs from BCWMC Capital Improvement Project funds paid with Hennepin County property taxes levied on all BCWMC residents. The agreement requires submittal of the 50% and 90% plans and specifications to the BCWMC for approval, in accordance with the BCWMC's CIP project review process. For the 50% review of the project, the City of Plymouth provided 60% plans to the BCWMC for review and comment. As described in more detail later in this memo, the City of Plymouth decided to split the project into two parts, completing the upstream portion first.

Feasibility Study Summary

The BCWMC completed the Feasibility Report for Plymouth Creek Restoration Project (Barr, May 2024) to examine the feasibility of restoration within the project area in the City of Plymouth. The Plymouth Creek Stream Restoration project area is located along Plymouth Creek from Dunkirk Lane North, on the upstream end, to 38th Avenue North behind Plymouth Ice Center, on the downstream end (Figure 1). The feasibility report identified multiple measures for implementation including:

- Removing trees and invasive vegetation (e.g., buckthorn) and planting native species to restore riparian areas and improve habitat
- Incorporating a variety of stream restoration measures to reduce erosion including streambank grading for improved floodplain connectivity and stability along with vegetation establishment; hard armoring like riprap; and bioengineering techniques such as installing root wads and toe wood, coir logs, vegetated reinforced soil stabilization (VRSS), rock or log j-hook vanes and cross vanes, brush mattresses, and live stakes

- Removing accumulated sediment in targeted areas near culvert crossings
- Constructing a new meandering channel segment to replace a straightened segment of channel near Plymouth Creek Elementary School
- Establishing new vegetation in areas disturbed by construction

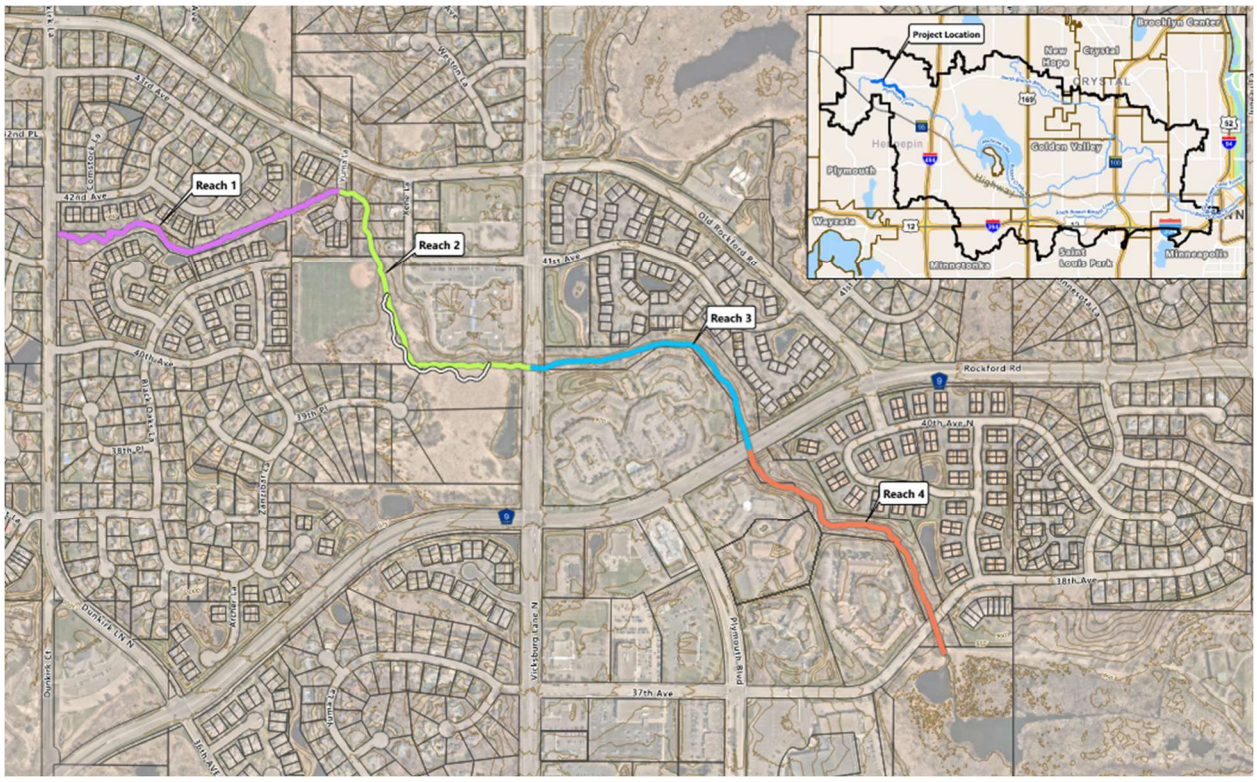


Figure 1: Plymouth Creek Stream Restoration Reach (CIP 2025 CR-P)

The feasibility report also identified, mapped, and prioritized stream sections in need of restoration along the 7,000-foot section of Plymouth Creek. The study identified 26 restoration areas, defined as areas of similar erosion properties and prioritization metrics, within the approximate 7,000-foot assessed reach. The restoration areas are ranked from low to high priority. At their May 15, 2024 meeting, the BCWMC approved the implementation of "Option 3a" to restore and stabilize all identified high, medium, and low priority areas along the stream, improve vegetated buffers along the stream, and create a meander of the stream channel in one section.

The feasibility report estimated that this restoration project would require the removal of approximately 208 trees, 140 of which are buckthorn, box elder, green ash, or Siberian elm (species that are invasive or prone to disease or infestation).

To avoid impacts to nesting northern long-eared bats, the feasibility study recommended that tree removal should occur in the period from October 15 to early April, outside of the bat's active season (mid-April –October 14). If tree clearing would be required during the bat's active season, the feasibility study recommended additional consultation with the US Fish and Wildlife Service.

The feasibility study included a desktop (Level 1) wetland delineation that identified 17.02 acres of wetland within the project area. Most of the delineated wetlands were adjacent to Plymouth Creek and

are likely Type 1, Floodplain Forest wetlands. A large wetland complex is located at the northwest intersection of Rockford Road and Vicksburg Lane and is likely a combination of Type 2, Fresh (wet) meadow, and Type 3, Shallow marsh.

The feasibility study estimated that project implementation would reduce the total phosphorus load from the site by 148.4 pounds per year and the total suspended sediment load by 296,720 pounds per year.

At the time the project was ordered, the total cost of the project, including the feasibility study, design, construction, and administration was $2,600,000. Of this cost, the construction costs were estimated at $1,440,000 ($1,728,000 with 20% construction contingency).

60% Plans

The City of Plymouth decided to break out Plymouth Creek 2025 CR-P into two phases due to the level of effort needed to complete the design and construction. The first phase (about one-third of the overall project stream reach) will focus on the stream reach from Dunkirk Lane North to the trail crossing near 41st Avenue North, as shown in Figure 2 below. The second phase will focus on the remainder of the stream reach, from the trail crossing near 41st Avenue North to just south of 38th Avenue North. The City's goal is to design and permit the first phase of the project in fall/winter 2025 and construct in early winter/spring of 2026. The City plans for phase two to be designed and permitted starting spring 2026 and constructed in winter 2026/2027.



Figure 2: Project Area for Phase 1 of 2025 Plymouth Creek Stream Restoration

The 60% plans follow many of the recommendations from the feasibility study, including the use of slope grading with seeding and blanketing, vegetative riprap, coir toe, and brush mattress. Notable differences

between the 60% plans and the feasibility study recommendations for the selected alternatives are listed below, as provided in the September 26, 2025 submittal memorandum from the City's consultant (Moore Engineering), and as identified in a figure created by the City's consultant (Attachment 1).

- Moore Engineering conducted a field assessment of the reach to assess changes since the 2023 field work conducted for the feasibility study. The updated field assessment identified additional erosion progression, which resulted in the design including increased stream restoration lengths (for example, more linear feet of vegetated riprap) in some areas. To address the additional identified erosion progression, the 60% design plans show more robust practices such as coir toe or riprap toe to provide increased protection in some areas where the feasibility study recommended using bank grading with vegetation.

- The feasibility study called for implementation of vegetated reinforced soil stabilization (VRSS). The 60% design plans propose using vegetated riprap instead to simplify construction in a relatively small channel.

- The feasibility study called for implementation of rock/boulder j-hook vanes. The 60% design plans propose using stream-width rock vanes instead to simplify construction in a relatively small channel.

The City's consultant provided a list of trees that are proposed for removal as part of phase 1. These trees are proposed for removal because of their proximity to the new proposed stream stabilization measures and/or because the tree species are undesirable. The feasibility study proposed removal of 99 healthy trees through this reach, while the 60% design proposes removal of 110 healthy trees. Of the 99 healthy trees proposed for removal in the feasibility study, 32 are desirable species (species that are not invasive or prone to disease or infestation, including Green Ash, Box Elder, Buckthorn, and Siberian Elm). Of the 110 healthy trees noted for removal in the 60% plans, there are 17 desirable species. The table below compares the tree removals proposed in the feasibility study to those proposed in the 60% plans.

Tree Species [1]	Feasibility Study Healthy	60% Plans Healthy	60% Plans Dying/Dead	60% Plans Removal Total
Ash/Green	12	5	19	24
Basswood/American	2	3	0	3
Box Elder	49	42	18	60
Buckthorn	6	42	5	47
Cottonwood	10	2	0	2
Elm/American	10	6	4	10
Elm/Siberian	0	4	0	4
Lombardy Poplar	0	1	0	1
Oak/Bur	4	1	0	1

Tree Species [1]	Feasibility Study Healthy	60% Plans Healthy	60% Plans Dying/Dead	60% Plans Removal Total
Oak/Pin	2	0	0	0
Willow/Black	4	4	7	11
Totals	**99**	**110**	**53**	**163**

1. This table compares healthy trees slated for removal in the feasibility study with those slated for removal in the 60% design. Additionally, this table includes dead/dying trees identified by the City's consultant for removal (dead/dying trees were not included in the quantities noted for removal in the feasibility study)

The City's consultant did not provide pollutant reduction estimates with the 60% submittal.

The City will host an open house this fall (potentially late October) to give residents the opportunity to review proposed plans, provide feedback and ask questions. The 90% plans should be revised to address feedback received at the open house.

The submitted drawings were at a 60% design stage, which means there are a number of details yet to be worked out before the design is final. The current estimated construction cost for Phase 1 is $524,000. Based on the amount of work proposed for Phase 1, restoring approximately a third or the reach (and not including establishment of the new meander), the 60% construction cost is aligned with the estimated cost in the feasibility study.

As the design progresses, the City must address the comments below in the 90% design stage plans and specifications.

Recommendations

A) Conditional approval of 60% plans, recognizing that the current plans reflect the 60% level of design. The following comments must be addressed as part of the 90% plans submittal:

1) The Plymouth Creek 100-year floodplain elevation ranges from 978.3 to 966.0 feet NAVD88 in the project area. The BCWMC floodplain elevation should be shown and called out on the plans. If the project results in fill below the BCWMC floodplain, floodplain fill, and mitigation computations must be provided to demonstrate no net fill in the floodplain.

2) As part of the 90% design the City's consultant must provide an existing and proposed conditions model to show no increase in the Plymouth Creek 100-year flood elevation as a result of the project.

3) The 60% memorandum indicates a desktop cultural resources review was completed. As part of the 90% design, please include the results of the desktop cultural resources review. If cultural resources field work was completed, please also provide that information.

4) The 60% memorandum indicates that a wetland delineation was completed for the project. Please include the wetland delineation results with the 90% design.

5) The plans should be revised to show and call out invasives removal in the proposed seeding area.

6) The City's consultant indicated that riprap is required if stream velocities exceed four feet per second. Soft armoring (i.e. bioengineering) has been found effective for stream velocities exceeding 4 feet per second. Please consider incorporating bioengineering for flow velocities up to 8 feet per second.

7) Survey, computations, and other field/watershed indicators need to be provided for the 90% design to justify the proposed bankfull width, bankfull depth, bottom width, and channel cross section.

8) Elevations and upstream/downstream stationing must be provided in the 90% design plans for all proposed toe stabilization features. Similarly, if the channel invert will be graded the proposed profile must be provided.

9) Computations must be submitted for the 90% design to justify the riprap and boulder sizing for the project features.

10) Updated pollutant reduction estimates must be provided for total phosphorus and total suspended sediment that reflect the current design.

11) A summary of the expected permitting requirements must be provided.

12) The vegetated riprap is called out as angular, please revise to be fieldstone for this restoration project. Similarly, please clarify in the rock arch rapids details on sheet C-202 that the riprap will be fieldstone.

13) The vegetated riprap detail uses a 1:1 side slope, please revise to at most a 2:1 side slope to ensure the long-term stability of the riprap.

14) Areas that have vegetated riprap do not include either a brush mattress or VRSS above the riprap on the bank. The concern is these areas have the potential for high velocity during the 10-yr and 100-yr storm events and a robust vegetation establishment will be necessary. This is especially true for locations that had VRSS proposed in the feasibility study, such as ~Sta. 2+75 through 6+00, and Sta. 19+00. The proposed vegetated riprap detail will be sufficient in areas where the feasibility study proposed brush mattress, but request the team revisit the removal of the VRSS in these locations. If VRSS must be replaced, please provide documentation justifying that the revegetation plan above the riprap will achieve the velocity and shear stress requirements for those specific locations.

15) The typical section for the brush mattress on sheet C-204 calls for a 6-foot bottom width of the channel but also shows a 6-foot width riverward of the coir. Please revise this detail to ensure the definition of the 6-foot bottom width is clear.

16) Please provide the design details for the inlets that are discharging stormwater to the stream. How will the design ensure these outlets remain stable long-term while achieving the restoration goals?

17) Consider replacing the vegetated riprap between Sta. 10+00 and 14+00 with coir log and/or brush mattress. These areas have lower velocities and the coir/brush mattress will provide better habitat as there is potential for the soil over the ripap below the normal water level to be washed away

long term, leaving the rock exposed. Vegetated riprap should only be used in areas where velocities are high and require its use.

18) Why is vegetated riprap proposed around Sta. 17+00 but not at Sta. 18+20, where the velocities are noted as being above 4 feet per second? Should vegetated riprap be included at Sta. 18+20? Consider using coir toe if velocities are lower than 4 feet per second.

19) The grading within the reach between approximately 21+00 to 24+00 does not appear to include any restoration of the natural channel dimensions.. Please consider options to construct a natural channel through here that aligns with the design channel cross section and ensures sediment transport. The current design will continue to result in sediment deposition in this reach, especially since the upstream invert of the downstream culvert is above the 960 grading elevation proposed in this area.

20) The feasibility study included cross vanes in the drainage channel upstream of Plymouth Creek near Sta. 20+20. Please clarify if work will be proposed in this channel to stabilize the channel invert.

21) Please verify whether the use of the "MnDOT Wet Ditch" mix in the riprap toe detail is the mix of choice for a restoration along a shaded stream such as this.

22) The plans must be revised to include a Stormwater Pollution Prevention Plan (SWPPP) that meets BCWMC requirements as described in Section 7 of the BCWMC Requirements Document.

23) The plans must be revised to include installation details for erosion control best management practices.

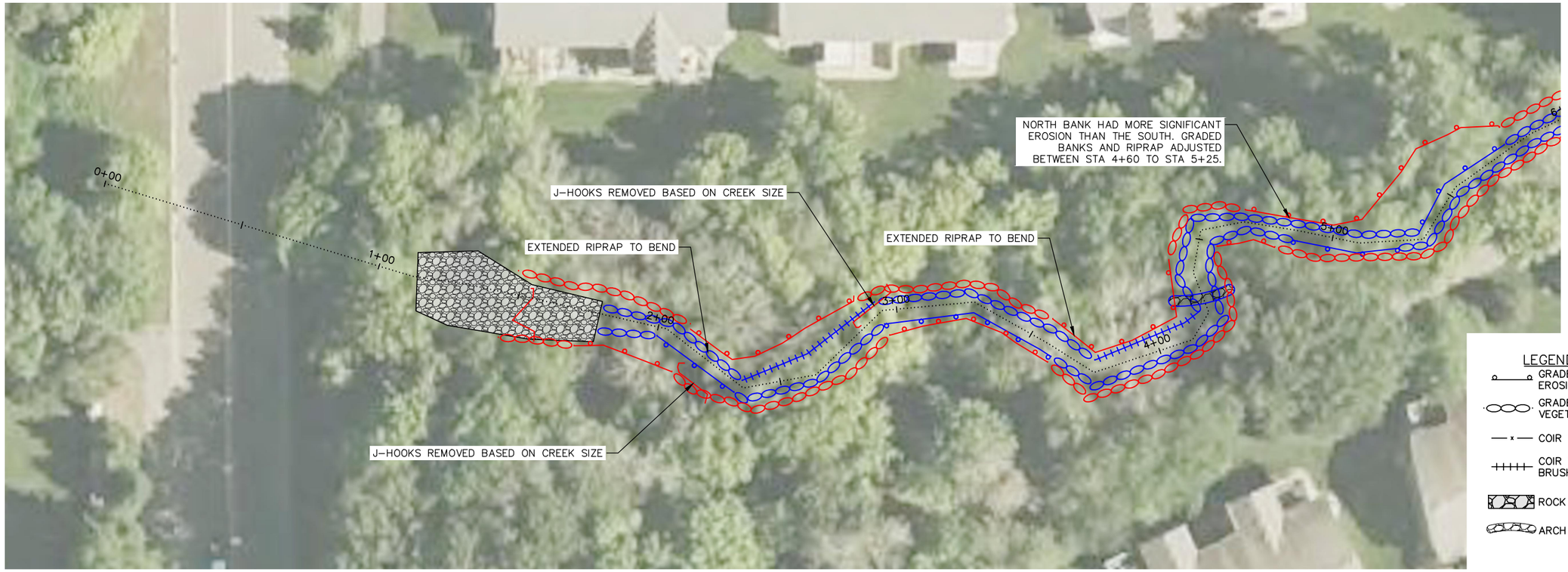
24) The removal and erosion control sheets must be revised as follows:

    a. Clarify locations of erosion control practices such as construction entrance, inlet protection, and perimeter control.

    b. Clarify the tree removals (i.e., are the trees colored in red being removed?).

B) Authorize the City of Plymouth to continue design and bring 90% plans and specifications to a future BCWMC meeting.

FILE LOCATION: Q:\Projects\30000\30400\30495 StreamRestorationPlymouth\CAD\C3D\Presentation\30495_FeasibilityvsProp.dwg





LEGEND

- GRADED BANKS WITH EROSION CONTROL BLANKET
- GRADED BANKS WITH VEGETATED RIP RAP
- COIR TOE
- COIR TOE WITH BRUSH MATTRESS
- ROCK RIFFLE
- ARCH VANE

NOTES:

1. THE RED LINEWORK REPRESENTS PROPOSED WORK FROM THE FEASIBILITY STUDY. BLUE LINEWORK REPRESENTS PROPOSED WORK IN THE 60% DESIGN.
2. SOME LINEWORK FROM THE FEASIBILITY STUDY MAY HAVE BEEN MOVED OR ADJUSTED TO NOT OVERLAP WITH OTHER LINEWORK.

PRELIMINARY

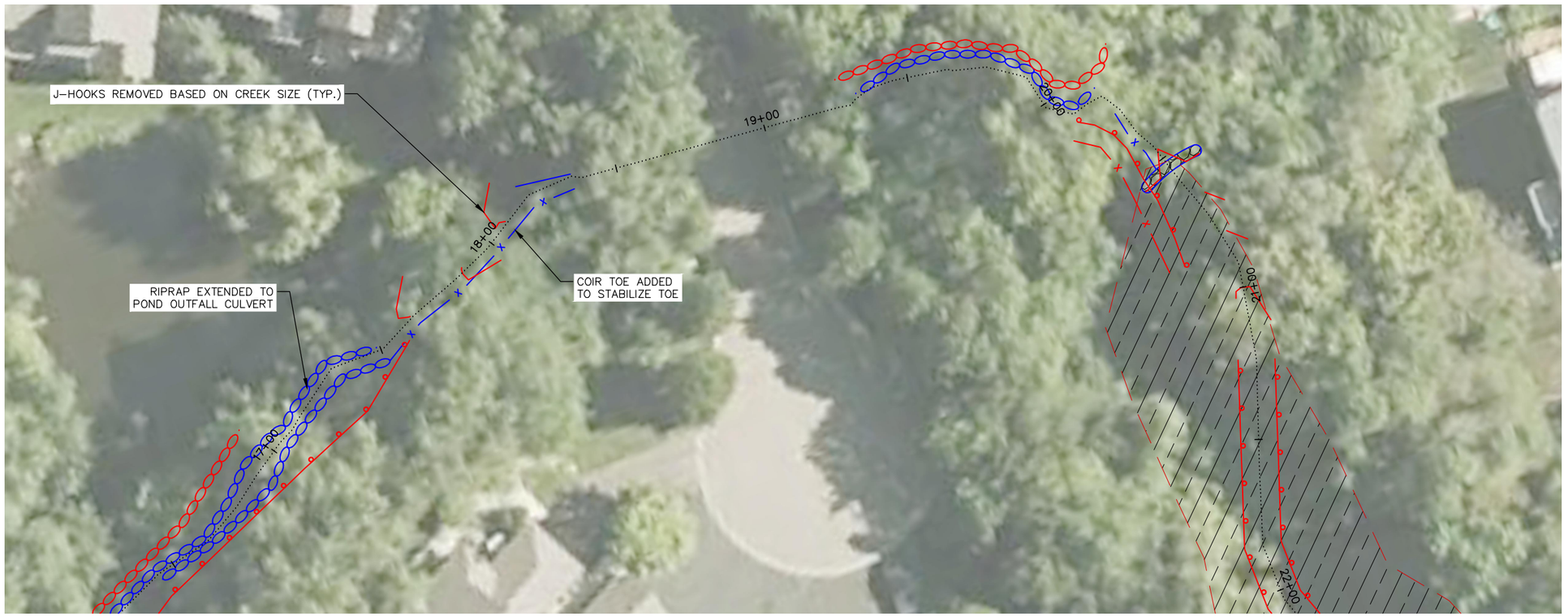
moore engineering, inc.

GENERAL
COMPARISON BETWEEN FEASIBILITY PROPOSED WORK
AND 60% DESIGN PROPOSED WORK
STATION 0+00 TO 11+50

DATE:	10/08/2025
REV DATE:	---
REV NUM:	---
RECORD:	---
PROJECT No.	30495
MANAGER:	JCM
DESIGNER:	QDS
DRAFTER:	DWA
REVIEWER:	DTE

FILE LOCATION: Q:\Projects\30000\30400\30495 StreamRestorationPlymouthICADIC3D\Presentation\30495_FeasibilityvsProp.dwg





LEGEND

- GRADED BANKS WITH EROSION CONTROL BLANKET
- GRADED BANKS WITH VEGETATED RIP RAP
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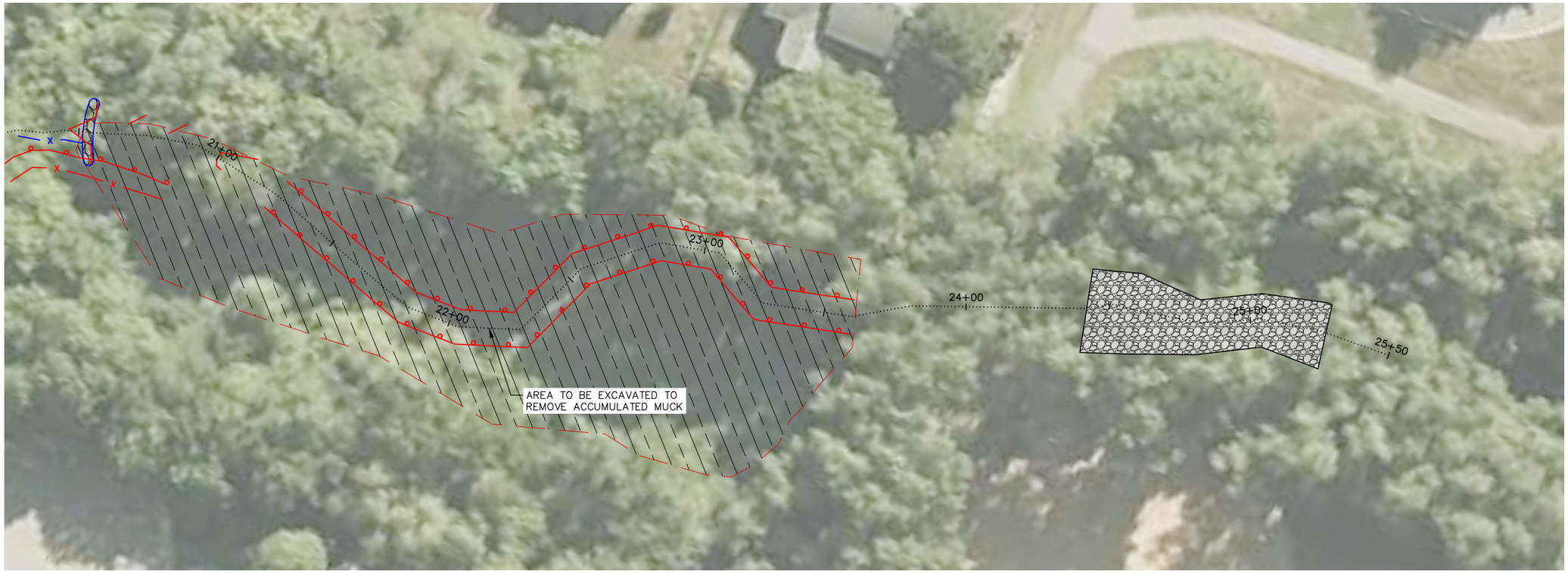
PRELIMINARY

moore engineering, inc.

GENERAL
COMPARISON BETWEEN FEASIBILITY PROPOSED WORK
AND 60% DESIGN PROPOSED WORK
STATION 11+50 TO 21+50

DATE:	10/08/2025
REV DATE:	---
REV NUM:	---
RECORD:	---
PROJECT No.	30495
MANAGER:	JCM
DESIGNER:	QDS
DRAFTER:	DWA
REVIEWER:	DTE

FILE LOCATION: Q:\Projects\30000\30400\30495 StreamRestorationPlymouthICADIC3D\Presentation\30495_FeasibilityvsProp.dwg



LEGEND

- GRADED BANKS WITH EROSION CONTROL BLANKET
- GRADED BANKS WITH VEGETATED RIP RAP
- COIR TOE
- COIR TOE WITH BRUSH MATTRESS
- ROCK RIFFLE
- ARCH VANE

NOTES:
1. THE RED LINEWORK REPRESENTS PROPOSED WORK FROM THE FEASIBILITY STUDY. BLUE LINEWORK REPRESENTS PROPOSED WORK IN THE 60% DESIGN.
2. SOME LINEWORK FROM THE FEASIBILITY STUDY MAY HAVE BEEN MOVED OR ADJUSTED TO NOT OVERLAP WITH OTHER LINEWORK.

PRELIMINARY

moore engineering, inc.

GENERAL
COMPARISON BETWEEN FEASIBILITY PROPOSED WORK AND 60% DESIGN PROPOSED WORK
STATION 21+50 TO 25+50

DATE:	10/08/2025
REV DATE:	----
REV NUM:	----
RECORD:	----
PROJECT No.	30495
MANAGER:	JCM
DESIGNER:	QDS
DRAFTER:	DWA
REVIEWER:	DTE

Memorandum

To: Bassett Creek Watershed Management Commission (BCWMC)
From: Barr Engineering Co. (Greg Wilson, P.E., Karen Chandler, P.E.)
Subject: Item 5B– Consider Budget Amendment for Engineering Services for the Schaper Pond Effectiveness Monitoring (CIP Project SL-3)
BCWMC October 16, 2025 Meeting Agenda
Date: October 9, 2025

5B. Consider Budget Amendment for Engineering Services for the Schaper Pond Effectiveness Monitoring (CIP Project SL-3)

Recommendations:

1. Consider amending the January 2025 engineering services scope to increase the approved budget by $11,100 to $53,100 for the Commission Engineer to complete the Schaper Pond Effectiveness Monitoring.

Background

At their January 2025 meeting, the Commission approved a budget of up to $42,000 from the remaining Schaper Pond Diversion Project CIP funds for the 2025 Schaper Pond effectiveness monitoring. The recommended monitoring is consistent with monitoring completed by the Commission Engineer in 2017, including automatic sampling and flow monitoring, and sample analysis for total phosphorus (TP), total dissolved phosphorus (TDP), total suspended solids (TSS), volatile suspended solids (VSS) and particle size distributions at the Schaper outlet, Hwy 55 inlet and Railroad inlet sites (see Figure 1) to allow for detailed computations of pollutant load reductions for Schaper Pond. With the carp population now below the water quality threshold and assuming no construction or other impacts from the watershed, the monitoring results are intended to show the effectiveness of the floating water baffle diversion in Schaper Pond at reducing TP and TSS concentrations.

Out of Scope Work Associated with Erosion Issue at Railroad Inlet to Schaper Pond

City of Golden Valley staff notified the Commission Engineer that on June 27, 2025 they discovered a maintenance issue in the manhole immediately upstream of the Schaper Pond railroad inlet pipe. As a result, City staff asked the Commission Engineer to remove the water quality monitoring equipment from the next manhole upstream of the manhole with the maintenance issue so that the City's contractor could use the "monitoring" manhole to bypass storm flows during planned construction to fix the maintenance issue. The Commission Engineer removed the water quality equipment on July 7, 2025. At that time, City staff thought that the contractor would complete work by the first week of August, so there was good potential that the Commission Engineer could still re-install the monitoring equipment and obtain good monitoring data by the end of the summer. The construction schedule for the City's contractor was delayed twice. In response, Barr had multiple calls with City staff to discuss other alternatives for the monitoring effort, and we held an on-site reconnaissance meeting to see if the monitoring equipment could be installed further upstream. Following field reconnaissance and further discussion with City staff, we determined that all the other upstream monitoring options are within the railroad right-of-way and would not work for the monitoring equipment, and we decided to proceed with collecting grab samples

from the Railroad inlet to Schaper Pond. As a result of these issues, we incurred additional project costs for the following work:

- Removing and storing the monitoring equipment
- Ongoing meetings/correspondence/coordination with city staff in response to schedule changes
- Site reconnaissance to consider and evaluate alternative monitoring locations
- Internal communications with Barr staff to coordinate schedule and monitoring plan changes
- Training additional staff to cover scheduling conflicts for storm event monitoring throughout the extended fall timeframe
- Developing updates and communicating changes with the Commission

This work was necessary in order to adapt to the City's request for us to remove the monitoring equipment but still provide a sufficient solution to achieve the original intent of the study. The modified monitoring plan also saved any additional costs that would have otherwise been incurred if we'd needed to fully terminate the pond effectiveness monitoring for the 2025 season (i.e., removing all the other equipment as well) and instead re-initiate the work in a future year in order to collect a full season's worth of monitoring data.

The above tasks were not included in the original work scope and budget for the Project.

While the erosion issue has extended the time it will take to complete the monitoring, we are still expecting to complete the data analysis, interpretation and summary memorandum by the end of 2025 and will be ready to present the results at the BCWMC meeting in January 2026.

Recommendation: The Commission Engineer recommends amending the January 2025 engineering services scope to increase the budget by $11,100 to $53,100 to complete the out-of-scope work associated with the erosion issue at the northwest inlet to Schaper Pond.

Impact on Overall Schaper Pond (SL-3) CIP Budget: The table below summarizes the status of the overall Schaper Pond (SL-3) CIP budget, considering work-to-date and future work.

Status of overall Schaper Pond (SL-3) CIP Budget	
Original Schaper Pond (SL-3) CIP budget	$612,000.00
Remaining CIP budget (as of 9/26/2025)	$37,815.54
Future costs for Schaper Pond Effectiveness Monitoring Project: • Remaining monitoring project budget • Requested out-of-scope work • Recommended (not yet approved) 2026 carp survey work Total future costs:	 $ 6,276.50 $11,100.00 $12,000.00 $29,376.50
Total estimated remaining future CIP budget	$ 8,439.04

Item 5D.
BCWMC 10-16-25

MINNESOTA WATERSHEDS
Connecting People. Protecting Water.

Annual Conference and Trade Show Tentative Agenda
Location: Grand View Lodge, Nisswa, MN
*Please note that this is a **TENTATIVE schedule**.

$370 Event registration
$30 MAWA Meeting (administrators)
$145/night + tax for Lodging

Tuesday, Dec 2	**Tentative Time Schedule**
MAWA Meeting (Administrators)	10am-4pm
Wednesday, Dec 3	
Continental Breakfast	7am-9am
Registration	8am-9am
Workshops (Administrators Development, Technical Staff Training, Drainage, Watershed Management)	8am-4pm
Luncheon	12pm-1pm
Regional Caucuses	4:30pm-6pm
Trade Show Opening Night	6pm-9pm
Night at the Movies	6pm-8pm
Thursday, Dec 4	
Continental Breakfast	7am-9am
Concurrent Sessions	8am-5:30pm
Trade Show	8am-1pm
Luncheon	11:45am-12:45pm
Banquet + Awards	6pm-9pm
Friday, Dec 5	
Continental Breakfast	7am-9am
Business Meeting (resolutions)	8am-10am
MW Board Meeting	10am-12pm

Bassett Creek Watershed Management Commission
MEMO

Date: October 9, 2025
From: Laura Jester, Administrator
To: BCWMC Commissioners
RE: Administrator's Report

Aside from this month's agenda items, the Commission Engineers, city staff, committee members, and I continue to work on the following Commission projects and issues.

CIP Projects (more resources at http://www.bassettcreekwmo.org/projects.)

2019 Medicine Lake Road and Winnetka Avenue Area Long Term Flood Mitigation Plan Implementation Phase I: DeCola Ponds B & C Improvement Project (BC-2, BC-3 & BC-8) Golden Valley (See Item 4D): A feasibility study for this project was completed in May 2018 after months of study, development of concepts and input from residents at two public open houses. At the May 2018 meeting, the Commission approved Concept 3 and set a maximum 2019 levy. Also in May 2018, the Minnesota Legislature passed the bonding bill and the MDNR has since committed $2.3M for the project. The Hennepin County Board approved a maximum 2019 levy request at their meeting in July 2018. A BCWMC public hearing on this project was held on August 16, 2018 with no comments being received. Also at that meeting the Commission officially ordered the project and entered an agreement with the City of GoldenValley to design and construct the project. In September 2018, the City of Golden Valley approved the agreement with the BCWMC. The Sun Post ran an article on this project October 2018. Another public open house and presentation of 50% designs was held February 6, 2019. An EAW report was completed and available for public review and comment December 17 – January 16, 2019. At their meeting in February 2019, the Commission approved the 50% design plans. Another public open house was held April 10th and a public hearing on the water level drawdown was held April 16th. 90% Design Plans were approved at the April Commission meeting. It was determined a Phase 1 investigation of the site is not required. The City awarded a contract to Dahn Construction for the first phase of the project, which involves earthwork, utilities, and trail paving and extends through June 2020. Dewatering began late summer 2019. Tree removal was completed in early winter; excavation was ongoing through the winter. As of early June 2020, earth work and infrastructure work by Dahn Construction is nearly complete and trail paving is complete. Vegetative restoration by AES is underway including soil prep and seeding. Plants, shrubs, and trees will begin soon along with placement to goose protection fencing to help ensure successful restoration. The construction phase of this project was completed in June with minor punch list items completed in September. The restoration and planting phase is complete except for minor punch list items and monitoring and establishment of vegetation over three growing seasons. A final grant report for BWSR's Watershed Based Implementation Funding was submitted at the end of January 2021. City staff completed a site walk through to document dead or dying trees and shrubs in need of replacement (under warranty). This project (along with Golden Valley's Liberty Crossing Project) received the award for "Project of the Year" from the Minnesota Association of Floodplain Managers in 2021. A reimbursement request for Restoration, planting, and vegetation establishment completed in 2023 and tree replanting in 2024 was approved for payment at the April 2025 meeting. A final project report is presented in Item 4D. Project website: http://www.bassettcreekwmo.org/index.php?cID=433 .

2020 Bryn Mawr Meadows Water Quality Improvement Project (BC-5), Minneapolis (No change since August 2024): A feasibility study by the Commission Engineer was developed in 2018 and approved in January 2019. The study included wetland delineations, soil borings, public open houses held in conjunction with MPRB's Bryn Mawr Meadows Park improvement project, and input from MPRB's staff and design consultants. Project construction year was revised from 2020 and 2022 to better coincide with the MPRB's planning and implementation of significant improvements and redevelopment Bryn Mawr Meadows Park where the project will be located. A public hearing for this project was held September 19, 2019. The project was officially ordered at that meeting. In January 2020 this project was awarded a $400,000 Clean Water Fund grant from BWSR; a grant work plan was completed and the grant with BWSR was fully executed in early May 2020. The project and the grant award was the subject of an article in the Southwest Journal in

February: https://www.southwestjournal.com/voices/green-digest/2020/02/state-awards-grant-to-bryn-mawr-runoff-project/. In September 2020, Minneapolis and MPRB staff met to review the implementation agreement and maintenance roles. BCWMC developed options for contracting and implementation which were presented at the November meeting. At that meeting staff was directed to develop a memorandum of understanding or agreement among BCWMC, MPRB, and city of Minneapolis to recognize and assign roles and responsibilities for implementation more formally. The draft agreement was developed over several months and multiple conversations among the parties. At the May 2021 meeting the Commission approved to waiver potential conflict of the Commission legalcounsel and reviewed a proposal for project design by the Commission Engineer. The updated design proposal and the design agreement among all three parties were approved at the June 2021 meeting. Four public open houses were held in the park in 2021 to gather input on park concepts. Project partners met regularly throughout design to discuss schedules, planning and design components, and next steps. Concept designs were approved by the MRPB Board in late 2021. Staff met with MnDOT regarding clean out of Penn Pond and continue discussions. 50% design plans were approved by the Commission at the January 2022 meeting; 90% design plans were approved at the March 2022 meeting along with an agreement with MPRB and Minneapolis for construction. The agreement was approved by all three bodies. Commission Engineers finalized designs and assisted with bidding documents. Bids were returned in early August. At the meeting in August, the Commission approved moving forward with project construction (through MPRB), and approved a construction budget (higher than previously budgeted) and an amended engineering services budget. MPRB awarded the construction contract. In late November the contractor began the initial earthwork and started on portions of the stormwater pond excavations. By late December the 1st phase of construction was complete with the ponds formed and constructed. The contractor began driving piles in late January and began installing underground piping in early February. At the March meeting, the Commission approved an increase to the engineering services budget and learned the construction budget is currently tracking well under budget. The change order resulting from the City of Minneapolis' request to replace a city sewer pipe resulted in extra design/engineering costs that were approved by the Administrator so work could continue without delays. The MPRB will reimburse the Commission for those extra costs and will, in-turn, be paid by the city. In early May construction was focused in the Morgan / Laurel intersection. The right-of-way storm sewer work is complete including the rerouting of some of the existing storm infrastructure and installation of the stormwater diversion structures. Construction of the ponds is complete and stormwater from the neighborhood to the west is now being routed through new storm sewers to the ponds. Vegetation is currently being established around the ponds. At the October 2023 meeting the Commission approved an amendment to the agreement with MPRB and Minneapolis in order to facilitate grant closeout. At the December 2023 meeting the Commission approved a partial reimbursement to MPRB for $400,000. Corrections to a weir that was installed at the wrong elevation were made in spring 2024. A final grant report was submitted to the MN Board of Water and Soil Resources in late January 2024 and the final grant payment was recently received. Project as-built drawings were recently completed and an operations and maintenance plan is being developed. Final reimbursement requests from MPRB and Minneapolis are expected in 2015. August 2025 update: St. Anthony Falls Lab is using the new ponds as part of a study to understand how stormwater pond plant communities affect functioning of stormwater ponds, and how pond design, maintenance and management can be adapted to promote conditions that maximize water quality benefits in urban and road-impacted areas. Project website: http://www.bassettcreekwmo.org/projects/all-projects/bryn-mawr-meadows-water-quality-improvement-project

2020 Jevne Park Stormwater Improvement Project (ML-21) Medicine Lake (No change since July 2023): At their meeting in July 2018, the Commission approved a proposal from the Commission Engineer to prepare a feasibility study for this project. The study got underway last fall and the city's project team met on multiple occasions with the Administrator and Commission Engineer. The Administrator and Engineer also presented the draft feasibility study to the Medicine Lake City Council on February 4, 2019 and a public open house was held on February 28th. The feasibility study was approved at the April Commission meeting with intent to move forward with option 1. The city's project team is continuing to assess the project and understand its implications on city finances, infrastructure, and future management. The city received proposals from 3 engineering firms for project design and construction. At their meeting on August 5th, the Medicine Lake City Council voted to continue moving forward with the project and negotiating the terms of the agreement with BCWMC. Staff was directed to continue negotiations on the agreement and plan to order the project pending a public hearing at this meeting. Staff continues to correspond with the city's project team and city consultants regarding language in the agreement. The BCWMC held a public hearing on this project on September 19, 2019 and received comments from residents both in favor and opposed to the project. The project was officially ordered on September 19, 2019. On October 4, 2019, the Medicine Lake City Council took action not to move forward with the project. At their meeting in October 2019, the Commission moved to table discussion on the project. The project remains on the 2020 CIP list. In a letter dated January 3, 2022, the city of Medicine Lake requested that the Commission direct its engineer to analyze alternatives to the

Jevne Park Project that could result in the same or similar pollutant removals and/or stormwater storage capacity. At the March meeting, the Commission directed the Commission Engineer to prepare a scope and budget for the alternatives analysis which were presented and discussed at the April 2022 meeting. No action was taken at that meeting to move forward with alternatives analysis. In May and June 2023, Commission staff discussed the possibility of incorporating stormwater management features into a redevelopment of Jevne Park currently being considered by the City of Medicine Lake. After review of the preliminary park design plans, the Commission Engineer and I recommended implementation of the original CIP Project to the City. Project webpage: http://www.bassettcreekwmo.org/index.php?cID=467.

2014 Schaper Pond Diversion Project and Carp Management, Golden Valley (SL-3) (See Item 5B): Repairs to the baffle structure were made in 2017 after anchor weights pulled away from the bottom of the pond and some vandalism occurred in 2016. The city continues to monitor the baffle and check the anchors, as needed. Vegetation around the pond was planted in 2016 and a final inspection of the vegetation was completed last fall. Once final vegetation has been completed, erosion control will be pulled and the contract will be closed. The Commission Engineer began the Schaper Pond Effectiveness Monitoring Project last summer and presented results and recommendations at the May 2018 meeting. Additional effectiveness monitoring is being performed this summer. At the July meeting the Commission Engineer reported that over 200 carp were discovered in the pond during a recent carp survey. At the September meeting the Commission approved the Engineer's recommendation to perform a more in-depth survey of carp including transmitters to learn where and when carp are moving through the system. At the October 2020 meeting, the Commission received a report on the carp surveys and recommendations for carp removal and management. Carp removals were performed through the Sweeney Lake Water Quality Improvement Project. Results were presented at the February 2021 meeting along with a list of options for long term carp control. Commission took action approving evaluation of the long-term options to be paid from this Schaper Pond Project. Commission and Golden Valley staff met in March 2021 to further discuss pros and cons of various options. At the September 2021 meeting, the Commission approved utilizing an adaptive management approach to carp management in the pond ($8,000) and directed staff to discuss use of stocking panfish to predate carp eggs. Commission Engineers will survey the carp in 2022. At the April meeting, the Commission approved panfish stocking in Schaper Pond along with a scope and budget for carp removals to be implemented later in 2022 if needed. Commission staff informed lake association and city about summer activities and plans for a fall alum treatment. Approximately 1,000 bluegills were released into Schaper Pond in late May. Carp population assessments by electroshocking in Sweeney Lake and Schaper Pond were completed last summer. A report on the carp assessment was presented in January. Monitoring in Schaper Pond in 2023 and a reassessment of carp populations in 2024 were approved in early 2023. Carp box netting in 2024 is also approved, as needed. A carp survey of Schaper Pond and Sweeney Lake were recently completed which found higher than expected carp numbers in Sweeney Lake. Carp Solutions completed box netting in Sweeney Lake in late September 2024. At the October meeting the Commission Engineer reported that 191 carp were removed bringing the carp density to about 31.3 kg/hectare, less than the 100 kg/hectare threshold for water quality problems. A more detailed report on carp population status and recommendations for further monitoring in Schaper Pond was presented and approved at the January 2025 meeting. Monitoring on the pond got underway earlier this summer. Challenges have included heavy rains and impacts to a city manhole that house monitoring equipment which had to be removed. Commission Engineers are proposing an amendment to the effectiveness monitoring budget to account for increased coordination and other unexpected activities this year. See Item 5B. Project webpage: http://www.bassettcreekwmo.org/index.php?cID=277.

2014 Twin Lake In-lake Alum Treatment, Golden Valley (TW-2) (No changes since August 2024): At their March 2015 meeting, the Commission approved the project specifications and directed the city to finalize specifications and solicit bids for the project. The contract was awarded to HAB Aquatic Solutions. The alum treatment spanned two days: May 18- 19, 2015 with 15,070 gallons being applied. Water temperatures and water pH stayed within the desired ranges for the treatment. Early transparency data from before and after the treatment indicates a change in Secchi depth from 1.2 meters before the treatment to 4.8 meters.

Water monitoring continues to determine if/when a second alum treatment is necessary. Monitoring results from 2023 were presented at the July 2024 meeting. Results show continued excellent water quality. The CIP funding remains in place for this project as a 2nd treatment may be needed in the future. Project webpage: http://www.bassettcreekwmo.org/index.php?cID=278.

2013 Four Seasons Area Water Quality Project (NL-2) (no change since July): At their meeting in December 2016, the Commission took action to contribute up to $830,000 of Four Seasons CIP funds for stormwater management at the Agora development on the old Four Seasons Mall location. At their February 2017 meeting the Commission approved an agreement with Rock Hill Management (RHM) and an agreement with the City of Plymouth allowing the developer access to a city-owned parcel to construct a wetland restoration project and to ensure ongoing maintenance of the CIP project components. At the August 2017 meeting, the Commission approved the 90% design plans for the CIP portion of the project. At the April 2018 meeting, Commissioner Prom notified the Commission that RHM recently disbanded its efforts to purchase the property for redevelopment. In 2019, a new potential buyer/developer (Dominium) began preparing plans for redevelopment at the site. City staff, the Commission Engineer and I have met on numerous occasions with the developer and their consulting engineers to discuss stormwater management and opportunities with "above and beyond" pollutant reductions. Concurrently, the Commission attorney has been working to draft an agreement to transfer BCWMC CIP funds for the above and beyond treatment. At their meeting in December, Dominium shared preliminary project plans and the Commission discussed the redevelopment and potential "above and beyond" stormwater management techniques. At the April 2020 meeting, the Commission conditionally approved the 90% project plans. The agreements with Dominium and the city of Plymouth to construct the project were approved May 2020 and project designers coordinated with Commission Engineers to finalize plans per conditions. In June 2021, the City of Plymouth purchased the property from Walmart. The TAC discussed a potential plan for timing of construction of the stormwater management BMPs by the city in advance of full redevelopment. At the August 2021 meeting, the Commission approved development of an agreement per TAC recommendations. The city recently demolished the mall building and removed much of the parking lot. At the December meeting the Commission approved the 90% design plans and a concept for the city to build the CIP project ahead of development and allow the future developer to take credit for the total phosphorus removal over and above 100 pounds. At the July meeting, the Commission approved an agreement with the city to design, construct, and maintain the CIP project components and allow a future developer to use pollutant removal capacity above 100 pounds of total phosphorus. A fully executed agreement is now filed. The updated 90% project plans were approved at the September 2023 meeting. Changes to those plans were needed to address permitting requirements resulted. Those changes were presented at the November 2024 meeting and were administratively approved by the Commission Engineers. Construction of the wetland restoration is complete (see photo). Project webpage: http://www.bassettcreekwmo.org/index.php?cID=282.

2021 Parkers Lake Chloride Reduction Project (PL-7) (no change since August): The feasibility study for this project was approved in May 2020 with Alternative 3 being approved for the drainage improvement work. After a public hearing was held with no public in attendance, the Commission ordered the project on September 17, 2020 and entered an agreement with the city of Plymouth to implement the project in coordination with commission staff. City staff and I have had an initial conversation about thisproject. The city plans to collect additional chloride data this winter in order to better pinpoint the source of high chlorides loads within the subwatershed. Partners involved in the Hennepin County Chloride Initiative (HCCI) are interested in collaborating on this project. A proposal from Plymouth and BCWMC for the "Parkers Lake Chloride Project Facilitation Plan" was approved for $20,750 in funding by the HCCI at their meeting in March. The project will 1) Compile available land use data and chloride concentrations, 2) Develop consensus on the chloride sources to Parkers Lake and potential projects to address these sources, and 3) Develop a recommendation for a future pilot project to reduce chloride concentrations in Parkers Lake, which may be able to be replicated in other areas of Hennepin County, and 4) help target education and training needs by landuse. A series of technical stakeholder meetings were held last fall and winter to develop recommendations on BMPs. A technical findings report was presented at the July 2022 meeting. At the September 2022 meeting, the Commission approved a scope and budget for a study of the feasibility of in-lake chloride reduction activities which was presented at the November meeting. The Commission directed staff to develop a scope for a holistic plan for addressing chloride runoff from the most highly contributing subwatershed. Commission and Plymouth staff continue to work on outreach and engagement with properties in the subwatershed, primarily through activities by WMWA's coordinator position. At the March meeting the Commission approved a contract with Bolton and Menk for assessment of salt storage and other practices at 4 properties. In April, Bolton and Menk staff met owners/operators of Brightview and submitted a report on their visit. I met with city and county staff to review the report and discuss next steps. We've asked Bolton & Menk to follow up on some specific recommendations with Brightview including tailored training, improvements to salt storage and equipment calibration. In July, a virtual meeting was held with a separate winter maintenance contractor, Twin Cities Outdoors. A site visit is planned for during winter operations. Visits to two additional properties will take place in early winter. Project website: www.bassettcreekwmo.org/projects/all-projects/parkers-lake-drainage-improvement-project

2022 Medley Park Stormwater Treatment Facility (ML-12) (No change since June): The feasibility study for this project is complete after the Commission Engineer's scope of work was approved last August. City staff, Commission Engineers and I collaborated on developing materials for public engagement over the fall/early winter. A project kick-off meeting was held in September, an internal public engagement planning meeting was held in October, and a Technical Stakeholder meeting with state agencies was held in November. A story map of the project was created and a survey to gather input from residents closed in December. Commission Engineers reviewed concepts and cost estimates have been reviewed by city staff and me. Another public engagement session was held in April to showcase and receive feedback on concept designs. The feasibility report was approved at the June meeting with a decision to implement Concept #3. At the July meeting the Commission directed staff to submit a Clean Water Fund grant application, if warranted. A grant application was developed and submitted. Funding decisions are expected in early December. A public hearing on this project was held in September with no members of the public attending. In September, a resolution was approved to officially order the project, submit levy amounts to the county, and enter an agreement with the city to design and construct the project. The city hired Barr Engineering to develop the project designs which are now underway. The BCWMC received a $300,000 Clean Water Fund grant from BWSR in December 2021 and the grant agreement approved in March 2022. 50% design plans were approved in February 2022 and 90% plans were approved at the May 2022 meeting. Final plans and bid documents were developed by the city's consultation (Barr Engineering). Construction began in November 2022 and winter construction was finished in late January 2023. Activities in spring 2023 included completing grading (topsoil adjustments); paving (concrete, bituminous); light pole and fixture install; benches install; site clean up and prep for restoration contractor. In late May 2023, Peterson Companies completed their construction tasks and the project transitioned to Traverse de Sioux for site restoration and planting. A small area of unexpected disturbance from construction was added to the overall area to be restored with native plants through a minor change order. Site restoration, planting, and seeding was completed in late June 2023. A final grant report was submitted to the MN Board of Water and Soil Resources in late January 2025 and all grant funds were received. The Commission approved reimbursement requests from Golden Valley at their October 2024 and March 2025 meetings. The project was recently featured in the "Snap Shots" newsletter from the MN Board of Water and Soil Resources. A final reimbursement request and report will be submitted after final vegetation establishment. www.bassettcreekwmo.org/projects/all-projects/medley-park-stormwater-treatment-facility

2022 SEA School-Wildwood Park Flood Reduction Project (BC-2, 3, 8, 10) (No change since December 2023): The feasibility study for this project is complete after the Commission Engineer's scope of work was approved last August. A project kick-off meeting with city staff was held in late November. Meetings with city staff, Robbinsdale Area School representatives, and technical stakeholders were held in December, along with a public input planning meeting. A virtual open house video andcomment form were offered to the public including live chat sessions on April 8th. The feasibility study report was approved in June with a decision to implement Concept #3. A public hearing on this project was held in September with no members of the public attending. In September, a resolution was approved to officially order the project, submit levy amounts to the county, and enter an agreement with the city to design and construct the project. The city hired Barr Engineering to develop the project designs which are now underway. A virtual public open house was held February 3rd. 50% Design Plans were approved at the January meeting. A public open house was held September 29th. 90% were approved at the October Commission meeting. Six construction bids were received in late February with several of them under engineer's estimates. The city contracted with Rachel Contracting and construction got underway earlier this spring. By late June excavation was completed and the playground area was prepped and ready for concrete work to begin on July 5. Bids were open for the SEA School/Wildwood Park restoration project on June 20. Three bids were received and two came in right around our estimate. The city is recommending the low bidder (Landbridge Ecological). At the end of July utility crews lowered the watermain and installed the storm sewer diversions into the park from along Duluth Street. The hydrodynamic separator was also set (with a crane). Crews also worked on the iron-enhanced sand filter and the outlet installation, stone work on the steepened slopes, trail prep, bituminous paving, and concrete work (curb and gutter, pads, and ADA ramps). The preconstruction meeting for the restoration work was held with work to begin late August or early September. The city awarded the contract for the DeCola Pond D outlet work to Bituminous Roadways Inc. in August. The SEA School site construction is complete and restoration work is complete for the season. The DeCola Pond D outlet replacement and site restoration is also now complete.

Project webpage: www.bassettcreekwmo.org/projects/all- projects/sea-school-wildwood-park-flood-reduction-project.

Bassett Creek Restoration Project: Regent Ave. to Golden Valley Rd. (2024 CR-M), Golden Valley:

A feasibility study for this project got underway in fall 2022. A public open house was held March 1st with 30 residents attending. The draft feasibility report was presented at the April meeting. A final feasibility report was presented at the June

meeting where the Commission approved the implementation of Alternative 3: to restore all high, medium, and low priority sites. A Clean Water Fund grant application for $350,000 was recently developed and submitted to BWSR. The Commission held a public hearing on this project at its September meeting and officially ordered the project and set the final levy. An agreement with the city of Golden Valley for design and construction was approved at the November 2024 Commission meeting. The Commission (Commission Engineers) will design the project and provide engineering services. A scope of work for engineering services was approved at the March meeting. A drone survey of the entire stretch was completed in early April. A project kick-off meeting was held with city and commission staff on April 9th. Field and desktop surveys are continuing. Meetings regarding utility easements and communications planning were recently held. A public open house on the project was held on June 5th. At the June meeting the Commission approved a scope and budget for a wetland delineation and architectural survey which are unexpected requirements for a permit from the U.S. Army Corps of Engineers. That work is getting underway. Additionally, Administrator Jester approved a scope and budget for an archeological survey that was included in the original engineering services scope as a contingency task with approval delegated to the Administrator. Commission Engineers presented the 50% designs at the July meeting. At the August meeting, commissioners reviewed a reprioritization of eroded sites and discussed cost saving and implementation options. Commissioners approved a new project budget to accommodate repair of new and expanded erosion and vegetation restoration on public and private properties along the project corridor. A public open house is scheduled for Thursday, October 30th at Brookview. Letters to residents along the project were recently sent by Golden Valley requesting temporary easements for the project. 90% plans are expected at the November Commission meeting. Project website: https://www.bassettcreekwmo.org/projects/all-projects/bassett-creek-restoration-project-regent-ave-golden-valley-r

Ponderosa Woods Stream Restoration Project, Plymouth (ML-22) (no change since July): A feasibility study for this project got underway in fall 2022. A public open house was held February 13th with 3 residents attending. The draft feasibility report was presented at the May meeting and additional information was presented at the June meeting where the Commission approved implementing Alternative 1.5. The Commission held a public hearing on this project at its September meeting and officially ordered the project, set the final levy, and approved an agreement with the City of Plymouth for project implementation. Plymouth hired Midwest Wetland Improvements to design the project. 60% designs were conditionally approved at the October meeting. A public open house was held on October 23rd. 90% design plans were approved at the November 2024 meeting. The city received favorable bids for the project and construction began in December. Tree removals and channel restoration is continuing and should be completed soon. Outreach and communication to impacted property owners has been thorough. Construction of the project is complete and vegetation establishment will continue into this year. Project website: www.bassettcreekwmo.org/projects/all-projects/ponderosa-woods-stream-restoration-project.

Sochacki Park Water Quality Improvement Project (BC-14) (no change since August 2024): This project is proposed to be added to the CIP through a minor plan amendment as approved at the March Commission meeting with CIP funding set at $600,000. The project involves a suite of projects totaling an estimated $2.3M aimed improving the water quality in three ponds and Bassett Creek based on a subwatershed analysis by Three Rivers Park District (TRPD). A memorandum of understanding about the implementation process, schedules, and procedural requirements for the project was executed in April among BCWMC, TRPD, and the cities of Golden Valley and Robbinsdale. A feasibility study is underway for the project and is being funded by TRPD. The feasibility study kick off meeting was held June 5th. Information on the project and an update on the feasibility study was presented at the June meeting. A technical stakeholder meeting was held July 10th. A public open house was held July 26th and a Phase I Environmental Site Assessment was recently completed. The draft feasibility study was presented at the August meeting and the final feasibility study was approved at the September meeting. The Commission held a public hearing on this project at its September meeting and officially ordered the project and set the final levy. Project partners recently met to review a scope and budget for design and discuss construction sequencing, funding availability, and cooperative agreement provisions. TRPD was recently awarded $1.6M in federal funding for this project and other facility investments in Sochacki Park. Staff provided a project update at the March meeting. A cooperative agreement with TRPD and Robbinsdale was approved at the April meeting. Three Rivers Park District contracted with Barr Engineering to develop project designs. A Phase II Environmental Assessment was completed last year. Soil contamination (including PCBs) was found in some areas to be above MPCA action levels.

The following are recent (2025) updates for the project: MPCA approved the response action plan; TRPD cleared the federal environmental review requirements for the project and were issued a release of funds for the HUD grant; additional test pits were completed for soil pre-characterization, and the extent of contaminants is less than anticipated, especially with regards to PCBs; Hennepin County ERF grant for $447,000 was recently awarded for remediation efforts; Barr Engineering is adjusting the project cost estimates to reflect the recent soil testing work; public-facing information will be updated soon; project

team meetings will resume soon to help guide the implementation process. Project webpage: https://www.bassettcreekwmo.org/projects/all-projects/sochacki-park-water-quality-improvement-project.

Plymouth Creek Restoration Project Dunkirk Lane to 38th Ave. North (2026 CR-P) (See Item 5A): A scope and budget for a feasibility study was approved at the October meeting. A project kick off meeting was held November 3rd and a technical stakeholder meeting was held December 5th. Field investigations and desktop analyses are complete. Site prioritization ranking criteria are being developed and concept designs are being developed. A public open house was held on March 11th. Residents who attended are in favor of the project and had questions about impacts to trees, potential construction activities in specific reaches, and buckthorn removal. The feasibility study was approved at the May meeting with Option 3a being approved for implementation. At the June meeting the Commission approved a maximum levy for 2025 that includes funding for this project which was approved by the Hennepin County Board August 6th At its September meeting, the Commission held a public hearing on this project and approved a resolution officially ordering the project, setting the 2025 levy, and entering an agreement with the City of Plymouth for design and construction. The city will hold a public open house on this project in spring 2025 after the city contracts with an engineering firm. A Clean Water Fund grant for $400,000 was awarded by BWSR. The grant agreement and sub-grant agreement were approved at the April meeting. The City of Plymouth hired Moore Engineering for project designs. Commission Engineers sent requested data, surveys, and models to Moore Engineers at the request of the City of Plymouth. A public meeting will be scheduled for later this year. A pre-permitting meeting was held with permitting agencies on September 2nd. Commission Engineer's review and comments on 60% designs will be presented at this meeting. Project webpage: https://www.bassettcreekwmo.org/projects/all-projects/plymouth-creek-restoration-dunkirk-lane-38th-ave-n.

Crane Lake Chloride Reduction Demonstration Project, Minnetonka (CL-4) (No change since September): At the meeting in July, the Commission approved a scope and budget for the feasibility study for this project. The Commission Engineer is gathering background information. A project kick off meeting was held in September 2024. In summer 2025, water quality sampling and continuous chloride monitoring at the five pond monitoring sites was completed. In August, Commission Engineers began the process of compiling and analyzing the field and laboratory monitoring results. They have also developed watershed chloride load assessment modeling, which will be calibrated based on the water quality monitoring data. The City of Minnetonka is currently surveying landowners about deicing practices. Survey results will be used to inform the feasibility study. Project webpage: https://www.bassettcreekwmo.org/projects/all-projects/crane-lake-chloride-reduction-demonstration-project.

Administrator Activities September 11 – October 8, 2025

Subject	Work Progress
CIP and Technical Projects	• Main Stem Bassett Creek Restoration Project: Project coordination meeting with Commission Engineer and city staff; reviewed/commented on letter to residents; reviewed wetland delineation report • Street Sweeping Prioritization Analysis: Finalized executive summary for final report; reviewed presentation for Commission meeting • Plymouth Creek Restoration Project: Reviewed Commission Engineer memo on 60% design review • Bassett Creek Valley Study Update Project: Met with potential developers of former Pioneer Paper site in Bassett Creek Valley and spoke with Wellington Management about property ownership and future plans; reviewed presentation for project kick off meeting with partners; participated in meeting and reviewed meeting notes • Lost and Northwood Lake TMDL Study: Reviewed status updates, corresponded and coordinated with partners and lake residents to set meeting with residents • DeCola Ponds B&C Improvement Project: Drafted final report • Fruen Mill Redevelopment: Coordinated and participated in tour of Fruen Mill; corresponded with developer re: buffer requirements and future site visits; met with Commission Engineer and city staff on current project submittal
Education and Outreach	• Participated in Watershed Partners Chloride subcommittee meeting • Participated in WMWA Strategic Planning Subcommittee meeting and arranged speaker for meeting of MS4s in November; set next committee meeting • Reviewed WMWA meeting notes and upcoming agenda

	• Reviewed/commented on MOU with WMWA partners for website update project and discussed with Commission Attorney Anderson • Refined presentation for St. Louis Park Parks and Recreation Advisory Commission (further refined and given by Alt. Commissioner Johnston) and delivered outreach materials • Reviewed updates to website by consultants; corresponded with consultants • Correspondence re: tabling at Water Blessing event • Corresponded with Utepils owner re: signs along creek in their backyard; re-engaged with graphic designer with their feedback • Corresponded with teacher re: using watershed map in classroom project; delivered maps • Updated Sweeney Lake webpage with recent information
Administration	• Developed agenda; reviewed invoices and submitted expenses spreadsheet to Plymouth; reviewed financial report; drafted September meeting minutes; reviewed memos, reports, and documents for Commission meeting; printed and disseminated meeting information to commissioners, staff, and TAC; updated online calendar; drafted meeting follow up email; ordered catering for October Commission meeting; updated meeting notice • Participated in pre-meeting call with Commission Engineer and Chair Cesnik • Document filing, mailing checks and agreements and updating website calendar • Correspondence re: blue green algae bloom on Medicine Lake • Correspondence and coordination of data request for Hollydale development groundwater/water table data • Participated in Met Council Metro Subregion coordination meeting • Invoiced Plymouth for blue-green algae sampling and analysis per protocol • Met with new Minneapolis Alternate Commissioner and updated commission rosters • Certified 2026 final levy for Hennepin County • Participated in meeting with MPRB, BWSR, graduate students, and Friends of Eloise Butler Wildflower Garden on restoration projects (wetlands and uplands) and hydrology study • Reviewed correspondence on FEMA-requested updates to grant application for hydrologic and hydraulic model update and conversion project; met with State representatives •
MN Watersheds	• Drafted meeting notes for July Metro Watersheds meeting • Reviewed abstracts for MN Watersheds conference re: Watershed Equity Alliance and Chloride Legislation next steps • Reserved lodging for MN Watersheds conference
2025 Watershed Management Plan	• Reviewed comments on 60-day plan; collated and prioritized comments • Created spreadsheet table with all 10-year goals • Met with Commission Engineers to discuss comments and potential responses • Drafted Plan Steering Committee meeting agenda and July meeting notes; updated Plan Progress Tracker • Arranged for and noticed 10/15 Plan Steering Committee meeting • Updated goals revision table and sent to committee members