



Bassett Creek Watershed Management Commission

Regular Meeting
Thursday February 20, 2020
8:30 – 11:00 a.m.

Council Conference Room, Golden Valley City Hall, Golden Valley, MN

AGENDA

- 1. CALL TO ORDER and ROLL CALL**
- 2. PUBLIC FORUM ON NON-AGENDA ITEMS** – *Members of the public may address the Commission about any item not contained on the regular agenda. A maximum of 15 minutes is allowed for the Forum. If the full 15 minutes are not needed for the Forum, the Commission will continue with the agenda. The Commission will take no official action on items discussed at the Forum, with the exception of referral to staff or a Commissions Committee for a recommendation to be brought back to the Commission for discussion/action.*
- 3. APPROVAL OF AGENDA**
- 4. CONSENT AGENDA**
 - A. Approval of Minutes – January 16, 2020 Commission Meeting
 - B. Acceptance of Financial Reports
 - i. Fiscal Year 2019 Year End Financial Report
 - ii. February 2020 Financial Report
 - C. Approval of Payment of Invoices
 - i. Keystone Waters, LLC – January 2020 Administrative Services
 - ii. Keystone Waters, LLC – January 2020 Printing Expenses
 - iii. Barr Engineering – January 2020 Engineering Services
 - iv. Triple D Espresso – February 2020 Meeting Refreshments
 - v. Wenck – January 2020 WOMP Monitoring
 - vi. Lawn Chair Gardener – January 2020 Administrative and Education Services
 - vii. Kennedy Graven – December 2019 & January 2020 Legal Services
 - viii. City of Golden Valley – 2019 Accounting Services
 - ix. Shingle Creek WMC – 2020 West Metro Water Alliance Contribution
 - x. MN Association of Watershed Districts – 2020 Dues
 - D. Approval of Resolution 20-03 Designating Depositories for BCWMC Funds
 - E. Approval of Resolution 20-04 Transferring Funds from Administrative Fund to Long Term Funds for Next Generation Plan Development
 - F. Approval to Designate *Finance and Commerce* as the Official News Publication of the BCWMC
 - G. Approval to Adopt Updated Data Practices Policy
 - H. Approval of Contract with HDR, Inc. for Website Hosting and Maintenance
 - I. Approval of Contract with Lawn Chair Gardener for 2020 Administrative Services
 - J. Approval of 2020 Plymouth Street Reconstruction Project
 - K. Approval of Golden Valley 2020 Pavement Management Program (PMP) Project
- 5. ORGANIZATIONAL MEETING (30 minutes)**
 - A. Elect Officers
 - B. Review 2020 Commission Calendar and Areas of Work
 - C. Appoint Committee Members
 - i. Administrative Services Committee
 - ii. Budget Committee

- iii. Education Committee
- iv. Technical Advisory Committee Liaison
- D. Review Open Meeting Law
- E. Review Year End Financial Report (Feb 1, 2019 - Jan 31, 2020)

6. BUSINESS

- A. Review 2019 Northwood and Cavanaugh Lake Monitoring Reports
- B. Consider Approval of Technical Advisory Committee Recommendations
 - i. Water Monitoring Program
 - ii. 5-year Capital Improvement Program
- C. Set Public Hearing for Minor Plan Amendment
- D. Review 2017 Plymouth Creek Restoration Project Final Report
- E. Review 2019 Staff Evaluations

7. COMMUNICATIONS (10 minutes)

- A. Administrator's Report
 - i. Clean Water Fund Grant Updates
 - ii. Update on MTDS Discussion with MPCA
- B. Chair
- C. Commissioners
- D. TAC Members
- E. Committees
- F. Legal Counsel
- G. Engineer

8. INFORMATION ONLY (Information online only)

- A. CIP Project Updates <http://www.bassettcreekwmo.org/projects>
- B. Grant Tracking Summary and Spreadsheet
- C. [Local News Story on Sweeney Lake Water Quality Improvement Project](#)
- D. 2019 River Watch Report
- E. WCA Notice of Application, Plymouth
- F. MAWD Summer Tour
- G. [Southwest Journal Article on Bryn Mawr Meadows Water Quality Improvement Project](#)

9. ADJOURNMENT

Upcoming Meetings & Events

- Parkers Lake and Mt. Olivet Drainage Improvement Projects Public Open House: Wednesday February 12th, 5:00 – 6:30 p.m., Plymouth City Hall
- Bassett Creek Lagoon Dredging Project Public Open House: Thursday, February 27th, 6:00 – 7:30 p.m., U of M UROC, Minneapolis
- Smart Salting Level 1: Parking Lots and Sidewalks MPCA Certification Course: Friday March 6th, 9:00 – 2:30, Plymouth City Hall
- MAWD Legislative Event: March 18 – 19, State Capitol, St. Paul
- Bassett Creek Watershed Mgmt Commission Meeting: Thursday March 19th, 8:30 a.m., Golden Valley City Hall
- Sweeney Lake Water Quality Improvement Project Public Open House: Wednesday April 8th, 5:30 – 7:30 p.m., Brookview Golden Valley
- Metro MAWD Meeting: April 21; 7:00 – 9:00 p.m., Capitol Region Watershed District, St. Paul