



**NORTH RISK PARTNERS®**

# **Commercial Insurance Proposal**

**Presented to:  
Bassett Creek Watershed Management  
Commission**

P.O. Box 270825, Golden Valley, MN 55427

**Proposed Effective Date: 06/27/2026  
Presented by: Collin Hardman**

**1-800-247-7016  
Info@northriskpartners.com**

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*THIS DOCUMENT SUMMARIZES THE PROPOSAL FOR YOUR INSURANCE. THIS IS NOT A CONTRACT. THE TERMS OF THE POLICY FORMS WILL CONTROL THE INSURANCE CONTRACT WITHOUT REGARD TO ANY STATEMENT MADE IN THIS PROPOSAL.*

# Your Team

Below you will find contact information for the team assigned to manage your account.



## Contact For:

- Coverage Questions
- General Questions/Concerns
- P&C or Group Health Needs
- Carrier or Value-Added Questions

## Collin Hardman, CISR, CAWC

Risk Advisor  
Plymouth  
Phone: (763) 398-4074  
Fax: (763) 398-4060  
collin.hardman@northriskpartners.com



## Contact For:

- General Questions
- Endorsements/Certificates
- Coverage/Carrier Questions
- Property & Casualty Miscellaneous

## Aries Xong

Account Manager – Commercial Lines  
Mendota Heights  
Phone: (651) 379-7876  
Fax: (651) 379-7801  
aries.xong@northriskpartners.com



## Contact For:

- Bonding Assistance

## Surety & Bonds Department

Surety & Bonds Support  
Phone: (651) 379-7800  
Fax: (651) 379-7801  
bonds@northriskpartners.com



## Contact For:

- Claims Questions
- Carrier Follow-up
- Claims Miscellaneous

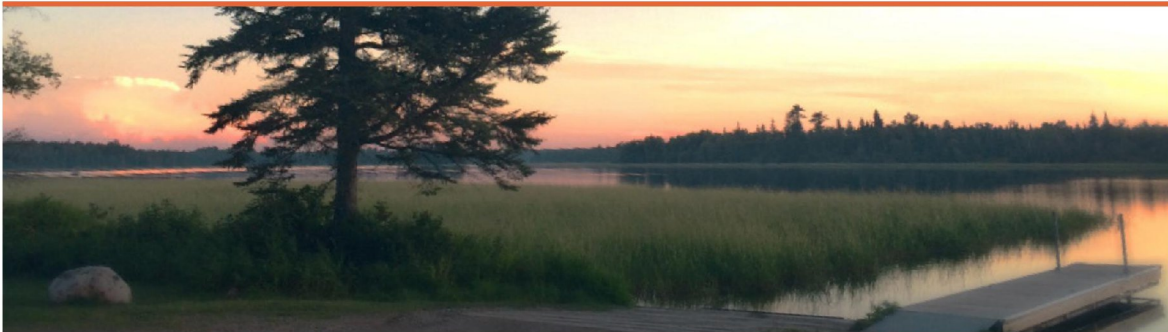
## Claims Department

Claims Support  
Phone: (651) 379-7800  
Fax: (651) 379-7801  
firstreports@northriskpartners.com

Any of these team members will be pleased to assist you with your service needs. Your primary contact will be **Aries Xong**.



WHO WE ARE



# FULL-SERVICE, FORWARD THINKING

## Insurance Solutions for People and Business

North Risk Partners specializes in strategic insurance solutions for people and business. Our team helps clients face risk head on with right-fit insurance coverage and loss prevention resources. For businesses, we offer programming and compliance support in the areas of HR, safety, worksite wellness and more.

## Large Enough to Give You Options

We are one of the largest, privately owned, independent insurance broker and risk advisory firms in the Midwest with over 400 employees and 30 locations across five states. Our size allows us to offer more choices in our core areas of capability, including commercial insurance, surety bonds, employee benefits and personal insurance.

## Small Enough to Be Local

We are committed to making a positive impact. Service to our clients, each other, and local communities is an important part of who we are.

## Our Locations



## Are You Aware of All the Ways We Can Help?

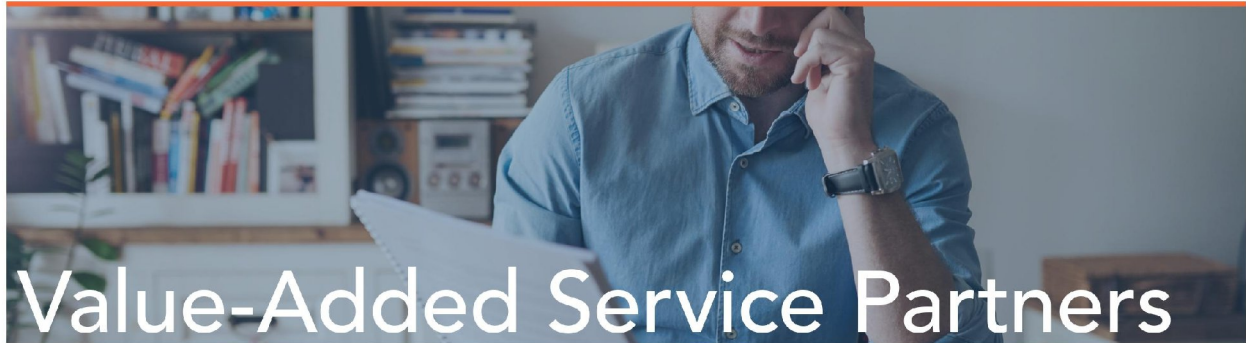
Personal Insurance	Employee Benefits	Commercial Insurance
<ul style="list-style-type: none"> <li>Home</li> <li>Auto</li> <li>Health</li> <li>Life</li> <li>Farm &amp; Agriculture</li> <li>Recreational Vehicles</li> <li>Umbrella</li> </ul>	<ul style="list-style-type: none"> <li>Medical</li> <li>Dental</li> <li>Life/AD &amp; D</li> <li>Disability</li> <li>FSA/HSA</li> <li>HRA</li> <li>COBRA</li> <li>Online Enrollment</li> </ul>	<ul style="list-style-type: none"> <li>Property</li> <li>General Liability</li> <li>Workers' Comp</li> <li>Business Auto</li> <li>Surety Bonds</li> <li>Umbrella/Excess</li> </ul>

We'd love to connect you with one of our personal insurance professionals for a complimentary coverage review.





VALUE-ADDED SERVICES



We're proud to offer 10+ specialized Value-Added Service Partners.

Preferred rates and engagement opportunities are available. Ask your risk advisor for more information.

VALUE-ADDED SERVICES HOTLINE – (888) 667-4135



**Wagner, Falconer & Judd**  
HR & Employment Law



**KPA**  
Safety & Loss Control



**Hellmuth & Johnson**  
Legal & Contract Review



**Lezage**  
Learning Management System  
for HR & Safety Training



**Xigent**  
Cyber Security



**Patron**  
DOT Compliance



**Mod Advisor**  
Workers' Comp Claim Analysis



**Milliman**  
Actuarial &  
Benchmarking Services



**ComplianceDashboard**  
Customized Benefit Compliance  
Reminders & Tracking



**Wrangle**  
Form 5500 & Plan  
Doc Preparation



**Springbuk Health**  
Intelligence Claims Analytics



**Lumelight**  
Benefits Compliance



LEARN MORE ABOUT OUR PARTNERS



## VERISK (IIX EXPRESSNET)

Motor Vehicle Reports (MVR) contain sensitive personal data and are governed by strict federal and state privacy laws. Agencies like North Risk Partners that are not structured as consumer reporting agencies risk violating these statutes if we directly obtain or manage MVRs.

Verisk, through its iix ExpressNet platform, is a trusted provider of MVRs and related risk management services. Whether you're hiring drivers, managing a fleet, or assessing exposure across your organization, Verisk helps ensure compliance with regulatory requirements while providing the tools you need to make informed decisions and manage risk effectively. There is a one-time \$75 set-up fee with preferred pricing.

### PROGRAMS OFFERED BY VERISK



**Motor Vehicle Reports (MVRs)** instantly provide easy-to-read MVRs from all 51 U.S. jurisdictions, with a user-friendly duplicate check process.



**DriverAdvisor (Driver Monitoring)** sends alerts for new tickets or license status changes, with automatic MVRs generated for affected drivers. Alert details may vary by state.



**DriverSafe Plus** is a centralized driver dashboard with interactive tools to identify fleet risk. Includes 5-year MVR storage, DriverAdvisor alerts, custom scoring, MVR scheduling, license status tracking, and more.

### ADDITIONAL REPORTS AND SERVICES AVAILABLE

- Background checks
- DOT employment verification

### BENEFITS OF VERISK

- Access to confidential MVRs and data that is in an employer's best interest to retain.
- Ability to maintain a comprehensive driver file.
- Offer a diverse range of products that can be tailored to specific needs.
- North Risk Partners' clients benefit from secured exclusive pricing.

### FOR ADDITIONAL INFORMATION:

**Dallas Quinton**  
Dallas.Quinton@Verisk.com  
(979) 393-9130

**Stephanie Haggerty**  
Shaggerty@Verisk.com  
(979) 393-9165

**Sales & Support: (800) 683-8553**

SCAN OR CLICK HERE  
FOR VERISK WEBSITE



[NORTHRISKPARTNERS.COM](http://NORTHRISKPARTNERS.COM)



# ONE SIMPLE, CONVENIENT SOLUTION

We empower our clients by providing a convenient and secure electronic environment to access their insurance data anytime, anywhere, on any device. This includes current data and records from previous years.

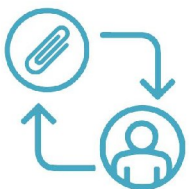
 **InsurLink**  
**CLIENT PORTAL**  
SECURE DOCUMENT SHARING



- Easy Reference**
- Insurance Team Contact Information
  - Quick Links
  - Recent Documents



- Documents**
- Policies
  - Endorsements
  - Audits



- Secure Transfer of Information**
- Upload Sensitive Documents Securely
    - Driver List
    - Claims Information
    - Financial Reports



- Manage Certificates of Insurance**
- View Master Certificate
  - View List of Certificate Holders
  - Add Certificate Holders
  - Request a New Certificate with Additional Verbiage



- View Policy Information**



- View & Print Auto ID Cards**

[NORTHRISKPARTNERS.COM](http://NORTHRISKPARTNERS.COM)



# Municipal Liability

## Coverage Written On

Coverage Type	Coverage Basis
Commercial General Liability	Claims Made Municipal Liability Retroactive Date: 06/27/1991 Limited Contamination Liability Claim Retroactive Date: 06/27/1991

## Limits of Liability

Coverage	Limit 1	Limit 2	Deductible
General Aggregate	\$0		\$500
Products/Completed Ops Aggregate	\$3,000,000		\$500
Personal & Advertising Injury	Included		\$500
Each Occurrence	\$2,000,000		\$500
Fire Damage	Included		\$500
Medical Expense	\$2,500 Any One Person	\$10,000 Occurrence	\$500
Failure to Supply Claim Limit	\$3,000,000		\$500
EMF Claim Limit	\$3,000,000		\$500
Limited Contamination Liability Claim Limit	\$3,000,000		\$500
Land Use and Special Risk Litigation Limit	\$1,000,000		\$500
Outside Organization Claim Limit	\$100,000		\$500
System Security Breach Claim Limit	\$3,000,000		\$500
Sexual Abuse Claim Limit	\$3,000,000		\$500
Wildfire Claim Limit	\$3,000,000		\$500
Limited Law Enforcement Service Contract Claim Limit	\$200,000		\$500

## Additional Coverages

Petrofund Supplemental (Included) Reimbursement Costs and Defense Costs	Limit
Each Tank Release	\$250,000
Agreement Term Aggregate	\$250,000

## Schedule of Hazards

Classification	Expiring Premium Basis	Proposed Premium Basis
Expenditures – Rate is per \$1,000	\$2,816,454	\$2,708,379

## General Liability Additional Interests

Type	Name	Address	City	State	Zip
Additional Insured RE: Right of Entry of Obtain Samples	City of Minneapolis	350 South 5th Street	Minneapolis	MN	55415
Additional Insured RE: Environmental Response Fund Grant	Hennepin County	A 2300 Government Center	Minneapolis	MN	55487

# Municipal Liability Cont.

## General Liability Forms Included, But Not Limited to

Form #	Form Name	Description	Edition Date
ME014	Additional Covered Party-Municipal Liability	Scheduled person or organization as AI when required by contract.	11/2023

### ADDITIONAL COVERED PARTY - MUNICIPAL LIABILITY

It is agreed that with respect to coverage afforded only for *bodily injury, property damage and personal injury* under Coverage A - Municipal Liability Coverage, the *Covered Party* provision is amended to include the person or organization named below, but only with respect to, and to the extent of, claims made upon the additional covered party by reason of the acts or omissions of the *Member* or its agents or employees and not by reason of any act or omission of the additional covered party or its agents or employees.

<u>NAME OF PERSON OR ORGANIZATION</u>	<u>LOCATION OF PREMISES OR CONTRACT OR OPERATIONS</u>
CITY OF MINNEAPOLIS 350 SOUTH 5TH STREET MINNEAPOLIS, MN 55415	RE: RIGHT OF ENTRY TO OBTAIN SAMPLES
HENNEPIN COUNTY A 2300 GOVERNMENT CENTER MPLS, MN 55487	RE: ENVIRONMENTAL RESPONSE FUND GRANT

For the persons or organizations listed above, coverage afforded by this endorsement is further limited in the following respects:

1. Coverage afforded to the additional *covered party* only applies to the extent permitted by law;
2. If coverage or additional *covered party* status is required by contract:
  - A. Coverage afforded to the additional *covered party* will not be broader than that which the *member* is contractually required to provide; and
  - B. The most *LMCIT* will pay on behalf of the additional *covered party* is the lesser of either: 1) the limit of coverage required by the contract; or 2) the Limits of Coverage otherwise available as specified in Section III - Limits of Coverage. This endorsement shall not increase the applicable Limits of Coverage shown in the Declarations or as specified in Section III - Limits of Coverage.

All other terms and conditions remain unchanged.

# Crime

## Coverage Detail

Coverage Description	Limit	Deductible
Crime	\$250,000	\$500

## Additional Coverages

Coverage	Limit	Deductible
Failure to Conduct Callback Procedures Sublimit	\$50,000	\$500



# Bond

## Coverage Detail

Coverage Description	Limit	Deductible
Bond	\$50,000	\$500



# Municipal Cyberrisk

## Coverage Detail

Coverage Description	Limit	Deductible
Municipal Cyberrisk – First Party Cyber	\$250,000	\$1,000
Third Party Cyberrisk	Included	\$1,000



## Business Auto – Hired and Non-Owned Only

### Coverage Table

Coverage	Limit	Deductible
Combined Single Limit	\$2,000,000	\$500
Minnesota Each Claimant Limit - Statutory Cap	\$500,000	\$500
Minnesota Each Occur Limit - Statutory Cap	\$1,500,000	\$500

### Hired & Non-Owned Auto Physical Damage

Coverage	Limit	Deductible
Combined Single Limit	Included	\$500

# Defense Cost Reimbursement

## Coverage Written On

Coverage Type	Coverage Basis
Defense Cost Reimbursement	Claims Made – Retroactive Date: 06/27/1991

## Defense Cost Limits

Coverage	Limit
Annual Aggregate Per Member Official	\$50,000
Agreement Term Annual Aggregate	\$250,000

# Premium Summary

Proposed Policy Term	Line of Business	Carrier
06/27/2026 - 06/27/2027	Package: Municipal Liability, Crime, Bond, Municipal Cyberrisk, Business Auto	League of Minnesota Cities
06/27/2026 - 06/27/2027	Defense Cost Reimbursement	League of Minnesota Cities

Line of Business	Expiring Premium	Proposed Premium
Municipal Liability	\$7,263	\$7,006
Crime	<i>Included</i>	<i>Included</i>
Bond	\$128	\$128
Municipal Cyberrisk	\$893	\$893
Business Auto – Hired & Non-Owned Only	\$90	\$90
Defense Cost Reimbursement	<i>Included</i>	<i>Included</i>
<b>Total Premium</b>	<b>\$8,374</b>	<b>\$8,117</b>

## Binding Requirements

### Items needed to Bind:

Signed Proposal Page 16

Electronic Delivery Authorization Form Page 17 – contact: Dave Anderson

## Coverages to Consider

Decline a Quote	Coverage in Force	
	X	Directors and Officers Liability
	X	Fiduciary Liability
	X	Employment Practices Liability
	X	Crime <b>\$250,000 Limit</b>
	X	Bonds <b>\$50,000 Limit</b>
	X	Pollution Liability <b>Petrofund Reimb. Costs &amp; Defense; Each Tank Release: \$250K</b>
	X	Municipal Cyberrisk Liability
X		Excess Liability – Optional Coverage Not Elected
X		Flood Insurance
X		Earthquake Insurance
X		Ordinance or Law Coverage
X		Equipment Breakdown – Optional Coverage Not Elected
	X	Professional Liability <b>*Exclusions Apply</b>
X		Communicable Disease/Virus & Bacteria Exclusion
X		Drone Coverage
X		Life Insurance
X		Coverage for States Other Than Those Already Listed
X		Workers Compensation - Owners, spouses, parent or children
X		Higher Limits Are Available Subject to Underwriter Review

***I acknowledge that the above coverages have been offered to me, and I have either requested a formal quote or declined the additional coverages. I understand my rejection of these additional coverages may result in the denial of claims in the future.***

Named Insured: Bassett Creek Watershed Management Commission Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Electronic Delivery Authorization

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## ***ELECTRONIC SELECTION/REJECTION OPTIONS***

North Risk Partners is requesting consent from insureds prior to engaging in further electronic delivery of insurance policies and/or other supporting documents in connection with the policy. You have the right to:

- **Select Electronic Delivery;** policies and/or supporting documents are delivered via electronic delivery-either via email or InsurLink client portal. Paper copies of documents will no longer be sent.
- **Reject Electronic Delivery;** policies and or/supporting documents are delivered via mail or hand delivery by risk advisor. You will continue to receive email correspondence from North Risk Partners.
- **Withdraw your consent;** if you decide you no longer want to receive electronic delivery of documents in connection with your insurance policy. You will continue to receive email correspondence from North Risk Partners.

### SELECTION OF ELECTRONIC DELIVERY OPTION – *Please Choose One*

Email Delivery

InsurLink Client Portal Delivery

### REJECTION OF ELECTRONIC DELIVERY OPTION

### WITHDRAWAL OF CONSENT OF ELECTRONIC DELIVERY

## ***ELECTRONIC DELIVERY DISCLOSURE***

The policyholder who elects to allow for electronic delivery of policy documents should be diligent in updating the electronic mail address provided to the North Risk Partners in the event that the address should change.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Preferred email for Electronic Delivery: \_\_\_\_\_

North Risk Partners contact email: [aries.xong@northriskpartners.com](mailto:aries.xong@northriskpartners.com)





### What is the InsurLink Client Portal?

We empower our clients by providing a convenient and secure electronic environment to access their insurance data, including policies, endorsements, certificates of insurance, auto ID cards, and more.

#### User Info

Name:

Title:

Email:

#### Permissions

- View Policy documents (i.e., policies, endorsements, etc.)
- View Auto ID Cards
- View Certificates of Insurance
- Share/Add Documents (i.e., financials, handbook, etc.)
- Add Certificate Holders

#### User Info

Name:

Title:

Email:

#### Permissions

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- Add Certificate Holders



## Claims Made Policy Information

Each claims made policy issued has individual coverages, policy conditions and exclusions. It is especially important to understand the conditions and requirements in the policy agreement for reporting claims. Each policyholder has rights, duties and responsibilities for claims that are explained within the policy itself. Not complying with your obligation to report a claim in the timely manner prescribed, admitting liability or assuming responsibility for a loss, or incurring claims expense not authorized may void coverage under this insurance contract.

### Extended Reporting Period

If you decide to cancel this claims made policy form and do not replace it with another or are unable to obtain the same retroactive date for coverage, you may want to purchase an Extended Reporting Period. This endorsement would allow you an additional period of time to report claims that may result from Wrongful Acts committed during the period of time you did have coverage. There is an additional premium for the claim reporting extension and the premium in most cases is set forth in the policy contract. You have a limited time to notify the carrier of your intent to purchase the extension.

### Retroactive Date

Coverage is provided under the policy for Wrongful Acts that occur after the Retroactive Date stated in the policy. Some policies will provide coverage for "full prior acts." Wrongful Acts that occur prior to the retroactive date of coverage will not be covered by this policy.

### Pending and Prior Litigation

If you are aware of any pending or prior litigation at the time the policy is issued, those situations or claims will not be covered by this insurance. Often the policy will have a Pending and Prior Litigation date that usually will match the effective date of coverage.

### Your Application

The application for coverage becomes a warranty. Everything stated in the application must be truthful and honest to the best of your knowledge at the time the application is completed. Failure to fully disclose information may void coverage under the contract.

### Your Duty to Report Claims and Incidents

Within each policy you have a duty to report claims and incidents that could give rise to a claim. Claim is defined differently under each contract. Sometimes it is a written demand for money. It can be described as a written or oral demand for damages. Some policy forms include some coverage for administrative hearings. If you are worried about any situation it is important for you to call and report the claim or incident to the agency or the company as outlined in your policy.

## Non-Admitted/Unlicensed Insurance Company Notice

This proposal includes an offering for coverage through a non-admitted (unlicensed) carrier in the State of Minnesota. Unlicensed carriers are not subject to regulation by the Minnesota Department of Commerce and policyholders are not entitled to protection under the Minnesota Insurance Guaranty Association (see attached **NOTICE CONCERNING POLICYHOLDER RIGHTS IN AN INSOLVENCY UNDER THE MINNESOTA INSURANCE GUARANTY ASSOCIATION LAW**).

By accepting the coverage through an unlicensed insurance company, you acknowledge that there is an added risk in placing coverage with this company. In consideration of our agency's placement of coverage with an unlicensed carrier you waive any and all rights against North Risk Partners in the event that the surplus lines carrier fails to honor any claim, for any reason, including but not limited to bankruptcy, reorganization or liquidation. Although many surplus lines companies are financially stable, we must advise you the possibility exists that your insurance may be uncollectible in the event of a loss.

You further acknowledge that by accepting this coverage you waive any claim against North Risk Partners for any unearned premiums paid for the coverage in the event that the coverage is terminated prior to its expiration. Coverage with unlicensed carriers will carry at least a 25% minimum earned premium in the event of cancellation.

THE INSURANCE PROPOSED WOULD BE ISSUED PURSUANT TO THE MINNESOTA SURPLUS LINES INSURANCE ACT. THE INSURER IS AN ELIGIBLE SURPLUS LINES INSURER BUT IS NOT OTHERWISE LICENSED BY THE STATE OF MINNESOTA. IN CASE OF INSOLVENCY, PAYMENT OF CLAIMS IS NOT GUARANTEED.

## Minnesota Guaranty Association Notice

### **NOTICE CONCERNING POLICYHOLDER RIGHTS IN AN INSOLVENCY UNDER THE MINNESOTA INSURANCE GUARANTY ASSOCIATION**

The financial strength of your insurer is one of the most important things for you to consider when determining from whom to purchase a property or liability insurance policy. It is your best assurance that you will receive the protection for which you purchased the policy. If your insurer becomes insolvent, you may have protection from the Minnesota Insurance Guaranty Association as described below but to the extent that your policy is not protected by the Minnesota Insurance Guaranty Association or if it exceeds the guaranty association's limits, you will only have the assets, if any, of the insolvent insurer to satisfy your claim.

Residents of Minnesota who purchase property and casualty or liability insurance from insurance companies licensed to do business in Minnesota are protected, **SUBJECT TO LIMITS AND EXCLUSIONS**, in the event the insurer becomes insolvent. This protection is provided by the Minnesota Insurance Guaranty Association.

Minnesota Insurance Guaranty Association  
7600 Parklawn Avenue, Suite 460  
Edina, Minnesota 55435  
(952) 831-1908

The maximum amount that the Minnesota Insurance Guaranty Association will pay in regard to a claim under all policies issued by the same insurer is limited to \$300,000. This limit does not apply to workers' compensation insurance. Protection by the guaranty association is subject to other substantial limitations and exclusions. If your claim exceeds the guaranty association's limits, you may still recover a part or all of that amount from the proceeds from the liquidation of the insolvent insurer, if any exist. Funds to pay claims may not be immediately available. The guaranty association assesses insurers licensed to sell property and casualty or liability insurance in Minnesota after the insolvency occurs. Claims are paid from the assessment.

**THE PROTECTION PROVIDED BY THE GUARANTY ASSOCIATION IS NOT A SUBSTITUTE FOR USING CARE IN SELECTING INSURANCE COMPANIES THAT ARE WELL MANAGED AND FINANCIALLY STABLE. IN SELECTING AN INSURANCE COMPANY OR POLICY, YOU SHOULD NOT RELY ON PROTECTION BY THE GUARANTY ASSOCIATION. THIS NOTICE IS REQUIRED BY MINNESOTA STATE LAW TO ADVISE POLICYHOLDERS OF PROPERTY AND CASUALTY INSURANCE POLICIES OF THEIR RIGHTS IN THE EVENT THEIR INSURANCE CARRIER BECOMES INSOLVENT. THIS NOTICE IN NO WAY IMPLIES THAT THE COMPANY CURRENTLY HAS ANY TYPE OF FINANCIAL PROBLEMS. ALL PROPERTY AND CASUALTY INSURANCE POLICIES ARE REQUIRED TO PROVIDE THIS NOTICE.**



VALUE-ADDED SERVICES

Date: \_\_\_\_\_

Company: \_\_\_\_\_

Company Address

\_\_\_\_\_  
\_\_\_\_\_

Be sure to include all names associated with the account (i.e., DBAs, sister companies).

City: \_\_\_\_\_

North Risk Team

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Risk Advisor (P/C): \_\_\_\_\_

Phone: \_\_\_\_\_

Risk Advisor (Benefits): \_\_\_\_\_

Approximate number of employees: \_\_\_\_\_

The contacts entered below will be signed up to receive marketing communications from North Risk Partners (e.g., webinar invites, regulatory updates, etc.).

Should this client be set up with North Risk Partners Training Center powered by Lezage? Yes  No

If yes, please indicate which contact should be the training administrator. There can only be one training administrator

Contact 1 LMS Training Administrator:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Contact 2

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Contact 3

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Contact 4

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

**INTERNAL PROCESSING STEPS:** (1) Add all contacts to AMS or BenefitPoint to receive marketing emails.  
(2) If the client should be set up with North Risk's Training Center, submit the VAS Portal Sign-up Form on OTIS.

