



Bassett Creek Watershed Management Commission

Watershed Plan Steering Committee Meeting

Thursday April 3, 2025

10:00 a.m. – 12:00 p.m.

Bassett Creek North Room, Brookview

AGENDA

[Link to Prioritized Issues List](#)
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1. **WELCOME**

2. **REVIEW MARCH 19 MEETING NOTES** – included with meeting materials

3. **REVIEW PLAN PROGRESS TRACKER** - included with meeting materials

4. **FINALIZE CAPITAL IMPROVEMENT PROGRAM** – Section 4.1.5 included with meeting materials

At the meeting in March, the group discussed various pieces of the capital improvement program, including eligible project costs, and requested reorganization of the potential CIP projects into an actual schedule organized by waterbody/subwatershed. At this meeting, the group should finalize its recommendations for CIP implementation. The attached Section 4.1.5 is part of the broader Implementation Section 4.1 (item 6 below). The CIP projects list was updated to show projects organized by waterbody or subwatershed and now includes cost estimate and year(s) of implementation. Red text indicates additions or changes from the list in the March 19th meeting materials. The 10-year CIP should also be reviewed by the TAC.

5. **REVIEW DRAFT NON-CIP IMPLEMENTATION TABLE** – included with meeting materials

The draft table of activities and programs (non-CIP) will be included in the implementation section of the plan. The final table will list the activities, the year(s) in which the activity is scheduled to take place, and the estimated budget in 2025 dollars. The working draft of the table lists activities and the goal(s) they address. The table included for this meeting is the same as in the March 19th meeting packet aside from a revision to water quality monitoring costs.

6. **REVIEW REVISED IMPLEMENTATION SECTION 4.1 (formerly Section 5.1)** – included with meeting materials

At the February meeting, the committee discussed the format of this section and requested 1) more explicit connection between issues, goals, and activities/policies; and 2) information indicating continuing vs. new activities/policies. There was also discussion about the wording or need for some of the draft policies, and some potentially missing policies.

The version included here is the same as the version included with March 19th meeting materials.

7. **REVIEW DRAFT INTRODUCTION SECTION 1.0** – included with February meeting materials

As time allows, staff requests feedback on the draft introduction section, which provides a high-level overview of the BCWMC's structure, history, and authorities. (An executive summary of the plan will be a separate section developed near the end of the planning process.)

8. **REVIEW DRAFT EDUCATION & OUTREACH PLAN** – included with meeting materials

The education and engagement plan will be included as an appendix in the plan. The draft plan was reviewed by at least two Education Committee members. Their minor edits were incorporated into this version. Education Committee members wish to remind the PSC and commissioners that additional funding for education activities is warranted in order to broaden educational reach, expand educational programs, and build and maintain relationships with key audiences across the watershed.

9. DISCUSS PLANS FOR COMMISSION WORKSHOP

The committee should discuss the timing and topics for the next commission workshop on the plan.

Suggested materials to cover with the Commission include:

- Table of Contents
- Implementation Section
- Changes to Requirements Document
- 10-year Capital Improvement Program Schedule
- Non-CIP Implementation Schedule

10. DISCUSS PLANS FOR RE-ENGAGING PUBLIC ON DRAFT PLAN

11. ADJOURN – Next meeting May 7, 8:30 a.m.