



# Bassett Creek Watershed Management Commission

## Watershed Plan Steering Committee Meeting

Wednesday May 7, 2025

8:30 a.m. – 10:30 a.m.

Wirth Lake Room, Brookview

### AGENDA

[Link to Prioritized Issues List](#)  
[Link to Plan Table of Contents](#)

#### 1. WELCOME

#### 2. **REVIEW APRIL 3 MEETING NOTES** – included with meeting materials

#### 3. **REVIEW PLAN PROGRESS TRACKER** - included with meeting materials

#### 4. **FINALIZE IMPLEMENTATION SECTION 4.0** – included with meeting materials

Pieces of the implementation program have been reviewed and discussed during the last several PSC meetings. The complete Implementation Section is presented here. Revisions and additions to this section include:

##### A. New additions to overall Implementation Section 4.0 – not previously reviewed (see bold, red headings)

- Section 4.1.1 Operations, Administration, Technical Services
- Section 4.2 Implementation Activities
- Section 4.3 Funding
- Section 4.4 Local Water Management and Member City Responsibilities (including Table 4.4 listing city responsibilities and requirements)
- Section 4.5 Plan Updates and Amendments

##### B. Changes to Section 4.1.2 on ditch management

- A few staff recommended changes shown with tracked changes (some in red and some in blue)

##### C. Changes to CIP Implementation (Section 4.1.8):

- Revisions reflect discussions at the April PSC meeting; shown with tracked changes (some in red and some in blue)

##### D. Changes to Program Implementation Table 4.5 (formerly the non-CIP implementation table):

- Shoreline inventory and wetland inventory activities were moved to later years
- Bassett Creek Main Stem Subwatershed Assessment was added
- Subwatershed assessment budgets were increased from \$50,000 to \$75,000 each
- Development of social vulnerability index was moved to 2026

##### E. Changes to 10-year Capital Improvement Program (Table 4.6):

- Addition of project #35: Wirth Lake Aeration
- Budgets added to project where previously missing
- TAC input from their meeting on May 2 will be brought to the meeting

5. **REVIEW DRAFT ISSUES & GOALS NARRATIVE SECTION 3.0** – included with meeting materials  
At the PSC meeting in May 2024, the group reviewed a draft of the [narrative content describing the impaired waters and chloride loading issues](#). The group agreed that the layout of the section was good and that the tools listed to address each issue were an appropriate way to cross reference with the implementation section. At this meeting the remainder of Section 3.0 is presented. Content for issues and goals in the Waterbody and Watershed Quality category are shown in a stylized layout that would be similar to the final plan. Content for issues and goals in the Flooding and Climate Resiliency, Education and Engagement, and Organizational Efficiencies categories are not shown in the final layout and are meant to be reviewed for content only.
6. **REVIEW DRAFT PRESENTATION FOR CITY COMMISSION MEETINGS**  
At the March meeting, the PSC discussed presenting a high-level overview of the draft plan to city commissions, councils, or other groups to gather feedback and answer questions ahead of the formal 60-day review period. A draft of a presentation that could be used at these meetings will be presented at this PSC meeting.
7. **PLAN FOR COMMISSION WORKSHOP**  
A Plan Development workshop is slated for the May 15<sup>th</sup> Commission meeting. The committee should discuss meeting format, facilitation, and materials. Topics slated for the workshop include:
  - Table of Contents
  - Changes to Requirements Document
  - 10-year Capital Improvement Program Schedule
  - Program Implementation Schedule
8. **ADJOURN** – Next meeting June 4, 8:30 a.m.