Bassett Creek Watershed Management Commission

Regular Meeting
Wednesday, November 18, 2026
8:30 a.m.
Council Conference Room - Golden Valley City Hall
7800 Golden Valley Rd., Golden Valley MN
Join by Zoom
https://plymouthmn-gov.zoom.us/meeting/register/tZcodOCvrj8rHtZJzxg6hib82UqHHvF4Ift3#/registration

MEETING AGENDA

1. **CALL TO ORDER and ROLL CALL**

2. **PUBLIC FORUM ON NON-AGENDA ITEMS –** *Members of the public may address the Commission about any item not contained on the regular agenda. A maximum of 15 minutes is allowed for the Forum. If the full 15 minutes are not needed for the Forum, the Commission will continue with the agenda. The Commission will take no official action on items discussed at the Forum, except for referral to staff or a Commissions Committee for a recommendation to be brought back to the Commission for discussion/action.*

3. **APPROVAL OF AGENDA**

4. **CONSENT AGENDA (10 minutes)**
   - A. Approval of Minutes – October 22, 2026 Commission Meeting
   - B. Acceptance of November Financial Report
   - C. Approval of Payment of Invoices
     - i. Keystone Waters, LLC – October 2026 Administration
     - ii. Keystone Waters, LLC – October 2026 Administrative Expenses
     - iii. Barr Engineering – October 2026 Engineering Services
     - iv. Triple D Espresso – November Meeting Catering
     - v. City of Plymouth – October 2026 Accounting Services
     - vi. Kennedy & Graven – September 2026 Legal Services
     - vii. Stantec – WOMP Activities
     - viii. Kaitlyn Egan – October Communications & Outreach Activities
     - ix. Strategic Consulting and Coaching – Organizational Assessment
     - x. City of Minneapolis – Reimbursement for Bryn Mawr Water Quality Improvement Project
   - D. Approval of Amendment to Reimbursement Agreement with Breck School
   - E. Approval to Direct Commission Engineer to Submit Flood Control Inspection Report to Cities, Minnesota DNR, U.S. Army Corps of Engineers

5. **BUSINESS**
   - A. Consider Approval of 60% Designs for Phase II Plymouth Creek Restoration Project (25 min)
   - B. Receive Street Sweeping Report from Golden Valley and Consider Reimbursement Request for Cost Share of Street Sweeper (15 min)
   - C. Consider Approval of Scope and Budget for Northwood Lake Subwatershed Assessment (25 min)
   - D. Review Results of Hydrologic Model Conversion and Consider TAC Recommendations to Proceed with Remainder of Project (20 min)
   - E. Determine Process for Annual Staff Evaluations (10 min)
   - F. Appoint Delegates and Review Materials for MN Watersheds Annual Meeting (10 min)

6. COMMUNICATIONS (20 minutes)

A. Administrator's Report
   i. Medicine Lake Task Force Update
   ii. Update on WMWA Status

B. Engineer
   i. Update on Sochacki Park Water Quality Improvement Project

C. Legal Counsel
   i. Assistance Organizational Assessment Legal Questions

D. Communications & Outreach Coordinator

E. Chair

F. Minnesota Watersheds

G. Commissioners
   i. Report on Salt Symposium

H. TAC Members
   i. Next Meeting Date – January 6, 2027

I. Committees
   i. Administrative Services Committee
   ii. Education Committee Meeting

7. INFORMATION ONLY (Information online only)

A. Administrative Calendar

B. CIP Project Updates www.bassettcreekwmo.org/projects

C. Grant Tracking Spreadsheet

D. WCA Notice, Golden Valley

E. October Minnesota Watersheds Newsletter

8. ADJOURNMENT

Upcoming Meetings & Events

- Minnesota Watersheds Annual Conference and Meeting: December 2 – 4, Nisswa MN
- BCWMC Administrative Services Committee Meeting: Wednesday, December 9th, 12:00 p.m., Brookview
- BCWMC Regular Meeting: Thursday, December 17th, 8:30 a.m., Golden Valley City Hall
- BCWMC Technical Advisory Committee Meeting: January 6, 2027:, 10:30 a.m., Brookview

Bassett Creek Watershed Management Commission

AGENDA MEMO
Date: November 12, 2026
To: BCWMC Commissioners
From: Laura Jester, Administrator
RE: Background Information for 11/18/26 BCWMC Meeting

1. **CALL TO ORDER and ROLL CALL**
2. **PUBLIC FORUM ON NON-AGENDA ITEMS**
3. **APPROVAL OF AGENDA – ACTION ITEM with attachment**

4. **CONSENT AGENDA**
   A. Approval of Minutes – October 22, 2026 Commission Meeting - **ACTION ITEM with attachment**

   B. Acceptance of November Financial Report - **ACTION ITEM with attachment**

   C. Approval of Payment of Invoices - **ACTION ITEM attachments available upon request –** *Commission Treasurer reviewed invoices 1 and 2; I reviewed the remaining invoices; we recommend payment.*
      i. Keystone Waters, LLC – October 2026 Administration
      ii. Keystone Waters, LLC – October 2026 Administrative Expenses
      iii. Barr Engineering – October 2026 Engineering Services
      iv. Triple D Espresso – November Meeting Catering
      v. City of Plymouth – October 2026 Accounting Services
      vi. Kennedy & Graven – September 2026 Legal Services
      vii. Stantec – WOMP Activities
      viii. Kaitlyn Egan – October Communications & Outreach Activities
      ix. Strategic Consulting and Coaching – Organizational Assessment
      x. City of Minneapolis – Reimbursement for Bryn Mawr Water Quality Improvement Project

   D. Approval of Amendment to Reimbursement Agreement with Breck School – **ACTION ITEM with attachment** – *In November 2025, the BCWMC entered a reimbursement agreement with Breck School for pre-application review and discussions regarding an upcoming redevelopment and expansion of their campus in Golden Valley. The not-to-exceed amount in the agreement has been spent and planning, design, and discussions are on-going. Breck has requested an amendment to the agreement to increase the reimbursable amount in order to continue discussions with Commission Engineers. Commission Attorney Anderson drafted the attached amendment which was approved by Breck representatives. Staff recommends approval.*

   E. Approval to Direct Commission Engineer to Submit Flood Control Inspection Report to Cities, Minnesota DNR, U.S. Army Corps of Engineers – **ACTION ITEM with attachment** - *In accordance with the Operation and Maintenance Manual for the Bassett Creek Flood Control Project (FCP), an annual inspection of the FCP features was completed by Commission Engineers. Staff recommends approval to submit the inspection report to the appropriate entities. The municipalities are responsible for routine maintenance and repair of the FCP features located within their city and are responsible for submitting the completed FCP Maintenance Record from the previous year's inspection.*

5. **BUSINESS**
   A. Consider Approval of 60% Designs for Phase II Plymouth Creek Restoration Project (25 min) –

ACTION ITEM with attachment – *In 2024 the Commission ordered this CIP project and entered an agreement with the City of Plymouth to design and construct. The city broke the project into two phases; designs for phase I were approved last December and construction of phase I is complete. 60% designs for phase II were developed by Moore Engineering on behalf of the city. The Commission Engineers reviewed the designs; their review memo is included with meeting materials and will be presented at this meeting. The 60% design plans and Moore Engineering's design memo are also included with online meeting materials. Staff recommends conditional approval as outlined in the memo.*

B. Receive Street Sweeping Report from Golden Valley and Consider Reimbursement Request for Cost Share of Street Sweeper (15 min) – **ACTION ITEM with attachment** – *In 2023, the Commission approved an agreement with Golden Valley to cost share the purchase of a high efficiency street sweeper. The sweeper was finally delivered to the city in August 2025. As required in the agreement, the city prepared a report outlining the sweeper use and estimated pollutant removals for the last two sweeping seasons. The report and reimbursement request is included with meeting materials. Staff recommends approval of reimbursement to the City of Golden Valley.*

C. Consider Approval of Scope and Budget for Northwood Lake Subwatershed Assessment (25 min) – **ACTION ITEM with attachment** – *Table 4-5 of the 2026 Bassett Creek Watershed Management Plan includes activities S-1 and S-2: the development of subwatershed assessments (SWAs) for Lost and Northwood Lake, respectively, with a budget of $75,000 each. The attached scope and budget combine these SWAs into one project as both lakes will have Total Maximum Daily Loads (TMDL) finalized next year and the SWAs will identify pollution reduction projects to address the TMDLs. The SWAs will also identify areas for chloride pollution reduction. Staff recommends approval of the scope and budget for this work with funding to come from the Special Projects budget.*

D. Review Results of Hydrologic Model Conversion and Consider TAC Recommendations to Proceed with Remainder of Project (20 min) – **ACTION ITEM with attachment** – *In April 2024 meeting, the Commission approved a project to convert its watershed hydrologic and hydraulic (H&H) model from XP-SWMM to PCSWMM software and then update the model with new information. A FEMA grant application for this work was completed last year but the application status has not changed from "under review" since it was submitted. In May 2026, the Commission approved an updated scope and budget and directed the Commission Engineer to complete Task 1 while waiting for feedback on the grant. Work on Task 1 of the project was completed and presented to the BCWMC TAC last week (technical memo to TAC available with online meeting materials). At that meeting, the TAC recommended that the Commission direct the Commission Engineer to move forward with the remaining model conversion and update project tasks. I concur with this recommendation and suggest that Special Project funding be used. I will bring Special Project fund status to the meeting.*

E. Determine Process for Annual Staff Evaluations (10 min) – **DISCUSSION ITEM no attachment** – *At the end of each year, commissioners and TAC members are asked to evaluate me and Commission Engineers on their performance over the course of the year. The Commission should determine the method of evaluation for this year and determine if other consultants should also be evaluated.*

F. Appoint Delegates and Review Materials for MN Watersheds Annual Meeting (10 min) – **ACTION ITEM with attachments** – *To date, Commissioner Pentel and Alternate Commissioners Kennedy and Leonardson are registered for the MN Watersheds Conference. The Commission should appoint two delegates and one alternate delegate to attend the Region 3 caucus*

meeting and the business meeting to represent BCWMC. Additionally, ANY commissioner or alternate can request appointment to one or more MN Watersheds committees to represent Region 3. Please see the caucus meeting materials for information on committees.

6. COMMUNICATIONS (15 minutes)

A. Administrator's Report – **INFORMATION ITEM with attachment**
   i. Medicine Lake Task Force Update
   ii. Update on WMWA Status
B. Engineer
   i. Update on Sochacki Park Water Quality Improvement Project
C. Legal Counsel
   i. Assistance Organizational Assessment Legal Questions
D. Communications & Outreach Coordinator
E. Chair
F. Minnesota Watersheds
G. Commissioners
   i. Report on Salt Symposium
H. TAC Members
   i. Next Meeting Date – January 6, 2027
I. Committees
   i. Administrative Services Committee
   ii. Education Committee Meeting

7. INFORMATION ONLY (Information online only)

A. Administrative Calendar
B. CIP Project Updates www.bassettcreekwmo.org/projects
C. Grant Tracking Spreadsheet
D. WCA Notice, Golden Valley
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8. ADJOURNMENT

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- BCWMC Technical Advisory Committee Meeting: January 6, 2027:, 10:30 a.m., Brookview

Bassett Creek Watershed Management Commission

Regular Meeting
Thursday, October 22, 2026
8:30 a.m.
Council Conference Room - Golden Valley City Hall
7800 Golden Valley Rd., Golden Valley MN

DRAFT MEETING MINUTES

1. CALL TO ORDER and ROLL CALL

On October 22, 2026 at 8:31 a.m. Chair Cesnik called the Bassett Creek Watershed Management Commission (Commission) to order.

City	Commissioner	Alternate Commissioner	Technical Advisory Committee Members (City Staff)
Crystal	*Vacant*	Terri Schultz	*Absent*
Golden Valley	Paula Pentel	*Absent*	Emma Rakestraw
Medicine Lake	Clint Carlson	Shaun Kennedy	*Absent*
Minneapolis	Jodi Polzin	Nick Minderman	Liz Stout
Minnetonka	*Vacant*	*Vacant*	*Absent*
New Hope	Jere Gwin-Lenth	Jen Leonardson	Nick Macklem
Plymouth	Catherine Cesnik	*Absent*	Ben Scharenbroich, Claudia Guillot – Wallace
Robbinsdale	*Absent*	*Absent*	*Absent*
St. Louis Park	RJ Twiford	David Johnston	Erick Francis
Administrator	Laura Jester, Keystone Waters, LLC		
Communications & Outreach	Kaitlyn Egan		
Engineers	Stephanie Johnson and Pat Brockamp (online) - Barr Engineering Co.		
Legal Counsel	Dave Anderson, Kennedy & Graven		
Guests/Public	Michael Miller – online		

2. PUBLIC FORUM ON NON-AGENDA ITEMS

No members of the public addressed the Commission during the public forum. TAC Member Scharenbroich introduced Claudia, a GreenCorps member working with the City of Plymouth for the next 10½ months. Chair Cesnik welcomed her.

3. APPROVAL OF AGENDA

MOTION: Commissioner Gwin-Lenth moved to approve the agenda as presented. Commissioner Carlson seconded the motion. Upon a vote, the motion carried 7-0. The cities of Minnetonka and Robbinsdale were absent from the vote.

4. CONSENT AGENDA

MOTION: Commissioner Pentel moved to approve the consent agenda as presented. Commissioner Polzin seconded the motion. Upon a vote, the motion carried 7-0. The cities of Minnetonka and Robbinsdale were absent from the vote.

The following items were approved as part of the consent agenda:

- Approval of September 17, 2026 Commission Meeting Minutes
- Acceptance of October Financial Report
- Approval of Payment of Invoices:
    - Keystone Waters, LLC – September 2026 Administration
    - Keystone Waters, LLC – September 2026 Administrative Expenses
    - Barr Engineering – September 2026 Engineering Services
    - Triple D Espresso – October Meeting Catering
    - City of Plymouth – September 2026 Accounting Services
    - Kennedy & Graven – August 2026 Legal Services
    - Stantec – WOMP Activities
    - Kaitlyn Egan – September Communications & Outreach Activities
    - Strategic Consulting and Coaching – Organizational Assessment
    - Finance and Commerce (Bridge Tower) – Public Hearing Notice
    - ECM Publishers – Public Hearing Notice
    - Shaun Kennedy – MN Watersheds Summer Tour Expenses
    - Bradley Blackhawk – Ȟaȟá Wakpádaŋ Water Blessing Event
    - Darlene St. Clair – Ȟaȟá Wakpádaŋ Water Blessing Event
- Approval of Reimbursement Agreement with Metropolitan Council
- Approval to Resolve Potential Conflicts of Interest by Directing Administrator to Review Certain Local Water Plans

5. BUSINESS

Before considering the business agenda items, Chair Cesnik noted that several items involved project budget or scope adjustments and raised the possibility of developing a Commission policy or framework for evaluating future cost increases. The discussion considered how to establish reasonable thresholds for adjustments, provide appropriate oversight of contractor costs, and avoid bringing every minor adjustment to the full Commission.

Commissioners discussed the potential for rising project costs as the Commission takes on more public-private partnerships and fewer relatively straightforward projects remain. They also noted that not all projects experience cost increases, citing a recently discussed project that came in significantly under budget. Commissioners emphasized that each proposed adjustment has unique circumstances and should be considered on its own merits.

The Commission Attorney explained that there was no statutory barrier to including cost-adjustment provisions in future agreements. However, for cooperative projects in which the Commission reimburses a member city or another project partner, the Commission may need to request additional funds from Hennepin County in advance to ensure they are available. Commissioners also discussed the distinction between anticipated increases in planned consumables, such as fuel or concrete, which could potentially be tied to an index, and unexpected costs discovered during project implementation.

Administrator Jester reviewed the balance of the Commission's special projects budget and closed CIP project funds. Commissioners discussed whether smaller adjustments could be handled through the consent agenda, while preserving the ability of any commissioner to pull an item for discussion.

The discussion also addressed the length of time between project initiation and completion and how a shorter project-development process could help limit the effects of inflation. Commissioners agreed that the topic was appropriate for further consideration by the Administrative Services Committee, which could refer it to the Budget Committee as needed. No formal action was taken.

A. Consider Approval of Scope and Budget for Engineering Services for Phase II Lagoon Dredging and Wetland Restoration Project

The Commission reviewed the proposed scope and budget for engineering services for the second phase of the Lagoon Dredging and Wetland Restoration Project in Theodore Wirth Park. Administrator Jester noted that that this proposed budget is approximately $209,000 lower than the engineering costs of $510,000 approved with the total project budget.

Commission Engineer Johnson explained that the feasibility study was completed in June 2026 and that the proposed scope includes design, permitting, bidding, construction administration, and construction observation. During the feasibility study, the City of Golden Valley and Minneapolis Park and Recreation Board (MPRB) were asked whether they would be willing to administer bidding and construction oversight. Both preferred that the Commission manage those responsibilities.

The engineering scope includes coordination meetings with permitting agencies and project partners; design approvals at the 50% and 90% stages; permit applications; updated water quality and cost estimates; public engagement; and bidding and construction services. The project is expected to require several permits, including an Environmental Assessment Worksheet (EAW). The Engineer noted that the Commission has experience completing an EAW for the first phase of the project.

The scope also includes coordination with the MPRB and Indigenous communities to identify an appropriate approach for providing opportunities for input on the project. The Commission intends to apply for a Conservation Partners Legacy grant to support the wetland restoration component, and the proposed engineering scope includes assistance with preparing the grant application.

Engineer Johnson explained that the project is expected to be advertised through two separate bid packages: one for dredging and one for wetland restoration. The work requires different contractor specialties, and separate bid packages are intended to attract contractors with appropriate experience for each component. The Commission is targeting completion of 50% design plans by January to support the grant application.

In response to questions about the wetland buffer, Engineer Johnson explained that the buffer area may extend into the golf course property. The project team has discussed the buffer with City of Golden Valley and MPRB staff, including golf course staff. Because the area is already vegetated, the city has indicated that if not disturbed with the project it will satisfy buffer requirements. Opportunities to add native vegetation will be considered as design advances.

Commissioners asked about long-term stewardship and maintenance of the restored wetland. Engineer Johnson explained that the scope includes a three-year maintenance and establishment period, with the wetland ecologist working with the contractor to monitor vegetation establishment, make adjustments as needed, and manage invasive species. Long-term maintenance agreements between the public partners have not yet been established. Administrator Jester noted that there is time to address long-term responsibilities before construction, which is not expected to begin until late 2027. The Commission could also consider a levy for CIP maintenance.

Commissioners discussed whether using two contractors would create additional administrative costs and whether the bidding process could provide an incentive for one prime contractor to take responsibility for both components while using a qualified restoration subcontractor. Engineer Johnson agreed to discuss this possibility with the project team. Commissioners emphasized the importance of retaining qualified wetland restoration expertise to ensure the work is successful.

Engineer Johnson confirmed that maintenance would address both establishing and maintaining desired vegetation and controlling invasive species. Successful establishment during the initial maintenance period is expected to improve the likelihood of long-term restoration success.

The Commission also discussed the proposed construction observation hours and project schedule. Engineer Johnson explained that approximately 200 hours of construction observation were included because of challenges experienced during phase I. Although the project team hopes not to need all of those hours, the allocation provides a reasonable level of oversight should unexpected issues arise. Commissioners also asked about Blanding's turtle habitat and whether an avoidance plan would be required. The Engineer explained that turtle habitat considerations would be addressed through the EAW and permitting process, and that any contractor requirements, such as temporary fencing, would be included in the final bid documents if needed.

MOTION: Commissioner Twiford moved to approve the scope and budget for engineering services for the Phase II Lagoon Dredging and Wetland Restoration Project. Commissioner Polzin seconded the motion. Upon a vote, the motion carried 7-0. The cities of Minnetonka and Robbinsdale were absent from the vote.

B. Consider Approval of Scope and Budget for Wirth/Eloise Butler Wetland Hydrology Study

The Commission considered a proposed scope and budget for a hydrology study in partnership with the Minneapolis Park and Recreation Board (MPRB) and the MN Board of Water and Soil Resources (BWSR). Administrator Jester described the study as an important step toward a potential wetland and peatland restoration project in the Eloise Butler area and noted the study was included in the new watershed management plan. BWSR had identified a need for additional information about the area's hydrology to determine how restoration could proceed. The Commission's participation in funding the study will help provide the information needed to advance that work.

Engineer Johnson explained that the study area is located south of Glenwood Avenue and includes historic springs, including Great Medicine Spring, and wetland areas that have been altered by drainage ditches and other water-management features. The area contains historic peatland, which may have subsided as a result of drainage. The study will examine how water moves through the area and how groundwater and surface water interact.

The proposed work includes field monitoring and hydrologic modeling to estimate the different sources and movements of water. Groundwater wells and monitoring equipment are expected to be installed in the fall, with more detailed monitoring of water movement continuing into the spring. The project includes coordination and data sharing with project partners. The study will provide information about both historic and current hydrologic conditions to help inform future restoration design.

Commissioners discussed the age and history of the drainage ditches and the development of Great Medicine Spring. The Engineer noted that based on information shared by project partners, the ditches appear to be old. Ditches like this can date back approximately 100 years based on similar projects in the metropolitan area, although the exact age of this particular ditch is unknown. Commissioners also shared historical knowledge of the spring and its use, including changes associated with wells and other structures in the area.

Commissioners asked whether the study would address erosion and sediment concerns associated with trails and other infrastructure. Engineer Johnson explained that those issues were outside the scope of the hydrology study but could be considered as part of future restoration planning.

The Commission discussed how current drought conditions could affect monitoring results. Engineer Johnson explained that the study would document current conditions during the monitoring period and compare them qualitatively with available historical groundwater monitoring records from the surrounding area. A groundwater specialist would identify appropriate historical information to support the analysis. Wells would generally be installed by hand, with mechanized installation available if needed for deeper monitoring locations if requested contingency funding is approved.

Commissioners also discussed the potential effects of historical groundwater changes associated with construction of Interstate 394. One commissioner noted that construction of the highway project may have altered groundwater conditions and affected the flow of Great Medicine Spring. Engineer Johnson explained that a comprehensive study of historical groundwater changes had not been completed. The proposed study will assess historic and current conditions to help inform restoration design, but it will not provide a comprehensive record of all historical groundwater changes.

The Commission discussed the importance of clearly identifying the study's limitations and distinguishing what is known from what remains uncertain. Commissioners expressed interest in understanding whether longer-term monitoring may be necessary and what responsibilities the Commission or project partners might have beyond the proposed study. Chair Cesnik suggested that the Commission's knowledge of the area could be useful to the project and discussed the possibility of a learning session or presentation to share that knowledge with project partners.

Engineer Johnson noted that the study is one component of a larger restoration effort being advanced by the BWSR with additional project work anticipated in 2028. Commissioners emphasized that the final report should clearly describe the study's scope, findings, limitations, and any additional information or monitoring that may be needed.

MOTION: Commissioner Polzin moved to approve the scope and budget for the Wirth/Eloise Butler Wetland Hydrology Study including use of contingency funding as approved by the Administrator. Commissioner Twiford seconded. Upon a vote, the motion carried 7-0. The cities of Minnetonka and Robbinsdale were absent from the vote.

[Chair Cesnik called for a 5-minute break.]

C. Consider Approval of Revision to Scope and Budget for Northwood and Lost Lakes TMDL Support Services

Administrator Jester reported that at their April 2025 meeting, the Commission approved a scope of work and budget for the Commission Engineer to update the Commission's pollutant loading model (P8), collect lake sediment cores and complete lab analysis, attend up to two stakeholder meetings, and prepare a memo on results of the technical analyses for use by the MPCA on the Total Maximum Daily Load (TMDL) studies for Northwood and Lost Lakes. She reported the Commission Engineer's work was completed in February and since that time MPCA staff have been working on developing the TMDLs. She noted that two additional upcoming and critical tasks were inadvertently left out of the original scope and budget. She requested a $5,900 increase to the project budget for Commission Engineer attendance at two additional project meetings and for Commission Engineer review and comment on the draft TMDL study report; including a meeting with MPCA staff to discuss BCWMC comments, if needed. She noted the proposed increase would be funded through the Commission's special projects budget.

MOTION: Commissioner Pentel moved to approve the revision to the scope and budget for Northwood and Lost Lakes TMDL support services, adding $5,900 for the additional work. Commissioner Gwin-Lenth seconded the motion.

DISCUSSION: Commissioner Polzin asked if the motion includes the assumption that funding would come from the Commission's special projects fund. Commissioner Pentel agreed to that additional language. Administrator Jester reviewed the special projects fund balance and projected balance.

VOTE: Upon a vote the motion carried 7-0. The cities of Minnetonka and Robbinsdale were absent from the vote.

D. Consider Adjustment to Bassett Creek Restoration Project Engineering Services Budget

Administrator Jester requested approval to reallocate $58,000 from the Bassett Creek Restoration Project's environmental contingency budget line to construction observation services, without increasing the overall project budget. She explained that the project has been challenging since its beginning and that construction has been more expensive and time-consuming than anticipated. The construction period is also longer than originally expected, increasing the need for engineering oversight.

The environmental contingency was originally set aside to address potential contamination discovered during construction. Administrator Jester explained that the Commission could use funds from closed CIP projects to replenish the environmental contingency if contamination is discovered. The Commission has sufficient funds in its closed project accounts to address that possibility.

Commissioners asked about the original engineering hours and how much construction observation time had been used. Engineer Johnson explained that the original budget anticipated approximately 700 hours for construction observation and related services. The exact number of hours spent in the field was not immediately available. Some of the budget initially allocated for construction observation had been used for other construction administration needs as the project has progressed. Approximately $120,000 remained in the overall project budget.

Engineer Johnson explained that some of the expected work and project activities anticipated when the budget was developed had not played out as expected. The project team has adjusted its approach during construction, including reducing the amount of time spent in the field as the contractor has demonstrated satisfactory performance.

Commissioners asked for clearer accounting of engineering hours spent on design changes, construction administration, and field observation, as well as an updated projection of the hours and funds needed to complete the project. Engineer Johnson agreed that accurate forecasting and communication are important as the project moves forward. Commissioners also discussed whether City of Golden Valley staff could provide additional construction oversight. City staff manage the construction contract but noted that their capacity to assist would depend on other project demands.

The Commission discussed the proposed $58,000 reallocation and whether it would provide sufficient construction observation through the remaining construction period. Administrator Jester explained that the request would move funds from the environmental contingency to construction observation, while maintaining the option to replenish the contingency with closed project funds if needed. Commissioners noted that the environmental contingency was an allocation for potential future costs and that the proposed adjustment would make those funds available for a more immediate project need.

TAC member Scharenbroich noted that expenses often change with large, complicated projects such as this and said that cities often incur those expenses themselves. TAC member Rakestraw indicated that Golden Valley staff would like to review the engineering services hours and would like to be included in future discussions about budgets and use of funds.

MOTION: Commissioner Polzin moved to approve the adjustment to the Bassett Creek Restoration Project engineering services budget, reallocating $58,000 from environmental contingency to construction observation services and allowing the environmental contingency to be replenished with closed project funds if needed and as approved by the Administrator. Commissioner Gwin-Lenth seconded the motion. Upon a vote the motion carried 7-0. The cities of Minnetonka and Robbinsdale were absent from the vote.

E. Consider Approval of Attendance at Minnesota Watersheds Annual Conference

The Commission discussed attendance at the Minnesota Watersheds Annual Conference and Meeting, scheduled for December 2–4 in Nisswa, Minnesota. Commissioners who had attended in previous years described the conference as a valuable opportunity for education, professional development, and networking.

Several commissioners indicated their desire to attend.

MOTION: Chair Cesnik moved to approve attendance at the Minnesota Watersheds Annual Conference for up to nine attendees. Commissioner Twiford seconded the motion. Upon a vote the motion carried 7-0. The cities of Minnetonka and Robbinsdale were absent from the vote.

6. COMMUNICATIONS

A. Administrator's Report

i. Medicine Lake Task Force and Survey Update

Administrator Jester reported that recruitment for the Medicine Lake Task Force was nearing completion, and the first meeting was anticipated in early December. The community survey had received 192 responses. Commissioner Carlson expressed interest in reviewing the survey results.

ii. Reminder of November Wednesday Meeting Date

Commissioners were reminded that the November Commission meeting would take place Wednesday, November 18.

The Administrator also shared information on online Salt Symposium the following Tuesday and Wednesday. Commissioners Pentel and Cesnik expressed interest in registering.

iii. Update on WMWA Positions and New Website

The Administrator provided an update on West Metro Watershed Alliance (WMWA) staffing and recruitment. Interviews for educator positions were underway. The Administrator also shared the link to WMWA's new website.

Recruitment for the coordinator position shared with the Hennepin County Department of Environment and Energy was closing that day. The Administrator also reported the unexpected and tragic passing of Amy Juntunen, which created an additional staffing gap for the organization.

Commissioner Minderman noted a mistake in the Administrator's report regarding the Bassett Creek Restoration Project.

B. Engineer

Engineer Johnson reported that the warmer weather had allowed fieldwork to continue. The monitoring season was complete, and work continued on the Toledo Ave/Minnaqua Pond feasibility study. The project team had also completed a survey and field inspections for flood-control projects.

C. Legal Counsel - No report.

D. Communications & Outreach Coordinator

Coordinator Egan reported that email accounts were being established and connected to the Commission's domain. The Education Committee was meeting to discuss communications project goals and priorities. Additional updates included a presentation planned for Covenant Living and a communications meeting related to the Sochacki project.

E. Chair

Chair Cesnik reported that the Ȟaȟá Wakpádaŋ Water Blessing Event went very well. Partners are exploring holding a similar event in New Hope next year.

F. Minnesota Watersheds

i. Report on Metro Watersheds Quarterly Meeting

Commissioner Kennedy reported on legislative priorities including stormwater reuse, permitting efficiency, chloride solutions. He reported the Minnesota Nursery and Landscape Association named Minnesota Watersheds its 2026 Partner of the Year.

G. Commissioners - No reports.

H. TAC Members

i. Report on October 7th Meeting

The TAC report included discussion of stream survey goals and a potential public-private cost-sharing program for best management practices. Two TAC members, Nick Macklem and Jenna Wolf were appointed to the Watershed-Based Implementation Funding (WBIF) convene group.

The TAC also discussed the newly released Municipal Separate Storm Sewer System (MS4) permit, which includes significant changes and will require attention from city staff. The next TAC meeting was scheduled for November 10, from 1:30 to 3:00 p.m.

I. Committees

i. Administrative Services Committee Update on Organizational Assessment Project

Administrator Jester reported that the organizational assessment was progressing and was expected to wrap up in January. The consultant's financial services subcontractor had withdrawn from the project and they are looking for a replacement. A local firm is being considered and the work remains within budget.

ii. Education Committee Meeting – October 26th

The Education Committee meeting was scheduled to meet Monday, October 26, at 4:00 p.m.

7. INFORMATION ONLY (Information online only)

The following materials were provided for information and were available online:

- Administrative Calendar
- CIP Project Updates: www.bassettcreekwmo.org/projects
- Grant Tracking Spreadsheet
- WCA Notice, Golden Valley
- September Minnesota Watersheds Newsletter

8. ADJOURNMENT

The meeting adjourned at 10:45 a.m.

Bassett Creek Watershed Management Commission

MEMO

To: BCWMC Commissioners
From: Administrator Jester
Date: November 11, 2026

RE: Invoices for November 18th BCWMC Meeting

I have reviewed invoices 3 – 10 below and recommend payment by the Bassett Creek Watershed Management Commission at the November 18, 2026 regular meeting. Commission Treasurer Polzin reviewed invoices 1 and 2 and recommends payment.

	Vendor	Service	Amount
1	Keystone Waters, LLC	October 2026 Administration	$ 7,176.00
2	Keystone Waters, LLC	October 2026 Administrative Expenses	$ 1,713.52
3	Barr Engineering	October 2026 Engineering Services	$ 79,425.20
4	Triple D Espresso	Meeting Catering	$ 197.53
5	City of Plymouth	October 2026 Accounting Services	$ 1,415.00
6	Kennedy & Graven	September 2026 Legal Services	$ 2,060.40
7	Stantec	WOMP Monitoring Activities	$ 2,521.50
8	Kaitlyn Egan	October Communications & Outreach Activities	$ 1,512.00
9	Strategic Consulting & Coaching	Organizational Assessment	$ 2,737.50
10	City of Minneapolis	Remibursement for Bryn Mawr Water Quality Improvement Project	$ 88,258.24

Bassett Creek Watershed Management Commission
Statement of Financial Position as of 10/31/2026
Unaudited

	400	100	
	Capital Improvement Projects	General Fund	TOTAL
ASSETS			
Current Assets			
Checking/Savings			
· 102 · 4MP Fund Investment	3,501,986.62	726,156.42	4,228,143.04
· 103 · 4M Fund Investment	5,923,655.05	1,096,569.85	7,020,224.90
104 · US Bank Checking	0.00	-10,210.06	-10,210.06
Total Checking/Savings	9,425,641.67	1,812,516.21	11,238,157.88
Accounts Receivable			
· 111 · Accounts Receivable	0.00	0.00	0.00
· 112 · Due from Other Governments	0.00	0.00	0.00
· 113 · Delinquent Taxes Receivable	24,508.64	0.00	24,508.64
Total Accounts Receivable	24,508.64	0.00	24,508.64
Other Current Assets			
· 114 · Prepaids	0.00	4,187.00	4,187.00
· 116 · Undeposited Funds	0.00	0.00	0.00
Total Other Current Assets	0.00	4,187.00	4,187.00
Total Current Assets	9,450,150.31	1,816,703.21	11,266,853.52
TOTAL ASSETS	9,450,150.31	1,816,703.21	11,266,853.52
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
· 211 · Accounts Payable	260,128.54	73,388.35	333,516.89
Total Accounts Payable	260,128.54	73,388.35	333,516.89
Other Current Liabilities			
· 212 · Unearned Revenue	200,000.00	0.00	200,000.00
· 251 · Unavailable Rev - Property	24,508.64	0.00	24,508.64
Total Other Current Liabilities	224,508.64	0.00	224,508.64
Total Current Liabilities	484,637.18	73,388.35	558,025.53
Total Liabilities	484,637.18	73,388.35	558,025.53
Equity			
· 311 · Nonspendable prepaids	0.00	4,187.00	4,187.00
· 312 · Restricted for improvements	4,562,582.00	0.00	4,562,582.00
· 315 · Unassigned Funds	0.00	406,219.07	406,219.07
· 32000 · Retained Earnings	4,765,842.18	948,037.91	5,713,880.09
Net Income	-362,911.05	384,870.88	21,959.83
Total Equity	8,965,513.13	1,743,314.86	10,708,827.99
TOTAL LIABILITIES & EQUITY	9,450,150.31	1,816,703.21	11,266,853.52

Bassett Creek Watershed Management Commission

Statement of Revenues, Expenditures, and changes in Fund Balance - General Fund

10/31/2026

Unaudited

	Annual Budget	October	November	Year to Date	Budget Balance
Ordinary Income/Expense					
Income					
411 · Assessments to Cities	672,830.00	0.00		672,830.00	0.00
412 · Project Review Fees	77,000.00	4,000.00		46,752.00	30,248.00
413 · WOMP Reimbursement	5,000.00	0.00		4,500.00	500.00
414 · Grants	0.00	0.00		0.00	0.00
415 · Investment earnings	0.00	36,929.01		337,948.38	-337,948.38
416 · Transfer from CIP and LT Accounts	65,070.00	0.00		0.00	65,070.00
417 · Reimbursement for Expenses	0.00	0.00		3,179.63	-3,179.63
418 · Insurance Dividend	300.00	0.00		0.00	300.00
Total Income	820,200.00	40,929.01	0.00	1,065,210.01	-245,010.01
Expense					
1000 · Engineering					
1010 · Technical Services	150,000.00	11,468.00	9,980.50	109,887.00	40,113.00
1020 · Development/Project Reviews	90,000.00	3,393.00	3,199.00	50,548.00	39,452.00
1030 · Non-fee and Preliminary Revi	30,000.00	2,095.00	1,593.00	15,569.50	14,430.50
1040 · Commission and TAC Meetin	16,000.00	1,350.00	1,237.50	12,609.12	3,390.88
1050 · Surveys and Studies	0.00	0.00	0.00	0.00	0.00
1060 · Water Quality / Monitoring	178,000.00	9,937.77	8,188.89	149,174.91	28,825.09
1070 · Water Quantity	9,000.00	1,323.40	631.70	7,692.05	1,307.95
1080 · Annual Flood Control Inspect	15,000.00	1,139.00	5,601.30	7,194.80	7,805.20
1090 · Municipal Plan Review	2,000.00	0.00	0.00	0.00	2,000.00
1100 · Watershed Outlet Monitoring	34,500.00	2,301.00	2,521.50	21,794.25	12,705.75
1110 · Annual XP-SWMM Model Upd	0.00	0.00	0.00	0.00	0.00
1120 · APM/AIS Work	40,000.00	0.00	0.00	12,575.88	27,424.12
Total 1000 · Engineering	564,500.00	33,007.17	32,953.39	387,045.51	177,454.49
2000 · Plan Development					
2010 · Next Gen Plan Development	10,000.00	449.50	5,009.00	13,075.35	-3,075.35
2020 · Savings for 2036 Plan	15,000.00	0.00	0.00	0.00	15,000.00
Total 2000 · Plan Development	25,000.00	449.50	5,009.00	13,075.35	11,924.65
3000 · Administration					
3010 · Administrator	81,900.00	6,045.00	7,566.00	62,971.60	18,928.40
3015 · Additional Staff	40,000.00	1,404.00	1,512.00	5,268.00	34,732.00
3020 · MAWD Dues	7,500.00	0.00	0.00	7,500.00	0.00
3030 · Legal	28,000.00	991.80	1,390.80	14,173.48	13,826.52
3040 · Financial Management	19,230.00	1,461.40	1,415.00	18,467.34	762.66
3050 · Audit, Insurance & Bond	26,000.00	0.00	0.00	24,752.00	1,248.00
3060 · Meeting Catering	2,400.00	197.53	197.53	2,172.83	227.17
3070 · Administrative Services	4,200.00	358.89	65.86	1,976.26	2,223.74
Total 3000 · Administration	209,230.00	10,458.62	12,147.19	137,281.51	71,948.49
4000 · Education					
4010 · Publications / Annual Report	1,300.00	0.00	0.00	908.50	391.50
4020 · Website	2,000.00	0.00	0.00	3,666.06	-1,666.06
4030 · Watershed Education Partner	18,350.00	0.00	0.00	7,850.00	10,500.00
4040 · Education and Public Outreac	37,350.00	1,493.50	1,257.66	18,459.35	18,890.65
4050 · Public Communications	1,000.00	591.24	0.00	591.24	408.76
Total 4000 · Education	60,000.00	2,084.74	1,257.66	31,475.15	28,524.85
5000 · Maintenance					
5010 · Channel Maintenance Fund	25,000.00	0.00	0.00	0.00	25,000.00
5020 · Flood Control Project Long-T	35,000.00	0.00	0.00	0.00	35,000.00
Total 5000 · Maintenance	60,000.00	0.00	0.00	0.00	60,000.00
6000 · Special Projects					
6030 · Bassett Creek Valley Floodpla	68,275.00	870.00	3,414.50	53,019.00	15,256.00
6040 · Northwood & Lost Lake TMDl	15,147.00	0.00	120.00	8,504.00	6,643.00
6050 · XPSWMM to PCSWMM Model	44,000.00	8,261.50	6,659.50	19,174.00	24,826.00
6060 · Organizational Assessment P	59,950.00	8,400.00	2,737.50	21,675.00	38,275.00
6070 · Wirth/Eloise Butler Wetland H	93,100.00	0.00	9,089.61	9,089.61	84,010.39
Total 6000 · Special Projects	280,472.00	17,531.50	22,021.11	111,461.61	169,010.39
Total Expense	1,199,202.00	63,531.53	73,388.35	680,339.13	518,862.87

Bassett Creek Watershed Management Commission

Statement of Revenues, Expenditures, and changes in Fund Balance - Construction Fund

10/31/2026

Unaudited

	Project Budget	October	November	Year to Date	Inception to Date Expense	Remaining Budget
Ordinary Income/Expense						
· 1000 · Engineering	0.00	0.00	0.00	0.00	0.00	0.00
· 2024CR-M · CIP-BS Main Stem Restore	3,534,580.00	28,444.50	3,695.02	205,513.27	705,842.80	2,828,737.20
· 2026CR-P · Plymouth Creek Restor Dunk 38th	2,600,000.00	0.00	1,768.50	1,768.50	157,324.58	2,442,675.42
· BC-12 · CIP-CostShare Pur High Eff St S	150,000.00	0.00	146,500.00	146,500.00	150,000.00	0.00
· BC-14 · CIP-Sochacki Pk Wter Quality Im	600,000.00	0.00	0.00	0.00	13,500.00	586,500.00
· BC-2381 · CIP-DeCola Ponds/Wildwood Pk	1,300,000.00	0.00	0.00	0.00	84,049.39	1,215,950.61
· BC-5 · CIP-Bryn Mawr Meadows	1,835,000.00	0.00	88,258.24	88,258.24	843,947.80	991,052.20
· BC-7 · CIP-Main Stem Lagoon Dredging Phases I & II	4,289,000.00	0.00	0.00	77,081.36	1,702,602.35	2,586,397.65
· BCP-2 · CIP- Basset Cr Pk & Winnetka	1,123,351.00	0.00	0.00	0.00	1,075,698.32	47,652.68
· ML-12 · CIP-Medley Park Stormwater	1,500,000.00	0.00	0.00	0.00	1,358,137.20	141,862.80
· ML-21 · CIP-Jevne Park Stormwater Mgmt	500,000.00	0.00	0.00	0.00	56,390.75	443,609.25
· ML-22 · CIP-Ponderosa Wood Strm Restora	407,238.00	0.00	0.00	332,267.80	404,925.11	2,312.89
· NL-2 · CIP-Four Seasons Mall	990,000.00	0.00	0.00	544,774.77	754,455.33	235,544.67
· PL-7 · CIP-Parkers Lake Stream Restore	485,000.00	0.00	0.00	2,224.00	253,750.62	231,249.38
· SL-3 · CIP-Schaper Pond	612,000.00	173.00	322.50	24,287.22	607,107.52	4,892.48
· TW-2 · CIP-Twin Lake Alum Treatment	163,000.00	0.00	0.00	0.00	91,037.82	71,962.18
· CL-4 · CIP-Crane Lake Chloride Reduction Project	464,200.00	0.00	0.00	47,521.75	115,796.29	348,403.71
· FCP-1 · CIP-Flood Control Project Double Box Culvert Rep	1,504,000.00	10,900.03	4,725.08	139,433.14	184,621.66	1,319,378.34
· CIP 36 · Wirth Lake Aeration Study	0.00	265.00	0.00	265.00	265.00	-265.00
· BC-13/CIP14 · Toledo Ave/Minnaqua Pond Stormwater Improvements & Flood Reduction	0.00	2,666.00	14,859.20	17,525.20	17,525.20	-17,525.20
· CIP30 · Cost Share High Efficiency Street Sweeper for City	19,300.00	0.00	0.00	0.00	0.00	19,300.00
Total Expense	22,076,669.00	42,448.53	260,128.54	1,627,420.25	8,576,977.74	13,499,691.26
Net Ordinary Income	-22,076,669.00	-42,448.53	-260,128.54	-362,911.05	-8,576,977.74	-13,499,691.26

Bassett Creek Watershed Management Commission
Long Term Accounts - General Fund
Unaudited

		Total Project Alloc.	October	November	Year to-Date	Prior Years	Inception to Date	Remaining Project Funds
Income	Fld1 · Flood Control Long Term Maint		0.00	0.00	0.00	259,421.90	259,421.90	
Expense	Fld2 · Flood Control Long Term Exp	699,980.00	0.00	0.00	0.00	548,013.41	548,013.41	
Total		699,980.00	0.00	0.00	0.00	-288,591.51	-288,591.51	411,388.49
Income	Flood1 · Emergency FCP Income		0.00	0.00	0.00	-	0.00	
Expense	Flood2 · Emergency FCP Expense	500,000.00	0.00	0.00	0.00	-	0.00	
Total		500,000.00	0.00	0.00	0.00	-	0.00	500,000.00
Income	Gen · Next gen Plan Development Income		0.00	0.00	0.00	38,000.00	38,000.00	
Expense	Gen1 · Next gen Plan Development Exp	0.00	0.00	0.00	0.00	38,000.00	38,000.00	
Total		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Income	Qual · Channel Maintenance Fund		0.00	0.00	0.00	620,000.00	620,000.00	
Expense	Qual1 · Channel Maintenance Expense	0.00	0.00	0.00	0.00	265,837.70	265,837.70	
Total		0.00	0.00	0.00	0.00	354,162.30	354,162.30	354,162.30
Income	410 · Special Projects Fund	0.00	36,929.01	0.00	337,948.38	1,104,690.80	1,442,639.18	
Expense	410 · Special Projects Fund	324,472.00	17,531.50	22,021.11	111,461.61	184,042.55	295,504.16	
Total		-324,472.00	19,397.51	-22,021.11	226,486.77	920,648.25	1,147,135.02	1,147,135.02

FIRST AMENDMENT TO PRE-APPLICATION REIMBURSEMENT AGREEMENT

This First Amendment to Pre-Application Reimbursement Agreement (the "First Amendment") is made this ___ day of _____, 2026, by and between the Bassett Creek Watershed Management Commission, a municipal joint powers entity established under the laws of the State of Minnesota ("Commission"), and Breck School, a Minnesota nonprofit corporation (the "Owner").

RECITALS

WHEREAS, on November 19, 2025, the Commission and the Owner entered into that certain Pre-Application Reimbursement Agreement (the "Agreement"), which is attached hereto as Exhibit A, to accommodate the provision of pre-application services from the Commission engineer requested by the Owner for its anticipated site improvement project; and

WHEREAS, the amount of reimbursement contemplated in the Agreement ($10,000) has been nearly exhausted, and the Owner now seeks additional pre-application services from the Commission engineer; and

WHEREAS, accordingly, the parties seek to amend the Agreement to increase the total amount of reimbursement authorized thereunder and extend the term, all in accordance with the terms and conditions provided herein.

NOW, THEREFORE, the parties mutually agree as follows:

SECTION I. Paragraph 1 of the Agreement is hereby amended by deleting the ~~stricken~~ language and adding the double-underlined language as follows:

1. Reimbursement Required. The Owner agrees to fully reimburse the Commission for the Professional Costs the Commission incurs related to the Project, along with the costs incurred by the Commission in drafting this Agreement (collectively, the "Reimbursable Costs"). To that end, the Owner shall reimburse the Commission in full for such Reimbursable Costs within 30 days of receipt of any invoice from the Commission. The Commission will endeavor to provide invoices for Reimbursable Costs to the Owner on a monthly basis. The Commission will not incur Reimbursable Costs in excess of ~~$10,000~~ $20,000 without prior written authorization of the Owner, provided, however, that the Owner understands that if such authorization is not provided, the Commission will not authorize its engineer to perform any additional work related to the Project. Should the Owner fail to fully reimburse the Commission for any Reimbursable Costs as required herein, the Commission may exercise any other remedy available to it, in law or equity, to recover such costs from the Owner, including, without limitation, Minn. Stat. § 514.67.

SECTION II. Paragraph 2 of the Agreement is hereby amended by deleting the ~~stricken~~ language and adding the double-underlined language as follows:

2. Term and Termination. This Agreement is effective as of the date first written above and will terminate on the earlier of ~~two~~ three years from the effective date or the date that all obligations have been satisfactorily fulfilled. This Agreement may also be terminated upon 30 days' written notice by either party, or immediately upon mutual agreement of the parties. Termination of this Agreement will not relieve the Owner from its obligation to reimburse the Commission for its actual Reimbursable Costs incurred until the effective date of the termination.

SECTION III. Except to the extent expressly modified above, all other terms and conditions of the Agreement shall remain unchanged and in full force and effect.

[signatures to follow]

IN WITNESS WHEREOF, the parties have duly affixed their signatures under hand and seal on this instrument as of the date first written above.

OWNER:

By: Mike Thorson

Its: Director of Facilities + Mike Thorson

COMMISSION:

By: _____ By: _____

Chair Secretary

BASSETT CREEK WATERSHED MANAGEMENT COMMISSION
PRE-APPLICATION REIMBURSEMENT AGREEMENT

This Pre-Application Reimbursement Agreement ("Agreement") is entered into as of the 19th day of November, 2025, by and among the Bassett Creek Watershed Management Commission, a municipal joint powers entity established under the laws of the State of Minnesota ("Commission"), and Breck School, a Minnesota nonprofit corporation (the "Owner").

Recitals

A. The Owner seeks to pursue and undertake a site improvement project on its property located in Golden Valley, Minnesota (the "Project"), which as contemplated will eventually require submission of a development review application to the Commission pursuant to the Commission's Requirements for Improvements and Development Proposals. The Project is proposed to be on the Owner's property located at 123 Ottawa Avenue North and 200 Lilac Drive North, Golden Valley, Minnesota (Hennepin County PIDs 1902924340019 and 1902924330017).

B. Prior to finalizing redevelopment plans and submitting a development review application for the Project, and because of the complexity of the Project, the Owner seeks review and assistance from the Commission engineer related directly to the Project's planning and development ("Professional Costs"). Because there is no pending application yet, said Professional Costs fall outside of the Commission's general fee/reimbursement structure.

C. Notwithstanding for foregoing, and in order to facilitate the aforementioned pre-application review and work by the Commission engineer, the parties desire to enter into this Agreement to ensure that the Commission will be reimbursed for its actual Professional Costs incurred and related to the Project.

Agreement

The parties to this Agreement hereby agree as follows:

1. Reimbursement Required. The Owner agrees to fully reimburse the Commission for the Professional Costs the Commission incurs related to the Project, along with the costs incurred by the Commission in drafting this Agreement (collectively, the "Reimbursable Costs"). To that end, the Owner shall reimburse the Commission in full for such Reimbursable Costs within 30 days of receipt of any invoice from the Commission. The Commission will endeavor to provide invoices for Reimbursable Costs to the Owner on a monthly basis. The Commission will not incur Reimbursable Costs in excess of $10,000 without prior written authorization of the Owner, provided, however, that the Owner understands that if such authorization is not provided, the Commission will not authorize its engineer to perform any additional work related to the Project. Should the Owner fail to fully reimburse the Commission for any Reimbursable Costs as required herein, the Commission may exercise any other remedy available to it, in law or equity, to recover such costs from the Owner, including, without limitation, Minn. Stat. § 514.67.

2. No Obligation. The Commission desires to facilitate projects that are proposed in a way consistent with its review standards; however, the Commission entering into this Agreement does not obligate it to provide any particular level or timing of service, either directly or through its consultants, and such services shall in no way give rise to any guarantees or warranties. Furthermore, by entering into this Agreement the Commission is not expressly or implicitly agreeing to approve any proposals or applications which the Owner or its affiliates may submit to the Commission, whether

related to the Project or otherwise. Any such proposals and requests will need to be processed and acted on in accordance with the Commission's established procedures and regulations.

3. Term and Termination. This Agreement is effective as of the date first written above and will terminate on the earlier of two years from the effective date or the date that all obligations have been satisfactorily fulfilled. This Agreement may also be terminated upon 30 days' written notice by either party, or immediately upon mutual agreement of the parties. Termination of this Agreement will not relieve the Owner from its obligation to reimburse the Commission for its actual Reimbursable Costs incurred until the effective date of the termination.

4. Waiver. The failure by a party to insist in any one or more instances upon the performance of any term or condition of this Agreement shall not be construed as a waiver or relinquishment of the right to such performance, or to future performance, of such term or condition by the other party, and the obligation of both parties for performance of that term or condition shall continue in full force and effect.

5. Notices. Notice for purpose of this Agreement shall be sufficient if sent via certified mail to the other party at the following addresses:

To the Owner:	Breck School Attn. Ted Forbath Chief Operating Officer 123 Ottawa Avenue North Golden Valley, MN 55422
To the Commission:	Bassett Creek Watershed Management Commission Attn: Administrator P.O. Box 270825 Golden Valley, MN 55427

6. Severability. The provisions of this Agreement shall be deemed severable. If any part of this Agreement is rendered void, invalid, or unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this Agreement unless the part(s) which are void, invalid or otherwise unenforceable shall substantially impair the value of the entire Agreement with respect to the parties.

7. Data Practices. The parties will comply with the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13, to the extent it applies to all data created, collected, received, stored, used, maintained, or disseminated in accordance with this Agreement.

8. Amendments and Assignments. The terms of this Agreement may be changed only by mutual agreement of the parties. Such changes shall be effective only on the execution of written amendment(s) signed by both parties. Neither party shall transfer its rights or obligations under this Agreement without the express written consent of the other party.

9. No Joint Venture; Liability; Rights. Nothing herein constitutes the creation of a joint venture or joint undertaking between the Commission and the Owner. The parties shall be responsible for their own acts and omissions and the results thereof to the extent authorized by law. This Agreement is simply providing a means for reimbursing the Commission for its Reimbursable Costs, as defined herein. Furthermore, nothing herein shall constitute, or be construed as constituting, a waiver of any limitation on, or exemption from, liability available to the

Commission under Minn. Stat. Chap. 466 or other law. Finally, this Agreement is not intended to confer any rights to third parties.

[signatures to follow]

IN WITNESS WHEREOF, the parties have duly affixed their signatures under hand and seal on this instrument as of the date first written above.

OWNER:

By: _____
Ted Forbes

Its: CFO

COMMISSION:

By: _____
Chair

By: _____
Secretary

Memorandum

To: Bassett Creek Watershed Management Commission (BCWMC)
From: Barr Engineering Co. (Barr) (Josh Phillips P.E., Gabby Campagnola, Jim Herbert P.E.)
Subject: Item 4E: Bassett Creek 2026 Flood Control Project Inspection – BCWMC November 18, 2026 Meeting Agenda
Date: November 12, 2026
Project: 23270051.72 1080 001

4E Bassett Creek 2026 Flood Control Project Inspection

Background

In accordance with the Operation and Maintenance Manual for the Bassett Creek Flood Control Project (FCP), an annual inspection is required to review the condition of the FCP features. The FCP was turned over to the local sponsor during 2002. Therefore, inspection of the FCP features was initialized during the fall of 2002, which was the first formal inspection by the Bassett Creek Watershed Management Commission (BCWMC). Except as noted, the annual inspections have been performed from 2002 to 2026. Inspections were not performed during 2003, 2011, and 2013 due to BCWMC budget considerations. Some of the municipalities have performed independent inspections of several of the FCP structures. The municipalities are responsible for routine maintenance and repair of the BCWMC FCP features located within their city. The municipalities are also responsible for submitting the completed FCP Maintenance Record from the previous year's inspection. It is important that the BCWMC receive these records, as the inspection and reporting are essential to ensure the BCWMC/municipalities maintain their eligibility to receive federal funds to repair or replace FCP features in the event of a catastrophe.

Pursuant to BCWMC policy, the municipalities may request reimbursement from the BCWMC for major maintenance and repairs that exceed $25,000. However, the municipalities must perform regular, routine maintenance and submit the required reporting before requesting and receiving BCWMC reimbursement. This will help prevent the situation wherein the BCWMC pays for maintenance work over $25,000 because the municipalities neglected routine maintenance for several years. The BCWMC expects the municipalities to inform the Commission in advance (e.g., two years) of their request for reimbursement. The BCWMC will consider adding maintenance and repair projects that are more than $100,000 to the BCWMC capital improvement program (CIP).

Table 1 provides examples of maintenance and repairs that are routine or major. In addition, the cities (or other road authority) where the FCP features are located are responsible for maintenance, repair, and replacement of road crossings and their corresponding conveyance structures, which were installed as part of the FCP.

The 2026 inspection comments and recommendations follow Table 1.

Table 1 Routine vs. Major Maintenance and Repair Items

Item #	Routine vs. Major Maintenance and Repairs— as Recommended by the TAC[1] and approved by the BCWMC[2]
Routine	
1	Vegetation: removal of trees, removal of brush, chemical treatment of stumps, control of noxious weeds, establish vegetation on bare areas
2	Removal of debris: woody debris, riprap, trash from channel, inlets, culverts
3	Repair erosion; channels, inlet and outlet structures, culvert ends
4	Repair/replace riprap: on inlet and outlet ends of culverts, channels, banks
6	Remove sediment from channels, structures, culverts, etc.
10	Repair/maintain guard rails, handrails, and fencing: remove rust, prime and paint, repair damaged rails and posts, replace rusted-out sections, repair cables, replace posts, repair chain link fence
12	Repair concrete pipe: repair joints, tie-bolts, spalling, connection to culverts, breakage
13	Repair/replace catch basins, manholes, casting assemblies, grates
14	Repair/maintain debris barrier: removal of debris, repair cables, replace poles
15	Repair/maintain tunnel inlet trash rack: repair/replace trash rack rods (loose or broken, vandalized, bent)
16	Street repairs: pavement, curb and gutter, cracks, depressions, settlement
Major	
5	Repair/replace gabion baskets
7	Remove sediment/dredge ponds, basins, etc.
17	Tunnel repairs: concrete and other repairs to the new Bassett Creek tunnel
Could be major depending on extent	
5	Repair/replace gabion baskets
7	Remove sediment/dredge ponds, basins, etc.
17	Tunnel repairs: concrete and other repairs to the new Bassett Creek tunnel

[1] Based on needed repairs identified during 2016 RCP inspection.
[2] Per BCWMC actions at their May 19, 2016 and July 21, 2016 meetings.

barr.com

Memorandum

To: Bassett Creek Watershed Management Commission
From: Barr Engineering Co. (Stephanie Johnson, PhD, P.E., and Jessica Olson, P.E.)
Subject: Item 5A – Consider Approval of 60% Plans for 2025 Plymouth Creek Stream Restoration Project (CIP 2025 CR-P) – BCWMC November 18, 2026 Meeting Agenda
Date: November 12, 2026
Project: 23270051.72-6000-650

5A. Consider Approval of 60% Plans for Phase II of 2025 Plymouth Creek Stream Restoration Project, Plymouth (CIP 2025 CR-P)

Summary:

Proposed Work: Phase II of 2025 Plymouth Creek Stream Restoration Project, Plymouth (CIP 2025 CR-P)
Basis for Commission Review: 60% Plans Review
Change in Impervious Surface: N.A.
Recommendations:

1) Conditional approval of 60% drawings
2) Authorize the City of Plymouth to continue design and bring 90% plans to a future Commission meeting

At their meeting in September 2024, the BCWMC ordered this BCWMC CIP project and entered into an agreement with the City of Plymouth to design and construct the project. The BCWMC received a $400,000 Clean Water Fund grant from the Minnesota Board of Water and Soil Resources for the 2025 Plymouth Creek Stream Restoration (CIP 2025 CR-P). The BCWMC will fund the remainder of the project costs from BCWMC Capital Improvement Project funds paid with Hennepin County property taxes levied on all BCWMC residents. The agreement requires submittal of the 50% and 90% plans and specifications to the BCWMC for approval, in accordance with the BCWMC's CIP project review process. For the 50% review of the project, the City of Plymouth provided 60% plans to the BCWMC for review and comment. As described in more detail later in this memo, the City of Plymouth decided to split the project into two parts, completing the upstream portion first.

This memorandum summarizes the Commission Engineer's review and comments on the 60% design plans for Phase II of the project, covering the lower portion of the targeted stream reach.

Feasibility Study Summary

The BCWMC completed the Feasibility Report for the Plymouth Creek Restoration Project (Barr, May 2024) to examine the feasibility of restoration within the project area in the City of Plymouth. The Plymouth Creek Stream Restoration project area is located along Plymouth Creek from Dunkirk Lane North, on the upstream end, to 38th Avenue North behind Plymouth Ice Center, on the downstream end (Figure 1). The feasibility report identified multiple measures for implementation including:

- Removing trees and invasive vegetation (e.g., buckthorn) and planting native species to restore riparian areas and improve habitat

- Incorporating a variety of stream restoration measures to reduce erosion including streambank grading for improved floodplain connectivity and stability along with vegetation establishment; hard armoring like riprap; and bioengineering techniques such as installing root wads and toe wood, coir logs, vegetated reinforced soil stabilization (VRSS), rock or log j-hook vanes and cross vanes, brush mattresses, and live stakes
- Removing accumulated sediment in targeted areas near culvert crossings
- Constructing a new meandering channel segment to replace a straightened segment of channel near Plymouth Creek Elementary School
- Establishing new vegetation in areas disturbed by construction

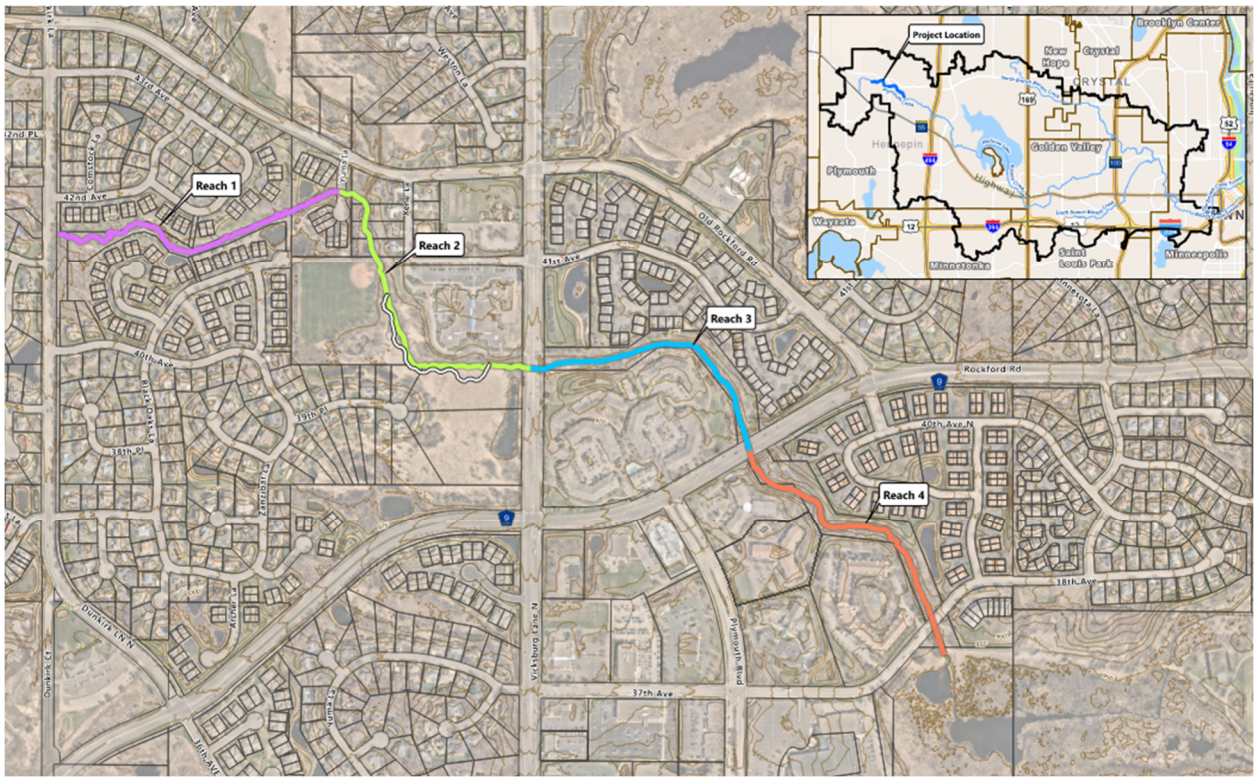


Figure 1: Plymouth Creek Stream Restoration Reach (CIP 2025 CR-P)

The feasibility report also identified, mapped, and prioritized stream sections in need of restoration along the 7,000-foot section of Plymouth Creek. The study identified 26 restoration areas, defined as areas of similar erosion properties and prioritization metrics, within the approximate 7,000-foot assessed reach. The restoration areas are ranked from low to high priority. At their May 15, 2024 meeting, the BCWMC approved the implementation of "Option 3a" to restore and stabilize all identified high, medium, and low priority areas along the stream, improve vegetated buffers along the stream, and create a meander of the stream channel in one section.

The feasibility report estimated that this restoration project would require the removal of approximately 208 trees, 140 of which are buckthorn, box elder, green ash, or Siberian elm (species that are invasive or prone to disease or infestation).

To avoid impacts to nesting northern long-eared bats, the feasibility study recommended that tree removal should occur in the period from October 15 to early April, outside of the bat's active season (mid-April –October 14). If tree clearing would be required during the bat's active season, the feasibility study recommended additional consultation with the US Fish and Wildlife Service.

The feasibility study included a desktop (Level 1) wetland delineation that identified 17.02 acres of wetland within the project area. Most of the delineated wetlands were adjacent to Plymouth Creek and are likely Type 1, Floodplain Forest wetlands. A large wetland complex is located at the northwest intersection of Rockford Road and Vicksburg Lane and is likely a combination of Type 2, Fresh (wet) meadow, and Type 3, Shallow marsh.

The feasibility study estimated that project implementation would reduce the total phosphorus load from the site by 148.4 pounds per year and the total suspended sediment load by 296,720 pounds per year.

At the time the project was ordered, the total cost of the project, including the feasibility study, design, construction, and administration was $2,600,000. Of this cost, the construction costs were estimated at $1,440,000 ($1,728,000 with 20% construction contingency).

60% Plans

The City of Plymouth decided to break out Plymouth Creek 2025 CR-P into two phases due to the level of effort needed to complete the design and construction. The first phase (about one-third of the overall project stream reach) focused on the stream reach from Dunkirk Lane North to the trail crossing near 41st Avenue North, as shown in Figure 2 below. Construction of the first phase was substantially complete October 23, 2026.



Figure 2: Project Area for Phase 1 of 2025 Plymouth Creek Stream Restoration

The second phase of the project will focus on the remainder of the stream reach, from the trail crossing near 41st Avenue North to just south of 38th Avenue North, as seen in Figure 3. The City's goal is to design and permit the second phase of the project in fall/winter 2026 and construct in 2027.

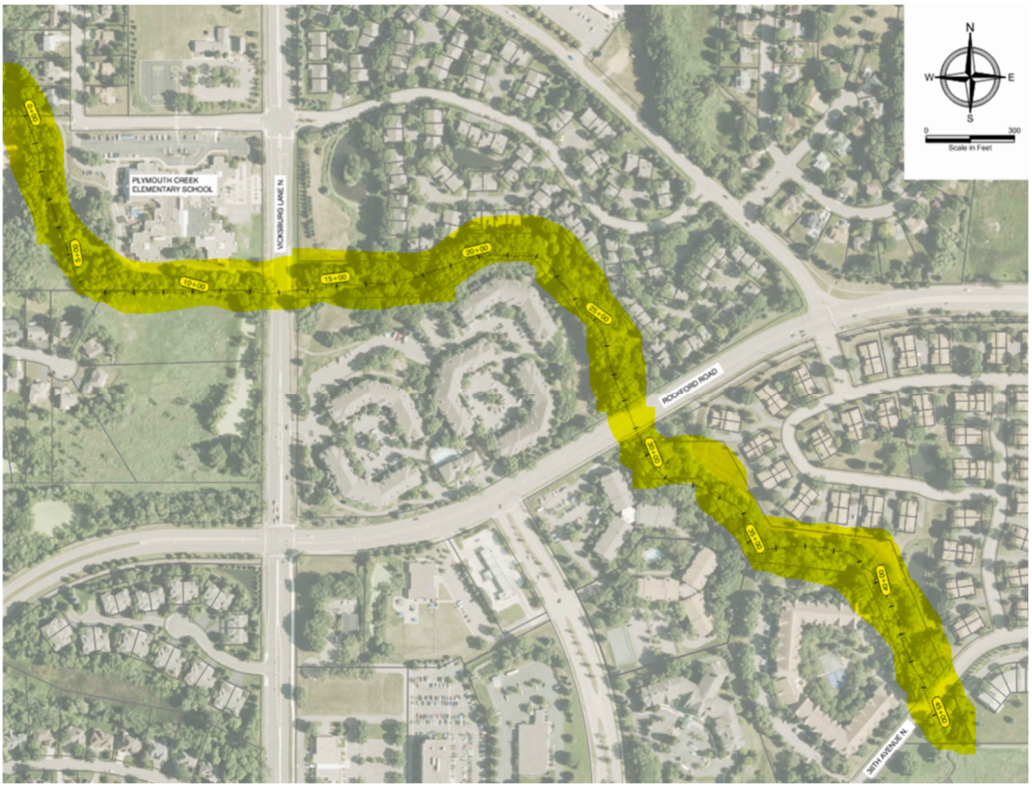


Figure 3: Project Area for Phase 2 of 2025 Plymouth Creek Stream Restoration

The 60% plans for phase two of the project follow many of the recommendations from the feasibility study, including the use of slope grading with seeding and blanketing, vegetative riprap, coir toe, and brush mattress. Notable differences between the 60% plans and the feasibility study recommendations for the selected alternatives are listed below, as provided in the October 6, 2026 design memorandum and November 3, 2026 response to comments from the City's consultant (Moore Engineering).

- The City's consultant conducted a field assessment of the reach to assess changes since the 2023 field work conducted for the feasibility study. The updated field assessment identified additional erosion progression, which resulted in the design including increased stream restoration lengths (for example, more linear feet of vegetated riprap) in some areas. To address the additional identified erosion progression, the 60% design plans show more robust practices such as coir toe or riprap toe to provide increased protection in some areas where the feasibility study recommended using bank grading with vegetation. For specific examples see below:
    - STA 20+18 to 20+82 additional bank grading and brush mat proposed due to the channel being over widened due to deadfall in channel
    - STA 22+87 to 23+47 additional bank grading to address active erosion that was found during field investigation.

- STA 29+58 to 40+07, the feasibility study only identified grading and riprap near station 30+00 to 32+00, 35+50 to 37+00, and 38+00 to 40+00. The City's consultant proposes additional bank grade between 30+00 to 37+00 specifically along the south bank and additional vegetated riprap between 38+00 to 40+00 due to taller steeper banks in the area with active erosion likely due to the higher velocities through this section.

- The feasibility study called for implementation of rock/boulder j-hook vanes. The 60% design plans propose using stream-width rock vanes instead to simplify construction in a relatively small channel.

- The approved project called for re-meandering a section of previously straightened channel. The City's consultant proposes to include a re-meander within the general limits of the feasibility study. Instead of excavating a new channel off-line of the existing channel, the City's consultant proposed an alignment that follows the general existing stream alignment but increases sinuosity by adding meanders. The proposed profile and cross-sectional geometry design is still in progress, but the City's consultant has noted that final design will balance ecological function and hydraulic performance by reestablishing floodplain connectivity while meeting a no-rise condition.

The City's consultant provided a list of trees with a diameter at breast height (DBH) of 6 inches or greater, proposed for removal as part of phase 2 of the project. These trees are proposed for removal because their location overlaps the footprint of the new proposed stream stabilization measures, removal will open the canopy for vegetation establishment, and/or because the tree species are undesirable. The feasibility study proposed removal of 109 healthy trees through this reach. Of the 109 healthy trees proposed for removal in the feasibility study, 36 are desirable species (species that are not invasive or prone to disease or infestation,). The 60% plans propose to remove 526 healthy trees, 52 are desirable species (species that are not invasive or prone to disease or infestation). The City's consultant has indicated that the substantially increased tree removals are generally for the purpose of opening the canopy for vegetation establishment within the riparian area. The City's consultant has also indicated that tree removal numbers in the 60% design may be reduced as the design progresses, and the consultant works with City of Plymouth staff on the need for planting trees within the project footprint to make up for the loss of healthy trees. The 90% design drawings will include updated figures to highlight where specific trees are planned for removal.

Tree Species	60% Plans Healthy (Proximity or Undesirable Species)	60% Plans Dying/Dead	60% Plans Removal Total
Apple	0	3	3
Ash/Green	97	3	100
Aspen	3	0	3
Box Elder	350	7	357
Buckthorn	22	0	22
Cottonwood	3	3	6
Elm/American	3	2	5
Lombardy Poplar	12	1	13
Mountain Ash	5	1	6
Mulberry	3	0	3

Spruce/White	0	1	1
Willow/Black	28	55	83
Totals	**526**	**76**	**602**

The City's consultant did not provide pollutant reduction estimates with the 60% submittal. These calculations should be provided with the 90% design documentation.

The City will host an open house December 1 to give residents the opportunity to review proposed plans, provide feedback and ask questions. The 90% plans should be revised to address feedback received at the open house.

The submitted drawings were at a 60% design stage, which means there are a number of details yet to be worked out before the design is final. The current estimated construction cost for Phase 2 is $923,185. This estimate includes approximately 295 square yards of trail reconstruction at an estimated cost of $8,850. However, since this trail is not essential to construction access, these costs are considered a city improvement and are not eligible for BCWMC reimbursement. Based on the amount of work proposed for Phase 2 and the 90% cost estimate for Phase 1, the 60% Phase 2 construction cost is generally aligned with the remaining estimated total project cost in the feasibility study. Total costs will be reviewed again during the 90% design phase.

As the design progresses, the City must address the comments below in the 90% design plans and specifications, which must be submitted to the BCWMC for review and approval.

Recommendations

A) Conditional approval of 60% plans, recognizing that the current plans reflect the 60% level of design. The following comments must be addressed as part of the 90% plans submittal:

1) The Plymouth Creek 100-year floodplain elevation ranges from 966.0 to 954.7 feet NAVD88 in the project area. The BCWMC floodplain elevation should be shown and called out on the plans. If the project results in fill below the BCWMC floodplain, floodplain fill and cut computations must be provided to demonstrate no net fill in the floodplain.

2) As part of the 90% design the City's consultant must provide an existing and proposed conditions model to show no increase in the Plymouth Creek 100-year flood elevation as a result of the project.

3) Survey, computations, and other field/watershed indicators need to be provided for the 90% design to justify the proposed bankfull width, bankfull depth, bottom width, and channel cross section.

4) Elevations and upstream/downstream stationing must be provided in the 90% design plans for all proposed toe stabilization features. Similarly, if the channel invert will be graded the proposed profile must be provided.

5) Computations must be submitted for the 90% design to justify the riprap and boulder sizing for the project features.

6) Updated pollutant reduction estimates must be provided for total phosphorus and total suspended sediment that reflect the current design.

7) Provide additional justification regarding the proposed increased numbers of healthy tree removals.

8) A summary of the expected permitting requirements must be provided.

9) Areas that have vegetated riprap within the submitted design do not include either a brush mattress or VRSS above the riprap on the bank. This could be a concern because these areas have the potential for high velocity flows during the 10-yr and 100-yr storm events and a robust vegetation establishment will be necessary. Please provide documentation justifying that the revegetation plan above the riprap will achieve the velocity and shear stress requirements to prevent erosion.

10) Please provide the design details for the inlets that are discharging stormwater to the stream. Include details related to design velocities and riprap sizing to protect the outlets and bank protection that will achieve the restoration goals.

11) Please include design details for the new meandered segment that justify the stream restoration and bank stabilization methods that will be provided in the 90% design. Note that constructing the channel off-line could allow for a longer window for vegetation establishment before connecting it to channel flows.

B) Authorize the City of Plymouth to continue design and bring 90% plans and specifications to a future BCWMC meeting.

city of golden valley

MEMORANDUM

COMMUNITY DEVELOPMENT
Engineering & Environment Division
763-593-8030

Date: October 15, 2026

To: Laura Jester (Bassett Creek Watershed Management Commission)

From: Rikita Patel, Claire Bargman (City of Golden Valley)

Subject: 2025-2026 Effectiveness Report – High Efficiency Street Sweeper

CC: Emma Rakestraw (City of Golden Valley)

A cooperative agreement for the Cost Share Purchase of High Efficiency Street Sweeper BC-12 (sweeper) was finalized on November 21, 2023 between Bassett Creek Management Commission (BCWMC) and the City of Golden Valley (City). As part of the agreement, an annual Effectiveness Report shall be submitted to BCWMC for five years. In accordance with Exhibit A in the agreement, the City shall submit the following items in the Effectiveness Report.

- Zone number and downstream waterbody
- Dates of sweeping
- Lane miles swept
- Estimated pollutant load reduction in mg/kg for total phosphorus and chlorides

This report summarizes the required items in the agreement for the fall of 2025 and spring of 2026. The sweeper was delivered to the City on August 5, 2025. This report includes the laboratory testing results from the street sweeping completed in the fall and spring, which represents the first reporting year. Refer to Figure 3 for the dates and quantity of street materials swept for the reporting year. Note, the City has two active street sweepers and the quantities for 2025 were not separated and cannot be differentiated between active sweepers. The quantities will be separated moving forward.

City staff conducted street sweeping between October 8, 2025 to November 25, 2025. Additionally, in 2026, staff conducted street sweeping between March 5, 2026 to May 29, 2026. The streets for each area/zone were swept at least two times. The high efficiency, Regen X Sweeper covered 638 miles over the fall 2025 sweeping period and 647 miles over the spring 2026 period. Area 2 and 3 both primarily drain towards Bassett Creek. The northwest portion of Area 1 drains towards Medicine Lake while the eastern portion of Area 1 drains towards

Sweeney Lake. Priority was given to Area 1 then Area 2 followed by Area 3. The designated areas are shown in Figure 1.

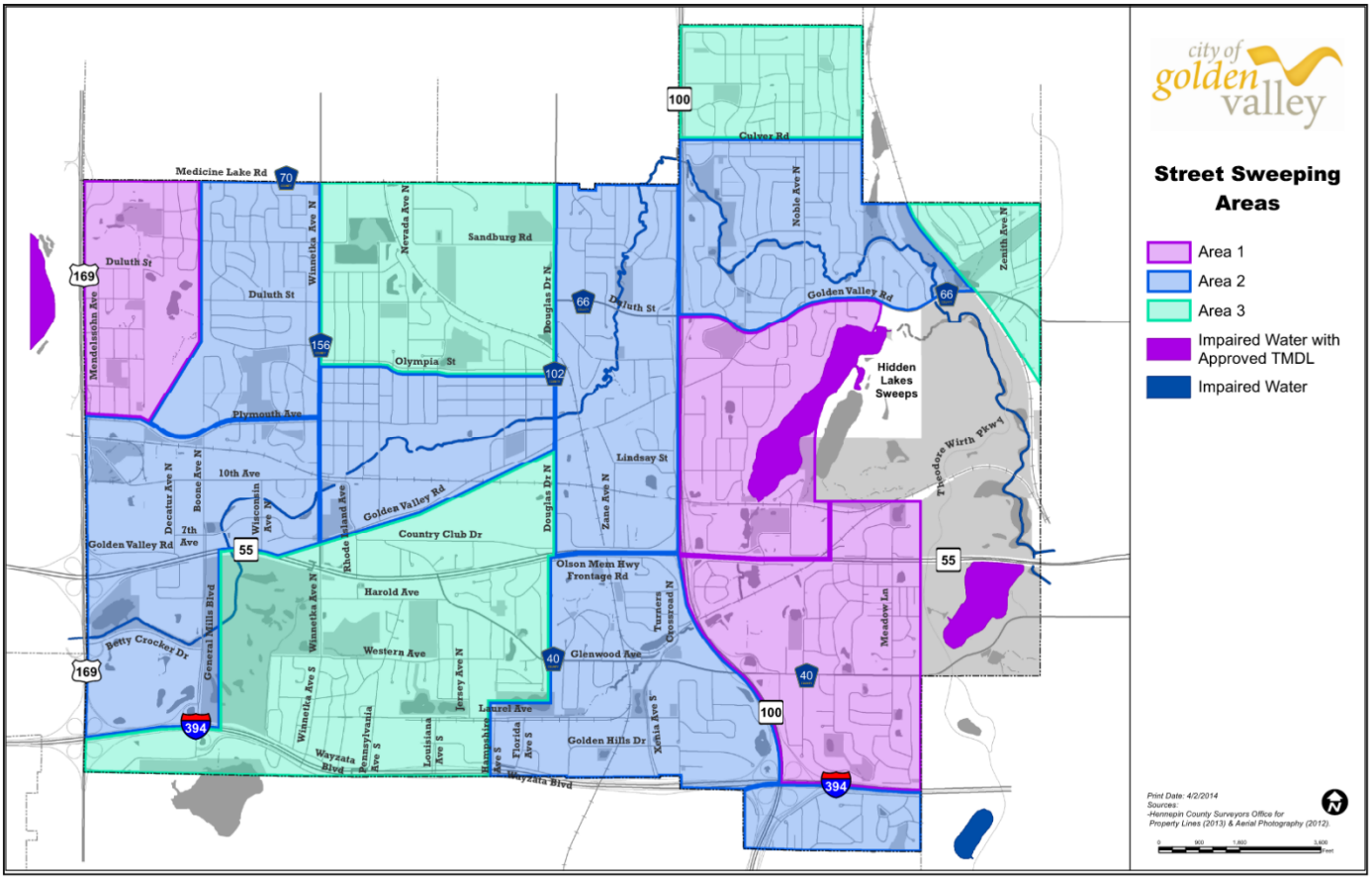


Figure 1: Street Sweeping Areas for Golden Valley

Samples were delivered for analytical testing for each area on November 24, 2025 and April 23, 2026 to estimate the pollutant load reduction due to street sweeping. The lab results are summarized and shown in Table 1.

Compound/Parameter - Inorganics (mg/kg)			Chloride	Sodium	Phosphorous
CAS No.			16887-00-6	7440-23-5	7723-14-0
Sample Location & Date Collected	Area 1	11/24/2025	115	258	--
	Area 2	11/24/2025	177	396	--
	Area 3	11/24/2025	27.1	198	--
	Total	11/24/2026	319	852	--
	Area 1	4/23/2026	162	--	289
	Area 2	4/23/2026	5,120	--	218
	Area 3	4/23/2026	297	--	475
	Total	4/23/2026	5,579	--	982

Table 1: Lab Results from Fall 2025 and Spring 2026

Based on the lab results, the total concentration of chloride present in the tested sample in November 2025 was approximately 319 mg/kg. The total concentration of chloride present in the tested sample in April 2026 was approximately 5,579 mg/kg, and the total phosphorous concentration was 982 mg/kg. The spring chloride value for Area 2 might be a potential outlier due to the high value along with having a dilution factor of 3. Based off the estimated reduction values provided in the study prepared for BCWMC in 2025, approximately 39 pounds of phosphorus would be removed in Golden Valley every year. See Figure 2 for a summary that is provided in the study. A lab analysis was not completed for total phosphorus in November 2025 due to miscommunication. In the future, the samples provided for a lab analysis will satisfy the requirements outlined in the agreement.

Table C3 Street Sweeping TP Recovery and Reduction Results for Existing Conditions vs. Baseline Scenario by Municipality

Municipality	Area (ac)	TP Loading (lb/yr)	Existing Conditions				Baseline Scenario (1-1-2)			
			Recovery (lb/yr)	Recovery (%)	Reduction (lb/yr)	Reduction (%)	Recovery (lb/yr)	Recovery (%)	Reduction (lb/yr)	Reduction (%)
Plymouth	11,625	7,787	158	2.0%	98	1.3%	295	3.8%	181	2.3%
Golden Valley	6,664	4,680	164	3.5%	124	2.7%	216	4.6%	163	3.6%
Minneapolis	1,838	1,429	148	10.4%	135	9.5%	125	8.8%	114	8.0%
Crystal	1,272	910	48	5.2%	39	4.3%	49	5.3%	40	4.4%
New Hope	1,233	900	35	3.9%	30	3.3%	39	4.3%	31	3.4%
Minnetonka	1,217	878	11	1.3%	4	0.4%	46	5.3%	15	1.7%
St. Louis Park	791	566	22	3.9%	13	2.4%	25	4.4%	15	2.7%
Robbinsdale	348	255	29	11.5%	10	4.1%	21	8.4%	8	3.0%
Medicine Lake	237	43	2	5.7%	2	4.8%	4	9.5%	3	7.8%

Figure 2: Table C3 from BCWMC Street Sweeping Prioritization Study

2025 Fall Sweeping	
2025 Date	Amount (yd^3)
9/25	12
9/26	18
10/3	12
10/7	10
10/8	40
10/9	24
10/10	30
10/13	24
10/15	28
10/16	30
10/17	30
10/20	36
10/21	30
10/22	10
10/27	60
10/28	80
10/30	150
11/3	130
11/4	120
11/6	100
11/14	20
11/17	32
11/19	64
11/21	50
11/25	20
11/26	16
Total: 1176 yd^3	

2026 Spring High Efficiency Sweeping Quantity	
2026 Date	Amount (yd^3)
3/5	16
3/6	12
3/10	16
3/12	20
3/24	8
3/25	8
3/26	20
3/27	20
3/31	16
4/1	24
4/2	12
4/7	20
4/8	20
4/9	16
4/10	20
5/27	16
5/28	32
5/29	24
6/2	40
6/3	24
6/4	34
6/5	16
6/9	24
6/10	32
6/11	8
6/12	16
6/19	40
6/22	48
6/26	16
HE Total: 618 yd^3	

Figure 3: Dates and Quantity of Street Sweeping Material in Fall 2025 and Spring 2026

Note: The highlighted, green boxes in the 2025 Fall Sweeping table indicate days where the high efficiency sweeper was used as one of the vehicles. The material data was not separated by sweeper type until 2026.

city of golden valley
7800 Golden Valley Road
Golden Valley, MN 55427

Remit To:
CITY OF GOLDEN VALLEY
7800 GOLDEN VALLEY RD
GOLDEN VALLEY MN 55427

Billing Address: 116776
BASSETT CREEK WATERSHED MGMT COMMISSION
PO BOX 270825
GOLDEN VALLEY MN 55427

INVOICE

10473

Invoice Date **11/9/2026**

Due Date **12/10/2026**

Page: 1

Item	Remark	Amount
001	2024 REGEN X1 STREET SWEEPER	146,500.00
	Total Amount Invoiced	146,500.00
	Tax Amount	
	Balance Due	146,500.00

Please return one copy with your payment.

NOTE: Total price of sweeper as noted in documentation was $305,709. Reimbursement agreement with GV approved 50% cost share up to $150,000. After BCWMC administrative expenses, $146,500 remains in CIP budget and is available for reimbursement.

MACQUEEN

MacQueen
1125 7th Street E
St Paul, MN 55106
651-645-5726 • 800-832-6417

PLEASE REMIT TO:
MacQueen
1125 7th Street E
St Paul, MN 55106
651-645-5726 • 800-832-6417

Ship To: Golden Valley Regen X Sourcewell 6.28.23

Invoice To: CITY OF GOLDEN VALLEY
7800 Golden Valley Rd
Golden Valley MN 55427

Branch		
01 - ST PAUL MN		
Date	Time	Page
07/29/2025	13:06:36 (O)	1
Account No	Phone No	Inv No
GOLDE001	7635453781	E01873
Ship Via	Purchase Order	
x	PURCHASE ORDER	
Tax ID No		
AARON WINDSETH	Salesperson 171	

EQUIPMENT INVOICE

Description	Amount
Stock #: C042516 Serial #: RMS41300	215967.00

New EL REGENX
NEW 2024 ELGIN REGEN X1 PER SOURCEWELL CONTRACT #
#093021-ELG, CITY OF GOLDEN VALLEY MEMBER ID# 21219/
Maturity Date: 2025-11-16
*
MODEL YEAR 2024 REGEN X1 BASE PRICE $205,976.00 (PRICE INCLUDES 3% SOURCWELL DISCOUNT OF ($6,370.38). ALL STANDARD OPTIONS INCLUDED AND ADDITIONAL FEATURES.
*
ADDITIONAL FEATURES:
*

- Left Hand Fender Mirror
- 12" Convex Mirrors
- Chassis Battery Disconnect
- LED Stop/Tail/Turn
- In Cab Air Restriction Gauge for Chassis
- Right and Left Hand Bostrom Air 905 Cloth Hi-Back
- Sidebroom Tilt Option Right Hand
- Sidebroom Tilt Option Left Hand
- Lifeliner Hopper System
- Stainless Steel Screens
- Right Hand Inspection Door
- 6" Hopper Drain
- Hydraulic Heavy Duty Wandering Hose
- (2) 4 Ft. Aluminum Wandering Hose Extension Side Mounted
- Front Spray Bar
- Dual Sidebroom Scrubbing Position
- Extra 100 Gallons Water Tank
- Dual Sidebroom Lights-LED
- Hydraulic Oil Level Gauge W/Thermometer on Tank
- Auxiliary Hydraulic Pump
- Right Hand Toolbox
- Slow Moving Vehicle Sign

COPY

X
Received By Date

MACQUEEN

MacQueen
1125 7th Street E
St Paul, MN 55106
651-645-5726 • 800-832-6417

PLEASE REMIT TO:
MacQueen
1125 7th Street E
St Paul, MN 55106
651-645-5726 • 800-832-6417

Ship To: Golden Valley Regen X Sourcewell 6.28.23

Invoice To: CITY OF GOLDEN VALLEY
7800 Golden Valley Rd
Golden Valley MN 55427

Branch: 01 - ST PAUL, MN		
Date: 07/29/2025	Time: 13:06:36 (O)	Page: 2
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Ship Via: x	Purchase Order: PURCHASE ORDER	
Tax ID No:		
AARON WINDSETH	Salesperson: 171	

EQUIPMENT INVOICE

Description	Amount
· Triangle Reflective Flares (3)	
*	
Dealer Installed Options/Non Contract Options:	
*	
Bumper/Grille Mounted Strobes for Freightliner Chassis-location determined buy customer	$1,690.00
Upgrade Strobes to Low Profile Clear Amber	$2,241.00
*	
PDI	$1,250.00
Freight In	$2,185.00
Filter Kit	$425.00
Training 2 Days	$2,200.00
Stock #: C044561 Serial #: 1FVACXFC0SHWA6599	151440.00
New FT M2	
NEW 2025 FREIGHTLINER FREIGHTLINER M2 106	
*	
DUAL STEERING WITH TILT	
DUAL AIR RIDE SEATS	
DUAL ARM RESTS	
POWER WINDOWS AND POWER LOCKS	
*	
CUSTOMER RESPONSIBLE FOR TAXES AND FEES DUE AT REGISTRATION	
Trade Ins	
Stock #: C046646 Serial #: NP41009	62800.00-
Make: EL Model: PELICAN NP	
2016 ELGIN PELICAN NP (AW)	
Subtotal:	304607.00
Total (TOTAL DUE):	304607.00

COPY

X
Received By Date

MACQUEEN

MacQueen
1125 7th Street E
St Paul, MN 55106
651-645-5726 • 800-832-6417

PLEASE REMIT TO:
MacQueen
1125 7th Street E
St Paul, MN 55106
651-645-5726 • 800-832-6417

Ship To: Golden Valley Regen X Sourcewell 6.28.23

Invoice To: CITY OF GOLDEN VALLEY
7800 Golden Valley Rd
Golden Valley MN 55427

Branch		
01 - ST PAUL MN		
Date	Time	Page
07/29/2025	13:06:36 (O)	3
Account No	Phone No	Inv No 04
GOLDE001	7635453781	E01873
Ship Via	Purchase Order	
x	PURCHASE ORDER	
Tax ID No		
	Salesperson	
AARON WINDSETH	171	

EQUIPMENT INVOICE

Description — Amount

QUOTED PRICES ARE BASED ON CURRENT COSTS AND THEREFORE SUBJECT TO CHANGE
WITH WRITTEN NOTICE TO ACCOUNT FOR PRICING CHANGES BEYOND SELLER'S CONTROL

COPY

X
Received By — Date

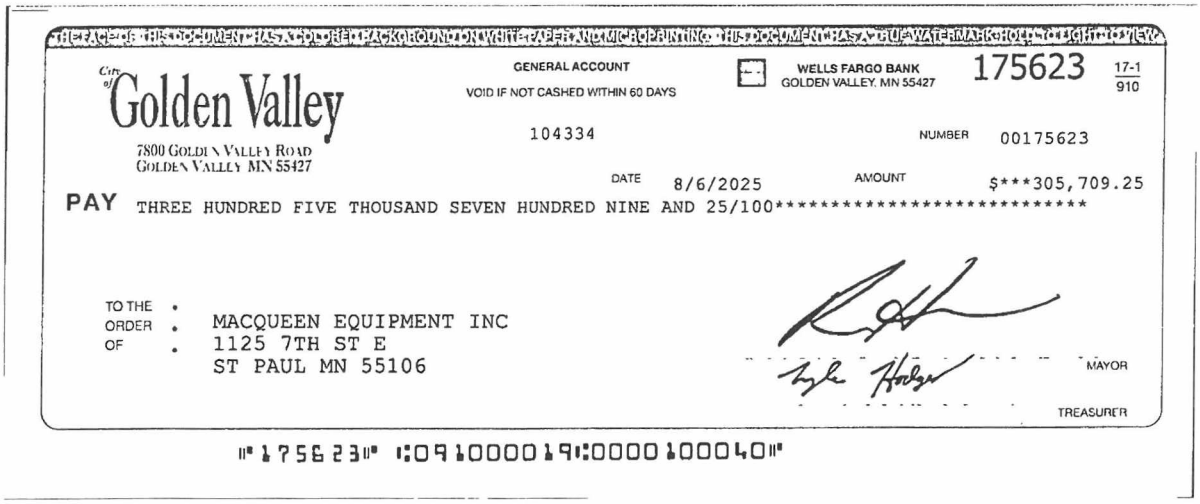
VisitUsOnline
www.macqueengroup.com

WELLS FARGO Transaction Search

Print Images

Date/Time Printed: 11/05/2026 9:38 AM PDT

Check 175623 - 305,709.25 USD



THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER. MICROPRINTING. THIS DOCUMENT HAS A BLUE WATERMARK HOLD TO LIGHT TO VIEW.

City of Golden Valley
7800 Golden Valley Road
Golden Valley MN 55427

GENERAL ACCOUNT
VOID IF NOT CASHED WITHIN 60 DAYS

WELLS FARGO BANK
GOLDEN VALLEY, MN 55427

175623 17-1 / 910

104334

NUMBER 00175623

DATE 8/6/2025 AMOUNT $***305,709.25

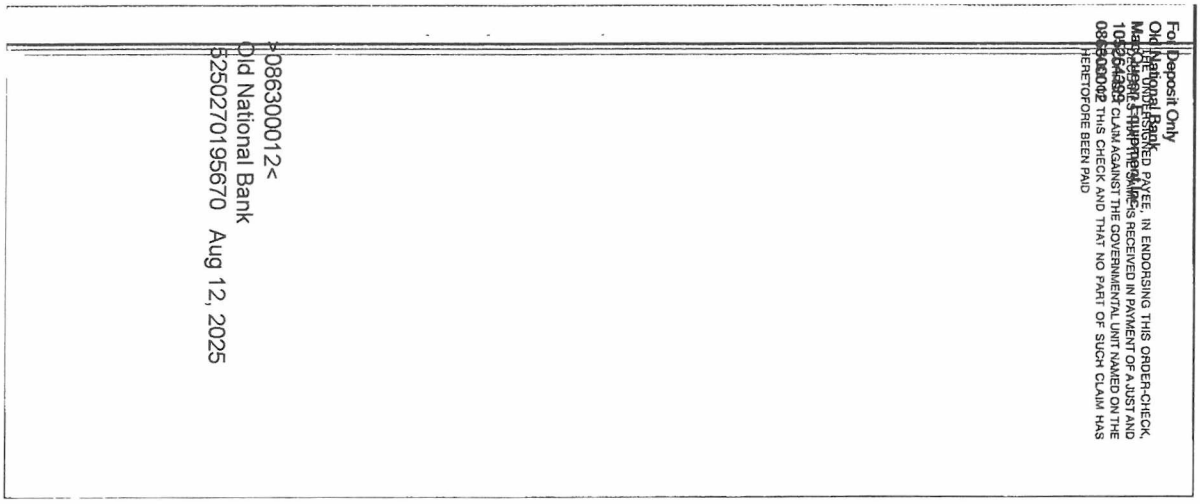
PAY THREE HUNDRED FIVE THOUSAND SEVEN HUNDRED NINE AND 25/100**********

TO THE ORDER OF
MACQUEEN EQUIPMENT INC
1125 7TH ST E
ST PAUL MN 55106

MAYOR

TREASURER

⑈175623⑈ ⑆091000019⑆0000100040⑈



For Deposit Only
Old National Bank
ALL ENDORSERS SIGN HERE. IN ENDORSING THIS ORDER-CHECK, THE UNDERSIGNED PAYEE(S) CERTIFY THAT THE NAME(S) RECEIVED IN PAYMENT OF A JUST AND LEGAL CLAIM AGAINST THE GOVERNMENTAL UNIT NAMED ON THE FACE HEREOF, AND THAT THIS CHECK AND THAT NO PART OF SUCH CLAIM HAS HERETOFORE BEEN PAID

⑆086300012⑆
Old National Bank
525027019567O Aug 12, 2025

Item Details

Account Number 100040

Account Name City of Golden Valley General

Check 175623

Amount 305,709.25 USD Debit

Status Check Paid

Posting Date 08/12/2025

As of Date 08/12/2025

Item Sequence Number 008880804025

Bank ID 091000019

COPY

Payee Address Number 104334 MACQUEEN EQUIPMENT INC
Payment Type PK Automated Check
Payment Number 175623
Payment Date 8/6/2025
Payment Amount 305,709.25-

Invoice Number	Invoice Date	Doc. Type	Document Number	Net Due Date	Payment Amount	Discount Taken	P C	Check Remark	Supplier Number	Supplier Description
P12953	7/29/2025	PV	218810	7/29/2025	1,102.25-		D		104334	MACQUEEN EQUIPMENT INC
E01873	7/29/2025	PV	218973	7/29/2025	304,607.00-		D		104334	MACQUEEN EQUIPMENT INC
Payment/Item Number . .	00175623				305,709.25-					
Payee Address Number .	00104334				305,709.25-					
			Grand Total		305,709.25-					

COPY

Memorandum

To: Bassett Creek Watershed Management Commission (BCWMC)
From: Barr Engineering Co. (Stephanie Johnson, PhD, PE; Gabby Campagnola, EIT; Greg Wilson, PE)
Subject: Item 5C – Consider Approval of Scope of Work and Budget for Lost and Northwood Lakes Subwatershed Assessment
BCWMC November 18, 2026 Meeting Agenda
Date: November 12, 2026

5C. Consider Approval of Scope and Budget for Lost and Northwood Lakes Subwatershed Assessment

Recommendations

i. Consider approving the proposed scope of work and $82,600 budget presented in this memorandum and direct the Commission Engineers to complete the Lost and Northwood Lakes Subwatershed Assessment. Funding is proposed to come from the BCWMC Special Projects Fund.

Background

The Bassett Creek Watershed Management Commission (BCWMC) has identified a goal of completing subwatershed assessment studies for several priority subwatersheds and drainage areas to priority waterbodies over the next ten years. The intent for these subwatershed assessments is to identify and evaluate opportunities for water quality improvements within the study areas. Outcomes from subwatershed assessment studies will be used to inform future capital project planning and grant applications for the area. Lost and Northwood Lake subwatersheds are amongst those that have been identified for study (Activities S-1 and S-2 in Table 4-5 of 2026 Watershed Management Plan).

Lost and Northwood Lakes are identified by the BCWMC as priority waterbodies within their 2026-2035 Watershed Management Plan. The Lost Lake subwatershed covers approximately 60-acres; while the Northwood Lake subwatershed includes nearly 1,300 acres. Both lakes are included on the Minnesota Pollution Control Agency's (MPCA) impaired waters list for excess nutrients. The MPCA is currently working to complete Total Maximum Daily Load (TMDL) studies for the lakes; study results will be completed later this year. Results from the TMDL studies will include an estimate of the maximum amount of total phosphorus that Lost and Northwood Lakes can receive each year without violating water quality standards. The study will also provide an estimate of the amount of phosphorus load reduction that's needed for each of the lakes to achieve state standards.

Draft results from the Lost and Northwood Lakes TMDLs show that the majority of excess phosphorus currently entering the lakes originates from stormwater flows from the contributing subwatersheds. As a result of the TMDLs, each of the cities and other stormwater permit holders discharging to the lakes will be assigned a waste load allocation (WLA), establishing a goal for phosphorus load reductions from the watershed.

The proposed Lost and Northwood Lakes Subwatershed Assessment is focused on identifying and assessing potential opportunities for stormwater retrofits and best management practices (BMPs) to be implemented within the Lost and Northwood Lakes subwatersheds. Opportunities for improvements may include structural BMPs, improvements to source controls (such as enhanced street sweeping), or stormwater retrofits to existing infrastructure.

Another goal of the Lost and Northwood Lake subwatershed assessment study will be to identify opportunities for reducing chloride loading within the targeted subwatersheds. The BCWMC has identified reducing chloride pollution into its waterbodies as a high priority. Chlorides can readily move through waterbodies and be easily transported downstream, once introduced into the environment. Several waterbodies within the BCWMC are either listed as impaired for chloride pollution or have elevated chloride levels.

Barr previously updated the BCWMC's stormwater pollutant loading (P8) models for the Lost and Northwood Lake subwatersheds as part of the TMDL study effort. The BCWMC also completed an enhanced street sweeping study in September 2025 to identify opportunities and estimate the benefits of enhanced sweeping across the Bassett Creek watershed. As part of that study, the Commission Engineer requested information from the MS4 permit holders within the watershed on their winter street maintenance practices, including what types of chloride reduction strategies they were using and estimates of chloride use per lane mile. The proposed project will build off of this previous work, using the updated P8 and street sweeping models and information related to winter street maintenance practices to help identify and inform the potential for stormwater improvements within the targeted subwatersheds, as well as to estimate pollutant removal benefits.

The following scope of work describes the proposed project in more detail.

Scope of Work

The scope of work for this project includes the following tasks:

1. Background Information Review and Project Kickoff

To begin the project, Barr will review the updated Lost and Northwood Lake subwatershed P8 models and results from the 2025 street sweeping analysis. Using the modeling results, we will map and identify existing pollutant loading hot spots throughout the study area for total phosphorus (TP) and total suspended solids (TSS), review study areas currently lacking stormwater treatment, make note of existing stormwater management practices, and areas for potential stormwater retrofits and priority areas for pollutant load reduction.

Following this initial review, we will host a project kickoff meeting with staff from the MS4 permit holders within the study area; invitees will include staff from the Cities of Plymouth and New Hope, Hennepin County, and the Minnesota Department of Transportation (MnDOT). At this meeting, we will review results from the modeling, including areas shown to be hot spots for pollution, areas without existing treatment, and discuss potential locations and opportunities to be considered for stormwater retrofits and improvements. In addition, we will also ask for updated information on road salt application rates and salt pile/brine storage locations within the watershed.

Deliverables:

- Project kickoff meeting agenda, meeting materials, and notes.

2. Developing BMP Concepts and Estimating Load Reductions

Using the information developed in Task 1 and input received from the project partners, we will review and conceptualize opportunities for stormwater improvements and retrofits within the Lost and Northwood Lake subwatersheds. Opportunities for stormwater improvements will be focused on practices that reduce TSS and TP loading, and may include the addition of structural BMPs, improvements to source control practices (such as enhanced street sweeping), and/or stormwater retrofits to existing infrastructure. The goal for the stormwater improvements that we identify will be to meet the watershed-based load reduction identified in the Lost and Northwood Lake TMDLs to meet state water quality standards.

The BCWMC's existing P8 models will be updated to reflect the conceptualized BMPs and to estimate phosphorus load reductions. Any conceptualized changes to street sweeping practices will be evaluated and phosphorus load reductions calculated using the model developed for the BCWMC's street sweeping analysis.

Following completion of the initial concepts and model updates, we will meet with project partner staff to share the initial results of the stormwater improvement concepts. At this meeting, we will talk through the initial concepts and summarize and share results from the modeling of estimated pollutant load reductions. We will summarize estimated benefits of the initial concepts compared to the required reductions to satisfy the TMDL and solicit feedback from the project partners.

This scope assumes that the concept designs can all be presented at a single meeting.

As part of this task, Barr may also conduct a one-day field visit to perform reconnaissance and observe critical information within the field for developing the conceptual BMPs. The proposed budget assumes up to 2 staff would participate in the field visit.

Deliverables:

- Draft stormwater management and treatment concepts.
- Estimated phosphorus load reductions.
- Meeting agenda, meeting materials, and notes.

3. Refining Concepts for TP/TSS Reductions and Computing Cost- Benefits

The stormwater concepts developed in Task 2 will be refined based on the feedback received from the project partners. The P8 and street sweeping analysis models will also be updated to reflect the feedback and any revisions to the concepts.

Within this task, we will then develop planning-level cost estimates and compute the planning-level estimated cost-benefit for the final concepts. Again, the goal for the identified stormwater treatment concepts will be to identify sufficient improvements to satisfy as much of the watershed-based load reduction needed to meet the TMDLs as possible.

Deliverables:

- Updated stormwater management and treatment concepts.
- Estimated phosphorus load reductions.
- Estimated planning-level costs and cost-benefit analysis.

4. Chloride Source Load Assessment and Modeling

Using the road salt information developed in Task 1 and input received from the project partners, we will develop GIS water quality modeling for the Lost and Northwood Lake subwatersheds to conduct a source load assessment. Using available data on the lake conditions, we will also develop a simple spreadsheet-based in-lake chloride mass balance model for each of the waterbodies. The subwatershed source load assessment and modeling will be informed with input from each MS4 on existing deicing methods and salt application rates and will be based on parcel-scale land use/land cover inputs, associated with each responsible party (each MS4 and the private sector). Parcel-scale modeling results will be reported for each source area-responsible party combination and shown in GIS figures depicting areal chloride loading rates and annual flow-weighted mean chloride concentration.

The lake mass balance modeling will then be used to complete planning-level estimates of the amount of chloride load reduction needed to meet the lake chloride standards. Concepts for source reduction measures or management strategies within the contributing subwatersheds will be identified based on these relative loading estimates.

Results of this analysis and recommendations related to potential chloride source control measurements to be considered will be presented and discussed with project partner staff in a virtual meeting.

Deliverables:

- Tabulated parcel-scale modeling results for each source area-responsible party combination and GIS figures showing chloride loading rates and annual flow-weighted mean chloride concentration.
- Planning level-estimates of chloride source load reductions needed to meet lake standards and management concepts for each of the major sources of chloride deicers.
- Meeting agenda, meeting materials, and notes.

5. Project Reporting

We will prepare a draft and final project report summarizing results from Task 1-3. The project report will address the following topics:

- Summary of concept designs including key assumptions.
- Estimated total phosphorus removals by concept and totals for each subwatershed, as compared to identified requirements.
- Planning-level costs for management concepts focused on TP and TSS load reductions and cost-benefit analyses.
- Modeling results related to hot spots for chloride loading within the subwatersheds.

- Planning-level estimates of necessary chloride reductions and recommendations related to source control strategies.
- Summary of potential future management alternatives and recommendations for the Lost and Northwood Lake subwatersheds.

The scope of work assumes one round of review comments will be provided by BCWMC and city staff. The budget includes one meeting with BCWMC and city staff to discuss feedback, if needed, before incorporating into the final report.

Results from the final report will be summarized and presented to the BCWMC TAC at a regularly scheduled meeting. Following that presentation, Barr will also develop a presentation summarizing findings and present the information to the BCWMC Board of Commissioners at a regularly scheduled meeting.

Deliverables:

- Draft project report and final report.
- Meeting with BCWMC and city staff to discuss comments, if needed.
- PowerPoint presentation summarizing study results.

Proposed Timeline and Commission Engineers' Estimated Costs

The following table summarizes the estimated budget and anticipated schedule for Commission Engineers to complete this study.

Task	Estimated Budget	Estimated Schedule
1. Background Review and Project Kickoff	$10,500	December 2026
2. Developing BMP Concepts and Estimating Load Reductions	$27,400	March 2027
3. Refining Concepts for TP/TSS Reductions and Computing Cost- Benefits	$8,800	May 2027
4. Chloride Source Load Assessment and Modeling	$13,500	April 2027
5. Project reporting and final presentation	$23,200	June 2027
Total	**$83,400**	

Memorandum

To: BCWMC Commissioners
From: Jen Koehler, PE; Lulu Fang, PE; and Stephanie Johnson, PhD, PE
Subject: Item 5D – Review Results of Hydrologic & Hydraulic Model Conversion and Consider TAC Recommendation to Proceed with Remainder of Project
BCWMC November 18, 2026 Meeting Agenda
Date: November 12, 2026

5D. Review Results of Hydrologic & Hydraulic Model Conversion and Consider TAC Recommendation to Proceed with Remainder of Project

Recommendations:

1. Approve the TAC's recommendation for the Commission Engineer to begin work on the remaining tasks with the approved BCWMC XP-SWMM to PCSWMM Model Conversion and Update Project scope of work.

Background

At their April 2024 meeting, the Bassett Creek Watershed Management Commission (BCWMC) approved the conversion of its watershed hydrologic and hydraulic (H&H) model from the XP-SWMM to PCSWMM software platform. Following approval of an updated scope of work and budget for the project May 2026, the Commission directed the Commission Engineer to begin work on the project, starting with Task 1: Model Conversion. Work on Task 1 of the project has been completed and was presented to the BCWMC Technical Advisory Committee (TAC) at their November 8, 2026 meeting. At that meeting, the TAC approved a recommendation for the Commission to approve the Commission Engineer to move forward with the remaining model conversion and update project tasks.

The BCWMC has maintained watershed-wide H&H models since the 1970s. The BCWMC's original HEC-1/HEC-2 models were transitioned to XP-SWMM in 2012 (Phase 1). In 2017, a more detailed Phase 2 model was developed and calibrated to observed data at five locations throughout the watershed. The model was subsequently updated in coordination with the Minnesota Department of Natural Resources (MnDNR) and FEMA mapping efforts. More recently, it was revised to incorporate development and capital improvement projects completed through 2021. The resulting 2022 model is the current version being used by the BCWMC for floodplain regulation.

Due to upcoming changes in the available technical support and pricing structures for the XP-SWMM software, the BCWMC TAC recommended transitioning the BCWMC's H&H model to a new modeling platform. Barr completed the conversion of the BCWMC's 2022 XP-SWMM model from XP-SWMM Version 2014 SP1 to PCSWMM Version 7.7.3920 (May 2025 release). Below is a high-level overview of the model conversion process and results; complete details of the conversion, including figures summarizing differences in the predicted maximum water surface elevations (MWSEs) between the two modeling platforms can be found in a memo provided to the BCWMC Technical Advisory Committee (TAC).

1 Conversion Process

1.1 Hydrology Input Conversion

Predictions of watershed hydrology (i.e., the amount of stormwater runoff created by a given storm event) were validated as part of the Phase 2 XP-SWMM model creation. Because of this, all hydrologic parameters within the 2022 XP-SWMM model were transferred directly into PCSWMM without modification. This included subwatershed characteristics, infiltration parameters, routing assignments, and impervious area definitions. Maintaining identical hydrologic inputs between the two models allows for any differences in model-predicted outputs to be attributed to software implementation rather than changes in watershed representation.

1.2 Hydraulic Input Conversion

Similar to the hydrologic inputs, the hydraulic network, storage features, conveyance system geometry, inflows, outflows, and boundary conditions within the XP-SWMM model were preserved to the greatest extent possible when converting over to PCSWMM, without significant changes to the model geometry. Several formatting changes were required to accommodate differences between software platforms, including conversion of specialized weirs, pump curves, sealed nodes, and outfall configurations.

Barr performed initial model runs followed by targeted adjustments to improve model performance and maintain complete volume accounting for water throughout the model domain, following standard procedures for the XP-SWMM to PCSWMM model conversion process. Following these procedures, the hydraulic routing error for the 100-year event within the PCSWMM model was approximately 1.2%, which is within acceptable modeling standards (typically within 2%) and comparable to the original 2022 XP-SWMM model before the conversion.

2 Results Comparison

2.1 Hydrology Output Comparison

Hydrologic results were compared for all 1,193 subwatersheds throughout the model domain. Agreement between the two models was excellent:

- Approximately 98% of subwatersheds had total runoff depths within 2%.
- More than 90% had total runoff volumes within 2%.
- Nearly all peak runoff flow rates matched within 2%.
- Overall runoff volume differences across the watershed were less than 2%.

Minor differences were generally limited to small, highly impervious subwatersheds with minimal influence on overall watershed response.

2.2 Hydraulic Output Comparison

The converted PCSWMM model contains 4,268 hydraulic nodes, including 2,886 junctions, 1,367 storage nodes, and 15 outfalls. Comparison of MWSEs for the 100-year, 24-hour event showed strong agreement:

- More than 88% of nodes were within 0.5 feet of the XP-SWMM results.
- More than 84% of storage nodes were within 0.2 feet.
- Differences greater than 5 feet were primarily associated with sealed node (e.g. lift station structures), where the two software platforms handle surcharging differently; however, these

differences are not impacting the predicted water surface elevations on the upstream water bodies and result in similar pumped discharges.

Review of these locations determined that the larger differences reflect software functionality differences rather than deficiencies in the conversion process. Key storage facilities, lakes, and wetlands generally showed very good agreement between the models.

We also evaluated the BCWMC trunk system, consisting of 490 nodes representing lakes, wetlands, creek reaches, culverts, and related hydraulic structures separately from the overall watershed. Results showed strong agreement between XP-SWMM and PCSWMM for the trunk system:

- More than 85% of nodes having maximum water surface elevation differences of 0.5 feet or less.

Agreement was particularly strong for major lakes and wetlands, indicating that the PCSWMM model closely replicates hydraulic conditions throughout the Bassett Creek trunk system.

Peak flow rates showed greater variability than water surface elevations, especially within the BCWMC trunk system, largely due to differences in how XP-SWMM and PCSWMM models calculate flow through non-circular culverts. However, the differences are within the expected range for a model conversion, and overall, the PCSWMM model provides hydraulic results comparable to the original XP-SWMM model.

3 Result Instabilities Discussion

Model nodes exhibiting larger differences in simulated MWSEs were investigated in further detail. Geometric conditions such as short channel segments with adverse slopes or abrupt transitions between wide and narrow conveyance features can cause localized numerical instability (this is a known issue within PCSWMM), particularly during larger storm events when higher flow volumes must be routed through the system.

These differences are primarily related to how the two software platforms handle rapidly varying flow conditions rather than differences in the underlying hydraulic network. These areas of instability will be investigated further and modeling inputs adjusted to address these as part of future project tasks.

4 Next Steps

The interim PCSWMM model resultant from the first model conversion task generally produces reliable and defensible results and provides a good foundation for the upcoming model updates to be completed in subsequent tasks of this project. Once approved, the next step for the project (Task 2) will incorporate the following updates into the PCWMM model:

- Incorporate significant watershed improvements completed between 2021 and 2026.
- Update storage representations using 2022 LiDAR data where surface storage conditions have changed since the original 2011 dataset.
- Updates for more recent impervious coverages.
- Updates to address hydraulic stability issues:
    - improving floodplain representation,
    - simplifying short channel segments at culvert and bridge crossings, and
    - replacing wide-weir overflow features with LiDAR-based channel geometry.

Together, these refinements are expected to improve model stability, reduce routing errors, and better reflect current watershed conditions. The updated model will then be recalibrated to more recent monitoring data (Task 3). The recalibrated model will then be used to evaluate NOAA Atlas 15 precipitation events once the data is available (Task 4).

Project Budget: The updated budget for the model conversion project approved in May is $290,500. Although a FEMA grant application was complete and submitted in 2025, no indication that grant funding would be awarded has been received despite numerous attempts at communication with FEMA and outreach to congressional representatives. We recommend that the project move forward using BCWMC Special Projects funding. The administrator will bring information on Special Project Fund balance and projected spending to the meeting.

Recommendation: Approve the TAC's recommendation for the Commission Engineer to begin work on the remaining tasks with the approved BCWMC XP-SWMM to PCSWMM Model Conversion and Update Project scope of work.

Minnesota Watersheds
www.mnwatersheds.com

Minnesota Watersheds
2026 Annual Conference

December 2 - 4
Grand View Lodge, Nisswa, Minnesota

Member Meeting Materials

Enclosed are the following items:

1. Notice of Annual Meeting
2. Delegate Appointment Form
3. 2026 Delegate/Alternate Checklist
4. Annual Business Meeting Agenda
5. 2025 Annual Business Meeting Minutes
6. Draft Fiscal Year 25-26 Financial Report and Proposed Fiscal Year 26-27 Budget
7. Proposed Dues Structure Adjustments
8. Proposed Strategic Plan Revisions
9. Proposed Bylaws Changes
10. Proposed 2027 Legislative Priorities

Please note that the Delegate Appointment Forms are **REQUIRED**. Delegates appointed for the Annual Meeting on Resolutions are considered appointed. ***Email confirmation of those appointed delegates is required. A new delegate form is required if there new delegates***.

Please submit your Delegate Appointment Forms or email confirmation to Jan Voit at jvoit@mnwatersheds.com at your earliest convenience.

This packet has been distributed to managers, commissioners, and administrators via email. No paper copies of this packet will be sent via the U.S. Postal Service.

We are looking forward to seeing you at this year's conference!

PLEASE BRING THIS INFORMATION PACKET WITH YOU TO THE CONFERENCE.
EXTRA COPIES WILL NOT BE AVAILABLE ON SITE. THANK YOU!!

Minnesota Watersheds
2026 Annual Business Meeting Notice

NOTICE IS HEREBY GIVEN that the 2026 Annual Business Meeting of Minnesota Watersheds will be held at the Grand View Lodge, Nisswa, Minnesota beginning at 8:00 a.m. on Friday, December 4, 2026 for the following purposes:

1. To receive and accept the reports of the President, Secretary, and Treasurer regarding the business of the association of the past year;
2. To receive the report of the auditor;
3. To consider and act upon the Fiscal Year 25-26 financial report;
4. To consider and act upon the Fiscal Year 26-27 budget;
5. To consider and act upon the proposed dues structure adjustments;
6. To consider and act upon proposed Strategic Plan revisions;
7. To consider and act upon proposed Bylaws changes;
8. To consider and act upon proposed 2027 Legislative Priorities;
9. To elect three directors, one from each region, for terms ending in 2029; and
10. To consider and act upon any other business that may properly come before the membership.

Sincerely,

Wanda Holker

Wanda Holker
Secretary

Minnesota Watersheds
2026 Delegate Appointment Form

The _____ hereby certifies that it is
name of watershed organization
a watershed district or watershed management organization duly established and in good standing pursuant to Minnesota Statutes 103B or 103D and is a member of Minnesota Watersheds for the year 2026.

The _____ hereby further certifies
name of watershed organization
the following individuals have been appointed as delegates, or as an alternate delegate, all of whom are managers in good standing with their respective watershed district or watershed management organization.

Delegate #1: _____

Delegate #2: _____

Alternate: _____

Authorized by: _____
Signature **Date**

_____
Title

** Please return this form to jvoit@mnwatersheds.com at your earliest convenience. **

REGION 1	Delegate 1	Delegate 2	Alternate
Bois de Sioux Watershed District	Linda Vavra	Allen Wold	
Buffalo-Red River Watershed District	Bill Davis	Cathy Affield	Gerry Van Amburg
Cormorant Lakes Watershed District			
Joe River Watershed District			
Middle-Snake-Tamarac Rivers	Bill Petersen	Lein Schiller	Keith Szczepanski
Pelican River Watershed District	Charles Jasken	Laurie Olson	Scott Busker
Red Lake Watershed District	Gene Tiedemann	LeRoy Ose	Allan Page
Roseau River Watershed District	James Johnson	LaVerne Voll	
Sand Hill River Watershed District	Don Andringa	Todd Peterson	
Two Rivers Watershed District	Gerald Olsonowski	Daryl Klegstad	Mark Langehaug
Warroad River Watershed District			
Wild Rice Watershed District	Duane Erickson	Michael Christianson	Gregory Holmvik
REGION 2	**Delegate 1**	**Delegate 2**	**Alternate**
Buffalo Creek Watershed District			
Cedar River Watershed District			
Clearwater River Watershed District			
Crooked Creek Watershed District	Arlyn Pohlman	Brad Felten	Paul Fruechte
High Island Creek Watershed District			
Kanaranzi-Little Rock Watershed District			
Lac Qui Parle-Yellow Bank Watershed District	Jon Olson		Andrew Weber
Middle Fork Crow River Watershed District	Jeff Gertgen	Shane Braegelman	Ruth Schaefer
North Fork Crow River Watershed District	Bob Brauchler	Jim Barchenger	Jim Weller
Okabena Ocheda Watershed District			
Shell Rock River Watershed District	Mike Lee	Joe Pacovsky	
Turtle Creek Watershed District			
Upper Minnesota River Watershed District	Wanda Holker	Jon Bork	
Yellow Medicine River Watershed District	Randy Kamrath	Bill Briggs	Faith Olsen
REGION 3	**Delegate 1**	**Delegate 2**	**Alternate**
Bassett Creek WMC	Shaun Kennedy	Jen Leonardson	Paula Pentel
Brown's Creek Watershed District	Celia Wirth	Chuck LeRoux	
Capitol Region Watershed District	Shawn Mazanec	Joe Collins	Mary Texer
Carnelian Marine St. Croix Watershed District	Paul Richert	Mark Doneux	
Comfort Lake - Forest Lake Watershed District	Dave Bakke	Steve Schmaltz	Jackie Anderson
Coon Creek Watershed District	Jim Hafner	Mary Campbell	Dwight McCullough
Minnehaha Creek Watershed District	Sherry White	William Olson	Gene Maxwell
Mississippi WMO			
Nine Mile Creek Watershed District	Bob Cutshall	Brian Kirk	Larry Olsen
Prior Lake Spring Lake Watershed District	Beverly Burnett	Bruce Loney	Frank Boyles
Ramsey Washington Metro Watershed District	Mark Gernes	Val Eisele	Benjamin Karp
Rice Creek Watershed District	Marcie Weinandt	Janet Hegland	Mike Bradley
Riley Purgatory Bluff Creek Watershed District	Bonnie Nelson	Jill Crafton	Leslie Stovring
South Washington Watershed District	David Filipiak	Emily Stephens	Andrea Date
Vadnais Lake Area WMO			
Valley Branch Watershed District	Ed Marchan	John Brach	Rick Gelbmann

Minnesota Watersheds
2025 Annual Conference
Grand View Lodge, Nisswa, MN

Annual Business Meeting
AGENDA
Friday, December 4, 2026 | 8 a.m.

GENERAL BUSINESS

8:00 a.m. Call to Order and Confirm Quorum
8:01 a.m. Approval of Agenda (Action)
8:02 a.m. Approval of 2025 Annual Business Meeting Minutes (Action) – Peter Fjestad
8:05 a.m. Treasurer's Reports – Peter Fjestad

- FY25-26 Year End Financial Report (Action)
- FY25-26 Review of Financial Procedure Report (Action)
- FY26-27 Proposed Budget (Action)
- FY27-28 and FY28-29 Proposed Dues (Action)

REPORTS

8:45 a.m. President's Report – Peter Fjestad
8:55 a.m. Caucus Election Results Report – Peter Fjestad
9:00 a.m. Executive Director's Report – Jan Voit
9:15 a.m. Board of Water and Soil Resources Report – Assistant Director Justin Hanson

ACTION ITEMS

9:30 a.m. **STRATEGIC PLAN** (Action) – Peter Fjestad

9:40 a.m. **BYLAWS HEARING** (Action) – Peter Fjestad

9:50 a.m. **2027 LEGISLATIVE PRIORITIES** (Action) – Jan Voit

10:30 a.m. **ADJOURNMENT**

Region 3 Caucus

Wednesday, December 2, 2026 @ 3:30 p.m.

Caucus location: Gull Lake Center – Lake Margaret

AGENDA

3:30 p.m. Welcome and Call to Order (Convener Shawn Mazanec)

3:33 p.m. Appointment of a Secretary (Mazanec)

3:35 p.m. Election of Caucus Chairperson (Mazanec)

3:45 p.m. Nominations of a Region Director to Minnesota Watersheds Board (Caucus Chair)

Current Region 3 Minnesota Watersheds Board Members:

- Shaun Kennedy – term expires December 2026
- Don Pereira – term expires December 2027 (current MW Treasurer)
- Shawn Mazanec – term expires December 2028

Vote for one open position, currently held by Shaun Kennedy, for a term to expire in 2029.

3:50 p.m. Candidate Remarks - 5 minutes each (Caucus Chair)

4:05 p.m. Voting (Caucus Chair)

Election results should be reported to the Minnesota Watersheds President and Executive Director so they can be presented to the members at the annual business meeting.

4:15 p.m. Call for Committee Members (Caucus Chair)

Each committee is represented by one manager or commissioner from each region, except the Legislative Committee (three from each region), who are committed to attending meetings and fulfilling responsibilities, no alternates, please. (Three at-large members are appointed to the Legislative Committee based on the legislative priorities.) *In the past, not all regions have been able to fill the committee positions, let alone designate an alternate Having alternates also makes representation lopsided, with more representation from one region over another. It is more efficient to designate an individual who is willing to commit to attending meetings. If the person is unable to attend a scheduled meeting, it is his/her responsibility to contact the committee co-chair(s). (See table on page 2.)*

4:30 p.m. Open Forum (Caucus Chair)

Review delegate checklist

Discussion of proposed resolutions, regional hot topics, etc.

5:00 p.m. Adjournment (Caucus Chair)

Region III		
Bassett Creek WMC	Brown's Creek	Capitol Region
Carnelian Marine St. Croix	Comfort Lake-Forest Lake	Coon Creek
Minnehaha Creek	Mississippi WMO	Nine Mile Creek
Prior Lake Spring Lake	Ramsey-Washington Metro	Rice Creek
Riley-Purgatory-Bluff Creek	South Washington	Vadnais Lake Area WMO
Valley Branch		

Minnesota Watersheds Committees – Region III Representatives

December 2026

Committee*	Region	2026 Members	2027	Responsibilities
Legislative	III			The Legislative Committee oversees the resolutions process. It also provides focus and direction to the Minnesota Watersheds lobbying team and the Executive Director. The committee meets in June to review resolutions. It meets again in October to review the legislative program work and makes recommendations to the membership on legislative priorities.
Co-Chairs: Don Pereira, Michelle Overholser		Don Pereira, Valley Branch; Beverly Burnett, Prior Lake-Spring Lake; Marcie Weinandt, Rice Creek; Bonnie Nelson, Riley-Purgatory-Bluff Creek; Shawn Mazanec and Joe Collins, Capitol Region – at large		
Governance				
Bylaws & MOPP	III	Mike Bradley, Rice Creek		The By-Laws/MOPP committee is responsible for the annual review of these documents to ensure that they meet the needs and operating procedures of the organization.
Co-Chairs: Vacant, Kristine Goeden				
Strategic Plan	III	Shaun Kennedy, Bassett Creek WMC		This Strategic Plan Committee is responsible for the review and annual prioritization of the organization's strategic plan.
Co-Chairs: Vacant, Andy Henschel				
Finance	III	Sherry White, Minnehaha Creek		The purpose of the Finance Committee is to make financial recommendations to the Board on items such as the annual budget and dues.
Co-Chairs: Don Pereira, Terry Jeffery				
Events/Education	III	Rick Sanders, Capitol Region		The purpose of the Events/Education Committee is to ensure Minnesota Watersheds events provide high quality educational and networking opportunities for members and non-members.
Co-Chairs: Gene Tiedemann, Amber Doschadis				
Awards	III	Celia Wirth, Brown's Creek		The purpose of the Awards Committee is to promote, manage and present the annual Minnesota Watersheds Project and Program of the Year Awards.
Co-Chairs: Dennis Kral, Karen Kill				

Region III Caucus DRAFT Meeting Minutes 2025

Date: Wednesday, December 3, 2025
Time: 4:30-5:25 pm
Location: Gull Lake Center, Lake Margaret room

Attendees:
Bassett Creek WMC: Shaun Kennedy (D), Catherine Cesnik (D), Jen Leonardson
Brown's Creek WD: Griffin Brod
Capitol Region WD: Joe Collins (D), Shawn Mazanec (D), and Rick Sanders
Carnelian Marine St. Croix WD: Paul Richert (D), Nick Bancks (D), and Pat Gleason
Comfort Lake Forest Lake WD: Jackie Anderson (D) and Jim Schottmuller (D)
Coon Creek WD: Jim Hafner (D), Jason Lund (D), and Mary Campbell
Minnehaha Creek WD: Bill Olson (D) and Sherry White (D)
Mississippi WMO: none
Nine Mile Creek WD: Chris-Ann Lauria (D), Brian Kirk (D), Peggy Kvam
Prior Lake Spring Lake WD: Beverly Burnett (D) and Bruce Loney (D)
Ramsey Washington Metro WD: Stephanie Wang (D), Benjamin Karp (D), and Gabi Grogan
Rice Creek WD: Mike Bradley (D) and Marcie Weinandt (D)
Riley Purgatory Bluff Creek WD: Jill Crafton (D), Tom Duevel (D), and Bonnie Nelson
South Washington WD: Mike Madigan and David Filipiak
Vandals Lake Area WMO: none
Valley Branch WD: Don Pereira, John Brach, and Ed Marchan

4:30 pm
I. Call to Order
Don Pereira called the meeting to order at 4:30 PM.

II. Nominations and Appointments
A. MN Watersheds Board Chair
- *** formally nominated Don Pereira for the position of Caucus Chair. The nomination was unanimously approved by all present.

B. Appointment of Caucus Secretary:
- Don Pereira appointed Chris-Ann Lauria, NMCWD

C. Vacant Board Member Appointment
- Shawn Mazanec was nominated as MN Watershed Board Director and is running unopposed.
- His nomination was unanimously approved by all present.

C. Call for Committee Members
- Several nominations were made for MN Watersheds committees:

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1) Resolutions & Legislative Committee
Nominations:

a. Beverly Burnett, Prior Lake Spring Lake WD
b. Marcie Weinandt, Rice Creek WD
c. Joe Collins, Capitol Region WD
d. Bonnie Nelson

2) Bylaws MOPP Committee
Nomination: Mike Bradley, Rice Creek WD

3) Strategic Planning Committee
Nomination: Shaun Kennedy, Bassett Creek

4) Finance Committee
Nomination: Sherry White, Minnehaha Creek WD

5) Events & Education Committee
Nomination: Rick Sanders, Capitol Region WD

6) Awards Committee
Nominations:
Joe Collins, Capitol Region WD
Celia Wirth, Brown's Creek WD
Note: Celia Wirth was not present at the caucus. If she wishes to remain on the Awards Committee, Joe Collins said he would step down.

III. Open Forum

A. Approval of Minutes

B. Review Delegate Checklist:
18 delegates needed for a quorum, 25 delegates present

C. Discussion on Resolutions
Facilitated by Don Pereira, the following topics were discussed:

1) MN Watersheds passed a resolution to address chloride reduction last year. This initiative highlights the need for action to mitigate chloride impacts on our water resources. Several government entities have resources and policies available for municipalities seeking to implement chloride reduction strategies:
<u>Government Chloride Reduction Resources and Policies</u>

a. The Minnesota Pollution Control Agency (MPCA) offers Best Management Practices (BMPs) and has established a Statewide Chloride Management Plan.

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b. The Clean Water Council has developed a chloride policy that encourages Minnesota to adopt measures for reducing chloride levels in surface and groundwater. This policy includes funding for the Smart Salting applicator training and certification program.
c. The Board of Soil and Water Resources (BSWR) provides guidance on chloride reduction practices that municipalities can adopt.
d. Hennepin County is actively working to reduce chloride usage through its Chloride Initiative. This program collaborates with cities and watershed organizations to develop and share resources, such as the "Low Salt, No Salt Minnesota" initiative, which aims to inform residents and property managers about chloride-reduction practices.
e. Future Actions
The committee brainstormed potential actions to enhance chloride reduction efforts, including
    - Municipalities could require building design requirements that reduce chloride use.
    - Cities could implement snow storage plans that are consistent across the metro area.
    - Communities could push for changes in water softener use.
    - Encourage more districts or municipalities to recruit volunteers for the Salt Watch program.

D. Clean Water Fund
- Marcie Weinandt addressed funding for the Clean Water Council. In 2008, the Clean Water, Land, and Legacy Amendment was passed, increasing the sales and use tax rate by three-eighths of 1 percent on taxable sales from 2009 through 2034. Marcie advocates for MN Watersheds to support renewal of this amendment and to begin such work by ***.
- Bonnie Nelson, Riley-Purgatory WD (prior MPCA employee and a farmer) volunteered to be on the Resolutions & Legislative Committee.

E. Jackie Anderson, CLFLWD reminded the assembly that a resolution will be presented at the Annual Business Meeting to address an existing inconsistency regarding the deadlines for levy submissions, specifically the dates of September 15th and September 30th. Her district is advocating for the introduction of legislation to amend Minnesota Statute 103D.915, concerning tax levy protocols, to establish a uniform deadline of September 30th.

Motion made to approve the 2024 MN Watershed Caucus Meeting minutes.
100% of members were in favor.

IV. Adjournment 5:15 PM
- Mary Texer made a motion to adjourn the meeting, seconded by Joe Collins.

Send minutes
jvoit@mnwatersheds.com
dpereira@vbwd.org

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How Minnesota Watersheds Committees Work

Information about upcoming committee meetings is developed by the Minnesota Watersheds Executive Director and committee co-chairs. The information is distributed to committee members and is available to members upon request. Meeting summaries are created and shared with members through the monthly newsletter, as well as the pertinent committee page on the Minnesota Watersheds website.

Executive Governance

The Executive Governance Committee, consisting of the President, Vice President, Secretary, Treasurer, and the Executive Director, works together to ensure daily operations align with the Bylaws, Manual of Policy and Procedures (MOPP), and Strategic Plan. The committee meets as needed.

Bylaws-MOPP

The purpose of the Bylaws-MOPP Committee is to ensure the Bylaws and MOPP are kept up to date and adequately guide the organization. The committee meets annually or as needed.

Strategic Plan Committee

The purpose of the Strategic Plan Committee is to ensure the Strategic Plan adequately guides the organization. The committee meets annually to prioritize the work plan for the Executive Director and to review the Strategic and Communication Plans.

Executive Finance and Finance Committee

The Executive Finance Committee will handle the day-to-day financial decisions. The Finance Committee will deal with the larger picture issues, such as preparing an annual budget and making recommendations on the annual dues structure.

Events-Education Committee

The purpose of the Events-Education Committee is to ensure Minnesota Watersheds events provide high quality educational and networking opportunities for members and non-members. The committee annually reviews the education work plan, provides input before and after events, and sets the convention presentation schedule, including recommendations for the staff development workshop. This committee is supported by the Executive Director and the Program Manager. The committee meets in January, February, April, June, July, September, and December.

Legislative Committee

The purpose of the Legislative Committee is to oversee the resolutions process. It also provides focus and direction to the Minnesota Watersheds lobbying team and the Executive Director. The committee meets in June to review resolutions. It meets again in October to review the legislative program work and makes recommendations to the membership on legislative priorities.

Awards Committee

The purpose of the Awards Committee is to promote, manage, and present the annual Minnesota Watersheds Project and Program of the Year Awards. The committee conducts its business almost exclusively by email.

Bassett Creek Watershed Management Commission

MEMO

Date: November 11, 2026
From: Laura Jester, Administrator
To: BCWMC Commissioners
RE: Administrator's Report

Aside from this month's agenda items, the Commission Engineers, city staff, committee members, and I continue to work on the following Commission projects and issues.

CIP Projects (more resources at http://www.bassettcreekwmo.org/projects.)

2020 Bryn Mawr Meadows Water Quality Improvement Project (BC-5), Minneapolis: (See Item 4Cx) A feasibility study by the Commission Engineer was developed in 2018 and approved in January 2019. The study included wetland delineations, soil borings, public open houses held in conjunction with MPRB's Bryn Mawr Meadows Park improvement project, and input from MPRB's staff and design consultants. Project construction year was revised from 2020 and 2022 to better coincide with the MPRB's planning and implementation of significant improvements and redevelopment Bryn Mawr Meadows Park where the project will be located. A public hearing for this project was held September 19, 2019. The project was officially ordered at that meeting. In January 2020 this project was awarded a $400,000 Clean Water Fund grant from BWSR; a grant work plan was completed and the grant with BWSR was fully executed in early May 2020. The project and the grant award was the subject of an article in the Southwest Journal in February: https://www.southwestjournal.com/voices/green-digest/2020/02/state-awards-grant-to-bryn-mawr-runoff-project/. In September 2020, Minneapolis and MPRB staff met to review the implementation agreement and maintenance roles. BCWMC developed options for contracting and implementation which were presented at the November meeting. At that meeting staff was directed to develop a memorandum of understanding or agreement among BCWMC, MPRB, and city of Minneapolis to recognize and assign roles and responsibilities for implementation more formally. The draft agreement was developed over several months and multiple conversations among the parties. At the May 2021 meeting the Commission approved to waiver potential conflict of the Commission legalcounsel and reviewed a proposal for project design by the Commission Engineer. The updated design proposal and the design agreement among all three parties were approved at the June 2021 meeting. Four public open houses were held in the park in 2021 to gather input on park concepts. Project partners met regularly throughout design to discuss schedules, planning and design components, and next steps. Concept designs were approved by the MRPB Board in late 2021. Staff met with MnDOT regarding clean out of Penn Pond and continue discussions. 50% design plans were approved by the Commission at the January 2022 meeting; 90% design plans were approved at the March 2022 meeting along with an agreement with MPRB and Minneapolis for construction. The agreement was approved by all three bodies. Commission Engineers finalized designs and assisted with bidding documents. Bids were returned in early August. At the meeting in August, the Commission approved moving forward with project construction (through MPRB), and approved a construction budget (higher than previously budgeted) and an amended engineering services budget. MPRB awarded the construction contract. In late November the contractor began the initial earthwork and started on portions of the stormwater pond excavations. By late December the 1st phase of construction was complete with the ponds formed and constructed. The contractor began driving piles in late January and began installing underground piping in early February. At the March meeting, the Commission approved an increase to the engineering services budget and learned the construction budget is currently tracking well under budget. The change order resulting from the City of Minneapolis' request to replace a city sewer pipe resulted in extra design/engineering costs that were approved by the Administrator so work could continue without delays. The MPRB will reimburse the Commission for those extra costs and will, in-turn, be paid by the city. In early May construction was focused in the Morgan / Laurel intersection. The right-of-way storm sewer work is complete including the rerouting of some of the existing storm infrastructure and installation of the stormwater diversion structures. Construction of the ponds is complete and stormwater from the

neighborhood to the west is now being routed through new storm sewers to the ponds. Vegetation is currently being established around the ponds. At the October 2023 meeting the Commission approved an amendment to the agreement with MPRB and Minneapolis in order to facilitate grant closeout. At the December 2023 meeting the Commission approved a partial reimbursement to MPRB for $400,000. Corrections to a weir that was installed at the wrong elevation were made in spring 2024. A final grant report was submitted to the MN Board of Water and Soil Resources in late January 2024 and the final grant payment was recently received. Project as-built drawings were completed and an operations and maintenance plan is being finalized. August 2025 update: St. Anthony Falls Lab is using the new ponds as part of a study to understand how stormwater pond plant communities affect functioning of stormwater ponds, and how pond design, maintenance and management can be adapted to promote conditions that maximize water quality benefits in urban and road-impacted areas. A long term maintenance agreement between Minneapolis and MPRB was fully executed last month. A request for reimbursement for work completed by the City of Minneapolis is included with invoices. (In accordance with the cooperative agreement for this project, the invoice could not be paid until the maintenance agreement was finalized.) A final project report and final MPRB reimbursement request will be presented at the December meeting. Project website: http://www.bassettcreekwmo.org/projects/all- projects/bryn-mawr-meadows-water-quality-improvement-project

Original Project Budget: $1,835,000.00; Remaining Funds: $1,079,310.44 (Funds will be used to reimburse MPRB and City of Minneapolis upon receipt of final report and reimbursement request with appropriate documentation.)

2020 Jevne Park Stormwater Improvement Project (ML-21) Medicine Lake (No change since July 2023): At their meeting in July 2018, the Commission approved a proposal from the Commission Engineer to prepare a feasibility study for this project. The study got underway last fall and the city's project team met on multiple occasions with the Administrator and Commission Engineer. The Administrator and Engineer also presented the draft feasibility study to the Medicine Lake City Council on February 4, 2019 and a public open house was held on February 28th. The feasibility study was approved at the April Commission meeting with intent to move forward with option 1. The city's project team is continuing to assess the project and understand its implications on city finances, infrastructure, and future management. The city received proposals from 3 engineering firms for project design and construction. At their meeting on August 5th, the Medicine Lake City Council voted to continue moving forward with the project and negotiating the terms of the agreement with BCWMC. Staff was directed to continue negotiations on the agreement and plan to order the project pending a public hearing at this meeting. Staff continues to correspond with the city's project team and city consultants regarding language in the agreement. The BCWMC held a public hearing on this project on September 19, 2019 and received comments from residents both in favor and opposed to the project. The project was officially ordered on September 19, 2019. On October 4, 2019, the Medicine Lake City Council took action not to move forward with the project. At their meeting in October 2019, the Commission moved to table discussion on the project. The project remains on the 2020 CIP list. In a letter dated January 3, 2022, the city of Medicine Lake requested that the Commission direct its engineer to analyze alternatives to the Jevne Park Project that could result in the same or similar pollutant removals and/or stormwater storage capacity. At the March meeting, the Commission directed the Commission Engineer to prepare a scope and budget for the alternatives analysis which were presented and discussed at the April 2022 meeting. No action was taken at that meeting to move forward with alternatives analysis. In May and June 2023, Commission staff discussed the possibility of incorporating stormwater management features into a redevelopment of Jevne Park currently being considered by the City of Medicine Lake. After review of the preliminary park design plans, the Commission Engineer and I recommended implementation of the original CIP Project to the City. Project webpage: http://www.bassettcreekwmo.org/index.php?cID=467.

Original Project Budget $500,000; Remaining Funds: $ 443,609.25 (Funds are held until a viable project is identified or Commission officially closes the project and returns funds to the Closed Project Account.)

2014 Schaper Pond Diversion Project and Carp Management, Golden Valley (SL-3): Repairs to the baffle structure were made in 2017 after anchor weights pulled away from the bottom of the pond and some vandalism occurred in 2016. The city continues to monitor the baffle and check the anchors, as needed. Vegetation around the pond was planted in 2016 and a final inspection of the vegetation was completed last fall. Once final vegetation has been completed, erosion control will be pulled and the contract will be closed. The Commission Engineer began the Schaper Pond Effectiveness Monitoring Project last summer and presented results and

recommendations at the May 2018 meeting. Additional effectiveness monitoring is being performed this summer. At the July meeting the Commission Engineer reported that over 200 carp were discovered in the pond during a recent carp survey. At the September meeting the Commission approved the Engineer's recommendation to perform a more in-depth survey of carp including transmitters to learn where and when carp are moving through the system. At the October 2020 meeting, the Commission received a report on the carp surveys and recommendations for carp removal and management. Carp removals were performed through the Sweeney Lake Water Quality Improvement Project. Results were presented at the February 2021 meeting along with a list of options for long term carp control. Commission took action approving evaluation of the long-term options to be paid from this Schaper Pond Project. Commission and Golden Valley staff met in March 2021 to further discuss pros and cons of various options. At the September 2021 meeting, the Commission approved utilizing an adaptive management approach to carp management in the pond ($8,000) and directed staff to discuss use of stocking panfish to predate carp eggs. Commission Engineers will survey the carp in 2022. At the April meeting, the Commission approved panfish stocking in Schaper Pond along with a scope and budget for carp removals to be implemented later in 2022 if needed. Commission staff informed lake association and city about summer activities and plans for a fall alum treatment. Approximately 1,000 bluegills were released into Schaper Pond in late May. Carp population assessments by electroshocking in Sweeney Lake and Schaper Pond were completed last summer. A report on the carp assessment was presented in January. Monitoring in Schaper Pond in 2023 and a reassessment of carp populations in 2024 were approved in early 2023. Carp box netting in 2024 is also approved, as needed. A carp survey of Schaper Pond and Sweeney Lake were recently completed which found higher than expected carp numbers in Sweeney Lake. Carp Solutions completed box netting in Sweeney Lake in late September 2024. At the October meeting the Commission Engineer reported that 191 carp were removed bringing the carp density to about 31.3 kg/hectare, less than the 100 kg/hectare threshold for water quality problems. A more detailed report on carp population status and recommendations for further monitoring in Schaper Pond was presented and approved at the January 2025 meeting. Monitoring on the pond got underway last summer. Challenges during the 2025 monitoring season included heavy rains and impacts to a city manhole that house monitoring equipment which had to be removed. An amendment to the effectiveness monitoring budget was approved at the October 2025 meeting. At the February meeting, Commission Engineers presented results of the 2025 monitoring and the Commission approved a cost benefit analysis of long-term carp management with the remaining project funds. Carp surveys in Schaper Pond and Sweeney Lake took place in May. Recommendations for long-term carp maintenance will be presented at the December 2026 meeting.Project webpage: http://www.bassettcreekwmo.org/index.php?cID=277.

Original Project Budget: $612,000; Remaining Funds: $ 4,892

2014 Twin Lake In-lake Alum Treatment, Golden Valley (TW-2) (No changes since August 2024): At their March 2015 meeting, the Commission approved the project specifications and directed the city to finalize specifications and solicit bids for the project. The contract was awarded to HAB Aquatic Solutions. The alum treatment spanned two days: May 18- 19, 2015 with 15,070 gallons being applied. Water temperatures and water pH stayed within the desired ranges for the treatment. Early transparency data from before and after the treatment indicates a change in Secchi depth from 1.2 meters before the treatment to 4.8 meters.

Water monitoring continues to determine if/when a second alum treatment is necessary. Monitoring results from 2023 were presented at the July 2024 meeting. Results show continued excellent water quality. The CIP funding remains in place for this project as a 2nd treatment may be needed in the future. Project webpage: http://www.bassettcreekwmo.org/index.php?cID=278.

Original Project Budget: $163,000; Remaining Funds: $71,962.18

2013 Four Seasons Area Water Quality Project (NL-2) (No change since April): At their meeting in December 2016, the Commission took action to contribute up to $830,000 of Four Seasons CIP funds for stormwater management at the Agora development on the old Four Seasons Mall location. At their February 2017 meeting the Commission approved an agreement with Rock Hill Management (RHM) and an agreement with the City of

Plymouth allowing the developer access to a city-owned parcel to construct a wetland restoration project and to ensure ongoing maintenance of the CIP project components. At the August 2017 meeting, the Commission approved the 90% design plans for the CIP portion of the project. At the April 2018 meeting, Commissioner Prom notified the Commission that RHM recently disbanded its efforts to purchase the property for redevelopment. In 2019, a new potential buyer/developer (Dominium) began preparing plans for redevelopment at the site. City staff, the Commission Engineer and I have met on numerous occasions with the developer and their consulting engineers to discuss stormwater management and opportunities with "above and beyond" pollutant reductions. Concurrently, the Commission attorney has been working to draft an agreement to transfer BCWMC CIP funds for the above and beyond treatment. At their meeting in December, Dominium shared preliminary project plans and the Commission discussed the redevelopment and potential "above and beyond" stormwater management techniques. At the April 2020 meeting, the Commission conditionally approved the 90% project plans. The agreements with Dominium and the city of Plymouth to construct the project were approved May 2020 and project designers coordinated with Commission Engineers to finalize plans per conditions. In June 2021, the City of Plymouth purchased the property from Walmart. The TAC discussed a potential plan for timing of construction of the stormwater management BMPs by the city in advance of full redevelopment. At the August 2021 meeting, the Commission approved development of an agreement per TAC recommendations. The city recently demolished the mall building and removed much of the parking lot. At the December meeting the Commission approved the 90% design plans and a concept for the city to build the CIP project ahead of development and allow the future developer to take credit for the total phosphorus removal over and above 100 pounds. At the July meeting, the Commission approved an agreement with the city to design, construct, and maintain the CIP project components and allow a future developer to use pollutant removal capacity above 100 pounds of total phosphorus. A fully executed agreement is now filed. The updated 90% project plans were approved at the September 2023 meeting. Changes to those plans were needed to address permitting requirements resulted. Those changes were presented at the November 2024 meeting and were administratively approved by the Commission Engineers. Construction of the wetland restoration is complete (see photo). The Commission approved a reimbursement request at the March 2026 meeting. Project webpage: http://www.bassettcreekwmo.org/index.php?cID=282.

Original Project Budget: $990,000; Remaining Funds: $ 235,544.67 (Funds will be used to reimburse City of Plymouth upon receipt of final report and reimbursement request with appropriate documentation.)

2021 Parkers Lake Chloride Reduction Project (PL-7) (No change since July): The feasibility study for this project was approved in May 2020 with Alternative 3 being approved for the drainage improvement work. After a public hearing was held with no public in attendance, the Commission ordered the project on September 17, 2020 and entered an agreement with the city of Plymouth to implement the project in coordination with commission staff. The city collected additional chloride data in winter 2020 in order to better pinpoint the source of high chlorides loads within the subwatershed. Partners involved in the Hennepin County Chloride Initiative (HCCI) are interested in collaborating on this project. A proposal from Plymouth and BCWMC for the "Parkers Lake Chloride Project Facilitation Plan" was approved for $20,750 in funding by the HCCI at their meeting in March. The project will 1) Compile available land use data and chloride concentrations, 2) Develop consensus on the chloride sources to Parkers Lake and potential projects to address these sources, and 3) Develop a recommendation for a future pilot project to reduce chloride concentrations in Parkers Lake, which may be able to be replicated in other areas of Hennepin County, and 4) help target education and training needs by landuse. A series of technical stakeholder meetings were held to develop recommendations on BMPs. A technical findings report was presented at the July 2022 meeting. At the September 2022 meeting, the Commission approved a scope and budget for a study of the feasibility of in-lake chloride reduction activities which was presented at the November 2022 meeting. The Commission directed staff to develop a scope for a holistic plan for addressing chloride runoff from the most highly contributing subwatershed. Commission and Plymouth staff continue to work on outreach and engagement with properties in the subwatershed, primarily through activities by WMWA's coordinator position. At the March 2025 meeting the Commission approved a contract with Bolton and Menk for assessment of salt storage and other practices at 4 properties. In November 2025, the Commission approved a reimbursement agreement with Hennepin County in order to utilize grant funding for this project. A final report from Bolton & Menk was reviewed, discussed among partners, and included with Commission meeting materials in May 2026. Also in May, the Commission approved an agreement with Bolton & Menk for a second phase of this project. In July the Commission approved an agreement with MPCA for future Smart Salting trainings. Project website: www.bassettcreekwmo.org/projects/all-

projects/parkers-lake-drainage-improvement-project

Original Project Budget: $485,000; Remaining Funds: $ 231,249

2022 Medley Park Stormwater Treatment Facility (ML-12) (No change since June 2025): The feasibility study for this project was approved in June 2021 with public engagement and a project kick-off meeting in the following months. The project was officially ordered by the Commission in September 2021. The city hired Barr Engineering to develop the project designs. The BCWMC received a $300,000 Clean Water Fund grant from BWSR in December 2021 and the grant agreement approved in March 2022. 50% design plans were approved in February 2022 and 90% plans were approved at the May 2022 meeting. Construction began in November 2022 and winter construction was finished in late January 2023. Activities in spring 2023 included completing grading (topsoil adjustments); paving (concrete, bituminous); light pole and fixture install; benches install; site clean up and prep for restoration contractor. In late May 2023, Peterson Companies completed their construction tasks and the project transitioned to Traverse de Sioux for site restoration and planting. A small area of unexpected disturbance from construction was added to the overall area to be restored with native plants through a minor change order. Site restoration, planting, and seeding was completed in late June 2023. A final grant report was submitted to the MN Board of Water and Soil Resources in late January 2025 and all grant funds were received. The Commission approved reimbursement requests from Golden Valley at their October 2024 and March 2025 meetings. The project was featured in the "Snap Shots" newsletter from the MN Board of Water and Soil Resources. A final reimbursement request and report will be submitted after final vegetation establishment. www.bassettcreekwmo.org/projects/all- projects/medley-park-stormwater-treatment-facility

Original Project Budget: $1,500,000; Remaining Funds: $141,862.80 (Funds will be used to reimburse City of Golden Valley upon receipt of final report and reimbursement request with appropriate documentation.)

2022 SEA School-Wildwood Park Flood Reduction Project (BC-2, 3, 8, 10) (No change since December 2023): The feasibility study for this project was approved in June 2021. Study development included meetings with and input from city staff, Robbinsdale Area School representatives, technical stakeholders, and the public. In September 2021, a resolution was approved to officially order the project, submit levy amounts to the county, and enter an agreement with the city to design and construct the project. The city hired Barr Engineering to develop the project designs. 50% Design Plans were approved at the January 2022 meeting. A public open house was held September 2022 and 90% were approved at the October 2022 Commission meeting. Six construction bids were received in late February 2023 with several of them under engineer's estimates. The city contracted with Rachel Contracting and construction got underway in early spring 2023. By late June excavation was completed and the playground area was prepped and ready for concrete work to begin on July 5. The city hired Landbridge Ecological for restoration work in summer 2023. At the end of July 2023, utility crews lowered the watermain and installed the storm sewer diversions into the park from along Duluth Street. The hydrodynamic separator was also set (with a crane). Crews also worked on the iron-enhanced sand filter and the outlet installation, stone work on the steepened slopes, trail prep, bituminous paving, and concrete work (curb and gutter, pads, and ADA ramps). The preconstruction meeting for the restoration work was held with work to begin late August or early September 2023. The city awarded the contract for the DeCola Pond D outlet work to Bituminous Roadways Inc. in August 2023. The SEA School site construction is complete and restoration work is complete. The DeCola Pond D outlet replacement and site restoration is also now complete. Project webpage: www.bassettcreekwmo.org/projects/all- projects/sea-school-wildwood-park-flood-reduction-project.

Original Project Budget: $1,300,000; Remaining Funds: $1,215,950 (Funds will be used to reimburse City of Golden Valley upon receipt of final report and reimbursement request with appropriate documentation.)

Bassett Creek Restoration Project: Regent Ave. to Golden Valley Rd. (2024 CR-M), Golden Valley:

A feasibility study for this project got underway in fall 2022. A public open house was held March 1st with 30 residents attending. The draft feasibility report was presented at the April meeting. A final feasibility report was presented at the June meeting where the Commission approved the implementation of Alternative 3: to restore all high, medium, and low priority sites. A Clean Water Fund grant application for $350,000 was recently developed and submitted to BWSR. The Commission held a public hearing on this project at its September meeting and officially ordered the project and

set the final levy. An agreement with the city of Golden Valley for design and construction was approved at the November 2024 Commission meeting. The Commission (Commission Engineers) will design the project and provide engineering services. A scope of work for engineering services was approved at the March meeting. A drone survey of the entire stretch was completed in early April. A project kick-off meeting was held with city and commission staff on April 9th. Field and desktop surveys are continuing. Meetings regarding utility easements and communications planning were recently held. A public open house on the project was held on June 5th. At the June meeting the Commission approved a scope and budget for a wetland delineation and architectural survey which are unexpected requirements for a permit from the U.S. Army Corps of Engineers. That work is getting underway. Additionally, Administrator Jester approved a scope and budget for an archeological survey that was included in the original engineering services scope as a contingency task with approval delegated to the Administrator. Commission Engineers presented the 50% designs at the July meeting. At the August meeting, commissioners reviewed a reprioritization of eroded sites and discussed cost saving and implementation options. Commissioners approved a new project budget to accommodate repair of new and expanded erosion and vegetation restoration on public and private properties along the project corridor. A public open house was held October 30th. Letters to residents along the project were sent by Golden Valley requesting temporary easements for the project. 90% plans were approved at the November meeting. An amendment to the engineering services budget and overall project budget were approved in January. The city awarded a contract for construction and vegetation restoration to MNL (Minnesota Native Landscapes). Permits are in place and construction is underway in the first reach. At September meeting, commissioners discussed a potential change to the planned vegetated buffers due to some residents' desire not to have these plantings. The Commission did not authorize any change to the plans. At the October meeting, the Commission approved the use of up to $58,000 slated for environmental contingency funds within the engineering services budget to be used for construction observation and use of BCWMC CIP Closed Project funding for environmental tasks, if needed. Project website: https://www.bassettcreekwmo.org/projects/all-projects/bassett-creek-restoration-project-regent-ave-golden-valley-r

Original Project Budget: $1,941,000; Amended Project Budget: $3,534,580; Remaining Funds: $ 2,2828,737

Sochacki Park Water Quality Improvement Project (BC-14): This project was added to the CIP through a minor plan amendment as approved at the March 2023 Commission meeting with CIP funding set at $600,000. The project involves a suite of projects totaling an estimated $2.3M aimed improving the water quality in three ponds and Bassett Creek based on a subwatershed analysis by Three Rivers Park District (TRPD). A memorandum of understanding about the implementation process, schedules, and procedural requirements for the project was executed in April 2023 among BCWMC, TRPD, and the cities of Golden Valley and Robbinsdale. A feasibility study funded by TRPD was approved in September 2023. The Commission held a public hearing on this project at the same meeting and officially ordered the project and set the final levy. A cooperative agreement with TRPD and Robbinsdale was approved at the April 2024 meeting. Three Rivers Park District contracted with Barr Engineering to develop project designs. A Phase II Environmental Assessment was completed last year. Soil contamination (including PCBs) was found in some areas to be above MPCA action levels.

The following are recent (2025) updates for the project: MPCA approved the response action plan; TRPD cleared the federal environmental review requirements for the project and were issued a release of funds for the HUD grant; additional test pits were completed for soil pre-characterization, and the extent of contaminants is less than anticipated, especially with regards to PCBs; Hennepin County ERF grant for $447,000 was awarded for remediation efforts. A technical stakeholder meeting was held in March week with permitting agencies. A public open house and required public hearing on the proposed water level drawdown was held August 10th. 50% project designs were approved in July and 90% plans were approved in September. The pond drawdowns started this fall. A bid opening for construction of the new BMPs was held recently but resulted in bids considerably higher than budgeted. The project will be slightly refined, additional funding will be sought by TRPD and the project will be rebid in 2027. Project webpage: https://www.bassettcreekwmo.org/projects/all-projects/sochacki-park-water-quality-improvement-project.

Original Project Budget: $600,000; Remaining Funds: 586,500.00

Plymouth Creek Restoration Project Dunkirk Lane to 38th Ave. North (2026 CR-P) (See Item 5A): A scope and budget for a feasibility study was approved at the October meeting. A project kick off meeting was held November 3rd and a technical stakeholder meeting was held December 5th. Field investigations and desktop analyses are complete. Site prioritization ranking criteria are being developed and concept designs are being developed. A public open house was held on March 11th. Residents who attended are in favor of the project and had questions about impacts to trees, potential construction activities in specific reaches, and buckthorn removal. The feasibility study was approved at the May meeting with Option 3a being approved for implementation. At the June meeting the Commission approved a maximum levy for 2025 that includes funding for this project which was approved by the Hennepin County Board August 6th At its September meeting, the Commission held a public hearing on this project and approved a resolution officially ordering the project, setting the 2025 levy, and entering an agreement with the City of Plymouth for design and construction. The city will hold a public open house on this project in spring 2025 after the city contracts with an engineering firm. A Clean Water Fund grant for $400,000 was awarded by BWSR. The grant agreement and sub-grant agreement were approved at the April meeting. The City of Plymouth hired Moore Engineering for project designs. Commission Engineers sent requested data, surveys, and models to Moore Engineers at the request of the City of Plymouth. A public meeting will be scheduled for later this year. A pre-permitting meeting was held with permitting agencies on September 2nd. Commission Engineer's review and comments on 60% designs for Phase I were approved at the October meeting. A public open house was held on November 3rd. 90% designs were approved at the December meeting. The City of Plymouth awarded a construction contract to JC Hallett Construction; construction of Phase I is largely complete. Design for Phase II is underway. A pre-application meeting with permitting agencies was held September 10th. 60% designs will be presented at this meeting. Project webpage: https://www.bassettcreekwmo.org/projects/all-projects/plymouth-creek-restoration-dunkirk-lane-38th-ave-n.

Original Project Budget: $2,600,000; Remaining Funds: $2,444,443.92

Double Box Culvert Repair Project (FCP-1) (No change since October): This project was officially ordered in September 2025 after completion of the feasibility study in June 2025. A stakeholder kick-off meeting was held on February 19th. At the meeting in March 2026, the Commission approved the 60% design plans. 90% plans were approved at the June meeting. Commission Engineers presented project plans to the Minneapolis Capital Project Task Force Committee to ensure proper coordination with other city projects. Final plans and bidding and contracting documents were recently completed. A webpage was developed for the project this summer. A bid opening was held last week. Commission Engineers have been working with the Commission Attorney on contracting documents and access agreements. At the September meeting, the Commission awarded a construction contract to Minger and approved access agreements. A notice to proceed was executed in lake October. Construction will begin in the coming weeks. Project webpage: https://www.bassettcreekwmo.org/projects/all-projects/flood-control-project-double-box-culvert-maintenance-and-repair-project

Original Project Budget: $1,504,000 Remaining Funds: $ 1,319,378

Crane Lake Chloride Reduction Demonstration Project, Minnetonka (CL-4) (No change since October): At the meeting in July, the Commission approved a scope and budget for the feasibility study for this project. The Commission Engineer is gathering background information. A project kick off meeting was held in September 2024. In summer 2025, water quality sampling and continuous chloride monitoring at the five pond monitoring sites was completed. Last summer, Commission Engineers compiled and analyzed the field and laboratory monitoring results and developed watershed chloride load assessment modeling, which was calibrated based on the water quality monitoring data. At the meeting last month, Commission Engineers presented the draft feasibility study. The TAC discussed possible options for source control at their meeting on June 3rd, and Commission Engineers and I met with Minnetonka staff on June 9th to gather additional feedback on possible implementation activities. The feasibility study was approved at the June 2026 meeting with direction to implement the recommended three phases. A public hearing was held in September and the project was officially ordered in the same meeting. Project webpage: https://www.bassettcreekwmo.org/projects/all-projects/crane-lake-chloride-reduction-demonstration-project.

Original Project Budget: $464,200 Remaining Funds: $348,404

Main Stem Bassett Creek Lagoon Dredging Project (BC-7):
The goals of the original Main Stem Lagoon Dredging project (Phase I) were to improve water quality in the creek by removing accumulated sediment from Lagoons D, E, and F to re-establish an aesthetic and function similar to the original open water design from the 1930's. The original project resulted in deepening the lagoons to 4 feet instead of the intended 6 feet. A feasibility scope and budget for a second phase of the project was approved in August 2025 and revisions were approved in March 2026 to evaluate an additional option of wetland restoration on Lagoon G. The Phase II feasibility study was approved at the June meeting with direction to implement Alternate 3 which combines some dredging in Lagoon G with wetland restoration in Lagoon G. A public hearing on Phase II was held in September and the project was officially ordered in the same meeting. The Commission approved a scope and budget for the design and engineering services for this phase II project at the October 2026 meeting.
Project webpage: https://www.bassettcreekwmo.org/index.php?cID=506

Original Project Budget Phase I & Phase II: $4,289,000 Remaining Funds: $2,586,398

Toledo Ave/Minnequa Pond Stormwater Improvements and Flood Reduction Project (CIP#14):
The scope and budget for this project's feasibility study was approved at the September 2026 meeting. Field surveys got underway soon thereafter. A project kick-off meeting with partner is scheduled for November 23rd. A meeting with permitting agencies will likely be held in mid-December. A project webpage was developed:
https://www.bassettcreekwmo.org/projects/all-projects/toledo-aveminnaqua-pond-stormwater-improvements-and-flood-reduction-project

Feasibility Study Budget: $114,500 Remaining Funds: $96,974

Administrator Activities October 15 – November 10, 2026

Subject	Work Progress
CIP and Technical Projects	• Sochacki Park Water Quality Improvement Project: Attended meeting to prepare for public outreach and communications; discussed bids received with TRPD staff; reviewed communications plan and provided comments • Medicine Lake Task Force: Continued correspondence to finalize task force membership; set first meeting for December 7th, removed flyers for survey from parks • Double Box Culvert Repair Project: Gathered signatures on notice to proceed, filed executed access agreements • Wirth/Eloise Butler Wetland Hydrology Study: • Northwood and Lost Lake TMDL Project: Met with MPCA staff, Commission Engineers and Plymouth and New Hope staff re: Northwood TMDL results and next steps • Toledo Ave/Minnaqua Pond Stormwater Improvement and Flood Reduction Project: Set partner kick-off meeting and sent email to schedule meeting with permitting agencies; reviewed and signed wetland delineation document; created project webpage • H&H Model Conversion and Update Project: Reviewed memo on results of model conversion for TAC meeting • Golden Valley Street Sweeper Cost Share: Reviewed initial report and invoice/documentation
Education and Outreach	• Attended Education Committee meeting • Developed interview questions and interviewed 5 candidates for WMWA Educator position online and two second interviews in person; corresponded with former educator and gathered materials, discussed educator expenses budget and formed recommendation for WMWA partners' consideration • Met with select WMWA partners re: interim roles and responsibilities and necessary agreement language for interim roles • Prepared WMWA agenda and meeting minutes and hosted November WMWA meeting • Participated in Watershed Partners Chloride Subgroup meeting • Corresponded with CAMP volunteers and picked up CAMP samples and equipment boxes • Attended Watershed Equity Alliance meeting

	• Met with Hennepin County staff and Robbinsdale staff re: raingarden project in Robbinsdale using WBIF funding • Reviewed 2027 education workplan developed by K Egan • Met with C Boyd and K Egan re: future collaboration on Indigenous content, activities, events
Administration	• Developed agenda; reviewed invoices and submitted expenses spreadsheet to Plymouth; reviewed financial report; finalized meeting minutes; reviewed memos, reports, and documents for Commission meeting; printed and disseminated meeting information to commissioners, staff, and TAC; updated online calendar; drafted meeting follow up email; ordered catering for November Commission meeting • Participated in October pre-meeting call with Commission Engineer • Developed agenda for TAC meeting; attended meeting • Scheduled, prepared for, and attended FY27 WBIF Bassett Convene meeting • Calculated fund balances for special projects and CIP closed project funds • Prepared and sent invoice to TRPD for curly-leaf pondweed treatment cost share • Attended multiple sessions at online Salt Symposium • Conducted physical file management • Assisted K Egan with email set up in Google Workspace • Updated BCWMC website with new Barr Engineering address • Refined elements of BCWMC Capital Projects Partnership Program (public-private partnership program) including goals, overview of program, eligible entities, project prioritization, etc for Administrative Services Committee discussion • Developed agenda, wrote previous meeting notes, and attended Administrative Services Committee meeting • Attended Smart Salting for Community Leaders workshop • Attended Natural Resources Partnership Coalition meeting, Maple Grove
Organizational Assessment Project	• Participated in bi-weekly check-in meetings with SCC •
MN Watersheds	• Attended Metro Watersheds meeting, St. Paul • Gathered and sent meeting materials to update Metro Watersheds webpage • Attended meeting to plan for workshop at MN Watershed conference • Attended MAWA Executive Committee meeting • Registered myself and commissioners for MN Watersheds Conference