



Bassett Creek Watershed Management Commission

Regular Meeting

Thursday, August 20, 2026

8:30 a.m.

Council Conference Room - Golden Valley City Hall
7800 Golden Valley Rd., Golden Valley MN

MEETING AGENDA

1. CALL TO ORDER and ROLL CALL

- 2. PUBLIC FORUM ON NON-AGENDA ITEMS** – *Members of the public may address the Commission about any item not contained on the regular agenda. A maximum of 15 minutes is allowed for the Forum. If the full 15 minutes are not needed for the Forum, the Commission will continue with the agenda. The Commission will take no official action on items discussed at the Forum, except for referral to staff or a Commissions Committee for a recommendation to be brought back to the Commission for discussion/action.*

3. APPROVAL OF AGENDA

4. CONSENT AGENDA (10 minutes)

- A. Approval of Minutes – July 16, 2026 Commission Meeting
- B. Acceptance of August Financial Report
- C. Approval of Payment of Invoices
 - i. Keystone Waters, LLC – July 2026 Administration
 - ii. Keystone Waters, LLC – July 2026 Administrative Expenses
 - iii. Barr Engineering – July 2026 Engineering Services
 - iv. Triple D Espresso – August Meeting Catering
 - v. City of Plymouth – July 2026 Accounting Services
 - vi. Kennedy & Graven – June 2026 Legal Services
 - vii. LB Carlson – 2025 Financial Audit
 - viii. Strategic Consulting & Coaching – Organizational Assessment Project
 - ix. Bolton & Menk – Parkers Lake Chloride Reduction Project
 - x. Stantec – WOMP Monitoring Activities (2)
 - xi. Kaitlyn Egan – July Communications & Outreach Activities
- D. Approval of Resolution of Appreciation for Joan Hauer

5. BUSINESS

- A. Elect New Commission Secretary (10 min)
- B. Consider Approval of 2027 Operating Budget (15 min)
- C. Review Updates from West Metro Watershed Alliance and Consider Approval of Updated Agreement (25 min)
- D. Receive Update on Communication & Administrative Assistant Activities and Recommendations (15 min)

6. COMMUNICATIONS (20 minutes)

- A. Administrator's Report
 - i. Organizational Assessment Project and Survey Responses
 - ii. Medicine Lake Task Force and Starry Stonewort Treatments
 - iii. Ĥaǵǵa Wakpádaŋ Water Blessing Ceremony
 - iv. Sochacki Park Water Quality Improvement Project Open House
- B. Engineer
 - i. Report on Bassett Creek Restoration Project
 - ii. Report on Theodore Wirth Hydrology Study
- C. Legal Counsel
- D. Communications & Outreach Coordinator
- E. Chair
- F. Minnesota Watersheds
 - i. Summer Tour – Confirming Attendance
- G. Commissioners
- H. TAC Members
- I. Committees
 - i. Report on August 18th Education Committee Meeting

7. INFORMATION ONLY (Information online only)

- A. Administrative Calendar
- B. CIP Project Updates www.bassettcreekwmo.org/projects
- C. Grant Tracking Spreadsheet
- D. July Minnesota Watersheds Newsletter

8. ADJOURNMENT

Upcoming Meetings & Events

- [MN Watersheds Summer Tour](#): August 25 – 26th, Detroit Lakes MN
- [BCWMC Technical Advisory Committee Meeting](#): Wednesday, September 2nd, 10:30 a.m., Brookview
- [BCWMC Administrative Services Committee Meeting](#): Wednesday, September 2nd, 12:00 p.m., Brookview
- [BCWMC Regular Meeting and Public Hearing](#): Thursday, September 17th, 8:30 a.m., Golden Valley
- [Blue Thumb Fall Native Plant Sale](#): Saturday, September 19th, 10:00 a.m. – 1:00 p.m., Valley Community Presbyterian Church, Golden Valley
- [Ĥaǵǵa Wakpádaŋ Water Blessing Ceremony](#): Monday, October 12th, 10:00 a.m., Westwood Hills Nature Center



Bassett Creek Watershed Management Commission

AGENDA MEMO

Date: August 12, 2026

To: BCWMC Commissioners

From: Laura Jester, Administrator

RE: Background Information for 8/20/26 BCWMC Meeting

1. **CALL TO ORDER and ROLL CALL**
2. **PUBLIC FORUM ON NON-AGENDA ITEMS**
3. **APPROVAL OF AGENDA – ACTION ITEM with attachment**
4. **CONSENT AGENDA**
 - A. Approval of Minutes – July 16, 2026 Commission Meeting - **ACTION ITEM with attachment**
 - B. Acceptance of August Financial Report - **ACTION ITEM with attachment**
 - C. Approval of Payment of Invoices - **ACTION ITEM attachments available upon request** – *I reviewed the remaining invoices and recommend payment.*
 - i. Keystone Waters, LLC – July 2026 Administration
 - ii. Keystone Waters, LLC – July 2026 Administrative Expenses
 - iii. Barr Engineering – July 2026 Engineering Services
 - iv. Triple D Espresso – August Meeting Catering
 - v. City of Plymouth – July 2026 Accounting Services
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 - vii. LB Carlson – 2025 Financial Audit
 - viii. Strategic Consulting & Coaching – Organizational Assessment Project
 - ix. Bolton & Menk – Parkers Lake Chloride Reduction Project
 - x. Stantec – WOMP Monitoring Activities (2)
 - xi. Kaitlyn Egan – July Communications & Outreach Activities
 - D. Approval of Resolution of Appreciation for Joan Hauer – **ACTION ITEM with attachment** – *Crystal Commissioner Hauer recently stepped down from the Commission. She was an engaged member of the Commission since 2022, serving on several committees including the busy Plan Steering Committee, and often volunteering at events. Staff recommends approval of the attached resolution of appreciation.*
5. **BUSINESS**
 - A. Elect New Commission Secretary (10 min) – **ACTION ITEM no attachment** – *With the resignation of Commissioner Hauer, the Commission should elect a new secretary from primary commissioners. If necessary, the secretary position can be combined with the treasurer position which is currently held by Commissioner Polzin.*
 - B. Consider Approval of 2027 Operating Budget (15 min) – **ACTION ITEM with attachment** – *At the meeting in May the Commission approved a proposed 2027 operating budget which was sent to member cities for review and comment. No cities submitted comments on the proposed budget by the August 1st deadline. Staff recommends approval of the 2027 operating budget as proposed in May and presented in the attachment.*

- C. Review Updates from West Metro Water Alliance and Consider Approval of Updated Agreement (25 min) – **ACTION ITEM with attachments** – *The West Metro Water Alliance (WMWA) has operated since 2006 as a collaboration among BCWMC and four other watersheds who pool funds and work together to develop and implement educational materials and activities. Recently, the group has been doing some strategic planning, has developed governance standards, and recommends an updated WMWA agreement with Shingle Creek WMC for fiscal and administrative tasks. Please see the attached memo and proposed agreement with meeting materials. Staff recommends approval of the agreement which was reviewed by Commission Attorney Anderson.*
- D. Receive Update on Communication & Administrative Assistant Activities and Recommendations (15 min) – **INFORMATION ITEM no attachments** – *As a brand-new member of the BCWMC team, Kaitlyn Egan has hit the ground running! She and I will provide an update on her recent activities and her proposed functional title, and we'll review the attached recommendation she developed for cloud-based workspace, file management, and emails.*

6. COMMUNICATIONS (15 minutes)

- A. Administrator's Report – **INFORMATION ITEM with attachment**
 - i. Organizational Assessment Project and Survey Responses
 - ii. Medicine Lake Task Force and Starry Stonewort Treatments
 - iii. Ĥaĥá Wakpádaŋ Water Blessing Ceremony
 - iv. Sochacki Park Water Quality Improvement Project Open House
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- D. Chair
- E. Minnesota Watersheds
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Bassett Creek Watershed Management Commission

Draft Minutes of Regular Meeting
July 16, 2026
8:30 a.m.
7800 Golden Valley Rd., Golden Valley MN

1. CALL TO ORDER and ROLL CALL

On July 16, 2026 at 8:30 a.m. Vice Chair Pentel called the Bassett Creek Watershed Management Commission (Commission) to order.

Commissioners, city staff, and others present

City	Commissioner	Alternate Commissioner	Technical Advisory Committee Members (City Staff)
Crystal	Joan Hauer	Terri Schultz	<i>Absent</i>
Golden Valley	Paula Pentel	Wendy Weirich	Emma Rakestraw
Medicine Lake	Clint Carlson	Shaun Kennedy	<i>Absent</i>
Minneapolis	<i>Absent</i>	Nick Minderman	Liz Stout
Minnetonka	<i>Vacant</i>	<i>Vacant</i>	<i>Absent</i>
New Hope	Jere Gwin-Lenth	<i>Absent</i>	Nick Macklem and Lola Ellingson-Shuster
Plymouth	<i>Absent</i>	Monika Vadali	Ben Scharenbroich
Robbinsdale	<i>Absent</i>	<i>Absent</i>	<i>Absent</i>
St. Louis Park	RJ Twiford	David Johnston	Erick Francis
Administrator	Laura Jester, Keystone Waters, LLC		
Engineers	Stephanie Johnson, Jim Herbert, Greg Wilson, Meg Rattei - Barr Engineering Co.		
Recording Secretary	<i>Vacant Position</i>		
Legal Counsel	Dave Anderson, Kennedy & Graven		
Guests/Public	Jami Markle, Three Rivers Park District; Winston Wildebush and Greg Koch, Graffiti Mill; Kaitlyn Egan		

2. PUBLIC FORUM ON NON-AGENDA ITEMS

None

3. APPROVAL OF AGENDA

MOTION: Alternate Commissioner Minderman moved to approve the agenda as presented. Commissioner Gwin-Lenth seconded the motion. Upon a vote the motion carried 7-0. The cities of Minnetonka and Robbinsdale were absent from the vote.

4. CONSENT AGENDA

MOTION: Commissioner Gwin-Lenth moved to approve the consent agenda as presented. Commissioner Carlson seconded the motion. Upon a vote the motion carried 7-0. The cities of Minnetonka and Robbinsdale were absent from the vote.

The following items were approved as part of the consent agenda.

- Approval of Minutes – June 18, 2026 Commission Meeting
- Acceptance of July Financial Report
- Approval of Payment of Invoices
 - Keystone Waters, LLC – June 2026 Administration
 - Keystone Waters, LLC – June 2026 Administrative Expenses
 - Barr Engineering – June 2026 Engineering Services
 - Triple D Espresso – July Meeting Catering
 - City of Plymouth – June 2026 Accounting Services & Audit Assistance
 - Kennedy & Graven – May 2026 Legal Services
 - LB Carlson – 2025 Financial Audit
- Strategic Consulting & Coaching – Organizational Assessment Project
- Approval of Income Agreement with MPCA and Budget for Smart Salting Trainings in Parkers Lake Subwatershed
- Approval to Set Public Hearing on 2027 Capital Improvement Projects
- Acceptance of 2025 Financial Audit
- Approval of Theodore Wirth Golf Drainage Improvements Project

5. BUSINESS

A. Consider Conditional Approval of Graffiti Mill East Building – Phase I Plans

Commission Engineer Herbert provided background on this item including a reminder that in August 2025 the Commission conditionally approved requests for variances including for use of the buildings' basements with dewatering. He noted the applicant submitted plans for renovations of the East Building for BCWMC review and that he and other Barr staff had met with the applicant and their consultants to discuss the proposed plans. He noted that since meeting materials were distributed, many conditions noted in the review memo have been addressed by the applicant. Engineer Herbert reported that the most significant outstanding issue is the condition that water being discharged from the dewatering system into Bassett Creek meet applicable water quality standards. He noted that most water quality data submitted by the applicant continue to show total phosphorus levels within the discharge water above state standards. He noted the applicant believes this may be due to decades of bird, rodent and other animal droppings that have accumulated in the building. Commission Engineer Herbert recommended approval of the proposed plans with conditions as outlined in the review memo including the development of a monitoring plan to demonstrate that water quality standards are met in the short and long-term. He noted the monitoring protocols could be similar to industrial discharge monitoring.

Vice Chair Pentel clarified that the recommendation is for approval with conditions and that if/when conditions are met to the satisfaction of the Commission Engineer, the plans would be deemed approved. She noted her appreciation for the detailed review and memo by the Commission Engineer.

MOTION: Alternate Commissioner Minderman moved to approve the Graffiti Mill East Building – Phase I plans with conditions as outlined in the Commission Engineer's memo and development of a water monitoring plan with appropriate re-evaluation frequency. Commissioner Gwin-Lenth seconded the motion.

There was a question about when the application would be considered approved. It was noted that approval would be based on the professional judgement of the Commission Engineers in coordination with the City of Minneapolis.

VOTE: Upon a vote the motion carried 7-0. The cities of Minnetonka and Robbinsdale were absent from the vote.

B. Consider Approval of 50% Design Plans for Sochacki Park Water Quality Improvement Project (BC-14)

Administrator Jester provided brief background noting the feasibility study for the project was approved in September 2023 and that TRPD secured additional funding and hired Barr Engineering to design the project. Greg Wilson with Barr described the project location and project goals including improved water quality and aquatic habitats in Grimes Pond in South Halifax Park in Robbinsdale and North and South Rice Ponds in Sochacki Park in Golden Valley – all tributary to Ĥaḥá Wakpádaŋ / Bassett Creek. He gave an overview of the project components including the creation of two new stormwater ponds, expansion of an existing stormwater pond, and construction of a permeable filtration system that will capture and treat stormwater from a total of 282.8 acres of primarily residential land and remove an estimated 66 pounds of phosphorus annually. He also described plans to temporarily lower the water level in all three ponds in order to consolidate sediment, reduce curly-leaf pondweed, and re-invigorate native aquatic plants. Engineer Wilson described geotechnical investigations and soil testing. He reported that the project was enrolled in the VIC program (Voluntary Investigation and Cleanup) and a response action plan was developed to address potential contamination that may be found during construction.

Engineer Wilson reviewed the project schedule noting that construction and water level drawdowns are planned for this winter and that a public hearing on the drawdowns (and open house on the whole project) is scheduled for August 10th. He reported that permitting for the drawdown is underway and he noted the sources of funding for the project including a Federal HUD grant, Hennepin County Environmental Response Fund grant, and the BCWMC's CIP funding of \$600,000.

Upon a question, it was reported that the filtration system lifespan is estimated at 10 years and that maintenance of that BMP will be the responsibility of the City of Robbinsdale. There was discussion about the water level drawdowns in the ponds. Engineer Wilson reported that water will be lowered both by gravity and through pumping. The drawdown will happen in the fall which will allow exposed sediments to solidify and freeze over the winter. The ponds will be allowed to fill naturally in the spring through snowmelt and precipitation. There was a question about what would happen if the ponds do not refill quickly due to the construction of new and expanded stormwater ponds which will capture runoff currently reaching Grimes, North Rice, and South Rice ponds. Engineer Wilson noted that modeling indicates the ponds should refill in the spring assuming normal climatic and precipitation conditions.

Jami Markle with Three Rivers Park District reviewed plans for communicating with park users regarding the construction phase of the project. He noted that TRPD has a dedicated webpage that will be updated regularly, the open house on August 10th will help inform residents and others, and that signs in the park will direct folks to the webpage for information. He reviewed the timeline for construction noting that bid documents will likely to be available in October and a contract awarded in November (pending approval of the 90% designs at the September BCWMC meeting). The water level drawdowns are a separate activity pending a permit from the DNR which requires 75% landowner approval.

MOTION: Commissioner Gwin-Lenth moved to approve the 50% designs for the Sochacki Park Water Quality Improvement Project. Commissioner Hauer seconded the motion. Upon a vote the motion carried 7-0. The cities of Minnetonka and Robbinsdale were absent from the vote.

C. Receive Presentation on 2025 Water Quality Monitoring Results (45 min)

Commission Engineer Johnson introduced Meg Rattei with Barr Engineering noting Ms. Rattei had been monitoring water quality in the watershed for decades. Ms. Rattei showed the locations and presented monitoring results for four different water bodies.

i. Crane Lake 2025 monitoring results:

- Chlorides failed to meet state requirements; significant increase from 1972-2025
- Total phosphorus and chlorophyll-a met state requirements; no significant change during 1999-2025
- Secchi disc failed to meet state requirements; significant decline 1999-2025; dense vegetation limited Secchi disc depth to top of plants in 2016-2025

- Phytoplankton numbers stable and consistent with good water quality during 2011-2025
- Aquatic plants improved in 2025; August FQI, a measure of quality, highest value to date and number of species tied with 2016 and 2021 for highest value to date
- Zooplankton numbers declined and the number of zooplankton species significantly declined during 1980-2025; decline is likely due to significantly increasing chlorides
- Recommendations = implement Crane Lake Chloride Reduction Demonstration Project, continue education on AIS and water quality, continue monitoring program

ii. Northwood Lake 2025 monitoring results:

- Chlorides continue to meet state requirements
- Total phosphorus and chlorophyll-a are not meeting state requirements; no significant change over past 10 years
- Secchi disc not meeting state requirements; significant decline over past 10 years
- Phytoplankton decreased; but within typical range
- Zooplankton and aquatic plants improved in 2025
 - 2025 zooplankton numbers highest recorded during 2000-2025 monitored period
 - Number of plant species and FQI, a measure of plant quality, were highest to date in June
 - Number of species higher than MNDNR plant IBI threshold in both June and August
 - FQI higher than MNDNR plant IBI threshold in June but not August
- Recommendations = implementation outcomes from Northwood Lake TMDL when complete, continue education on AIS and water quality, continue monitoring program

iii. North Branch of Bassett Creek 2018 – 2025 results:

- Met water quality standards for dissolved oxygen, temperature, pH, metals
- Did not meet water quality standards for chlorides, river eutrophication standards (including total phosphorus and chlorophyll a), total suspended solids, bacteria
- 1980 – 2024 M-IBI scores (index of biologic integrity) failed to meet state standards although some specific metrics have improved, likely due to habitat improvements resulting from the BCWMC streambank restoration project
- Recommendations = evaluate sources of bacteria, suspended solids, and total phosphorus; maintain initiatives to lower chloride levels; implement Northwood Lake TMDL outcomes because the North Branch flows through Northwood Lake; review stream corridor for erosion issues and opportunities to improve habitat; continue monitoring program

There was a question about the possibility of moving the monitoring station on the North Branch to Bassett's Creek Park. Ms. Rattei noted that moving the monitoring location would make it difficult to compare results over time. There was a question on whether climate change impacts the emergence timing of some insects. Ms. Rattei indicated she had not heard that but it's possible.

iv. Ĥaňá Wakpádaŋ/Bassett Creek 2015 – 2024 results:

- Met water quality standards for temperature, pH, river eutrophication standards (including total phosphorus and chlorophyll a), metals
- Did not meet water quality standards for chlorides, total suspended solids, bacteria, dissolved oxygen
- 1980 – 2024 M-IBI scores (index of biologic integrity) failed to meet state standards
- M-IBI scores improved between 2012 and 2018, likely due to habitat improvements resulting from the BCWMC streambank restoration project but most declined again in 2024.
- Sustained improvements in some M-IBI scores, including the "tolerant" metric indicate that stream restoration projects have long term impacts
- MPCA completed stressor identification monitoring and concluded chloride, eutrophication, habitat degradation and altered hydrology/ connectivity are stressors; suspended solids and dissolved oxygen were classified as inconclusive; Bassett Creek WOMP data indicate suspended solids and dissolved oxygen contribute to impairment, while eutrophication not a stressor; habitat data further support MPCA's conclusion that habitat degradation may contribute to biological impairment.
- Recommendations = evaluate sources of bacteria and suspended solids; maintain initiatives to lower

chlorides; review stream corridor for erosion issues and opportunities to improve habitat; continue monitoring program

[Vice Chair Pentel called a 5-minute break.]

D. Consider Approval of Scope & Budget for Assistance with Medicine Lake Task Force

Administrator Jester reviewed the scope for the Medicine Lake Task Force including proposed participants, an initial survey of lake residents and users, a public open house or meeting at the conclusion of the task force work, and limitations on issues the task force would address. She noted the budget included only Commission Engineers' time and that her time would be accounted for in the administrator budget and city staff time would further augment the work. She noted the task force's work is akin and in place of a standard feasibility study for the BCWMC CIP project to implement projects resulting from the Medicine Lake TMDL Assessment. She further outlined the purpose of the task force including:

- To develop a shared understanding of the lake's challenges and current conditions.
- To understand lake residents' and users' observations and indicators of a healthy lake.
- To facilitate a discussion among experts on methods to improve overall lake health including water quality, ecology, and recreational suitability.
- To develop recommendations for projects or programs needed to improve water quality and lake ecology and manage aquatic invasive species while considering permitting constraints.
- To inform expenditure of the BCWMC's CIP funds for "projects resulting from the Medicine Lake TMDL Assessment"

Commissioner Carlson asked what process the BCWMC would take to implement the CIP project without the task force. Commission Engineer Johnson noted that the TMDL assessment report recommended an alum treatment which may have consequences on the plant community and the growth of aquatic invasive species. She noted the various challenges, audiences, and expectations when managing a dynamic lake system, and that bringing together the different voices and stakeholders through the task force would be a good process. There was further discussion on the usefulness of broad group discussions, education of residents, and limitations of the task force (including not addressing boating or water levels).

MOTION: Commissioner Twiford moved to approve the scope and budget for the Medicine Lake Task Force. Commissioner Gwin-Lenth seconded the motion. Upon a vote the motion carried 7-0. The cities of Minnetonka and Robbinsdale were absent from the vote.

E. Consider Approval of Contract with Communications & Administrative Assistant

Administrator Jester introduced Kaitlyn Egan who was selected after a round of interviews of several candidates as the new communications and administrative assistant for the Commission. Ms. Egan gave an overview of her experience, training, and credentials noting her time as a journalist, her love of environmental initiatives, and current enrollment as a graduate student in a Tribal Resource and Environmental Stewardship. She indicated her excitement to combine journalism, communication, and environmental improvement into this position and noted she already has many ideas. Commissioners welcomed her to the BCWMC team.

MOTION: Commissioner Gwin-Lenth moved to approve the contract with Kaitlyn Egan as the BCWMC Communications and Administrative Assistant. Commissioner Twiford seconded the motion. Upon a vote the motion carried 7-0. The cities of Minnetonka and Robbinsdale were absent from the vote.

F. Receive Report on 2026 Operating Budget Status

Administrator Jester reported that the current operating budget is on target after 6 months. She reviewed a few areas where there may be overspending at the end of the year but other areas that should remain underspent. There were no questions or comments.

G. Appoint Delegates to MN Watersheds Resolution Meeting

Administrator Jester noted the Minnesota Watersheds will hold its Annual Meeting on Resolutions and Petitions

online on August 31 and that BCWMC should appoint two delegates and one alternate delegate to represent the BCWMC at the meeting.

MOTION: Commissioner Gwin-Lenth moved to appoint Alternate Commissioners Kennedy and Leonardson as delegates to the MN Watersheds resolution meeting and Commissioner Pentel as alternate delegate. Commissioner Twiford seconded the motion. Upon a vote the motion carried 7-0. The cities of Minnetonka and Robbinsdale were absent from the vote.

6. COMMUNICATIONS

- A. Administrator's Report
 - i. Update on Organizational Assessment Project – Administrator Jester has been meeting with the consultants and expects a survey to come out next week.
 - ii. Volunteers Needed: [Golden Valley Sustainability Day](#) & [Fall Native Plant Sale](#) – Commissioner Pentel volunteered for the Sustainability Day; Alternate Commissioner Kennedy volunteered for the Native Plant sale
 - iii. [MN Watersheds Summer Tour](#) – Administrator Jester asked if any commissioners other than Alternate Commissioner Kennedy wished to attend the MN Watersheds Summer Tour. No one volunteered.
- B. Engineer
 - i. Report on Bassett Creek Restoration Project – City and BCWMC staff continue to secure permits and get all paperwork in place; tree removals (primarily buckthorn removals) are slated to begin July 27th.
 - ii. Report on Bassett Creek Valley Study Update Project – Completed model updated and developed options for implementation; a meeting with partners is scheduled for early August
 - iii. Report on H&H Model Project – Work is underway to convert the model from XP-SWMM to PC-SWMM
- C. Legal Counsel – No report.
- D. Chair – Vice Chair Pentel urged commissioners and TAC members to complete the survey for the organizational assessment project when it comes out.
- E. Minnesota Watersheds – Alternate Commissioner Kennedy noted he reviewed the tour stops planned for the Summer Tour and looks forward to learning about other projects.
- F. Commissioners – No report.
- G. TAC Members - No report; slated to meet September 2nd
- H. Committees – Administrative Services Committee slated to meet September 2nd.

7. INFORMATION ONLY (Information online only)

- A. Administrative Calendar
- B. CIP Project Updates www.bassettcreekwmo.org/projects
- C. Grant Tracking Spreadsheet
- D. WCA Notices, Plymouth and Golden Valley
- E. Scared Water Shared Future Press Release

8. ADJOURNMENT - The meeting adjourned at 10:47 a.m.



Bassett Creek Watershed Management Commission

MEMO

To: BCWMC Commissioners

From: Administrator Jester

Date: August 13, 2026

RE: Invoices for August 20th BCWMC Meeting

I have reviewed invoices 3 – 11 below and recommend payment by the Bassett Creek Watershed Management Commission at the August 20, 2026 regular meeting. Commission Treasurer Polzin reviewed invoices 1 and 2 and recommends payment.

	Vendor	Service	Amount
1	Keystone Waters, LLC	July 2026 Administration	\$5,469.33
2	Keystone Waters, LLC	July 2026 Administrative Expenses	\$300.52
3	Barr Engineering	July 2026 Engineering Services	\$107,738.22
4	Triple D Espresso	Meeting Catering	\$197.53
5	City of Plymouth	July 2026 Accounting Services	\$1,415.00
6	Kennedy & Graven	June 2026 Legal Services	\$3,355.48
7	LB Carlson LLP	Financial Audit	\$6,615.00
8	Strategic Consulting & Coaching	Organizational Assessment	\$4,837.50
9	Bolton & Menk	Parkers Lake Chloride Reduction Project	\$260.00
10	Stantec	WOMP Monitoring Activities (2)	\$4,345.25
11	Kaitlyn Egan	July Communications & Outreach Activities	\$408.00

Bassett Creek Watershed Management Commission						
Statement of Financial Position as of 7/31/2026						
Unaudited				400	100	
				Capital Improvement Projects	General Fund	TOTAL
ASSETS						
Current Assets						
Checking/Savings						
	•	102 • 4MP Fund Investment		3,501,986.62	686,461.68	4,188,448.30
	•	103 • 4M Fund Investment		6,062,669.87	1,245,331.55	7,308,001.42
		104 • US Bank Checking		0.00	-10,389.53	-10,389.53
		Total Checking/Savings		9,564,656.49	1,921,403.70	11,486,060.19
Accounts Receivable						
	•	111 • Accounts Receivable		0.00	0.00	0.00
	•	112 • Due from Other Governments		0.00	0.00	0.00
	•	113 • Delinquent Taxes Receivable		24,508.64	0.00	24,508.64
		Total Accounts Receivable		24,508.64	0.00	24,508.64
Other Current Assets						
	•	114 • Prepaids		0.00	4,187.00	4,187.00
	•	116 • Undeposited Funds		0.00	0.00	0.00
		Total Other Current Assets		0.00	4,187.00	4,187.00
		Total Current Assets		9,589,165.13	1,925,590.70	11,514,755.83
TOTAL ASSETS				9,589,165.13	1,925,590.70	11,514,755.83
LIABILITIES & EQUITY						
Liabilities						
Current Liabilities						
Accounts Payable						
	•	211 • Accounts Payable		55,102.63	79,839.20	134,941.83
		Total Accounts Payable		55,102.63	79,839.20	134,941.83
Other Current Liabilities						
	•	212 • Unearned Revenue		200,000.00	0.00	200,000.00
	•	251 • Unavailable Rev - Property Tax		24,508.64	0.00	24,508.64
		Total Other Current Liabilities		224,508.64	0.00	224,508.64
		Total Current Liabilities		279,611.27	79,839.20	359,450.47
		Total Liabilities		279,611.27	79,839.20	359,450.47
Equity						
	•	311 • Nonspendable prepaids		0.00	4,187.00	4,187.00
	•	312 • Restricted for improvements		4,562,582.00	0.00	4,562,582.00
	•	315 • Unassigned Funds		0.00	406,219.07	406,219.07
	•	32000 • Retained Earnings		4,765,842.18	948,037.91	5,713,880.09
		Net Income		-18,870.32	487,307.52	468,437.20
		Total Equity		9,309,553.86	1,845,751.50	11,155,305.36
TOTAL LIABILITIES & EQUITY				9,589,165.13	1,925,590.70	11,514,755.83

Bassett Creek Watershed Management Commission						
Statement of Revenues, Expenditures, and changes in Fund Balance - General Fund						
7/31/2026						
Unaudited						
		Annual Budget	July	August	Year to Date	Budget Balance
Ordinary Income/Expense						
Income						
	411 · Assessments to Cities	672,830.00	0.00		672,830.00	0.00
	412 · Project Review Fees	77,000.00	12,752.00		38,252.00	38,748.00
	413 · WOMP Reimbursement	5,000.00	0.00		4,500.00	500.00
	414 · Grants	0.00	0.00		0.00	0.00
	415 · Investment earnings	0.00	34,745.93		230,966.80	-230,966.80
	416 · Transfer from CIP and LT Accounts	65,070.00	0.00		0.00	65,070.00
	417 · Reimbursement for Expenses	0.00	0.00		348.83	-348.83
	418 · Insurance Dividend	300.00	0.00		0.00	300.00
	Total Income	820,200.00	47,497.93	0.00	946,897.63	-126,697.63
Expense						
1000 · Engineering						
	1010 · Technical Services	150,000.00	9,642.50	13,708.50	75,576.50	74,423.50
	1020 · Development/Project Reviews	90,000.00	6,045.00	9,336.50	40,034.00	49,966.00
	1030 · Non-fee and Preliminary Review	30,000.00	2,079.50	2,072.00	9,937.50	20,062.50
	1040 · Commission and TAC Meeting	16,000.00	812.50	1,856.92	9,459.12	6,540.88
	1050 · Surveys and Studies	0.00	0.00	0.00	0.00	0.00
	1060 · Water Quality / Monitoring	178,000.00	26,872.25	12,448.52	107,588.69	70,411.31
	1070 · Water Quantity	9,000.00	0.00	681.75	5,229.05	3,770.95
	1080 · Annual Flood Control Inspection	15,000.00	0.00	0.00	454.50	14,545.50
	1090 · Municipal Plan Review	2,000.00	0.00	0.00	0.00	2,000.00
	1100 · Watershed Outlet Monitoring Program	34,500.00	0.00	4,345.25	15,225.75	19,274.25
	1110 · Annual XP-SWMM Model Update	0.00	0.00	0.00	0.00	0.00
	1120 · APM/AIS Work	40,000.00	0.00	0.00	0.00	40,000.00
	Total 1000 · Engineering	564,500.00	45,451.75	44,449.44	263,505.11	300,994.89
2000 · Plan Development						
	2010 · Next Gen Plan Development	10,000.00	0.00	873.00	7,616.85	2,383.15
	2020 · Savings for 2036 Plan	15,000.00	0.00	0.00	0.00	15,000.00
	Total 2000 · Plan Development	25,000.00	0.00	873.00	7,616.85	17,383.15
3000 · Administration						
	3010 · Administrator	81,900.00	7,722.00	5,469.33	42,212.01	39,687.99
	3015 · Additional Staff	40,000.00	0.00	408.00	408.00	39,592.00
	3020 · MAWD Dues	7,500.00	0.00	0.00	7,500.00	0.00
	3030 · Legal	28,000.00	1,356.08	3,017.38	9,909.88	18,090.12
	3040 · Financial Management	19,230.00	5,307.53	1,415.00	14,057.39	5,172.61
	3050 · Audit, Insurance & Bond	26,000.00	2,480.00	6,615.00	24,752.00	1,248.00
	3060 · Meeting Catering	2,400.00	197.53	197.53	1,580.24	819.76
	3070 · Administrative Services	4,200.00	286.44	300.52	1,416.07	2,783.93
	Total 3000 · Administration	209,230.00	17,349.58	17,422.76	101,835.59	107,394.41
4000 · Education						
	4010 · Publications / Annual Report	1,300.00	0.00	0.00	908.50	391.50
	4020 · Website	2,000.00	0.00	0.00	3,170.37	-1,170.37
	4030 · Watershed Education Partners	18,350.00	0.00	0.00	7,850.00	10,500.00
	4040 · Education and Public Outreach	37,350.00	0.00	0.00	15,208.19	22,141.81
	4050 · Public Communications	1,000.00	0.00	0.00	0.00	1,000.00
	Total 4000 · Education	60,000.00	0.00	0.00	27,137.06	32,862.94
5000 · Maintenance						
	5010 · Channel Maintenance Fund	25,000.00	0.00	0.00	0.00	25,000.00
	5020 · Flood Control Project Long-Term	35,000.00	0.00	0.00	0.00	35,000.00
	Total 5000 · Maintenance	60,000.00	0.00	0.00	0.00	60,000.00
6000 · Special Projects						
	6030 · Bassett Creek Valley Floodplain	68,275.00	3,306.50	11,973.50	43,379.00	24,896.00
	6040 · Northwood & Lost Lake TMDL	9,247.00	409.50	43.00	8,384.00	863.00
	6050 · XPSWMM to PCSWMM Model Conversion	44,000.00	930.00	240.00	1,170.00	42,830.00
	6060 · Organizational Assessment Project	59,950.00	1,725.00	4,837.50	6,562.50	53,387.50
	Total 6000 · Special Projects	181,472.00	6,371.00	17,094.00	59,495.50	121,976.50
	Total Expense	1,100,202.00	69,172.33	79,839.20	459,590.11	640,611.89

Bassett Creek Watershed Management Commission									
Statement of Revenues, Expenditures, and changes in Fund Balance - Construction Fund									
7/31/2026									
Unaudited									
		Project Budget	July	August	Year to Date	Inception to Date Expense	Remaining Budget		
Ordinary Income/Expense									
• 1000 · Engineering		0.00	0.00	0.00	0.00	0.00	0.00		0.00
• 2024CR-M · CIP-BS Main Stem Restore		3,534,580.00	19,247.33	20,405.00	155,116.33	655,445.86	2,879,134.14		
• 2026CR-P · Plymouth Creek Restor Dunk		2,600,000.00	0.00	0.00	0.00	155,556.08	2,444,443.92		
• BC-12 · CIP-CostShare Pur High Eff St S		150,000.00	0.00	0.00	0.00	3,500.00	146,500.00		
• BC-14 · CIP-Sochacki Pk Wter Quality Im		600,000.00	0.00	0.00	0.00	13,500.00	586,500.00		
• BC-2381 · CIP-DeCola Ponds/Wildwood Pl		1,300,000.00	0.00	0.00	0.00	84,049.39	1,215,950.61		
• BC-5 · CIP-Bryn Mawr Meadows		1,835,000.00	0.00	0.00	0.00	755,689.56	1,079,310.44		
• BC-7 · CIP-Main Stem Lagoon Dredging		2,759,000.00	860.50	0.00	77,081.36	1,702,602.35	1,056,397.65		
• BCP-2 · CIP- Basset Cr Pk & Winnetka		1,123,351.00	0.00	0.00	0.00	1,075,698.32	47,652.68		
• ML-12 · CIP-Medley Park Stormwater		1,500,000.00	0.00	0.00	0.00	1,358,137.20	141,862.80		
• ML-21 · CIP-Jevne Park Stormwater Mgmt		500,000.00	0.00	0.00	0.00	56,390.75	443,609.25		
• ML-22 · CIP-Ponderosa Wood Strm Restor		407,238.00	0.00	0.00	332,267.80	404,925.11	2,312.89		
• NL-2 · CIP-Four Seasons Mall		990,000.00	0.00	0.00	544,774.77	754,455.33	235,544.67		
• PL-7 · CIP-Parkers Lake Stream Restore		485,000.00	0.00	260.00	2,065.00	253,591.62	231,408.38		
• SL-3 · CIP-Schaper Pond		612,000.00	107.50	1,500.50	23,684.22	606,504.52	5,495.48		
• TW-2 · CIP-Twin Lake Alum Treatment		163,000.00	0.00	0.00	0.00	91,037.82	71,962.18		
• CL-4 · CIP-Crane Lake Chloride Reduction		0.00	5,793.00	107.50	47,521.75	115,796.29	-115,796.29		
• FCP-1 · CIP-Flood Control Project Double		1,504,000.00	13,290.45	32,829.63	100,868.29	146,056.81	1,357,943.19		
Total Expense		20,063,169.00	39,298.78	55,102.63	1,283,379.52	8,232,937.01	11,830,231.99		
Net Ordinary Income		-20,063,169.00	1,225,210.42	-55,102.63	-18,870.32	-8,232,937.01	-11,830,231.99		



BASSETT CREEK WATERSHED MANAGEMENT COMMISSION

A RESOLUTION OF APPRECIATION FOR THE SERVICES OF JOAN HAUER TO THE BASSETT CREEK WATERSHED MANAGEMENT COMMISSION

WHEREAS, the Bassett Creek Watershed Management Commission (the "Commission") is a joint powers organization formed by the cities of Crystal, Golden Valley, Medicine Lake, Minneapolis, Minnetonka, New Hope, Plymouth, Robbinsdale and St. Louis Park; and

WHEREAS, the Commission serves as the duly constituted watershed management organization for the Bassett Creek watershed pursuant to the Metropolitan Surface Water Management Act); and

WHEREAS, under the Act and the Commission's joint powers agreement the Commission is charged with responsibility for the management of storm water to protect persons and property from flooding and to protect and preserve the water quality of lakes, streams and wetlands of the Bassett Creek Watershed and downstream receiving waters; and

WHEREAS, Joan Hauer served as a representative from the City of Crystal from February 2022 to August 2026 and served as Secretary February 2026 to August 2026; and

WHEREAS, Joan was an engaged member of the Commission who seriously considered the issues and work of the Commission and provided important views and input; and

WHEREAS, Joan participated on multiple committees including the Education Committee, Budget Committee, and Administrative Services Committee; and

WHEREAS, Joan also participated as a member of the Plan Steering Committee which met monthly for more than two years to craft a vision, goals, and activities for Watershed Management 2026 - 2035; and

WHEREAS, Joan often volunteered to represent the Commission at various education and outreach events; and

WHEREAS, Joan gave generously of her time and talents, without compensation, to protect and improve the environment and to serve the public with integrity, vision, and respect for others.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Bassett Creek Watershed Management Commission, its member cities, and the public hereby express its sincere and grateful appreciation to Joan Hauer for her distinguished service to the public.

Adopted by the Board of Commissioners of the Bassett Creek Watershed Management Commission this 20th day of August, 2026.

Chair

BCWMC Proposed 2027 Operating Budget						Notes	
		2025 Budget (11-mo)	Actual 2025 Gross Expenses (11-mo)	2026 Budget	Proposed 2027 Budget		
	ENGINEERING & MONITORING						
1	Technical Services	133,000	122,051	150,000	160,000	(A1)	
2	Development/Project Reviews	82,500	54,807	90,000	90,000	(A)	
3	Non-fee and Preliminary Reviews	23,000	19,617	30,000	30,000	(B)	
4	Commission and TAC Meetings	10,700	15,045	16,000	16,500	(C)	
5	Surveys and Studies	7,000	0	-	-	(D)	
6	Water Quality / Monitoring	133,500	130,182	178,000	157,000	(E)	
7	Water Quantity	8,250	7,675	9,000	9,000	(F)	
8	Annual Flood Control Project Inspections	45,000	44,237	15,000	15,000	(G)	
9	Municipal Plan Review	2,000	0	2,000	2,000	(H)	
10	Watershed Outlet Monitoring Program	29,300	27,011	34,500	36,500	(I)	
11	Annual XP-SWMM Model Updates/Reviews		0	-	3,000	(J)	
12	APM/AIS Work	40,000	19,168	40,000	45,000	(K)	
	Subtotal Engineering & Monitoring	\$514,250	\$439,793	\$564,500	\$564,000	See Not	
	PLANNING						
13	Next Generation Plan Development	75,000	77,787	10,000	-		
14	Savings for 2036 Plan			15,000	30,000	(L)	
	Subtotal Planning	\$75,000	\$77,787	\$25,000	\$30,000		
	ADMINISTRATION						
15	Administrator	75,088	62,268	81,900	83,200	(M)	
16	Additional Staff	10,000	-	40,000	40,000	(MM)	
17	MN Watersheds Dues	7,500	7,500	7,500	7,500	(N)	
18	Legal	24,300	20,191	28,000	28,000	(O)	
19	Financial Management	18,150	19,348	19,230	21,250	(P)	
20	Audit, Insurance & Bond	22,000	23,074	26,000	25,000	(Q)	
21	Meeting Catering	2,200	2,173	2,400	2,400	(R)	
22	Administrative Services	4,015	2,927	4,200	3,800	(S)	
	Subtotal Administration	\$163,253	\$137,480	\$209,230	\$211,150		
	OUTREACH & EDUCATION						OUTREACH/EDUCATION
23	Publications / Annual Report	1,300	930	1,300	10,000	(T)	Communications & Materials
24	Website	12,000	8,297	2,000	6,000	(U)	EE-6: Website
25	Watershed Education Partnerships	14,850	12,030	18,350	32,850	(V)	EE-3: Education Partnerships
26	Education and Public Outreach	27,000	20,715	37,350	10,000	(W)	Engagement Events/Projects
27	Public Communications	1,200	683	1,000	5,500	(X)	EE-1: Commissioner Training and Event Attendance
	Subtotal Outreach & Education	\$56,350	\$42,656	\$60,000	\$64,350		
	MAINTENANCE FUNDS						
28	Channel Maintenance Fund	25,000	25,000	25,000	25,000	(Y)	
29	Flood Control Project Long-Term Maint.	35,000	35,000	35,000	35,000	(Z)	
	Subtotal Maintenance Funds	\$60,000	\$60,000	\$60,000	\$60,000		
	GRAND TOTAL	\$868,853	\$757,716	\$918,730	\$929,500		

NOTES (with references to Table 4-5 in 2026 Watershed Plan)

(A1) Table 4-5 OP-3: General technical services by Barr Engineering. Same as 2026 budget, based on last several years "actuals." Added \$10,000 to be used for developing scopes for special projects or other tasks related to Plan implementation that are currently unforeseen.

(A) Table 4-5 DEV-1: Partially funded by application fees; with the creation of the preliminary and non-fee budget category, most of the review costs are covered by application fees. Budget based on recent actual expenses and projected number of projects submitted for review. No change to budget from recent years.

(B) Table 4-5 DEV-2: This budget is for project reviews for which either we do not receive an application fee or it's too early in the process for us to have received an application fee. Includes DNR application reviews, MnDOT project reviews, and other prelim reviews requested by administrator and member cities. Reviews for large projects such as SWLRT reviews and North Loop Green Project have been partially or fully reimbursed to Commission. 2027 is same as 2026 although there may be more questions due to new requirements but could be offset by fewer applications (based on recent trends).

(C) Table 4-5 OP-3: Includes attendance at BCWMC meetings, TAC meetings and other committee meetings, as needed. 2027 budget is increased by \$500 from 2026 based on 2025 "actuals."

(D) In past, this line was for Commission-directed surveys and studies not identified in other categories and intended to give Commission flexibility to address unforeseen issues. This budget line is recommended to be zero because the Special Project Fund can be used for unforeseen surveys or studies. Instead, some minimal contingency (\$10,000) was added to "Technical Services" budget.

(E) Table 4-5 MM-1: Routine lake and stream monitoring. See details on next page. Work is based on Monitoring Plan (Appendix B in 2026 Plan)

(F) Table 4-5 MM-2: Water Quantity (lake level) monitoring. Budget kept flat 2023 - 2027.

(G) Table 4-5 FCP-1: Budget is based on Flood Control Policies (see link below). 2027 budget assumes \$15,000 for annual inspections. The last deep tunnel inspection was 2020 and the last unsubmerged tunnel inspection was in 2025; both of these will be due again in 2030.

http://www.bassettcreekwmo.org/application/files/4514/9637/1815/2016_FCP_Policies.pdf

(H) Table 4-5 PL-1: No member cities plan to submit Local Water Management Plans in 2027. (Most will be submitted for review in 2028.) This task includes review of adjacent WMO plan amendments, and review of city ordinances.

(I) Table 4-5 MM-3: Monitoring at the Watershed Outlet Monitoring Program (WOMP) site in Minneapolis through an agreement with Met Council (MCES). 2027 budget includes \$7,500 for Barr portion of WOMP station work (flow monitoring to further develop the rating curve in support of MCES). An additional \$29,000 is based on 2026 contract with Stantec for equipment maintenance and sample collection. Commission is reimbursed \$5,000 from Met Council.

(J) Table 4-5 MM-4&5: This item is used to make updates to the XP-SWMM model, coordinate with P8 model updates, and assist cities with model use. This budget line item is used for Barr to request, compile, and review information provided by the cities and flag those that are large enough/significant enough to incorporate into the XP-SWMM and P8 model updates.

NOTES CONTINUED (with references to Table 4-5 in 2026 Watershed Plan)

(K) Table 4-5 AIS-1: Funds to implement recommendations of Aquatic Plant Management/Aquatic Invasive Species Committee likely including curly-leaf pondweed control in Medicine Lake and small grant program for launch inspectors, education/outreach, etc. by other organizations including TRPD, AMLAC, others. TRPD shares cost (17%) of treatments.

(L) Table 4-5 PL-2: This item is dedicated to saving for development of the next watershed management plan.

(M) Table 4-5 OP-1: Administrator compensation contracted at half time (20 hr/week * 52 weeks) @ \$80/hour (2.5% increase to rate over 2025/2026 rates)

(MM) Table 4-5 OP-2: Increased staff capacity. This line item would support contracting with additional staff to augment Administrator time and may be used for additional communications, community education/engagement activities, partnership development, etc.

(N) Table 4-5 OP-2: MN Association of Watershed District Annual dues. New budget item. 2019 and 2020 dues were \$500 because WMOs were newly allowed to join the organization. 2021 dues \$3,750. Starting in 2022 dues went to the max of \$7,500 similar to other Metro watersheds. No increase expected in 2027.

(O) Table 4-5 OP-2: Commission Legal services. 2027 budget same as 2026; based on 2025 actuals + likely 5% rate increase + potential implementing results of the Org Assess Project. Legal costs for some CIP projects will be charged to specific CIP budgets, as warranted.

(P) Table 4-5 OP-2: In 2024, Commission began contracting with the City of Plymouth for accounting services. 2027 budget is based on contract with Plymouth for \$1,457/month plus audit assistance at \$150/hour.

(Q) Table 4-5 OP-2: 2027 budget is based on 2025 actuals

(R) Table 4-5 OP-2: Meeting catering. Assumes 12 meetings @ \$200 per meeting.

(S) Table 4-5 OP-2: Costs include meeting packet printing and mailing, stamps, envelopes, post office box, domain name renewal, and other supplies and administrative expenses. 2027 budget is based on 2025 actuals.

(T) Table 4-5 EE-4 & 5: Educational Communications & Materials: printing, publications, annual report, press releases, public notices, newsletter articles, giveaways. *[Former Description for Publications and Annual Report: Budget was decreased in last few years to be more in line with actual expenses. Costs are associated with Commission Engineer assistance with annual report]*

(U) Table 4-5 EE-6: Website: website hosting and maintenance; based on contract with HDR. *[Former Description for Website: 2026 budget based on agreement with HDR for website hosting and maintenance activities and assumes slightly more assistance during first year of updated website]*

(V) Table 4-5 EE-3: Education Partnerships: CAMP (\$7,000), Watershed Partners (\$3,500), Children's Water Festival (\$350), Metro Blooms resident engagement in Minneapolis neighborhoods (\$4,000), West Metro Water Alliance (WMWA) (\$18,000) *[Similar to former budget line for "Water Education Partnerships" but now also includes WMWA.]*

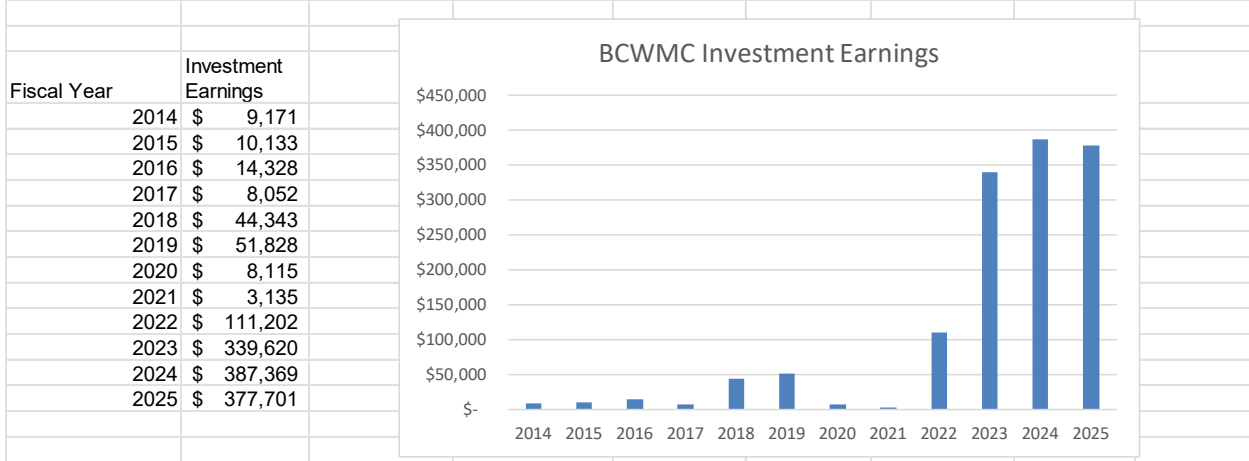
(W) Table 4-5 EE-2 & 4: Education & Engagement Events/Projects (development of maps, signage, art, coordination of tours) *[Former Education and Public Outreach included funding for West Metro Water Alliance at \$15,000 + \$15,000 for work by educational contractors + supplies and materials, Commissioner training, etc.]*

(X) Table 4-5 EE-1: Commissioner Training and Event Attendance. This is a new budget line as described in the Watershed Plan *[Former line item was for Public Communications which is now part of note "T" above.]*

(Y) Table 4-5 PL-7: Will be transferred to Channel Maintenance Fund for use by cities with smaller projects along main streams.

(Z) Table 4-5 FCP-2: \$35,000 to be transferred to the Flood Control Project Long Term Maintenance account to fund inspections and minor maintenance. This long term account could be drawn down to a lower level (meaning future transfer amounts could be lower) if the FEMA grant is awarded for the H&H model update and conversion project .

BCWMC 2027 Water Quality Monitoring Budgets - by item		
Item	Budget	Notes
Data analysis and reporting on 2026 monitoring:		
Sweeney Lake and Twin Lake Data Analyses & Reports on 2026 Monitoring	\$37,000	Assumes report will follow template of recent reports. Includes data summary and analysis performed in January of each year and presentation to BCWMC.
Sweeney Branch Biological Analyses of Data Collected in 2026	\$5,000	Macroinvertebrate identification of samples, habitat summary, and preparation of data for submittal to MPCA for MIBI calculations for data collected in 2026.
2027 monitoring:		
Westwood Lake and Lost Lake Monitoring	\$47,000	Detailed lake monitoring includes monitoring Westwood Lake and Lost Lakes on 8 occasions for selected parameters (total phosphorus, ortho phosphorus, total nitrogen, chlorophyll a, chloride, temperature, pH, DO, and specific conductance), one winter sampling event for chloride, sample analysis, phytoplankton and zooplankton collection and analysis, and aquatic plant surveys (two occasions). Data summaries, analyses, and preparation of the monitoring report will be completed in 2028.
Medicine Lake Southwest Bay Monitoring	\$22,000	Includes costs for subcontracting with TRPD to monitor/collect samples in the Southwest Bay of Medicine Lake and to analyze those samples in the TRPD laboratory. Also includes TRPD preparing the data summary and Barr completing phytoplankton and zooplankton analyses for 8 phytoplankton sampling events and 6 zooplankton events (for both the Southwest and Main Bay).
Sweeney Branch 2 Monitoring	\$34,000	Flow and monitoring equipment will be reinstalled in the Sweeney Branch. Samples will be collected during 8 storm events and 7 baseflow events. Water depth, flow, temperature, and specific conductance will be continuously measured during the 2027 monitoring period. Dissolved oxygen will be continuously measured for 4 days during July or August. Storm and base flow samples will be analyzed for nutrients (total phosphorus, ortho phosphorus, dissolved phosphorus, nitrate/nitrite, ammonia, and total Kjeldahl nitrogen), solids (total suspended solids and volatile suspended solids), chlorides, hardness, calcium, and magnesium. Base-flow samples will also be analyzed for chlorophyll a, and E. coli bacteria. Quarterly grab samples will be analyzed for metals (chromium, cadmium, copper, lead, nickel, and zinc). Instantaneous dissolved oxygen and pH measurements will be taken when baseflow samples are collected. Budget includes costs for the MCES Lab to perform the analyses. Four manual flow measurements will be taken to verify/adjust the rating curve. Budget assumes an average level of maintenance and trouble-shooting efforts. Cellular data services will be purchased directly from the vendor (Campbell Scientific). Equipment will be removed at the end of the monitoring period. Data will be reviewed and QAQC'd.
General water quality	\$12,000	Same as 2026
Total Water Quality Monitoring	\$157,000	

Investment Earnings Over Time

Special Projects (with activity numbers and budgets from Table 4-5; 2025 dollars)

2023	\$ 4,542	Spent	Medicine Lake TMDL Assessment Project
2024	\$ 62,131	Spent	Medicine Lake TMDL Assessment Project Street Sweeping Prioritization Project
2025	\$ 122,488	Spent	Medicine Lake TMDL Assessment Project Street Sweeping Prioritization Project Bassett Creek Valley Study Northwood & Lost Lake TMDL Study
2026	\$ 147,522	Est. Budget	Bassett Creek Valley Study Northwood & Lost Lake TMDL Study Organizational & Funding Mechanisms Assessment (EA4, EA5) Social Vulnerability Index (PL6)
2027	\$ 240,000	Est. Budget	Lost Lake Subwatershed Analysis (S1) Northwood Lake Subwatershed Analysis (S2) Stream MIBI Stressor Mapping (S8) Theodore Wirth Hydrology Study (S14)
2028	\$ 117,000	Est. Budget	Flood and Climater Vulnerability Risk Assessment (S5) Chloride Study and Management Plan (S9) Indigenous Pracetice Guidebook (S13)
2029	\$ 155,000	Est. Budget	Bassett Creek Main Stem Subwatershed Analysis (S3) Climate Resiliency Strategy Framework (S6) Chloride Study and Management Plan (S9) Lake Shoreline Inventory (S10)
2030	\$ 25,000	Est. Budget	Groundwater-Surface Water Interaction Study (S11)
2031	\$ 85,000	Est. Budget	Subwatershed Asssesement TDB (S4) Chloride Study and Management Plan (S9)
2032	\$ 50,000	Est. Budget	Watershed-wide Wetland Inventory (S12)
2033	\$ 115,000	Est. Budget	Subwatershed Asssesement TDB (S4) Baseline Bacteria Monitoring and Source Assessment (S7) Chloride Study and Management Plan (S9)
2034	\$ -	Est. Budget	No special projects planned
2035	\$ -	Est. Budget	No special projects planned
TOTAL Needs	\$ 1,123,683		
Current Balance	\$ 1,025,368		

2027 Proposed Revenue	
Income	Source
\$ 680,000	Assessments to cities
\$ -	Investment Income
\$ 50,000	2.0% of estimated \$2.5M levy
\$ 77,000	Project review fees
\$ 15,000	Transfer from Long-term Maint Fund for Flood Control Proj Inspections
\$ 5,000	WOMP reimbursement
\$ 300	Insurance Dividend
\$ 827,300	TOTAL PROPOSED INCOME
	Expected Expenses
\$ 929,500	Total operating budget
	Fund Balance Details
\$ 402,589	Est. Remaining Fund Balance (Dec 31, 2026) (excluding Investment income)
\$ (102,200)	
\$ 300,389	Est. Remaining Fund Balance (Dec 31, 2027) (excluding investment income)

Community	For Taxes Payable in 2026	2026 Percent of	Area Watershed (w/ 2022 changes)	Percent of Area	Average Percent	2023	2024	2025	2026	POTENTIAL 2027	Percent increase over 2026
	Net Tax Capacity	Valuation	in Acres			\$	\$	\$	\$	\$	
Crystal	11,733,294	4.34	1,297	5.11	4.73	\$29,174	\$33,280	\$35,181	\$35,574	\$ 680,000	1.1%
Golden Valley	67,466,987	24.97	6,615	26.05	25.51	\$157,506	\$159,957	\$166,502	\$169,834	\$32,131	-9.7%
Medicine Lake	1,758,257	0.65	199	0.78	0.72	\$4,428	\$4,455	\$4,851	\$5,090	\$173,468	2.1%
Minneapolis	17,759,249	6.57	1,685	6.64	6.60	\$40,776	\$43,481	\$47,195	\$48,267	\$4,877	-4.2%
Minnetonka	20,170,889	7.47	1,108	4.36	5.91	\$36,517	\$34,069	\$37,498	\$37,640	\$44,908	-7.0%
New Hope	12,486,545	4.62	1,368	5.39	5.00	\$30,898	\$34,431	\$35,470	\$36,318	\$40,218	6.8%
Plymouth	121,387,630	44.93	12,001	47.26	46.09	\$284,594	\$279,012	\$298,709	\$303,186	\$34,029	-6.3%
Robbinsdale	3,568,906	1.32	369	1.45	1.39	\$8,564	\$10,599	\$10,654	\$10,800	\$313,434	3.4%
St. Louis Park	13,854,974	5.13	752	2.96	4.04	\$24,973	\$23,216	\$26,827	\$26,121	\$9,432	-12.7%
TOTAL	\$270,186,731	100.00	25,394	100.00	100.00	\$ 617,430	\$ 622,500	\$ 662,888	\$ 672,830	\$ 680,000	TOTAL



Bassett Creek Watershed Management Commission

MEMO

To: BCWMC Commissioners and Alternates
From: Administrator Jester
Date: August 12, 2026

RE: West Metro Water Alliance Updates and Agreement

Recommendation:

- Review the update on WMWA's strategic planning efforts
- Approve the updated WMWA agreement with Shingle Creek Watershed Management Commission

Background

The West Metro Water Alliance (WMWA) is a collaboration among BCWMC, Elm Creek WMC, Shingle Creek WMC, and West Mississippi WMC. Since 2006, this group has pooled funding for education and outreach initiatives across these watersheds. More recently, Hennepin County has also been closely involved with WMWA by sharing a staff person and facilitating the implementation of projects funded through Watershed Based Implementation Funding from the State of Minnesota. WMWA activities are a critical part of the BCWMC's education and outreach efforts.

Vision: The West Metro Water Alliance (WMWA) is a collaborative group working to create educational opportunities to protect and improve water resources.

Mission: Improve water resources through education and outreach by:

- Identifying and implementing common education and outreach strategies to promote consistency of messages
- Pooling resources to undertake activities in the most cost-effective manner
- Promoting interagency cooperation and collaboration

Goals:

- Inform the public about the watershed organizations and their programs
- Provide useful information to the public on priority topics
- Educate the public and encourage environmentally and water-friendly behaviors
- Help member cities meet MS4 permit education requirements

2025 WMWA Annual Report:

https://www.bassettcreekwmo.org/application/files/5517/8122/5943/Item_7D_2025_WMWA_Annual_Report.pdf

Operations:

WMWA operates through an agreement with Shingle Creek WMC which is the fiscal agent for the collaboration and whose staff perform administrative functions such as budgeting, reporting, and meeting facilitation. WMWA partners and other interested stakeholders meet monthly to hear updates from partners and contractors, review the budget, and develop or expand programs and materials. As a representative from BCWMC, I regularly attend the monthly meetings and contribute to the overall work and guidance of the collaboration.

Through Shingle Creek WMC, WMWA contracts with other groups or individuals to implement its programs. This includes contracting with an educator to deliver curriculum in 4th and 5th grade classrooms in the WMWA area. In 2025, hundreds of students across ten different schools in BCWMC received at least one “Watershed PREP” lesson from the WMWA educator. Additionally, the educator participates in school science nights and community events. WMWA maintains (and is currently overhauling) a website and is present on social media. Recent education materials developed by WMWA include the often-distributed [“10 Things”](#) brochure and the interactive “Native Roots Display” for use at events.

In 2023, WMWA partners pooled some of their Watershed Based Implementation Funds (granted through the MN Board of Water and Soil Resources) with Hennepin County to help support a limited duration conservation specialist half-time position. This dedicated half-time WMWA coordinator has become a key part of the education and outreach efforts of WMWA and the WMOs, and a supplement to the member cities. For smaller cities who may have limited staff, WMWA is essential to meeting their education and outreach goals and obligations.

Strategic Planning

Several factors recently led WMWA partners to start a strategic planning process including:

- WMWA has largely operated informally as a “committee of those who show up”
- WBIF grant funding that currently supports the part-time coordinator may not be sustainable long-term
- WMWA would like to more closely emulate the work of the [East Metro Water Resource Education Program](#) with a dedicated, full-time staff person

A Strategic Planning Committee (of which I am a member) was established in 2025 and gathered input from the WMOs and their TAC members and held a focus group meeting with a broad group of stakeholders from the WMWA area and beyond. The committee found that there is a desire to continue working collaboratively on education, while assisting cities with MS4 education requirements and coordinating consistent messaging without duplicating the efforts of cities or others.

To strengthen WMWA operations and work toward a more self-sustaining future, the group developed governance standards that formalize membership, establish a steering committee and voting rights, provide organizational structure, and sets a meeting schedule and general administrative expectations. The current form of the standards document is attached below and is slated to be finalized and adopted in early 2027.

Additionally, WMWA developed a financing plan that includes increasing the member dues by \$3,000 per year starting in 2027 and phasing out the reliance on WBIF funds. The goal is to fund a 0.8 FTE position by

2031. In 2025 and 2026 BCWMC contributed \$15,000 to WMWA. The BCWMC 2027 budget includes \$18,000 for WMWA. Future contributions are subject to BCWMC approval through the budgeting process.

Finally, WMWA partners recommend updating and renewing the agreement with Shingle Creek Watershed Management Commission to clarify fiscal and administrative responsibilities. The agreement attached with meeting materials was reviewed by Commission Attorney Anderson. Staff recommends approval.

Governance Standards of the West Metro Water Alliance

1. Article 1 – Membership

1.1. Membership in the West Metro Water Alliance (WMWA) shall consist of cost-participating watershed management organizations (WMOs), watershed districts, cities, counties, and other contributing agencies or organizations aligned with WMWA's goals.

1.1.1. Entities may become cost-participating members by executing a participation agreement and paying a membership fee established annually through the budget process.

1.1.2. Cities that are partly or wholly within the boundaries of cost-participating member WMOs are also members of WMWA at no additional cost.

1.2. Members of WMWA shall have the following responsibilities and benefits:

1.2.1. Members shall be invited to participate in monthly Steering Committee meetings and periodic general meetings.

1.2.1.1. Members shall designate a representative or representatives to attend WMWA meetings.

1.2.1.2. Members may vote for nominees to the Steering Committee and provide feedback at Steering Committee meetings.

1.2.2. Members shall have access to all available WMWA resources, including online resources, exhibits and physical resources, and staff support for in-person workshops, classroom visits, and outreach.

1.2.3. Other entities who are not cost-participating members may attend meetings and have free access to and use of all general-use education and outreach materials, but there may be a charge for staff support for in-person workshops, classroom visits, and outreach.

2. Article 2 – Governance and Meetings

2.1. The governing body of WMWA shall be a Steering Committee comprised of representatives selected from WMWA members.

2.1.1. Seats on the steering committee shall be open to representatives from participating WMOs, watershed districts, counties, cities, and other agencies.

2.1.2. The number of seats on the Steering Committee shall be seven, one from each cost-participating member and three at-large. This number shall be adjusted as new cost-participating members join.

2.1.3. Committee members shall serve fixed 2-year terms.

2.1.3.1. Elections shall be held annually at the first WMWA meeting in January each calendar year, for half the Committee seats , such that committee terms are filled on a staggered basis.

2.1.3.2. The nomination period shall extend from the December WMWA meeting to the time of election at the January WMWA meeting. WMWA members may nominate candidates for open Steering Committee positions. Election to the Steering Committee is by a majority vote of all WMWA members present at the meeting.

2.1.4. Unless otherwise requested by a current officer or majority of representatives, the Steering Committee shall meet monthly.

2.1.4.1. Steering Committee Representatives shall attend at least 75% of Committee meetings to remain in good standing. Representatives may designate an alternate to attend in their place.

2.2. The duties of the Steering Committee shall be as follows:

2.2.1. Manage and direct the day-to-day affairs of WMWA.

2.2.2. Select and assign staff personnel to complete core tasks.

2.2.3. Prepare a plan, including a budget, each year, the timing of which aligns with the planning and budgeting requirements of members

2.2.4. Determine the strategic direction and goals of WMWA and allocate financial and staff resources to achieve these goals.

2.2.5. To appoint as necessary a fiscal agent for the organization and any other professional services necessary

2.2.6. Organize periodic all-member meetings on topics of interest related to water resources

2.2.7. Prepare or direct the preparation of an annual report summarizing WMWA's education and outreach activities for the prior year.

2.2.8. Create ad hoc committees as necessary to fulfill organizational goals

2.3. Items requiring a vote of the steering committee include, but are not limited to: financial matters, annual workplans, and annual reports.

2.3.1. A voting quorum for the steering committee shall be a simple majority of members.

2.4. The Steering Committee shall select from its membership Officers in the following roles and duties:

2.4.1. Chair

2.4.1.1. The Chair shall preside over all meetings of the Steering Committee and execute documents on behalf of WMWA.

2.4.2. Vice Chair

2.4.2.1. The Vice Chair shall assist the Chair and perform the duties of Chair in the latter's absence.

2.4.3. Secretary

2.4.3.1. The Secretary shall be responsible for recording minutes, maintaining organizational records, and overseeing clerical services as required.

2.4.4. Treasurer

2.4.4.1. The Treasurer shall be responsible for maintaining financial records, budgets, and coordination with the Fiscal Agent for WMWA.

2.5. Officers shall be selected annually, at the first Steering Committee meeting after elections of every calendar year.

2.5.1. In the event that an Officer cannot complete their term of office, the Steering Committee shall, at the next regularly scheduled meeting, select from among its members an individual to fill the vacant position.

2.5.2. A member of the Steering Committee who has served as an Officer may not continue in the same role for more than two consecutive (annual) terms.

3. Article 3 – Dues and Fees

3.1. Budget

3.1.1. The Steering Committee shall each year by majority vote adopt a budget for the coming year, including a proposed fee structure, and submit to the membership said budget and fees by March 1 of each year. If no objections are received by April 15 the budget will be deemed final. If any Member has any objections, they must submit them in writing to the Steering Committee prior to April 15. After hearing the objections, the Committee may modify, amend, or affirm the proposed budget by majority of all eligible votes.

3.1.2. The members agree to designate a member to serve as Fiscal Agent to provide financial, legal and administrative services on behalf of WMWA. The Fiscal agent shall:

3.1.2.1. Arrange a time and place for meetings and give notice of such meetings.

3.1.2.2. Take and keep records of meetings and perform other administrative or professional duties as assigned.

3.1.2.3. Maintain records of costs, revenues and disbursements.

3.1.2.4. Invoice for services and make payments.

3.1.2.5. Be subject to an annual public audit

3.1.2.6. Serve as the contracting agent for any consultants retained by WMWA.

4. Article 4 – Amendments

4.1. Addition to, alteration, or repeal of any part of these standards may be made at any Steering Committee meeting by a majority vote of the Steering Committee, provided that thirty (30) days advance written notice of the proposed change has been given to each member of the Committee.

**AGREEMENT FOR ADMINISTRATIVE
AND PUBLIC EDUCATION &
OUTREACH SERVICES PROVIDED
THROUGH THE WEST METRO
WATER ALLIANCE**

THIS AGREEMENT is made as of _____, 20____ by and between the Shingle Creek Watershed Management Commission, a Minnesota joint powers watershed management organization (“Shingle Creek”), and the Bassett Creek Watershed Management Commission, a Minnesota joint powers watershed management organization (“Participant”).

WITNESSETH:

WHEREAS, representatives of a number of watershed management organizations and other organizations with an interest in water quality and stormwater management, including Shingle Creek and Participant, among others, have been meeting as an unofficial working group referred to as the West Metro Water Alliance (“WMWA”) and collaborating on various projects related to education and outreach on water quality matters; and

WHEREAS, Shingle Creek and Participant have determined that it is in the best interests of the parties and the public to continue such collaborative activities through WMWA; and

WHEREAS, WMWA has adopted self-governance standards to more formally define membership, create and assign duties to a steering committee, outline procedures, and convey expectations regarding budgets and fees; and

WHEREAS, the activities of WMWA will be more efficient and effective if one of the members of that group acts as a convenor of meetings, provides administrative and professional services, and acts as the fiscal agent to advance the collaborative efforts of WMWA; and

WHEREAS, Shingle Creek is willing to provide such services on the terms and conditions hereinafter set forth.

NOW, THEREFORE, on the basis of the premises and the mutual promises and covenants hereinafter set forth, the parties agree as follows:

1. Shingle Creek will provide the following services to WMWA:
 - a. Arrange a time and place for meetings of WMWA.
 - b. Give notice of WMWA meetings, including Participant.
 - c. Maintain copies of meeting minutes and assist with distribution of meeting materials.
 - d. Host and maintain a WMWA website.
 - e. Act as fiscal agent including maintaining records of costs, revenues, and disbursements; drafting an annual budget for approval by the steering committee; invoicing for services and making payments, as approved by steering committee; and arranging for and participating in an annual public audit.

- f. Serve as the contracting agent for any consultants or contractors retained by WMWA.
 - g. Perform other administrative or professional duties and undertake educational programs and activities as assigned by the WMWA steering committee.
2. Participant agrees that it will:
- a. Designate an official contact person for WMWA notifications.
 - b. Send a representative to attend meetings of WMWA and consider requesting a nomination to the WMWA steering committee.
 - c. Help craft the annual work plan and budget for WMWA.
 - d. Review and approve the annual WMWA budget and contribute financially toward its share for WMWA activities and programs including consultants, contractors and expenses.
3. Shingle Creek will be reimbursed for actual expenses for the services outlined in this Agreement and as included for “Administrative Services” in the annual WMWA budget. For avoidance of doubt, Participant’s obligation to reimburse Shingle Creek for services provided under this Agreement shall be limited only to Participant’s equal share of such expenses, it being understood that other participating entities will also have the same obligation.
4. Either party may terminate this Agreement effective December 31 of any year by giving 60 days’ prior written notice to the other. Shingle Creek may terminate this Agreement at any time on 30 days’ notice to Participant at any time when fewer than four entities are sharing costs of WMWA.
5. This Agreement is intended to replace that certain Agreement for Administrative and Public Education Services Provided Through the West Metro Watershed Alliance, dated _____, 20____, which shall be of no further force and effect.

[signature page to follow]

IN WITNESS WHEREOF, Shingle Creek and Participant, by their authorized representatives, have hereunto set their hands as of the day and date first above written.

SHINGLE CREEK WATERSHED
MANAGEMENT COMMISSION

By: _____
Its Chair

And by: _____
Its: _____

BASSETT CREEK WATERSHED
MANAGEMENT COMMISSION

By: _____
Its Chair

And by: _____
Its: _____

Google Workspace Business Standard

Bassett Creek Watershed Management Commission

Prepared by: Communications & Outreach Coordinator

Date: August 10, 2026

1. Purpose

BCWMC currently relies on a combination of individual email accounts, locally stored files, and various software and storage systems. Establishing a BCWMC-controlled Google Workspace account would provide a dedicated organizational email address while creating a more centralized and resilient system for managing communications, documents, and collaboration.

For \$14/month (\$168/year), Google Workspace Business Standard would provide BCWMC with a professional email address, cloud-based document storage, collaborative tools, calendars, and video conferencing. The goal would not be to replace all existing systems, but to establish a low-cost organizational infrastructure and continuity solution.

2. At-a-Glance

Current Need/Challenge	Proposed Solution	Benefit to BCWMC
No dedicated BCWMC-controlled email account	Create a BCWMC-branded email address	Provides a permanent organizational point of contact
Important files may be tied to individuals or individual computers	Use Google Drive/shared drives for organizational files	Protects institutional knowledge and improves continuity
Documents can exist in multiple locations or versions	Use shared Docs, Sheets, and Slides	Makes collaboration easier and reduces duplicate versions
BCWMC may rely on a single platform for virtual meetings	Use Google Meet as an additional option	Provides meeting and collaboration resilience
Administrative information can become scattered	Establish a shared organizational workspace	Makes files and information easier to organize and access

3. Key Features / Considerations

Google Workspace Business Standard would provide:

- Dedicated BCWMC email tied to the Commission's domain
- 2 TB of pooled cloud storage per user
- Shared drives for organizational files
- Google Docs, Sheets, and Slides for collaborative work
- Google Calendar for scheduling and shared calendars
- Google Meet for virtual meetings, including recording
- Centralized account administration and organizational access

Potential uses include communications, newsletters, event administration, meeting materials, templates, reports, presentations, contact lists, and other administrative and outreach files.

4. Recommendation

Approve the purchase of one Google Workspace Business Standard license at \$14/month (\$168/year).

Business Standard provides more than a dedicated email account. It would create an organization-controlled digital workspace that helps ensure important communications and files remain accessible to BCWMC when staff, contractors, commissioners, or other contributors change roles.

The relatively small annual cost makes this a practical investment in organizational continuity, administrative efficiency, and digital resilience.

Business Standard is recommended over the less expensive Business Starter plan because the additional storage and collaboration features provide greater value for establishing a durable shared workspace rather than simply creating an email account.

5. Cost

Item	Cost
Google Workspace Business Standard	\$14/month
Annual cost	\$168/year
Approximate daily cost	\$0.46/day

Cost assumes Google's annual commitment plan.

For approximately \$168 per year, BCWMC would receive a dedicated organizational email account plus cloud storage, document collaboration, calendars, and video conferencing.

6. Implementation

Implementation would include:

1. Establish the BCWMC Google Workspace account.
2. Connect and verify the BCWMC domain.
3. Create the dedicated organizational email account.
4. Establish a shared Drive folder structure.
5. Transfer or copy appropriate existing administrative and communications files.
6. Establish account recovery and administrative access procedures.
7. Develop basic file naming and organization conventions.

Implementation could be intentionally limited in scope. The initial goal would be to establish the organizational account and infrastructure rather than undertake a large-scale technology migration.

Estimated implementation time: To be determined based on the scope of initial file organization and migration.

7. Requested Action

Approve the purchase of one Google Workspace Business Standard license at a cost of \$14/month (\$168 annually) under Google's annual commitment plan.



Bassett Creek Watershed Management Commission MEMO

Date: August 13, 2026
From: Laura Jester, Administrator
To: BCWMC Commissioners
RE: **Administrator's Report**

Aside from this month's agenda items, the Commission Engineers, city staff, committee members, and I continue to work on the following Commission projects and issues.

CIP Projects (more resources at <http://www.bassettcreekwmo.org/projects.>)

2020 Bryn Mawr Meadows Water Quality Improvement Project (BC-5), Minneapolis: (No update since July) A

feasibility study by the Commission Engineer was developed in 2018 and approved in January 2019. The study included wetland delineations, soil borings, public open houses held in conjunction with MPRB's Bryn Mawr Meadows Park improvement project, and input from MPRB's staff and design consultants. Project construction year was revised from 2020 and 2022 to better coincide with the MPRB's planning and implementation of significant improvements and redevelopment Bryn Mawr Meadows Park where the project will be located. A public hearing for this project was held September 19, 2019. The project was officially ordered at that meeting. In January 2020 this project was awarded a \$400,000 Clean Water Fund grant from BWSR; a grant work plan was completed and the grant with BWSR was fully executed in early May 2020. The project and the grant award was the subject of an article in the Southwest Journal in February: <https://www.southwestjournal.com/voices/green-digest/2020/02/state-awards-grant-to-bryn-mawr-runoff-project/>. In September 2020, Minneapolis and MPRB staff met to review the implementation agreement and maintenance roles. BCWMC developed options for contracting and implementation which were presented at the November meeting. At that meeting staff was directed to develop a memorandum of understanding or agreement among BCWMC, MPRB, and city of Minneapolis to recognize and assign roles and responsibilities for implementation more formally. The draft agreement was developed over several months and multiple conversations among the parties. At the May 2021 meeting the Commission approved to waive potential conflict of the Commission legalcounsel and reviewed a proposal for project design by the Commission Engineer. The updated design proposal and the design agreement among all three parties were approved at the June 2021 meeting. Four public open houses were held in the park in 2021 to gather input on park concepts. Project partners met regularly throughout design to discuss schedules, planning and design components, and next steps. Concept designs were approved by the MPRB Board in late 2021. Staff met with MnDOT regarding clean out of Penn Pond and continue discussions. 50% design plans were approved by the Commission at the January 2022 meeting; 90% design plans were approved at the March 2022 meeting along with an agreement with MPRB and Minneapolis for construction. The agreement was approved by all three bodies. Commission Engineers finalized designs and assisted with bidding documents. Bids were returned in early August. At the meeting in August, the Commission approved moving forward with project construction (through MPRB), and approved a construction budget (higher than previously budgeted) and an amended engineering services budget. MPRB awarded the construction contract. In late November the contractor began the initial earthwork and started on portions of the stormwater pond excavations. By late December the 1st phase of construction was complete with the ponds formed and constructed. The contractor began driving piles in late January and began installing underground piping in early February. At the March meeting, the Commission approved an increase to the engineering services budget and learned the construction budget is currently tracking well under budget. The change order resulting from the City of Minneapolis' request to replace a city sewer pipe resulted in extra design/engineering costs that were approved by the Administrator so work could continue without delays. The MPRB will reimburse the Commission for those extra costs and will, in-turn, be paid by the city. In early May construction was focused in the Morgan / Laurel intersection. The right-of-way storm sewer work is complete including the rerouting of some of the existing storm infrastructure and installation of the stormwater diversion structures. Construction of the ponds is complete and stormwater from the neighborhood to the west is now being routed through new storm sewers to the ponds. Vegetation is currently being

established around the ponds. At the October 2023 meeting the Commission approved an amendment to the agreement with MPRB and Minneapolis in order to facilitate grant closeout. At the December 2023 meeting the Commission approved a partial reimbursement to MPRB for \$400,000. Corrections to a weir that was installed at the wrong elevation were made in spring 2024. A final grant report was submitted to the MN Board of Water and Soil Resources in late January 2024 and the final grant payment was recently received. Project as-built drawings were completed and an operations and maintenance plan is being finalized. August 2025 update: St. Anthony Falls Lab is using the new ponds as part of a study to understand how stormwater pond plant communities affect functioning of stormwater ponds, and how pond design, maintenance and management can be adapted to promote conditions that maximize water quality benefits in urban and road-impacted areas. Project partners recently met to agree on a timeline for completing all documents and agreements between MPRB and Minneapolis. A final project report and reimbursement request are expected at the September or October Commission meeting. Project website: <http://www.bassettcreekwmo.org/projects/all-projects/bryn-mawr-meadows-water-quality-improvement-project>

Original Project Budget: \$1,835,000.00; Remaining Funds: \$1,079,310.44 (Funds will be used to reimburse MPRB and City of Minneapolis upon receipt of final report and reimbursement request with appropriate documentation.)

2020 Jevne Park Stormwater Improvement Project (ML-21) Medicine Lake (No change since July 2023): At their meeting in July 2018, the Commission approved a proposal from the Commission Engineer to prepare a feasibility study for this project. The study got underway last fall and the city's project team met on multiple occasions with the Administrator and Commission Engineer. The Administrator and Engineer also presented the draft feasibility study to the Medicine Lake City Council on February 4, 2019 and a public open house was held on February 28th. The feasibility study was approved at the April Commission meeting with intent to move forward with option 1. The city's project team is continuing to assess the project and understand its implications on city finances, infrastructure, and future management. The city received proposals from 3 engineering firms for project design and construction. At their meeting on August 5th, the Medicine Lake City Council voted to continue moving forward with the project and negotiating the terms of the agreement with BCWMC. Staff was directed to continue negotiations on the agreement and plan to order the project pending a public hearing at this meeting. Staff continues to correspond with the city's project team and city consultants regarding language in the agreement. The BCWMC held a public hearing on this project on September 19, 2019 and received comments from residents both in favor and opposed to the project. The project was officially ordered on September 19, 2019. On October 4, 2019, the Medicine Lake City Council took action not to move forward with the project. At their meeting in October 2019, the Commission moved to table discussion on the project. The project remains on the 2020 CIP list. In a letter dated January 3, 2022, the city of Medicine Lake requested that the Commission direct its engineer to analyze alternatives to the Jevne Park Project that could result in the same or similar pollutant removals and/or stormwater storage capacity. At the March meeting, the Commission directed the Commission Engineer to prepare a scope and budget for the alternatives analysis which were presented and discussed at the April 2022 meeting. No action was taken at that meeting to move forward with alternatives analysis. In May and June 2023, Commission staff discussed the possibility of incorporating stormwater management features into a redevelopment of Jevne Park currently being considered by the City of Medicine Lake. After review of the preliminary park design plans, the Commission Engineer and I recommended implementation of the original CIP Project to the City. Project webpage: <http://www.bassettcreekwmo.org/index.php?cID=467>.

Original Project Budget \$500,000; Remaining Funds: \$ 443,609.25 (Funds are held until a viable project is identified or Commission officially closes the project and returns funds to the Closed Project Account.)

2014 Schaper Pond Diversion Project and Carp Management, Golden Valley (SL-3) (No change since June):

Repairs to the baffle structure were made in 2017 after anchor weights pulled away from the bottom of the pond and some vandalism occurred in 2016. The city continues to monitor the baffle and check the anchors, as needed. Vegetation around the pond was planted in 2016 and a final inspection of the vegetation was completed last fall. Once final vegetation has been completed, erosion control will be pulled and the contract will be closed. The Commission Engineer began the Schaper Pond Effectiveness Monitoring Project last summer and presented results and recommendations at the May 2018 meeting. Additional effectiveness monitoring is being performed this summer. At the July meeting the Commission Engineer reported that over 200 carp were discovered in the pond during a recent carp survey. At the September meeting the Commission approved the Engineer's

recommendation to perform a more in-depth survey of carp including transmitters to learn where and when carp are moving through the system. At the October 2020 meeting, the Commission received a report on the carp surveys and recommendations for carp removal and management. Carp removals were performed through the Sweeney Lake Water Quality Improvement Project. Results were presented at the February 2021 meeting along with a list of options for long term carp control. Commission took action approving evaluation of the long-term options to be paid from this Schaper Pond Project. Commission and Golden Valley staff met in March 2021 to further discuss pros and cons of various options. At the September 2021 meeting, the Commission approved utilizing an adaptive management approach to carp management in the pond (\$8,000) and directed staff to discuss use of stocking panfish to predate carp eggs. Commission Engineers will survey the carp in 2022. At the April meeting, the Commission approved panfish stocking in Schaper Pond along with a scope and budget for carp removals to be implemented later in 2022 if needed. Commission staff informed lake association and city about summer activities and plans for a fall alum treatment. Approximately 1,000 bluegills were released into Schaper Pond in late May. Carp population assessments by electroshocking in Sweeney Lake and Schaper Pond were completed last summer. A report on the carp assessment was presented in January. Monitoring in Schaper Pond in 2023 and a reassessment of carp populations in 2024 were approved in early 2023. Carp box netting in 2024 is also approved, as needed. A carp survey of Schaper Pond and Sweeney Lake were recently completed which found higher than expected carp numbers in Sweeney Lake. Carp Solutions completed box netting in Sweeney Lake in late September 2024. At the October meeting the Commission Engineer reported that 191 carp were removed bringing the carp density to about 31.3 kg/hectare, less than the 100 kg/hectare threshold for water quality problems. A more detailed report on carp population status and recommendations for further monitoring in Schaper Pond was presented and approved at the January 2025 meeting. Monitoring on the pond got underway last summer. Challenges during the 2025 monitoring season included heavy rains and impacts to a city manhole that house monitoring equipment which had to be removed. An amendment to the effectiveness monitoring budget was approved at the October 2025 meeting. At the February meeting, Commission Engineers presented results of the 2025 monitoring and the Commission approved a cost benefit analysis of long-term carp management with the remaining project funds. Carp surveys in Schaper Pond and Sweeney Lake took place in May. Results will be reported at a future meeting. Project webpage: <http://www.bassettcreekwmo.org/index.php?cID=277>.

Original Project Budget: \$612,000; Remaining Funds: \$5,495

2014 Twin Lake In-lake Alum Treatment, Golden Valley (TW-2) (No changes since August 2024): At their March 2015 meeting, the Commission approved the project specifications and directed the city to finalize specifications and solicit bids for the project. The contract was awarded to HAB Aquatic Solutions. The alum treatment spanned two days: May 18- 19, 2015 with 15,070 gallons being applied. Water temperatures and water pH stayed within the desired ranges for the treatment. Early transparency data from before and after the treatment indicates a change in Secchi depth from 1.2 meters before the treatment to 4.8 meters.

Water monitoring continues to determine if/when a second alum treatment is necessary. Monitoring results from 2023 were presented at the July 2024 meeting. Results show continued excellent water quality. The CIP funding remains in place for this project as a 2nd treatment may be needed in the future. Project webpage: <http://www.bassettcreekwmo.org/index.php?cID=278>.

Original Project Budget: \$163,000; Remaining Funds: \$71,962.18

2013 Four Seasons Area Water Quality Project (NL-2) (No change since April): At their meeting in December 2016, the Commission took action to contribute up to \$830,000 of Four Seasons CIP funds for stormwater management at the Agora development on the old Four Seasons Mall location. At their February 2017 meeting the Commission approved an agreement with Rock Hill Management (RHM) and an agreement with the City of Plymouth allowing the developer access to a city-owned parcel to construct a wetland restoration project and to ensure ongoing maintenance of the CIP project components. At the August 2017 meeting, the Commission approved the 90% design plans for the CIP portion of the project. At the April 2018 meeting, Commissioner Prom

notified the Commission that RHM recently disbanded its efforts to purchase the property for redevelopment. In 2019, a new potential buyer/developer (Dominium) began preparing plans for redevelopment at the site. City staff, the Commission Engineer and I have met on numerous occasions with the developer and their consulting engineers to discuss stormwater management and opportunities with “above and beyond” pollutant reductions. Concurrently, the Commission attorney has been working to draft an agreement to transfer BCWMC CIP funds for the above and beyond treatment. At their meeting in December, Dominium shared preliminary project plans and the Commission discussed the redevelopment and potential “above and beyond” stormwater management techniques. At the April 2020 meeting, the Commission conditionally approved the 90% project plans. The agreements with Dominium and the city of Plymouth to construct the project were approved May 2020 and project designers coordinated with Commission Engineers to finalize plans per conditions. In June 2021, the City of Plymouth purchased the property from Walmart. The TAC discussed a potential plan for timing of construction of the stormwater management BMPs by the city in advance of full redevelopment. At the August 2021 meeting, the Commission approved development of an agreement per TAC recommendations. The city recently demolished the mall building and removed much of the parking lot. At the December meeting the Commission approved the 90% design plans and a concept for the city to build the CIP project ahead of development and allow the future developer to take credit for the total phosphorus removal over and above 100 pounds. At the July meeting, the Commission approved an agreement with the city to design, construct, and maintain the CIP project components and allow a future developer to use pollutant removal capacity above 100 pounds of total phosphorus. A fully executed agreement is now filed. The updated 90% project plans were approved at the September 2023 meeting. Changes to those plans were needed to address permitting requirements resulted. Those changes were presented at the November 2024 meeting and were administratively approved by the Commission Engineers. Construction of the wetland restoration is complete (see photo). The Commission approved a reimbursement request at the March 2026 meeting. Project webpage: <http://www.bassettcreekwmo.org/index.php?cID=282>.

Original Project Budget: \$990,000; Remaining Funds: \$ 235,544.67 (Funds will be used to reimburse City of Plymouth upon receipt of final report and reimbursement request with appropriate documentation.)

2021 Parkers Lake Chloride Reduction Project (PL-7) (No change since July): The feasibility study for this project was approved in May 2020 with Alternative 3 being approved for the drainage improvement work. After a public hearing was held with no public in attendance, the Commission ordered the project on September 17, 2020 and entered an agreement with the city of Plymouth to implement the project in coordination with commission staff. The city collected additional chloride data in winter 2020 in order to better pinpoint the source of high chlorides loads within the subwatershed. Partners involved in the Hennepin County Chloride Initiative (HCCI) are interested in collaborating on this project. A proposal from Plymouth and BCWMC for the “Parkers Lake Chloride Project Facilitation Plan” was approved for \$20,750 in funding by the HCCI at their meeting in March. The project will 1) Compile available land use data and chloride concentrations, 2) Develop consensus on the chloride sources to Parkers Lake and potential projects to address these sources, and 3) Develop a recommendation for a future pilot project to reduce chloride concentrations in Parkers Lake, which may be able to be replicated in other areas of Hennepin County, and 4) help target education and training needs by landuse. A series of technical stakeholder meetings were held to develop recommendations on BMPs. A technical findings report was presented at the July 2022 meeting. At the September 2022 meeting, the Commission approved a scope and budget for a study of the feasibility of in-lake chloride reduction activities which was presented at the November 2022 meeting. The Commission directed staff to develop a scope for a holistic plan for addressing chloride runoff from the most highly contributing subwatershed. Commission and Plymouth staff continue to work on outreach and engagement with properties in the subwatershed, primarily through activities by WMWA’s coordinator position. At the March 2025 meeting the Commission approved a contract with Bolton and Menk for assessment of salt storage and other practices at 4 properties. In November 2025, the Commission approved a reimbursement agreement with Hennepin County in order to utilize grant funding for this project. A final report from Bolton & Menk was reviewed, discussed among partners, and included with Commission meeting materials in May 2026. Also in May, the Commission approved an agreement with Bolton & Menk for a second phase of this project. At this meeting, staff is seeking approval of an agreement with MPCA for future Smart Salting trainings. Project website: www.bassettcreekwmo.org/projects/all-projects/parkers-lake-drainage-improvement-project

Original Project Budget: \$485,000; Remaining Funds: \$ 231,408

2022 Medley Park Stormwater Treatment Facility (ML-12) (No change since June 2025): The feasibility study for this project was approved in June 2021 with public engagement and a project kick-off meeting in the following months. The project was officially ordered by the Commission in September 2021. The city hired Barr Engineering to develop the project designs. The BCWMC received a \$300,000 Clean Water Fund grant from BWSR in December 2021 and the grant agreement approved in March 2022. 50% design plans were approved in February 2022 and 90% plans were approved at the May 2022 meeting. Construction began in November 2022 and winter construction was finished in late January 2023. Activities in spring 2023 included completing grading (topsoil adjustments); paving (concrete, bituminous); light pole and fixture install; benches install; site clean up and prep for restoration contractor. In late May 2023, Peterson Companies completed their construction tasks and the project transitioned to Traverse de Sioux for site restoration and planting. A small area of unexpected disturbance from construction was added to the overall area to be restored with native plants through a minor change order. Site restoration, planting, and seeding was completed in late June 2023. A final grant report was submitted to the MN Board of Water and Soil Resources in late January 2025 and all grant funds were received. The Commission approved reimbursement requests from Golden Valley at their October 2024 and March 2025 meetings. The project was featured in the "Snap Shots" newsletter from the MN Board of Water and Soil Resources. A final reimbursement request and report will be submitted after final vegetation establishment. www.bassettcreekwmo.org/projects/all-projects/medley-park-stormwater-treatment-facility

Original Project Budget: \$1,500,000; Remaining Funds: \$141,862.80 (Funds will be used to reimburse City of Golden Valley upon receipt of final report and reimbursement request with appropriate documentation.)

2022 SEA School-Wildwood Park Flood Reduction Project (BC-2, 3, 8, 10) (No change since December 2023): The feasibility study for this project was approved in June 2021. Study development included meetings with and input from city staff, Robbinsdale Area School representatives, technical stakeholders, and the public. In September 2021, a resolution was approved to officially order the project, submit levy amounts to the county, and enter an agreement with the city to design and construct the project. The city hired Barr Engineering to develop the project designs. 50% Design Plans were approved at the January 2022 meeting. A public open house was held September 2022 and 90% were approved at the October 2022 Commission meeting. Six construction bids were received in late February 2023 with several of them under engineer's estimates. The city contracted with Rachel Contracting and construction got underway in early spring 2023. By late June excavation was completed and the playground area was prepped and ready for concrete work to begin on July 5. The city hired Landbridge Ecological for restoration work in summer 2023. At the end of July 2023, utility crews lowered the watermain and installed the storm sewer diversions into the park from along Duluth Street. The hydrodynamic separator was also set (with a crane). Crews also worked on the iron-enhanced sand filter and the outlet installation, stone work on the steepened slopes, trail prep, bituminous paving, and concrete work (curb and gutter, pads, and ADA ramps). The preconstruction meeting for the restoration work was held with work to begin late August or early September 2023. The city awarded the contract for the DeCola Pond D outlet work to Bituminous Roadways Inc. in August 2023. The SEA School site construction is complete and restoration work is complete. The DeCola Pond D outlet replacement and site restoration is also now complete. Project webpage: www.bassettcreekwmo.org/projects/all-projects/sea-school-wildwood-park-flood-reduction-project.

Original Project Budget: \$1,300,000; Remaining Funds: \$1,215,950 (Funds will be used to reimburse City of Golden Valley upon receipt of final report and reimbursement request with appropriate documentation.)

Bassett Creek Restoration Project: Regent Ave. to Golden Valley Rd. (2024 CR-M), Golden Valley:

A feasibility study for this project got underway in fall 2022. A public open house was held March 1st with 30 residents attending. The draft feasibility report was presented at the April meeting. A final feasibility report was presented at the June meeting where the Commission approved the implementation of Alternative 3: to restore all high, medium, and low priority sites. A Clean Water Fund grant application for \$350,000 was recently developed and submitted to BWSR. The Commission held a public hearing on this project at its September meeting and officially ordered the project and set the final levy. An agreement with the city of Golden Valley for design and construction was approved at the November 2024 Commission meeting. The Commission (Commission Engineers) will design the project and provide engineering services. A scope of work for engineering services was approved at the March meeting. A drone survey of the entire stretch was completed in early April. A project kick-off meeting was held with city and commission staff on April 9th. Field and desktop surveys are continuing. Meetings regarding utility easements and communications planning

were recently held. A public open house on the project was held on June 5th. At the June meeting the Commission approved a scope and budget for a wetland delineation and architectural survey which are unexpected requirements for a permit from the U.S. Army Corps of Engineers. That work is getting underway. Additionally, Administrator Jester approved a scope and budget for an archeological survey that was included in the original engineering services scope as a contingency task with approval delegated to the Administrator. Commission Engineers presented the 50% designs at the July meeting. At the August meeting, commissioners reviewed a reprioritization of eroded sites and discussed cost saving and implementation options. Commissioners approved a new project budget to accommodate repair of new and expanded erosion and vegetation restoration on public and private properties along the project corridor. A public open house was held October 30th. Letters to residents along the project were sent by Golden Valley requesting temporary easements for the project. 90% plans were approved at the November meeting. An amendment to the engineering services budget and overall project budget were approved in January. The city awarded a contract for construction and vegetation restoration to MNL (Minnesota Native Landscapes). Permitting is wrapping up and an easement agreement with Met Council is in development. A pre-construction meeting was held with the contractor June 10th. Minor contract amendments were recently completed. Construction is slated to begin soon. Project website:

<https://www.bassettcreekwmo.org/projects/all-projects/bassett-creek-restoration-project-regent-ave-golden-valley-r>

Original Project Budget: \$1,941,000; Amended Project Budget: \$3,534,580; Remaining Funds: \$ 2,879,134

Sochacki Park Water Quality Improvement Project (BC-14): This project was added to the CIP through a minor plan amendment as approved at the March 2023 Commission meeting with CIP funding set at \$600,000. The project involves a suite of projects totaling an estimated \$2.3M aimed improving the water quality in three ponds and Bassett Creek based on a subwatershed analysis by Three Rivers Park District (TRPD). A memorandum of understanding about the implementation process, schedules, and procedural requirements for the project was executed in April 2023 among BCWMC, TRPD, and the cities of Golden Valley and Robbinsdale. A feasibility study funded by TRPD was approved in September 2023. The Commission held a public hearing on this project at the same meeting and officially ordered the project and set the final levy. A cooperative agreement with TRPD and Robbinsdale was approved at the April 2024 meeting. Three Rivers Park District contracted with Barr Engineering to develop project designs. A Phase II Environmental Assessment was completed last year. Soil contamination (including PCBs) was found in some areas to be above MPCA action levels.

The following are recent (2025) updates for the project: MPCA approved the response action plan; TRPD cleared the federal environmental review requirements for the project and were issued a release of funds for the HUD grant; additional test pits were completed for soil pre-characterization, and the extent of contaminants is less than anticipated, especially with regards to PCBs; Hennepin County ERF grant for \$447,000 was awarded for remediation efforts. A technical stakeholder meeting was held in March week with permitting agencies. 50% project designs were approved in July and 90% plans are expected in September. A public open house and required public hearing on the proposed water level drawdown was held August 10th. The pond drawdowns are planned for late September and construction of the BMPs is expected this winter. Project webpage: <https://www.bassettcreekwmo.org/projects/all-projects/sochacki-park-water-quality-improvement-project>.

Original Project Budget: \$600,000; Remaining Funds: 586,500.00

Plymouth Creek Restoration Project Dunkirk Lane to 38th Ave. North (2026 CR-P) (No change since June): A scope and budget for a feasibility study was approved at the October meeting. A project kick off meeting was held November 3rd and a technical stakeholder meeting was held December 5th. Field investigations and desktop analyses are complete. Site prioritization ranking criteria are being developed and concept designs are being developed. A public open house was held on March 11th. Residents who attended are in favor of the project and had questions about impacts to trees, potential construction activities in specific reaches, and buckthorn removal. The feasibility study was approved at the May meeting with Option 3a being approved for implementation. At the June meeting the Commission approved a maximum levy for 2025 that includes funding for this project which was approved by the Hennepin County Board August 6th. At its September meeting, the Commission held a public hearing on this project and approved a resolution officially ordering the project, setting the 2025 levy, and entering an agreement with the City of Plymouth for design and construction. The city will hold a public open house on this project in spring 2025 after the city contracts with an engineering firm. A Clean Water Fund grant for \$400,000 was awarded by BWSR. The grant agreement and sub-grant

agreement were approved at the April meeting. The City of Plymouth hired Moore Engineering for project designs. Commission Engineers sent requested data, surveys, and models to Moore Engineers at the request of the City of Plymouth. A public meeting will be scheduled for later this year. A pre-permitting meeting was held with permitting agencies on September 2nd. Commission Engineer's review and comments on 60% designs for Phase I were approved at the October meeting. A public open house was held on November 3rd. 90% designs were approved at the December meeting. The City of Plymouth awarded a construction contract to JC Hallett Construction. A pre-construction meeting was held in mid-May. Project webpage: <https://www.bassettcreekwmo.org/projects/all-projects/plymouth-creek-restoration-dunkirk-lane-38th-ave-n>.

Original Project Budget: \$2,600,000; Remaining Funds: \$2,444,443.92

Double Box Culvert Repair Project (FCP-1): This project was officially ordered in September 2025 after completion of the [feasibility study](#) in June 2025. A stakeholder kick-off meeting was held on February 19th. At the meeting in March 2026, the Commission approved the 60% design plans. 90% plans were approved at the June meeting. Commission Engineers presented project plans to the Minneapolis Capital Project Task Force Committee to ensure proper coordination with other city projects. Final plans and bidding and contracting documents were recently completed. A webpage was recently developed for the project. The Commission will consider awarding a construction contract at a future meeting. Project webpage: <https://www.bassettcreekwmo.org/projects/all-projects/flood-control-project-double-box-culvert-maintenance-and-repair-project>

Original Project Budget: \$1,504,000 Remaining Funds: \$ 1,357,943

Crane Lake Chloride Reduction Demonstration Project, Minnetonka (CL-4): At the meeting in July, the Commission approved a scope and budget for the feasibility study for this project. The Commission Engineer is gathering background information. A project kick off meeting was held in September 2024. In summer 2025, water quality sampling and continuous chloride monitoring at the five pond monitoring sites was completed. Last summer, Commission Engineers compiled and analyzed the field and laboratory monitoring results and developed watershed chloride load assessment modeling, which was calibrated based on the water quality monitoring data. At the meeting last month, Commission Engineers presented the draft feasibility study. The TAC discussed possible options for source control at their meeting on June 3rd, and Commission Engineers and I met with Minnetonka staff on June 9th to gather additional feedback on possible implementation activities. The feasibility study was approved at the June 2026 meeting with direction to implement the recommended three phases. A public hearing was set for September 17th prior to officially ordering the project and setting the final levy. Project webpage: <https://www.bassettcreekwmo.org/projects/all-projects/crane-lake-chloride-reduction-demonstration-project>.

Original Project Budget: Project not yet been officially ordered. Preliminary levy (maximum) was set at \$464,200. To date, \$115,796 has been spent.

Main Stem Bassett Creek Lagoon Dredging Project (BC-7):

The goals of the original Main Stem Lagoon Dredging project (Phase I) were to improve water quality in the creek by removing accumulated sediment from Lagoons D, E, and F to re-establish an aesthetic and function similar to the original open water design from the 1930's. The original project resulted in deepening the lagoons to 4 feet instead of the intended 6 feet. A feasibility scope and budget for a second phase of the project was approved in August 2025 and revisions were approved in March 2026 to evaluate an additional option of wetland restoration on Lagoon G. The Phase II feasibility study was approved at the June meeting with direction to implement Alternate 3 which combines some dredging in Lagoon G with wetland restoration in Lagoon G. A public hearing was set for September 17th prior to officially ordering the project and setting the final levy Project webpage: <https://www.bassettcreekwmo.org/index.php?cID=506>

Original Project Budget: \$2,759,000 Remaining Funds: \$ 1,056,397. Phase II has not yet been officially ordered. Additional levy of \$1,530,000 is expected.

Administrator Activities July 9 – August 12, 2026

Subject	Work Progress
CIP and Technical Projects	• <u>Main Stem Bassett Creek Restoration Project</u>: Reviewed correspondence and emailed updates • <u>Lagoon Dredging Project</u>: Discussed potential for DNR Conservation Partnership Legacy grant with DNR staff • <u>Medicine Lake Management</u>: Assisted with development of survey for residents and lake users; corresponded with city of Plymouth on survey logistics; reviewed and distributed announcement on starry stonewort treatments being conducted by TRPD • <u>Sochacki Park WQ Improvement Project</u>: Attended public open house; updated webpage • <u>General</u>: Discussed timing/sequencing of projects and feasibility studies with Commission Engineer Johnson; correspondence re: Hennepin County Board meeting on levy • <u>Schaper Pond Carp Management</u>: Met with Commission Engineer on next steps given recent carp population data • <u>Plymouth Creek Restoration Project</u>: Reviewed/commented on phase II design proposal from contractor to city • <u>Double Box Culvert Maintenance and Repair Project</u>: Created project webpage • <u>Bassett Creek Valley Study Update Project</u>: Attended meeting of partners; met separately with Commission Engineers for further detail and next steps • <u>Theodore Wirth Hydrology Study</u>: Participated in meeting with partners (BWSR, MPRB) and Commission Engineer
Education and Outreach	• Delivered/picked up education materials for Golden Valley Sustainability Fair • Prepared WMWA meeting minutes and attended WMWA meeting • Coordinated review of WMWA agreement by Commission Attorney • Reviewed/commented on new WMWA website • Met in-person and online with new BCWMC Communications & Outreach Coordinator for on-boarding, prep for Education Committee meeting, prep for presentation to Cornerstone • Prepared/sent email to commissioners with volunteer opportunities and upcoming events • Met with Hennepin Co staff re: options for use of WBIF funding • Discussed idea by Adopt-a-Drain contractor for “Brewshed” program in BCWMC • Scheduled Education Committee meeting and secured meeting space • Communicated about Haha Wakpadan Water Blessing Ceremony plans; reviewed flyer
Administration	• Developed agenda; reviewed invoices and submitted expenses spreadsheet to Plymouth; reviewed financial report; drafted July meeting minutes; reviewed memos, reports, and documents for Commission meeting; printed and disseminated meeting information to commissioners, staff, and TAC; updated online calendar; drafted meeting follow up email; ordered catering for August Commission meeting • Participated in July pre-meeting call with Commission Engineer and Vice Chair Pentel • Posted 2025 water quality reports online and updated other webpages and online calendar • Prepared invoices to Graffiti Mill and some member cities for WCA administration and blue-green algae sampling • Created/distributed September 17th public hearing notice to cities and official publications • Participated in meeting with Commission Engineer, St. Louis Park staff and city consultants re: plans for St. Louis Park local water management plan development • Communicated with Commission Engineers and Attorney and Met Council staff re: updated agreement for pre-review of Blue Line LRT plans • Corresponded with residents re: historic Superfund site in Bassett Creek Valley and conditions of pond in Golden Valley
Organizational Assessment Project	• Participated in bi-weekly regular check-in meetings with SCC • Reviewed/commented on survey for commissioners, TAC and staff • Distributed pre-survey email and sent follow up reminders to complete the survey • Completed survey
MN Watersheds	• Assisted with agenda and minutes for Metro Watersheds quarterly meeting • Attended quarterly meeting of Metro Watersheds

