



Bassett Creek Watershed Management Commission

Regular Meeting
Wednesday, November 19, 2025

8:30 a.m.

Medicine Lake Room
Plymouth City Hall
3400 Plymouth Blvd. Plymouth MN

Listen via Zoom:

<https://plymouthmn.gov.zoom.us/meeting/register/tZcodOCvrj8rHtZJzXg6hib82UqHHvF41ft3#/registration>

MEETING AGENDA

1. CALL TO ORDER and ROLL CALL

2. **PUBLIC FORUM ON NON-AGENDA ITEMS** – *Members of the public may address the Commission about any item not contained on the regular agenda. A maximum of 15 minutes is allowed for the Forum. If the full 15 minutes are not needed for the Forum, the Commission will continue with the agenda. The Commission will take no official action on items discussed at the Forum, except for referral to staff or a Commissions Committee for a recommendation to be brought back to the Commission for discussion/action.*

3. APPROVAL OF AGENDA

4. CONSENT AGENDA (10 minutes)

- A. Approval of Minutes – October 16, 2025 Commission Meeting
- B. Acceptance of November Financial Report
- C. Approval of Payment of Invoices
 - i. Keystone Waters, LLC – October 2025 Administration
 - ii. Keystone Waters, LLC – October 2025 Administrative Expenses
 - iii. Barr Engineering – October 2025 Engineering Services
 - iv. Triple D Espresso – November Meeting Catering
 - v. City of Plymouth – October 2025 Accounting Services
 - vi. Kennedy & Graven – Legal Services (2)
 - vii. Stantec – WOMP Services
 - viii. Bolton & Menk – Parkers Lake Chloride Reduction Project
 - ix. HDR – Website Update Project
- D. Approval to Direct Commission Engineer to Submit Flood Control Inspection Report to Cities, Minnesota DNR, U.S. Army Corps of Engineers
- E. Approval of Recommendations from Technical Advisory Committee
- F. Approval of Reimbursement Agreement with Breck School
- G. Approval of Reimbursement Agreement with Hennepin County for Parkers Lake Chloride Reduction Project Activities

5. BUSINESS

- A. Consider Approval of 90% Design Plans for Bassett Creek Restoration Project Regent Ave to Golden Valley Road (2024-CRP) (30 min)
- B. Consider Approval of Engineering Services Scope of Work for Double Box Culvert Repair Project (FCP-1) (20 min)

- C. Consider Approval of Recommendations from Plan Steering Committee (20 min)
 - i. Responses to Comments from 60-day Review
 - ii. Revisions to 10-year Goals
 - iii. Set Public Hearing for December 18, 2025
- D. Appoint Delegates to Minnesota Watersheds Annual Meeting (10 min)
 - i. Conference Program
 - ii. Business Meeting Packet
 - iii. Region 3 Caucus Packet

6. COMMUNICATIONS (15 minutes)

- A. Administrator’s Report
 - i. [Winter Salt Week](#) January 26 – 30, 2025
- B. Engineer
- C. Legal Counsel
- D. Chair
- E. Minnesota Watersheds
- F. Commissioners
- G. TAC Members
 - i. Keep It Clean Grant Application for Medicine Lake
 - ii. Plymouth Creek Restoration Project Public Open House
- H. Committees
 - i. Administrative Services Committee Meeting Nov 20

7. INFORMATION ONLY (Information online only)

- A. Administrative Calendar
- B. CIP Project Updates www.bassettcreekwmo.org/projects
- C. Grant Tracking Summary and Spreadsheet
- D. WCA Notices Minnetonka and Plymouth

8. ADJOURNMENT

Upcoming Meetings & Events

- BCWMC Administrative Services Committee Meeting: Thursday, November 20th 1:00 p.m. Brookview
- MN Watersheds Annual Conference and Meeting: December 2 – 5, Nisswa, MN
- BCWMC Commission Meeting: Thursday, December 18th, 8:30 a.m., Golden Valley City Hall