



Bassett Creek Watershed Management Commission

Watershed Plan Development - Progress Tracker October 2025

Month and Year	Plan Steering Committee Work
September 2023 thru February 2024	Developed format for presenting and discussing issue statements, desired future conditions, 10-year goals, potential actions/strategies, and tracking notes. Developed mission statement: <i>Stewardship of water resources to reduce flood risk and improve watershed ecosystem health.</i> Developed issue statements and measurable goals addressing: • Impaired waters • Chloride loading • Streambank and gully erosion • Lakeshore erosion • Wetland health and restoration Received update on plan development budget. Reviewed input from the Plan TAC which met in December 2023. Planned for January 2024 Commission workshop and responded to input received. Discussed implementation capacity of Commission.
March 7, 2024	Reviewed and approved updated waterbody classification table; recommended keeping current list of priority waterbodies. Reviewed plan development calendar and timeline. Revisited discussion on future funding and governance structure, acknowledging complicated matter given JPA status and difficulty writing a 10-year plan considering that the future structure or funding of the organization could change . General approach agreed to: 1) get the JPA updated and keep the JPA update simple; 2) engage with cities to gain support for additional staff hours/higher operating budget; 3) build the plan with a tiered approach dependent on staffing and structure; 4) analyze organizational structure early in plan Implementation. There was concern from some that momentum for analyzing organizational structure will wane once new JPA is adopted. PSC members acknowledged that future structure

Month and Year	Plan Steering Committee Work
	will be further explored within the “organizational effectiveness” category in the coming months and a commission workshop would incorporate this item. Developed issue statements, measurable goals and possible implementation actions for: • Aquatic Invasive Species • Groundwater – Surface Water Interaction (partial)
April 3, 2024	Revisited discussion on future funding and governance structure for the Commission. Noted that at March Commission meeting, the topic was introduced but without enough background and written materials. The group considered providing a memo on the governance item to the Commission but ultimately decided to provide a monthly status report to the Commission that includes a summary of PSC discussions and plan development progress. Again, the PSC confirmed the funding and governance topic would be subject of a future Commission workshop. Finalized development of issue statements, measurable goals and possible implementation actions for Waterbody and Watershed Quality category including: • Groundwater – Surface Water Interaction • Degradation of Riparian Areas • Degradation/Loss of Upland Areas • Groundwater Quality Discussed format and timing for next Plan TAC meeting. Rescheduled June and July PSC meetings.
May 1, 2024	Developed issue statements, measurable goals and possible implementation actions for a portion of the Flooding and Climate Resiliency category: • Impact of climate change on hydrology, water levels, and flood risk Reviewed draft mockup of Waterbody and Watershed Quality Issues and Goals section. Discussed timing and topics for next Commission workshop.
June 12, 2024	Finalized issue statements, measurable goals and possible implementation actions for a portion of the Flooding and Climate Resilience category: • Impact of climate change on hydrology, water levels, and flood risk • Bassett Creek Valley flood risk reduction and stormwater management opportunities • Groundwater quantity Began developing issue statements, measurable goals and possible implementation actions for Education and Outreach category:

Month and Year	Plan Steering Committee Work
	• Provide outreach to and develop relationships with diverse communities (need policy from Commission before finalizing) • Recreation opportunities
July 10, 2024	To the extent possible (without a DIEA policy), finalized issue statements, measurable goals and possible implementation actions for Education and Outreach category: • Provide outreach to and develop relationships with diverse communities • Protect recreation opportunities • POTENTIAL NEW ISSUE: Increase resident and stakeholder capacity for stewardship Developed issue statements, measurable goals and possible implementation actions for some issues in the Organizational Effectiveness category: • Organizational assessment of capacity and staffing • BCWMC funding mechanisms Begin planning for Commission August 15th Commission workshop to discuss the remaining 9 goals of the Waterbody and Watershed Quality category and all 10 goals in the Flooding and Climate Resilience category.
August 7, 2024	Reviewed Planning TAC input on remaining goals in Waterbody and Watershed Quality category and all goals in Flooding and Climate Resiliency category Finalized plans for August 15th Commission Workshop Finalized issue statements, measurable goals and possible implementation actions for Organizational Effectiveness category. • Progress assessment • Public ditch management • Carbon footprint of BCWMC projects
September 4, 2024	Reviewed input from August Commission Workshop and made revisions to issues and goals. Finalized issue statements, measurable goals and possible implementation actions for remaining goals area under the Education and Outreach category and Organizational Effectiveness category: • Engagement of diverse communities • Projects and programs implemented through a DEI lens Discussed mechanism for developing and discussing technical policies and implementation strategies such as street sweeping, buffer standards, linear project requirements, chloride reduction strategies, etc.
October 2, 2024	Finalized DEIA-related issues and goals

Month and Year	Plan Steering Committee Work
	Reviewed proposed street sweeping prioritization study Reviewed format for portion of draft Plan section(s) addressing activities Began discussing linear project standards. Reviewed draft water monitoring plan Set next Commission workshop on Education and Organizational Effectiveness goals for November 20th.
Nov 6, 2024	Discussed possible revisions to the BCWMC's Requirements document including: • Potential changes to linear project standards • Requirements related to winter maintenance and chloride minimization design practices, including chloride management plans for applicable projects/locations Requested TAC input on linear project and chloride management standards/requirements Finalized monitoring plan Finalized plans for Commission workshop on Education & Engagement and Organizational Effectiveness goals.
Dec 11, 2024	Reviewed input from November Commission Workshop and revised issues and goals, accordingly. Reviewed updated plan development schedule. Reviewed draft education and engagement plan. Requested Education Committee review. Reviewed and discussed potential revisions to stream and wetland buffer requirements. Requested TAC input. Did not review as a group Commission Engineer recommendations on changes to Requirements Document – sent to TAC for review.
January 3, 2025	Reviewed status of plan development budget Reviewed TAC input and revised Commission staff recommendations for linear project standards, stream and wetland buffers, chloride management requirements - finalized recommended standards Briefly commented on draft Implementation Section 5.1.

Month and Year	Plan Steering Committee Work
February 5, 2025	Reviewed draft table of contents Reviewed and discussed the format and the new issues vs. tools matrix in revised Implementation Section 4.1 (formerly 5.1) Discussed development and use of equity metrics to help prioritize and guide Commission work and CIP projects
March 19, 2025	Reviewed Plan TAC input on issues/goals/draft updates to standards and requirements Discussed CIP program implementation: • Potential Projects • Prioritization Metrics • Implementation Roles • Eligible Project Costs • Project Maintenance • Added Benefits Cost Share Program (for above and beyond stormwater treatment)
April 3, 2025	Final discussions of CIP program implementation Reviewed 10-year CIP Reviewed Non-CIP Implementation schedule Discussed engaging public on draft plan and the next Commission workshop
May 7, 2025	Review complete Implementation Section 4.0 Review complete Issues and Goals narrative Section 3.0 Review draft presentation for city commissions, councils, other groups Plan for May 15th Commission Workshop
May 15, 2025	Commission Workshop on Proposed Updates to Standards/Requirements
June 4, 2025	Reviewed workshop feedback Revisited vision statement Discussed creek co-naming within the Plan Reviewed the complete Plan document: • Executive Summary • Acronyms List • Sections 1 – 4

Month and Year	Plan Steering Committee Work
	- Appendix C: Revised Education and Engagement Plan - Appendix F: Summary of Public Engagement and Input
June 1 – 30, 2025	Presentations to city commissions, councils, other groups
June 10, 2025	Plan TAC meeting to review implementation sections, implementation tables, requirements document updates
July 7, 2025	Reviewed Plan TAC input Reviewed complete Plan and finalized remaining issues Recommended that Commission approve draft plan and submit for 60-day review Discussed outreach during comment period
July 17, 2025	Commission approved draft plan and submittal for 60-day review
August 1 – September 30, 2025	60-day comment period
October 8, 2025 PSC	Review comments and discuss draft responses to comments
November 5, 2025 PSC	Review and finalize responses to comments Prepare recommendations to Commission to approve and submit responses and set public hearing for December 18 th Commission meeting
November 5, 2025 TAC	As needed, TAC reviews/discusses responses to high priority comments
November 19, 2025 Commission	Approves PSC (and perhaps TAC) recommendations on responses to comments Authorizes submittal of responses to commenters Sets public hearing for December Commission meeting
November 24 – December 9, 2025 Staff	Staff submits responses to comments to all commenters (must be submitted at least 10 days before public hearing) Staff officially notices/publishes public hearing Staff revises draft plan and tracks changes corresponding to responses to comments
May need time for PSC review of plan revisions (Note: Dec 2 – 5 is MN Watersheds conference; Dec 11 is deadline for December Commission meeting materials)	
December 18, 2025 Commission	Holds Public Hearing on Draft Plan Reviews final plan with tracked changes Approves submittal of plan for 90-day review
Jan – March 2026	90-day comment period; presentation to BWSR (perhaps week of Jan 5, 2026); target January 28, 2026 BWSR Board meeting for approval
April 2026	Final BWSR approval and Commission adoption

*Plan TAC = Regular city TAC members plus state and local agencies and other partners