

## Partnership Cost-Share Program

### Overview

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The Shingle Creek Watershed Management Commission Partnership Cost-Share Program offers financial & technical assistance to private property owners to protect and improve water and natural resources within our watershed.

### What types of projects are considered for the program?

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The Cost-Share Program may be used by private landowners for voluntary projects to protect and restore clean water and native habitat. The Cost-Share Program may not be used to fund stormwater management BMPs that are required by a state, local, or watershed requirement.

- 💧 Raingardens/bioinfiltration/filtration features that take hard surface runoff
- 💧 Pervious asphalt, concrete, and pavers
- 💧 Volume reduction practices (infiltration basins & trenches, cisterns, green roofs)
- 💧 Conversion of impervious surface or turf grass to native plants
- 💧 “Upsizing” BMPs to treat or infiltrate more runoff than is required



Photo: North Carolina State University

### Who can apply?

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Businesses and corporations, groups of residents, not-for-profit and religious organizations, public and private schools within the SCWMC. Visit our website ([shinglecreek.org](http://shinglecreek.org)) to determine if you are within the watershed boundaries.

### Where do I get an application?

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You must apply through your local City Engineer or their designee.

### Available funds

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The SCWMC will accept applications year round until funds are gone. Applicants are encouraged to apply early in the year. The minimum grant is \$10,000; the maximum is \$50,000.

### Do I have to do anything after approval?

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You must obtain all permits necessary for the work. You must enter into an operations and maintenance agreement with the local city prior to receiving any funds, and are fully responsible for all ongoing maintenance of funded projects.

February 2017

**Shingle Creek  
Watershed Management Commissions  
Partnership Cost-Share Program Guidelines**

The Shingle Creek Watershed Management Commission will from time to time make funds available to its member cities to help fund the cost of Best Management Practices (BMPs) partnership projects with private landowners. The following are the guidelines for the award of cost-share grants from this program:

1. Projects on private property must be for water quality improvement, and must be for improvement above and beyond what would be required to meet Commission rules. Only the incremental cost of “upsizing” a BMP above and beyond is eligible.
2. Priority is given to projects in a priority area identified in a subwatershed assessment or TMDL.
3. Commission funds may reimburse up to 100% of the cost of the qualifying BMP.
4. The minimum cost-share per project is \$10,000 and the maximum is \$50,000.
5. Projects must be reviewed by the Technical Advisory Committee (TAC) and recommended to the Commissions for funding.
6. Cost-share is on a reimbursable basis following completion of project.
7. The TAC has discretion on a case-by-case basis to consider and recommend to the Commissions projects that do not meet the letter of these guidelines.
8. Unallocated funds will carry over from year to year and be maintained in a designated fund account. Any balance in said account in excess of \$100,000 will be transferred to the City Cost Share Program Account.
9. The property owner must dedicate a public easement or equivalent sufficient to install and maintain the BMP.
10. The Member City must obtain a recordable maintenance agreement from the property owner that specifies maintenance requirements and schedule; authorizes the City to inspect the BMP and order maintenance and improvement; and authorizes the City to undertake ordered maintenance and improvement not completed by the property owner, and assess the cost that work to the property.
11. The standard Commission/Member Cooperative Agreement will be executed prior to project construction.

Adopted November 2015  
Revised February 2017

[www.shinglecreek.org](http://www.shinglecreek.org)

Shingle Creek Watershed Management Commissions  
Partnership Cost-Share Program Application

|                     |  |
|---------------------|--|
| City:               |  |
| Contact Name:       |  |
| Contact Phone:      |  |
| Contact Email:      |  |
| Project Name:       |  |
| Total Project Cost: |  |
| Amount Requested:   |  |
| Project Location:   |  |
| Owner:              |  |
| Address:            |  |
| City, State, Zip:   |  |
| Phone:              |  |
| Email:              |  |

1. Describe the BMP(s) proposed in your project. Describe the current condition and how the BMP(s) will reduce pollutant loading and/or runoff volume. Note the estimated annual load and volume reduction by parameter, if known, and how they were calculated. Attach figures showing project location and BMP details including drainage area to the BMP(s).

2. If this request is for cost share in “upsizing” a BMP, explain how the upsize cost and benefit were computed.

3. Show total project cost and the amount of cost share requested.

4. What is the project schedule, when will work on the BMP(s) commence and when will work be complete?

**The member City must verify that a public easement (or equivalent) is dedicated and that an Operations and Maintenance Agreement has been executed and recorded prior to release of any funds.**